

**MOUNT SHASTA UNION SCHOOL DISTRICT  
BOARD ACTION CALENDAR  
2022-2023**

The Board Action Calendar reflects the dates, places and anticipated agenda items for the meetings of the Board of Trustees. It is a living document. Therefore, some of the Board items may or may not appear as presented.

In addition to the topics listed, each regular meeting will include the following items:

- Approval of Minutes
- Public Hearing(s), if needed
- Citizens Addressing the Board
- Approval of Monthly Warrants
- Approval of Personnel Action Report, if needed
- Student/Staff Recognition
- Discussion or Action of Proposed Policy Changes, if needed
- Superintendent and Principal Reports
- Classified and Certificated Reports

Note: Board meeting dates for the months of January to December require board approval, to be determined at the December Organizational Meeting each year.

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**July 2022**

**Item**

**Disposition**

No July Meeting scheduled unless needed

**MOUNT SHASTA UNION SCHOOL DISTRICT  
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**August 2022**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Declaration of Need for fully Qualified Educators	Approve
Quarterly Report on Williams Uniform Complaints	Approve
Certification that the Principals and Superintendent are Competent in Instructional Methodology and Evaluation Pertinent to the Personnel They Evaluate	Approve
Resolution Regarding Temporary Interfund Transfers	Approve
Mandated Board Policies	Discussion
MSE Walk Through	
<b>Closed Session</b>	
Superintendent's Goals	Present
Board: finalize Superintendent goals and success indicators	

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**September 2022**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Student Body Fund Raisers	Approve
Public Hearing and Resolution on Availability of Textbook and Instructional Materials	Approve
Bus Routes including one bus route in the event of emergencies	Approve
Annual Instructional Minutes	Approve
Plan for Governance training options to include CSBA Conference in election years	Discussion
Sisson Walk Through	
FIT	Approve

**MOUNT SHASTA UNION SCHOOL DISTRICT  
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**October 2022**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Recognition of Students of the Month	Present
Resolution fixing the actual 2021-2022 appropriations limit and the 2022-2023 estimated appropriations limit calculation	Adopt
Approve Unaudited Actuals	Approve
Revisions to the 2022-2023 Budget based on the State Budget (if significant)	Approve
CBEDS and 5-Year Enrollment Projections	Discussion
Approve Quarterly Report on Williams Uniform Complaints	Present/Discussion
	Approve
Parent Involvement and Student-Family-School Compact	Approve
Board: Discuss priorities, Governance Handbook, vision/mission, aims, board action calendar, and preliminary goals for the following year	Discussion

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**November 2022**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Recognition of Students of the Month	Present
Music/Choir Field Trip	Approve
Board: Discuss priorities & preliminary goals for the following year	Discussion
Resolution fixing the actual 2021-2022 appropriations limit and the 2022-2023 estimated appropriations limit calculation	Adopt
Approve Unaudited Actuals	Approve

\*\*\*\*\*SAFETY PLAN to Safety Committee\*\*\*\*\*

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**December 2022**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
<b>Organizational Meeting</b>	
Oath of Office, if applicable	Take Oath, if applicable
Election of Officers	Approve
Establishing the time, dates, hours and place for the regular meetings of the Board of Trustees	Approve
Appoint the Superintendent as Secretary of the Board of Trustees	Approve
<b>Regular Agenda</b>	
Recognition of Students of the Month	Present
Certification that the district is able to meet its financial obligations for the 2022-2023 school year (First Interim Report and budget transfers)	Approve
Classified and Certificated Seniority Lists	Present

\*\*\*\*\*SAFETY PLAN to Safety Committee\*\*\*\*\*

**MOUNT SHASTA UNION SCHOOL DISTRICT  
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**January 2023**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Recognition of Students of the Month	Present
School Calendar for the 2023-2024 School Year	Discussion
Update Enrollment Projections for 2023-2024	Discussion
Staffing Needs for 2023-2024	Discuss
Approve Quarterly Report on Williams Uniform Complaints	Approve
School Accountability Report Card (SARC)	Present
Classified and Certificated Seniority Lists	Present
Accept Audit Report for 2021-2022 School Year	Present
Safety Plan	Approve
Board: Superintendent mid-year progress report on district goals to the board	Discussion
Board: Review Recommendation from superintendent regarding District tests results	Discussion
Developer Fee Report	Discussion
<b>Closed Session</b>	
Negotiation Parameters for compensation Increase	
Report on Probationary Staff (Closed Session)	Present
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Board: January - March - Review governance team norms and protocols and update Governance Handbook/Calendar	Discussion

**MOUNT SHASTA UNION SCHOOL DISTRICT  
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**February 2023**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Recognition Students of the Month	Present
School Calendar for the 2023-2024 School Year	Approve
Safety Plan	Approve
Certificated Layoffs, if needed	Approve
Approve Non-Election of Probationary Certificated Personnel	Approve
LCAP	Present
SARC	Approve
Board: Report progress on goals to the community	
Board: If Necessary, schedule study session on topics related to student learning and achievement	

**MOUNT SHASTA UNION SCHOOL DISTRICT  
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**March 2023**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Recognition of Students of the Month	Present
Certification that the district is able to meet its financial obligations for the 2022-2023 fiscal year (Second Interim Report and budget transfers/revisions)	Approve
Approve the receipt of the initial proposal for contract negotiations with California School Employees Association, Chapter #720	Approve
Approve the receipt of the initial proposal for contract negotiations with MSETA	Approve
Present District's initial proposal for contract negotiations for 2023-2024	Public Hearing
Every 2-3 years, Review Vision/Mission using an inclusive process	

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**April 2023**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Recognition of Students of the Month	Present
Resolutions Recognizing Day of the Teacher and Classified Employees Week	Adopt
Approve Quarterly Report on Williams Uniform Complaints	Approve
Board Member volunteers to hand out 8th grade diplomas	Information
Review immediate and long term district maintenance needs	Discussion
Board: Conduct Board self-evaluation and develop action plan	Discussion

**Closed Session**

Superintendent Evaluation

Superintendent progress report on goals

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**May 2023**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Recognition of Students of the Month	Present
Schedule a public hearing in June on the proposed budget for the 2023-2024 fiscal year	Approve
Approve Final Notice of Non-reelection of Certificated Including Temporary Teachers	Approve
Education Protection Account Resolution	Approve
Presentation of Local Academic, Attendance, and Suspension Data for the Second Trimester	Discussion
Site Council Survey Results 2022-2023	Discussion
Budget Guidelines and Assumptions for the 2023-2024 School Year	Approve
LCAP	Present
<b>Closed Session</b>	
Superintendent's Evaluation	Present

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**June 2023**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
Board Action Calendar for 2023-2024 School Year	Approve
Approve Extra Duty Stipend Positions 2023-2024	Approve
Submission of Consolidated Application Parts I and II for funding categorical aid programs, and authorize the Superintendent to submit any necessary or required changes or amendments	Approve
Approve Extra Duty Stipend Payments	Approve
Public Hearing – District Budget	Present
District Budget	Discuss
LCAP Public Hearing	Present
LCAP Update	Discuss
LEAP: LCAP w/ separate cover	Discuss
Evaluate the success of the ELD and Title I Programs	Evaluate
Teacher Consent Form	Approve

**June 2023**

**Additional Board Meeting**

<b><u>Item</u></b>	<b><u>Disposition</u></b>
LCAP	Approve
District Budget	Approve
Education Protection Account	Resolution
2023-2024 Consolidated Application Documents	Approve