

Coshocton City Schools Regular Meeting Minutes

Board of Education

Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH

Thursday, August 20, 2020

6:30pm

Present: Dr. Jere Butcher, President, Board of Education; Mr. Steve Clark, Vice-President, Board of Education; Mr. Tad Johnson, Member, Board of Education; Mr. Sam Bennett, Member, Board of Education; Mr. Phil Hunt, Member, Board of Education; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Kaitlyn Ashbrook, Director of Curriculum and Federal Programs; Jason Olinger, Instructional Technology Director

1 100-2020 Call to Order

President

Minutes:

The meeting was called to order at 6:33 p.m.

Resolution: 100-2020

2 Pledge of Allegiance

Minutes:

The Board dispensed with the pledge.

3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

Minutes:

The Mission Statement was read by Mr. Phil Hunt.

4 Roll Call

Ms. Terri Eyerman, Treasurer

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

5 101-2020 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Minutes:

Ms. Terri Eyerman requested that the Board consider adding an item to the agenda tonight in the business section to approve the purchase of the temperature towers that will be at the entrances of our buildings. This item is being added late because of last-minute negotiations and changes on the vendor and pricing. It is not being postponed until next month due to the urgency of having these in place when students arrive on the first day. They not only take and record temperatures but are also able to take a picture of the person and print a name badge. This will serve as a security tool in the buildings long after the requirement to take temperatures has passed. The members of the Board agreed to add this to the agenda. Dr. Butcher directed Ms. Eyerman to add this as item 10.8 in the Business Item section where it will be voted on. The Board agreed to vote for the adoption of this agenda with the addition of item 10.8.

Resolution: 101-2020

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

6 102-2020 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

Resolution: 102-2020

Motioned: Mr. Tad Johnson

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

6.1 102.1-2020 Regular Meeting

Regular Meeting - Thursday, July 23, 2020

Resolution: 102.1-2020

Attachments:

[2020 July 23 Meeting Minutes.pdf](#)

7 Hearing of the Public

This meeting is a meeting of the Board of Education **in public** for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item VII.

Public Participation at Board Meetings

In order for the Coshocton City Board to conduct its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, a maximum of thirty minutes of public participation will be permitted at each regular meeting, unless extended by a vote of the Board. Any person or group wishing to address the Board shall register their intent with the Superintendent no later than three days prior to the meeting. Each participant addressing the Board will give his/her name and shall be limited to three minutes duration. All statements should be addressed to the presiding officer. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The Board retains the right to table any matter until further study can be made.

Minutes:

Dr. Butcher offered the Zoom meeting participants and those in attendance the opportunity to speak. No Zoom participants requested time.

Mr. Mike Bryant, a member of the community and present at the meeting, requested to speak. He commended Dr. Hire on the job he is doing, saying he doesn't know how he does it. He would like there to be testing of everyone and doesn't understand how we can have games when the college teams and others cannot. In his opinion, we are sending the wrong message - that athletics are more important than academics. He also thinks Dr. Hire is doing a good thing by giving people a choice. He agrees with Tad on the Redskin topic.

8 Board Discussion Items

8.1 Personnel Report

Dr. David Hire, Superintendent

Minutes:

Dr. Hire reported to the Board on the status of preparation for the year and updated them on the approach that was being taken.

Mr. Clark asked a question regarding remote learning and students changing. Dr. Hire explained that while we need guidelines in place we will need to remain flexible. There may instances where a face-to-face student is not being compliant with mask rules, etc, and could need to move to remote learning, or visa versa, a parent may determine that remote learning is not working for their child and we may need to consider allowing a transition to face-to-face. We will need to work through the kinks and do what is best for the students.

Dr. Hire stated that everyone is working very hard to prepare and doing a great job.

8.2 Fall Sports - Tickets and Contest Live Streaming

Minutes:

Dr. Hire shared that the OHSAA has very strict guidelines that were updated as recently as last night. We will need to adhere to the guidelines. OHSAA will have people attending and checking events. There will be fines, etc. for those not complying. This will limit attendance which will also result in reduced revenues.

As far as watching, we will need to limit attendance. At this time there are two options on the table for live streaming - one is the local station and will be free to the public and the other will charge \$15 a game to those that watch, half of which will go to the school. Mr. Hunt mentioned that he would support this and thinks others may too. He explained that it sounds like a lot for one person, but for a family or friends watching together it doesn't.

9 103-2020 Treasurer's Report and Recommendations

Ms. Terri Eyerman, Treasurer

Minutes:

This vote is inclusive of 9.1 and 9.2.

Resolution: 103-2020

Motioned: Mr. Steve Clark

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

9.1 103.1-2020 Monthly Financial Report

Minutes:

Ms. Eyerman explained that the district is between vendors for financial reporting. The "old" documents are being archived and the software is no longer available. The new vendor is in the process of setting the district up and reporting is not yet available. She presented the July revenue and expenditures as well as the July bank reconciliation and a financial detail report with the balance of all funds.

She also presented an analysis of the property tax payment received in August and the variances compared to last year at this time. She stated that due to COVID, business closures, unemployment, etc. she felt it was important information to bring to them now and not wait until she presents the August financial data. She mentioned it was good to see an increase compared to the fall of last year after not

really knowing what the impact would be.

Resolution: 103.1-2020

Attachments:

[2020.07 July.pdf](#)

[CCS PROPERTY TAX ANALYSIS.pdf](#)

9.2 103.2-2020 Donations

• **Monetary Donations**

- Coshocton Foundation, Charles E. & Dorothy S. Bechtol Fund - Lockers at Stewart Fieldhouse - \$10,000

• **Non-Monetary Donations**

- Operation Face Mask - 200 Adult Facemasks

Minutes:

The Board had a discussion pertaining to the lockers and locker rooms and shared their gratitude. They also shared gratitude for the face masks. Dr. Butcher mentioned that he is in Rotary and had a meeting there. He gave a description of what the lockers look like. Mr. Clark asked if the Board could meet there to view the new fieldhouse. Dr. Hire stated he would make arrangements.

Resolution: 103.2-2020

10 104-2020 Business Items

It is recommended that the Board of Education approve the following business items:

Minutes:

This vote is inclusive of 10.1 through 10.5 and 10.7 through 10.8. (10.8 was added to the agenda at this meeting after board approval to make a change to the agenda-vote for this was recorded in item 5.0 of the minutes)

10.6 vote is recorded separately because Tad Johnson abstained from the vote on this item.

At the time of the vote on the Business items, Ms. Eyerman reminded the Board that the vote was to include the newly added item approved in 5.0 above.

Resolution: 104-2020

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		

10.1 104.1-2020 CRMC Additional Nursing Services

Give authority to Treasurer and Superintendent to enter into an agreement with Coshocton Regional Medical Center for additional nursing services for the 2020-2021 school year and present the contract to be ratified at the meeting after contract signature.

Minutes:

Vote recorded on 10.0.

The district will be using Success and Wellness funds to pay for the nurse as planned in the original budgeting process. Dr. Hire explained that we are getting close to finalizing the agreement and language. Since we do not have a completed document to present, we are asking for the authority to enter into an agreement and bring it to the board do be ratified at the first meeting after it is signed.

He stated that the agreement states it would be an LPN.

Resolution: 104.1-2020

10.2 104.2-2020 Instructor Assistants Agreement

Approve the agreement between Coshocton City Schools and the Coshocton County Board of Developmental Disabilities for two (2) Instructor Assistants for the 2020-2021 school year at an approximate cost of \$28,000.

Minutes:

Vote recorded on 10.0.

Dr. Hire explained that 10.2, 10.3, and 10.4 are annual purchased services agreements with Hopewell as needed for servicing Coshocton City Schools students.

Resolution: 104.2-2020

Attachments:

[2020-2021 Instructor Assistant Agreement Coshocton DD.pdf](#)

10.3 104.3-2020 Supplemental Nursing Personnel

Approve the agreement between Coshocton City Schools and the Coshocton County Board of Developmental Disabilities to provide supplemental nursing personnel during the 2020-2021 school year at an approximate cost of \$58,000

Minutes:

Vote recorded on 10.0.

Resolution: 104.3-2020

Attachments:

[2020-2021 Nursing Agreement Coshocton DD.pdf](#)

10.4 104.4-2020 Therapy Services Therapy Services Agreement

Approve the agreement between Coshocton City Schools and the Coshocton County Board of Developmental Disabilities for occupational therapy services for the 2020-2021 school year at a cost of

\$65.00 per hour.

Minutes:

Vote recorded on 10.0.

Resolution: 104.4-2020

Attachments:

[2020-2021 Therapy Agreement Coshocton DD.pdf](#)

10.5 104.5-2020 Imminent Emergency Authorization - Retroactive

Approve resolution authorizing contract for air quality improvement based on urgent necessity.

Minutes:

Vote recorded on 10.0.

Dr. Hire explained that 10.5, 10.6, and 10.7 are to improve the air quality in our classrooms prior to the students arriving.

Resolution: 104.5-2020

Attachments:

[Resolution Authorizing IMMINENT EMERGENCY - Contract for Air Quality Improvement.pdf](#)

10.6 104.6-2020 Johnson's Plumbing and Heating

Approve the HVAC Service Contract from Johnson's Plumbing and Heating to do work at the high school and elementary school buildings to improve air quality for the amount \$76,358.

Minutes:

The vote on this item is separate and recorded here.

Resolution: 104.6-2020

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education			X
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

Attachments:

[Johnson Plumbing and Heating HVAC Service Contract.pdf](#)

10.7 104.7-2020 Cleanserv Inc. Quote

Approve the quote from Cleanserv Inc. dated 8/10/20 for the purchase of 50 Guardian R. HEPA System Filters at a cost of \$710 each for a total of \$35,500.00.

Minutes:

Vote recorded on 10.0.

Resolution: 104.7-2020

Attachments:

[Cleanserv Quote HEPA System 8-10-20.pdf](#)

10.8 104.8-2020 -Temperature Towers *Board approved addition at the meeting

*This item was added to the agenda at the Board meeting - agenda was approved after the addition of this item.

Approve the purchase of equipment and a maintenance plan from Gordon Flesch that will take and log the time and the temperature of students, staff, and visitors that enter Coshocton Elementary School, Coshocton High School, and the Board Office. These will be paid for from the C.A.R.E.S. Act - ESSER funds.

Minutes:

Vote recorded on 10.0

At the time of the vote, Ms. Eyerman reminded the Board members that the vote was inclusive of this added item.

Resolution: 104.8-2020

11 105-2020 Superintendent Report and Recommendations

It is recommended that the Board of Education approve the following recommendations:

Minutes:

The vote is inclusive of items 11.1 through 11.5 and 11.7.

11.6 is recorded separately.

Resolution: 105-2020

Motioned: Mr. Sam Bennett

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

11.1 105.1-2020 NEOLA Policies

It is recommended that the Board of Education temporarily amend its rules of order that require a second reading of proposed policy in order to expedite and adopt the following NEOLA policies: (N)=New, (R)=Revised, (D)=Delete

- 2266 (Replacement) Nondiscrimination on the Basis of Sex in District Programs or Activities (this replaces 5517.02)
- 3220 (Replacement) Standards-Based Teacher Evaluation
- 5200 (R) Attendance
- 5517.02 (D) Sexual Violence

Minutes:

This vote is recorded on 11.0.

Dr. Hire explained to the Board that he is requesting to expedite by foregoing two readings due to the need to have these policies in place before staff and students return to the buildings.

Resolution: 105.1-2020

Attachments:

[po5517.02 D.pdf](#)

[PO5200 Attendance.pdf](#)

[po3220 Standards-Based Teacher Evaluation.pdf](#)

[po2226 Nondiscrimination on the Basis of Sex in District Programs or Activities-Title IX Regulations.pdf](#)

11.2 105.2-2020 NEOLA Policies - First Reading

It is recommended that the Board of Education approve the first reading of the following NEOLA policies: (N)=New, (R)=Revised, (D)=Delete:

- 1520 (R) Employment of Administrators
- 1530 (R) Evaluation of Principals and Other Administrators
- 2270 (Replacement) Religion in the Curriculum
- 3124 (Replacement) Employment Contract
- 5610 (R) Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5611 (R) Due Process Rights
- 6144 (R) Investments
- 6152.01 (R) Waiver of School Fees for Instructional Materials
- 6325 (R) Procurement-Federal Grants/Funds
- 8800 (R) Religious/Patriotic Ceremonies and Observances

Minutes:

This vote is recorded on 11.0.

Resolution: 105.2-2020

Attachments:

[po1520 Employment of Administrators.pdf](#)

[po 1530 Evaluation of Principals and Other Administrators.pdf](#)

[po2270 Religion in Curriculum.pdf](#)

[po3124 Employment Contract.pdf](#)

[po5610 Removal Suspension Expulsion and Permanent Exclusion of Students.pdf](#)

[po5611 Due Process Rights.pdf](#)

[po6144 Investments.pdf](#)

11.3 105.3-2020 Revised Chromebook Policy

Approve the Revised Chromebook Policy for the 2020-2021 school year.

Minutes:

Vote recorded on 11.0.

Resolution: 105.3-2020

Attachments:

[Revised Chromebook Policy 8-10-20.pdf](#)

11.4 105.4-2020 Testing Security Plan

Approve the Testing Security Plan for the 2020-2021 school year.

Minutes:

Vote recorded on 11.0.

Resolution: 105.4-2020

Attachments:

[CCS Test Security Plan FY 21.pdf](#)

11.5 105.5-2020 OTES 2.0

Approve postponement of implementation of OTES 2.0 until the 2021-2022 school year, as authorized by the Ohio Department of Education.

Minutes:

Vote recorded on 11.0.

Dr. Hire explained the need for this was to remain with existing OTES - the evaluation committee recommended that the district postpone this change.

Resolution: 105.5-2020

11.6 105.6-2020 Personnel

- Supplemental Contracts - Certified

- Greg Yurjevic - Driver's Education Teacher - Driving/Classroom

- Athletic Supplemental Contracts - Certified - All Athletic contracts are contingent upon approved MOU between Coshocton City Schools Board of Education and the Coshocton City Education Association/OEA/NEA (CCEA)

- Rescind Supplemental Contract for Joseph Pachuta, Assistant Varsity Football Coach, Level 2, previously approved 6/18/20
 - Approve Jerry Shook, Assistant Varsity Football, Level 2

- Salary Adjustments
 - Carlye Shaw - MA +15
 - Jillian Wesney - MA +30
 - Donna Yoder - MA +15
- Substitute Bus Drivers for the 2020-2021 school year, pending all required paperwork:
 - Jennifer Andrew
 - Travis Arnold
 - William Bickel
 - Lisa Clark
 - Steve Clark
 - Jacob Conrad
 - Donna Conrad
 - Paul Harvey
 - James Helter
 - Troy Spang
 - Levern Wilson
- Athletic Service Contracts - **To be paid on an as needed basis per week, game, or night**
 - John George - Custodian Stewart Field - \$175 per week 12 weeks maximum
 - Travis Arnold - Painter Practice Field - \$100 per week 12 weeks maximum
 - Dan Arney - Football Scoreboard & Clock - \$25 per game
 - Steve Chrisman - Football Varsity Announcer - \$25 per game
 - Steve Chrisman - Soccer - Scoreboard/Announcer - \$25 per game
 - Steve Chrisman - Volleyball - Backup Announcer - \$25 per game
 - Darin Desender - Football 40 second clock - \$25 per game
 - Mary Stenner - Volleyball Varsity Announcer - \$25 per night
 - Kelly Fender - Volleyball Varsity Score Book (Home & Away) - \$25 per night
 - Lori Chrisman - Volleyball Scoreboard & Clock - \$25 per night
 - Lori Chrisman - Volleyball Lower Level Scoreboard & Clock - \$25 per night
- Approve the following 2020 Fall season Athletic Service Contracts for Ticket Takers at a rate of \$35 for football or a double game event and a rate of \$25 for a single game event upon authorization by Tim Fortney, Athletic Director:
 - Becky Mobley
 - Sara Wright
 - Shaynn Krebs
 - Jo deJesu

- Shelby Smith
- Jana VanDusen

- Approve Jana VanDusen as the Ticket Manager for the 2020-2021 Fall and Winter athletic seasons. A weekly amount will be paid not to exceed \$2,000 per season for a total maximum of \$4,000 for the year.
- Extended Service Days Contracts are contingent upon approved MOU between Coshocton City Schools Board of Education and the Coshocton City Education Association/OEA/NEA (CCEA)
 - Kristen Shingleton, CHS Family Consumer Science - 10 Days
 - Kim Beaumont, CHS Librarian - 10 Days
 - Terry Reichert, CHS Industrial Technology - 5 Days
- Voluntary Transfers
 - Katherine Swart from Kindergarten to Grade 4
 - Laura Skjold from Grade 4 to Grade 6

Minutes:

This vote on this item is separate and recorded here.

Resolution: 105.6-2020

Motioned: Mr. Sam Bennett

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education			X
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

11.7 105.7-2020 Foreign Exchange Students

Rescind the following foreign exchange student for the Coshocton City Schools for the 2020-2021 school year, previously approved on June 18, 2020, as submitted by Grant Fauver, Principal:

- Student Name: Annika Marie Kappenstein
 - Country: Germany
 - Length of Stay: 2 semesters/10 months
 - Host Family: M/M Tim Mossman

Agency/Sponsor: Nacel Open Door

- and approve the following foreign exchange students for the Coshocton City Schools for the 2020-2021 school year, as submitted by Grant Fauver, Principal:

- Student Name: Javier Ordovas Blasco
 - Country: Spain
 - Length of Stay: 2 semesters/10 months
 - Host Family: M/M Donaker
 - Agency/Sponsor: Nacel Open Door
- Student Name: Maria Alessia Manca
 - Country: Italy
 - Length of Stay: 2 semesters/10 months
 - Host Family: L. Krasky/S. Saylor
 - Agency/Sponsor: Nacel Open Door
- Student Name: Sofia Natalini
 - Country: Italy
 - Length of Stay: 2 semesters/10 months
 - Host Family: M/M Warren Horn
 - Agency/Sponsor: Nacel Open Door

Minutes:

Vote recorded on 11.0.

Resolution: 105.7-2020

12 Announcements

13 Next Meeting(s)

Minutes:

Dr. Hire stated that he would plan to schedule a time for the Board to meet at Stewart Field prior to the next meeting to tour the facility then travel back to the school campus to begin the Board meeting at 6:30 pm.

13.1 Regular Meeting

Thursday, September 17, 2020 - 6:30 p.m. Coshocton Elementary School

14 106-2020 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

The meeting was adjourned at 7:40 p.m.

Resolution: 106-2020

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

The Coshocton City Board of Education

Thursday, August 20, 2020

ATTESTATION:


Terri Eyerman, Treasurer


Dr. Jere Butcher, President