

NORTH DAKOTA LEAD CENTER

125 Slate Drive, Suite 7

Bismarck, ND 58503

BOARD OF DIRECTORS MEETING

April 8, 2016

Fuze

1. Call to Order – President Tonya Hunskor called the meeting to order at 10:00 am. Board Members present: Tonya Hunskor (Granville); Denise Lajimodiere, (Fargo); Buster Langowski (Hazen); Pauline Stonehouse (Grand Forks); Aimee Copas, Carmelita Lamb, Mark Wagner, and Director Jim Stenehjem (Bismarck). Chris Bastian and Chris Kittleson (Casselton) joined the meeting later.
2. Approve Minutes of Last Meeting – Langowski/Stonehouse (MSC by unanimous vote) to approve the minutes of December 17, 2015.
3. Additions to Agenda – None
4. Financial Reports – The Director summarized the financial reports. Wagner/Langowski (MSC by unanimous vote) to accept and file the financial reports.
5. Old Business
 - A. New Principal Mentoring Program – The Director summarized how the Principal Mentoring Program is going. There were very positive comments about how important mentoring is for new principals, and how others would have appreciated having it. Six new principals are being mentored. All six mentors said they would be willing to come back next year.
 - B. Cross-State Learning Collaborative Work (North Dakota and Minnesota) – The Cross-State Learning Collaborative run by the CCSSO with the states of North Dakota and Minnesota completed their work with a joint meeting in Minneapolis on January 11, 2016. Much of the work of the project is being carried on with the “Multitier Leadership Academy.” The New Principal Mentoring Program is one component of this, a Leadership Academy provided regionally is the second major component, and creating a certificate for the credits of the Leadership Academy is a third component. DPI is providing a \$20,000 grant for the Cross-State Learning Collaborative. It was the consensus of the Board to have the Director keep working on it.
 - C. New NDCEL/ND LEAD Building – Dr. Stenehjem and Dr. Copas updated the Board on the move to the new NDCEL/ND LEAD building space. Dr. Stenehjem said he had thrown or given away many of the outdated materials, which was good for ND LEAD to do. NDCEL covered the moving costs to the new space. This area is safer than the previous location and a security system won’t be needed. Thanks to the NDCEL and ND LEAD Center Board of Directors for approving the new space.
 - D. MREC Teacher Rounds – The Teacher Rounds hosted by the Wilton School district with separate days for the elementary principals and the secondary principals were very successful. Principals reflected on how valuable it was to see another school that is in the process of implementing many changes. The group met with the teachers as a group at the end of each day and provided overall positive feedback.
 - E. Coaching Matters: Principal/Coach Training – The Coaching Matters workshop was held at four locations around the state February 9-12, 2016 with an excellent turnout. Teams were made up of coaches and principals. They spent the day reviewing key elements of coaching

programs and assessing their program against those elements. The ND LEAD Center provided information related to evaluating the program and the coach. An example of a model developed by Danielson was shared, that most agreed aligned more closely with the role of the coach than the teacher model they had been using. Feedback from the training was excellent, and the plan is to offer it again next year.

- F. Grant Writing – The Director was contacted by Metasoft System, an online company that searches for foundations and grants that might be appropriate for the ND LEAD Center. The cost of their services would be around \$10,000 and that would not include the cost of a person actually writing the grants. The Director thought it might be something to consider for the future. Buster Langowski subscribed to Metasoft and found that there was not a lot of grants in North Dakota and didn't think it was very successful. It was suggested that the Director contact Kim Keely at UND for grant writing. The consensus of the board was to not pursue the Metasoft system.

6. New Business

- A. Moving Costs – The Director summarized that there were no major costs with the move to the new building space. Aimee Copas provided additional information about the move.
- B. Leadership Academy – The ND LEAD Center acquired a \$20,000 grant for the DPI to develop a Leadership Academy. Kittleson/Stonehouse (MSC by unanimous vote) to approve the \$20,000 grant and budget for 2016-2017.
- C. Principal Mentoring Program – The ND DPI provided the ND LEAD Center a grant of \$15,000 to continue to provide the Principal Mentoring Program. Langowski/Copas (MSC by unanimous vote) to accept the grant for the 2016-17 school year.
- D. PLC Summit – The ND LEAD Center is working with the support of the ND DPI to provide a PLC Summit on April 26-27, 2016. Aaron Hansen, author of the book, "How to Develop PLCs for Singletons and Small Schools," will lead the first day, and 35 ND Presenters will lead a series of breakout sessions sharing the work that has been done in North Dakota the second day. Registration for the event is at 115 as of April 14, 2016.
- E. Aspiring Principals Workshop – The ND LEAD Center will sponsor an Aspiring Principals Workshop on May 3, 2016. The date was changed from May 2nd to May 3rd to accommodate presenters. This is not a money maker for ND LEAD, but rather an opportunity to recruit future principals.

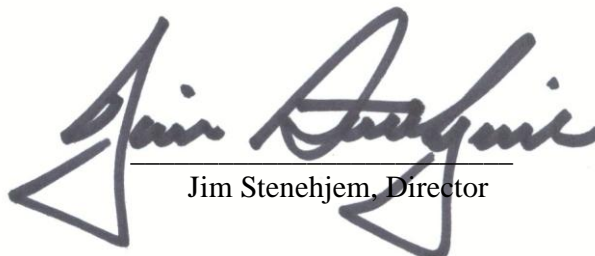
7. Reports

- A. Program Activity Report – The Director summarized the Program Activity Report.

- B. Director's Activity Report – The Director summarized the Director's Activity Report.

8. Next Meeting – The next meeting is scheduled at Legacy High School for June 17, 2016 at Noon (or shortly thereafter), following the NDCEL Conference, in person and over Fuze.

9. Adjourn – The meeting adjourned at 11:10 am.



Jim Stenehjem, Director