

# North Dakota Association of Elementary School Principals

## Executive Board Meeting

Wednesday, February 3<sup>rd</sup>, 2016—3:00 PM CST

Governor's Room, Ramkota Hotel, Bismarck

---

### NDAESP Mission Statement

The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.

---

**Members Present:** Joy Walker, Minot; Pat Smith, Jamestown; Tabatha Joyce, West Fargo; John Alstad, Bismarck; Dave Hanson, Wyndmere ; Anna Sell, Oakes; Deb Follman, Devils Lake; Audrey Faul, Harvey; Shari Bilden, Northwood; Jean Schafer, Mandan; Chris Bastian, Casselton; Katherine Lenertz, Minot; Stacey Murschel, Beulah; Susie Atkinson, Mandan; Vicki Held, Cando, Tracy Lecoe, Bowman; Jeremy Mehlhoff, Williston; Aimee Copas, NDCEL Director; Tonya Hunskor, Granville. Lynn Wolf, Bismarck.

### 1. Call to Order—Stacy Murschel

- a. President Murschel called the meeting to order at 3:00

### 2. Approval of Agenda—Stacy Murschel

- a. President Murschel wanted to add two items under new business including the Smarter Balanced phone conference and Aimee Copas discussion regarding Principal Mentoring and disposal of old records. Lynn Wolf made a motion to approve the agenda. Jeremy Mehlhoff seconded. Agenda approved.

### 3. Secretary/Treasurer Report-Susie Atkinson

- a. Susie Atkinson presented the meeting minutes from the October 21st, 2015, Executive Board Meeting. Jean Schafer motioned to approve the minutes. Jeremy Mehlhoff seconded. Report approved.

- b. Susie Atkinson presented the Treasurer Report.  
Jeremy Mehlhoff made a motion to approve the Treasurer Report.  
Joy Walker seconded. Report approved.
  - c. Discussion led by Aimee Copas on how to expand our line item budget report so we can get a better picture of our spendings.  
Sub categories could include facilities, speakers, door prizes, etc...  
Lynn Wolf made a motion to expand our accounting system.  
Anna Sell seconded. Motion carried.
4. At this time a phone conference was held led by Judy Hickman, math director of Smarter Balanced.

## 5. Reports and Discussion

### a. NAESP—John Alstad

- i. We have a total of 261 state members, 151 are national members, and approximately 175 are here attending the Mid- Winter conference.
- ii. The National Leaders Conference will be held March 13-15<sup>th</sup> in Washington D.C.
- iii. The NAESP National Conference will be held July 6-8 also in Washington D.C.  
John encouraged others to attend if possible. A discussion was held regarding whether or not the NAESP conference will be moved back to the spring in years to come. As of now, it is doubtful.
- iv. John shared information for those principals new to the profession or in their first 3 years to join in the upcoming national mentoring training held in Denver, Colorado.

### b. Editor's Report—Dave Hanson

Dave thanked Chris for doing a great job.

- i. Two more dates remain for the Voice- March 7th & May 2<sup>nd</sup>.
- ii. Please get "Service to Children" award recipients to Dave ASAP.
- iii. By-law Change- Discussion was held regarding including the Director Position on the NDAESP Board as a valuable communication liaison for us, not a voting piece.



iii. Pat Smith reminded us that in order to receive credit, attendees must attend the social.

b. Awards update-Deb Fulman

i. Discussion was held regarding combining region nominees or nominate from each region. Currently, region 1&2 are combined, 3&4, 6&8, and 5 and 7 are separate. Deb moved to continue to combine the regions for Regional Principal for 5 years and put in in the by laws award section. Dave Hanson seconded. Motion carried.

c. Assessment Task Force Update- Stacy Murchel

- i. Most productive update was the agreement to have the ACT test for Juniors replace the NDSA.
- ii. Maintain the same grade levels to test.
- iii. Look to make changes in vendors.
- iv. Look into doing something with science. Possibility of combining science with spring testing.

Aimee Copas also added that the task force does not get to choose the test. The task force has chance to voice concerns and give recommendations, however DPI has the final say.

d. Leadership Academy- Aimee Copas

i. Aimee shared with us the advantage of the leadership academy to keep administrators in the role longer and not having so many turnovers. One advantage would be to provide opportunities for administrators to earn higher degrees. She is working with Jim Stenehjem on this project.

## **7. New Business**

a. Constitutional change discussion- Dave Hanson

i. Nothing new to add.

b. Principal Mentoring Fiscal Support-Aimee Copas

i. There are 58 new principals in our state this year. There is a need for a mentorship program for these new administrators. With that being said, Aimee asked if there is an interest in our association to provide support helping out with this financial cost. Shari Bilden made a motion to fund the new principal

mentoring program through the LEAD Center for \$250.00/principal capping at \$2000.00 for 1 year with the stipulation that they have to be members of NDAESP. Deb Fullman seconded. Motion carried.

- ii. Aimee shared the dates of the New Admin Conference, August 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> at the Baymont Inn.
- iii. There will be an executive board meeting held on the morning of August 4<sup>th</sup>.
- iv. There are 2 boxes of old NDAESP files dated from 1967-1990 that need a home or someone to care for. Lynn Wolf jumped at the chance to do that.
  - c. 2017 Mid-Winter Feb. 1-3
- i. Region 3 will be hosting this and are beginning to make plans.

#### **8. Future Events- Stacy Murschel**

- a. National Leaders Conference March 13-16
- b. April Executive Meeting TBA
- c. National Conference-July 6-8,2016 National Harbor
- d. Dave Hanson encourages all to support tech people because of all they do for our state network.

#### **9. Adjourn Meeting –Stacy Murschel**

- a. Lynn Wolf made the motion to adjourn. Jeremy Mehlhoff seconded. Motion carried.

THESE MINUTES ARE UNOFFICIAL UNTIL THEY HAVE BEEN APPROVED AT THE NEXT EXECUTIVE BOARD MEETING, APRIL 19<sup>th</sup>, 2016.