

Aromas-San Juan Unified School District
Administrative Classroom Observation Report

Name: _____ Site: _____

Date: _____ Time: _____ In: _____ Out: _____

Scheduled: _____ Unscheduled: _____

Assignment: _____

Lesson Topic: _____

Content Standard: _____

I. The progress of students toward the established standards of expected pupil achievement at each grade level in each area of study and if applicable towards the state adopted academic content standards as measured by state adopted criteria referenced assessments. (Includes SCTP Standard V.)

	Exceeds Standards	Meets Standards	Needs Improvement	Unsatisfactory	Not Observed
* Establishes and communicates learning goals for all students.					
* Involves and guides all students in assessing their own learning.					
* Uses results of assessments to guide instruction.					

Observer Comments: _____

II. The instructional techniques and strategies used by the employee to engage and support all students in learning. (Includes CSTP Standard 1 and Standard IV.)

	Exceeds Standards	Meets Standards	Needs Improvement	Unsatisfactory	Not Observed
* Draws on and values students' prior knowledge, life experiences, interests, and developmental learning needs to connect students to learning.					
* Uses a variety of instructional strategies, materials, resources, and techniques to respond to students' diverse needs.					
* Engages students in problem solving, critical thinking, and other activities that reveal depth and meaning of the subject.					
* Designs and sequences instructional activities and materials for student learning.					
* Modifies instructional plans to adjust for student needs.					

Observer Comments: _____

III. The employee's knowledge, understanding, and organization of subject matter to maximize student learning and attain curricular objectives. (Includes CSTP Standard III.)

	Exceeds Standards	Meets Standards	Needs Improvement	Unsatisfactory	Not Observed
* Demonstrates knowledge of subject matter, content, and student development.					
* Organizes curriculum to support student understanding of subject matter.					
* Interrelates ideas and information within and across subject matter areas.					
* Develops student understanding through instructional strategies appropriate to subject matter and students.					
* Uses materials, resources, and technologies to make subject matters accessible to students.					

Observer Comments: _____

IV. The creation and maintenance of an environment suitable for effective learning within the scope of the employee's responsibilities. (Includes CSTP Standard II.)

	Exceeds Standards	Meets Standards	Needs Improvement	Unsatisfactory	Not Observed
* Uses instructional time effectively.					
* Creates a physical environment that supports all students in learning.					
* Establishes a climate that promotes fairness and respect.					
* Promotes social development and responsibility.					
* Establishes and maintains standards of student behavior.					
* Plans and implements classroom procedures and routines that support student learning.					

Observer Comments: _____

Summary of Observation: _____

TeacherComments: _____

Date of Post Observation Conference: _____

A copy of this document will be filed in your personnel file. You are entitled to review and comment on this document and to have your own written comments attached. Any such written comments should be submitted to the Personnel Office within fifteen (15) working days of the post observation conference date.

Administrator's Signature

Date

This observation report has been discussed with me. I understand that this report only contains a portion of the criteria that will be included on the interim and/or final evaluation report. Signing this form does not necessarily mean that I agree with the ratings.

Teacher's Signature

Date

These criteria are based on state law (Education Code Sections 44660-44665) and the California Standards for the Teaching Profession (CSTP). The Standards address the following areas: 1. Engaging and Supporting All Students in Learning, II. Creating and Maintaining Effective Environments, III. Understanding and Organizing Subject Matter, IV. Planning Instruction and Designing Learning Experiences, V. Assessing Student Learning, VI. Developing as a Professional Educator. The CSTP are included as Appendix _____ in Collective Bargaining Agreement. Referenced to the CSTP are noted in parentheses. Please consult the CSTP for further elaboration in each topic area.