

**NDAESP  
Budget Report  
July through November 2016**

	Jul - Nov 16	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>4000 · Revenue</b>				
4001 · Member Dues	22,900.00	31,000.00	-8,100.00	73.9%
4002 · Interest	10.49	20.00	-9.51	52.5%
4003 · NDAESP Winter Conference	0.00	33,500.00	-33,500.00	0.0%
4004 · NDAESP Vendors	0.00	5,500.00	-5,500.00	0.0%
4005 · NAESP Rebates	3,100.00	2,500.00	600.00	124.0%
4006 · Misc / Advertising	350.00	0.00	350.00	100.0%
4007 · Zone 7 Reception	0.00	2,000.00	-2,000.00	0.0%
<b>Total 4000 · Revenue</b>	<b>26,360.49</b>	<b>74,520.00</b>	<b>-48,159.51</b>	<b>35.4%</b>
<b>Total Income</b>	<b>26,360.49</b>	<b>74,520.00</b>	<b>-48,159.51</b>	<b>35.4%</b>
<b>Expense</b>				
<b>5010 · Conference Expenses</b>				
5011 · Mid-Winter Conf Exp	84.33	25,000.00	-24,915.67	0.3%
5012 · Regional Conf Exp	0.00	100.00	-100.00	0.0%
<b>Total 5010 · Conference Expenses</b>	<b>84.33</b>	<b>25,100.00</b>	<b>-25,015.67</b>	<b>0.3%</b>
<b>5020 · Board of Director Expenses</b>				
5021 · Board of Directors	3,773.26	7,000.00	-3,226.74	53.9%
5022 · Regional Rep	135.89	350.00	-214.11	38.8%
5023 · Federal Relations Rep	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5020 · Board of Director Expenses</b>	<b>3,909.15</b>	<b>9,350.00</b>	<b>-5,440.85</b>	<b>41.8%</b>
<b>5030 · Committee Expenses</b>				
5031 · Awards Committee	0.00	1,300.00	-1,300.00	0.0%
5032 · Distinguished Principal Committ	1,663.12	3,500.00	-1,836.88	47.5%
5033 · Ad Hoc Committees	0.00	0.00	0.00	0.0%
5034 · NDFEL Contribution	1,300.00	1,300.00	0.00	100.0%
<b>Total 5030 · Committee Expenses</b>	<b>2,963.12</b>	<b>6,100.00</b>	<b>-3,136.88</b>	<b>48.6%</b>
<b>5040 · NAESP Expenses</b>				
5041 · National Convention	12,392.16	20,500.00	-8,107.84	60.4%
5042 · Leadership Conf/Fed Relations	-533.93	6,900.00	-7,433.93	-7.7%
5043 · State Booth	0.00	0.00	0.00	0.0%
5044 · Zone 7 Reception/Breakfast Exps	1,095.84	750.00	345.84	146.1%
<b>Total 5040 · NAESP Expenses</b>	<b>12,954.07</b>	<b>28,150.00</b>	<b>-15,195.93</b>	<b>46.0%</b>
<b>5050 · Office Expenses</b>				
5051 · Supplies/Materials	40.25	400.00	-359.75	10.1%
5052 · Postage	4.60	200.00	-195.40	2.3%
5053 · Bond & Audit	325.00	500.00	-175.00	65.0%
5054 · Fiscal Agent	0.00	7,268.00	-7,268.00	0.0%
<b>Total 5050 · Office Expenses</b>	<b>369.85</b>	<b>8,368.00</b>	<b>-7,998.15</b>	<b>4.4%</b>
<b>5070 · Miscellaneous</b>				
5071 · Miscellaneous	2,092.84	1,000.00	1,092.84	209.3%
<b>Total 5070 · Miscellaneous</b>	<b>2,092.84</b>	<b>1,000.00</b>	<b>1,092.84</b>	<b>209.3%</b>
<b>Total Expense</b>	<b>22,373.36</b>	<b>78,068.00</b>	<b>-55,694.64</b>	<b>28.7%</b>
<b>Net Income</b>	<b>3,987.13</b>	<b>-3,548.00</b>	<b>7,535.13</b>	<b>-112.4%</b>

**NDAESP**  
**Balance Sheet**  
As of November 30, 2016

	<u>Nov 30, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Cash in Bank	35,128.66
1002 · Investments	55,280.14
<b>Total Checking/Savings</b>	<u>90,408.80</u>
<b>Total Current Assets</b>	<u>90,408.80</u>
<b>TOTAL ASSETS</b>	<b><u>90,408.80</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 · Opening Bal Equity	35,482.53
3900 · Retained Earnings	50,939.14
Net Income	3,987.13
<b>Total Equity</b>	<u>90,408.80</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>90,408.80</u></b>

**NDAESP**  
**Cash Disbursements**  
**November 2016**

Type	Date	Num	Name	Account	Original Amount	Paid Amount
Check	11/01/2016	2076	Joy Walker	1001 · Cash in Bank	-354.36	
				5021 · Board of Directors	354.36	-354.36
TOTAL					354.36	-354.36
Check	11/01/2016	2077	Chris Bastian	1001 · Cash in Bank	-207.00	
				5021 · Board of Directors	207.00	-207.00
TOTAL					207.00	-207.00
Check	11/03/2016	2078	NDCEL	1001 · Cash in Bank	-299.80	
				5021 · Board of Directors	299.80	-299.80
TOTAL					299.80	-299.80
Check	11/03/2016	2079	Tracy Lecoe	1001 · Cash in Bank	-392.00	
				5021 · Board of Directors	392.00	-392.00
TOTAL					392.00	-392.00
Check	11/03/2016	2080	Bowman County Public Sch...	1001 · Cash in Bank	-87.71	
				5021 · Board of Directors	87.71	-87.71
TOTAL					87.71	-87.71
Check	11/21/2016	2081	Georgia Bruton	1001 · Cash in Bank	-40.80	
				5011 · Mid-Winter Conf Exp	40.80	-40.80
TOTAL					40.80	-40.80
Check	11/21/2016	2082	Connie Kallenbach	1001 · Cash in Bank	-1,000.00	
				5044 · Zone 7 Reception/Breakfast Exps	1,000.00	-1,000.00
TOTAL					1,000.00	-1,000.00
Check	11/21/2016	2083	NDFEL	1001 · Cash in Bank	-1,300.00	
				5034 · NDFEL Contribution	1,300.00	-1,300.00
TOTAL					1,300.00	-1,300.00
Check	11/22/2016	2084	Vicki Held	1001 · Cash in Bank	-297.10	
				5021 · Board of Directors	297.10	-297.10
TOTAL					297.10	-297.10
Check	11/22/2016	2085	Vicki Held	1001 · Cash in Bank	-304.25	
				5021 · Board of Directors	304.25	-304.25
TOTAL					304.25	-304.25
Check	11/22/2016	2086	Tabatha Joyce	1001 · Cash in Bank	-135.89	
				5022 · Regional Rep	135.89	-135.89
TOTAL					135.89	-135.89

**NDAESP  
General Ledger  
As of November 30, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance	
<b>1001 · Cash in Bank</b>							36,100.17	
Check	11/01/2016	2076	Joy Walker		5021 · Board of Di...	-354.36	35,745.81	
Check	11/01/2016	2077	Chris Bastian		5021 · Board of Di...	-207.00	35,538.81	
Check	11/03/2016	2078	NDCEL		5021 · Board of Di...	-299.80	35,239.01	
Check	11/03/2016	2079	Tracy Lecoe		5021 · Board of Di...	-392.00	34,847.01	
Check	11/03/2016	2080	Bowman County Public School		-SPLIT-	-87.71	34,759.30	
Deposit	11/03/2016			Deposit	1499 · Undeposite...	360.00	35,119.30	
General Journal	11/20/2016	168		checking acct interest	-SPLIT-	0.35	35,119.65	
General Journal	11/20/2016	168		credit card service fee	1001 · Cash in Bank	-12.95	35,106.70	
Check	11/21/2016	2081	Georgia Bruton		5011 · Mid-Winter ...	-40.80	35,065.90	
Check	11/21/2016	2082	Connie Kallenbach		5044 · Zone 7 Rec...	-1,000.00	34,065.90	
Check	11/21/2016	2083	NDFEL		5034 · NDFEL Co...	-1,300.00	32,765.90	
Check	11/22/2016	2084	Vicki Held		5021 · Board of Di...	-297.10	32,468.80	
Check	11/22/2016	2085	Vicki Held		5021 · Board of Di...	-304.25	32,164.55	
Check	11/22/2016	2086	Tabatha Joyce		5022 · Regional Rep	-135.89	32,028.66	
Deposit	11/23/2016			Deposit	1499 · Undeposite...	3,100.00	35,128.66	
Total 1001 · Cash in Bank							-971.51	35,128.66
<b>1002 · Investments</b>							55,278.21	
General Journal	11/20/2016	168		money market interest	1001 · Cash in Bank	1.93	55,280.14	
Total 1002 · Investments							1.93	55,280.14
<b>1499 · Undeposited Funds</b>							0.00	
Sales Receipt	11/03/2016	1462	Grand Forks		-SPLIT-	360.00	360.00	
Deposit	11/03/2016	credi...	Grand Forks	Deposit	1001 · Cash in Bank	-360.00	0.00	
Sales Receipt	11/23/2016	1461	NAESP		4005 · NAESP Re...	3,100.00	3,100.00	
Deposit	11/23/2016	39824	NAESP	Deposit	1001 · Cash in Bank	-3,100.00	0.00	
Total 1499 · Undeposited Funds							0.00	0.00
<b>2000 · Accounts Payable</b>							0.00	
Total 2000 · Accounts Payable							0.00	
<b>3000 · Opening Bal Equity</b>							-35,482.53	
Total 3000 · Opening Bal Equity							-35,482.53	
<b>3900 · Retained Earnings</b>							-50,939.14	
Total 3900 · Retained Earnings							-50,939.14	
<b>4000 · Revenue</b>							-22,898.21	
<b>4001 · Member Dues</b>							-22,540.00	
Sales Receipt	11/03/2016	1462	Grand Forks	NDAESP dues - Alison P...	1499 · Undeposite...	-125.00	-22,665.00	
Sales Receipt	11/03/2016	1462	Grand Forks	NAESP dues - Alison Par...	1499 · Undeposite...	-235.00	-22,900.00	
Total 4001 · Member Dues							-360.00	-22,900.00
<b>4002 · Interest</b>							-8.21	
General Journal	11/20/2016	168		checking acct interest	1001 · Cash in Bank	-0.35	-8.56	
General Journal	11/20/2016	168		money market interest	1001 · Cash in Bank	-1.93	-10.49	
Total 4002 · Interest							-2.28	-10.49
<b>4003 · NDAESP Winter Conference</b>							0.00	
Total 4003 · NDAESP Winter Conference							0.00	
<b>4004 · NDAESP Vendors</b>							0.00	
Total 4004 · NDAESP Vendors							0.00	
<b>4005 · NAESP Rebates</b>							0.00	
Sales Receipt	11/23/2016	1461	NAESP	NAESP rebates	1499 · Undeposite...	-3,100.00	-3,100.00	
Total 4005 · NAESP Rebates							-3,100.00	-3,100.00
<b>4006 · Misc / Advertising</b>							-350.00	
Total 4006 · Misc / Advertising							-350.00	
<b>4007 · Zone 7 Reception</b>							0.00	
Total 4007 · Zone 7 Reception							0.00	
<b>4000 · Revenue - Other</b>							0.00	
Total 4000 · Revenue - Other							0.00	
Total 4000 · Revenue							-3,462.28	-26,360.49
<b>5010 · Conference Expenses</b>							43.53	
<b>5011 · Mid-Winter Conf Exp</b>							43.53	
Check	11/21/2016	2081	Georgia Bruton	door prizes for midwinter ...	1001 · Cash in Bank	40.80	84.33	
Total 5011 · Mid-Winter Conf Exp							40.80	84.33
<b>5012 · Regional Conf Exp</b>							0.00	
Total 5012 · Regional Conf Exp							0.00	

**NDAESP**  
**General Ledger**  
As of November 30, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>5010 · Conference Expenses - Other</b>							0.00
Total 5010 · Conference Expenses - Other							0.00
Total 5010 · Conference Expenses						40.80	84.33
<b>5020 · Board of Director Expenses</b>							1,831.04
<b>5021 · Board of Directors</b>							1,831.04
Check	11/01/2016	2076	Joy Walker	NDAESP brd mtg travel e...	1001 · Cash in Bank	354.36	2,185.40
Check	11/01/2016	2077	Chris Bastian	NDAESP brd mtg travel e...	1001 · Cash in Bank	207.00	2,392.40
Check	11/03/2016	2078	NDCEL	NDAESP brd mtg exps at...	1001 · Cash in Bank	299.80	2,692.20
Check	11/03/2016	2079	Tracy Lecoe	NDAESP brd mtg travel e...	1001 · Cash in Bank	392.00	3,084.20
Check	11/03/2016	2080	Bowman County Public School	reimbursement for NDAE...	1001 · Cash in Bank	87.71	3,171.91
Check	11/22/2016	2084	Vicki Held	NDAESP brd mtg travel e...	1001 · Cash in Bank	297.10	3,469.01
Check	11/22/2016	2085	Vicki Held	NDAESP brd mtg travel e...	1001 · Cash in Bank	304.25	3,773.26
Total 5021 · Board of Directors						1,942.22	3,773.26
<b>5022 · Regional Rep</b>							0.00
Check	11/22/2016	2086	Tabatha Joyce	Reg 5 mtg exps	1001 · Cash in Bank	135.89	135.89
Total 5022 · Regional Rep						135.89	135.89
<b>5023 · Federal Relations Rep</b>							0.00
Total 5023 · Federal Relations Rep						0.00	0.00
<b>5024 · NAESP State Rep</b>							0.00
Total 5024 · NAESP State Rep						0.00	0.00
<b>5025 · Bulletin Editor</b>							0.00
Total 5025 · Bulletin Editor						0.00	0.00
<b>5020 · Board of Director Expenses - Other</b>							0.00
Total 5020 · Board of Director Expenses - Other						0.00	0.00
Total 5020 · Board of Director Expenses						2,078.11	3,909.15
<b>5030 · Committee Expenses</b>							1,663.12
<b>5031 · Awards Committee</b>							0.00
Total 5031 · Awards Committee						0.00	0.00
<b>5032 · Distinguished Principal Committ</b>							1,663.12
Total 5032 · Distinguished Principal Committ						1,663.12	1,663.12
<b>5033 · Ad Hoc Committees</b>							0.00
Total 5033 · Ad Hoc Committees						0.00	0.00
<b>5034 · NDFEL Contribution</b>							0.00
Check	11/21/2016	2083	NDFEL	contribution to NDFEL sc...	1001 · Cash in Bank	1,300.00	1,300.00
Total 5034 · NDFEL Contribution						1,300.00	1,300.00
<b>5030 · Committee Expenses - Other</b>							0.00
Total 5030 · Committee Expenses - Other						0.00	0.00
Total 5030 · Committee Expenses						1,300.00	2,963.12
<b>5040 · NAESP Expenses</b>							11,954.07
<b>5041 · National Convention</b>							12,392.16
Total 5041 · National Convention						12,392.16	12,392.16
<b>5042 · Leadership Conf/Fed Relations</b>							-533.93
Total 5042 · Leadership Conf/Fed Relations						-533.93	-533.93
<b>5043 · State Booth</b>							0.00
Total 5043 · State Booth						0.00	0.00
<b>5044 · Zone 7 Reception/Breakfast Exps</b>							95.84
Check	11/21/2016	2082	Connie Kallenbach	Zone 7 reception	1001 · Cash in Bank	1,000.00	1,095.84
Total 5044 · Zone 7 Reception/Breakfast Exps						1,000.00	1,095.84
<b>5040 · NAESP Expenses - Other</b>							0.00
Total 5040 · NAESP Expenses - Other						0.00	0.00
Total 5040 · NAESP Expenses						1,000.00	12,954.07
<b>5050 · Office Expenses</b>							369.85
<b>5051 · Supplies/Materials</b>							40.25
Total 5051 · Supplies/Materials						40.25	40.25
<b>5052 · Postage</b>							4.60

**NDAESP**  
**General Ledger**  
As of November 30, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 5052 · Postage							4.60
<b>5053 · Bond &amp; Audit</b>							325.00
Total 5053 · Bond & Audit							325.00
<b>5054 · Fiscal Agent</b>							0.00
Total 5054 · Fiscal Agent							0.00
<b>5050 · Office Expenses - Other</b>							0.00
Total 5050 · Office Expenses - Other							0.00
Total 5050 · Office Expenses							369.85
<b>5060 · Publication Expenses</b>							0.00
<b>5061 · Editor Travel</b>							0.00
Total 5061 · Editor Travel							0.00
<b>5062 · Bulletin</b>							0.00
Total 5062 · Bulletin							0.00
<b>5063 · Honorarium</b>							0.00
Total 5063 · Honorarium							0.00
<b>5060 · Publication Expenses - Other</b>							0.00
Total 5060 · Publication Expenses - Other							0.00
Total 5060 · Publication Expenses							0.00
<b>5070 · Miscellaneous</b>							2,079.89
<b>5071 · Miscellaneous</b>							2,079.89
General Journal	11/20/2016	168		credit card service fee	1001 · Cash in Bank	12.95	2,092.84
Total 5071 · Miscellaneous						12.95	2,092.84
<b>5070 · Miscellaneous - Other</b>							0.00
Total 5070 · Miscellaneous - Other							0.00
Total 5070 · Miscellaneous						12.95	2,092.84
<b>5080 · Legal Assistance</b>							0.00
<b>5081 · Legal Assistance</b>							0.00
Total 5081 · Legal Assistance							0.00
<b>5080 · Legal Assistance - Other</b>							0.00
Total 5080 · Legal Assistance - Other							0.00
Total 5080 · Legal Assistance							0.00
<b>No acct</b>							0.00
Total no acct							0.00
<b>TOTAL</b>						<b>0.00</b>	<b>0.00</b>

**NDAESP  
Journal  
November 2016**

Trans #	Type	Date	Num	Name	Memo	Account	Debit	Credit
2845	Check	11/01/2016	2076	Joy Walker Joy Walker	NDAESP brd mtg travel exps	1001 · Cash in Bank 5021 · Board of Directors	354.36 354.36	354.36
2846	Check	11/01/2016	2077	Chris Bastian Chris Bastian	NDAESP brd mtg travel exps	1001 · Cash in Bank 5021 · Board of Directors	207.00 207.00	207.00
2847	Check	11/03/2016	2078	NDCEL NDCEL	NDAESP brd mtg exps at fall conf	1001 · Cash in Bank 5021 · Board of Directors	299.80 299.80	299.80
2848	Check	11/03/2016	2079	Tracy Lecoe Tracy Lecoe	NDAESP brd mtg travel exps	1001 · Cash in Bank 5021 · Board of Directors	392.00 392.00	392.00
2849	Check	11/03/2016	2080	Bowman County Public School Bowman County Public School	reimbursement for NDAESP brd...	1001 · Cash in Bank 5021 · Board of Directors	87.71 87.71	87.71
2851	Check	11/21/2016	2081	Georgia Bruton Georgia Bruton	door prizes for midwinter conf (4...	1001 · Cash in Bank 5011 · Mid-Winter Conf...	40.80 40.80	40.80
2852	Check	11/21/2016	2082	Connie Kallenbach Connie Kallenbach	Zone 7 reception	1001 · Cash in Bank 5044 · Zone 7 Receptio...	1,000.00 1,000.00	1,000.00
2853	Check	11/21/2016	2083	NDFEL NDFEL	contribution to NDFEL scholars...	1001 · Cash in Bank 5034 · NDFEL Contribu...	1,300.00 1,300.00	1,300.00
2854	Check	11/22/2016	2084	Vicki Held Vicki Held	NDAESP brd mtg travel exps - ...	1001 · Cash in Bank 5021 · Board of Directors	297.10 297.10	297.10
2855	Check	11/22/2016	2085	Vicki Held Vicki Held	NDAESP brd mtg travel exps - ...	1001 · Cash in Bank 5021 · Board of Directors	304.25 304.25	304.25
2856	Check	11/22/2016	2086	Tabatha Joyce Tabatha Joyce	Reg 5 mtg exps	1001 · Cash in Bank 5022 · Regional Rep	135.89 135.89	135.89
2857	Sales Receipt	11/23/2016	1461	NAESP NAESP	NAESP rebates	1499 · Undeposited Fu... 4005 · NAESP Rebates	3,100.00 3,100.00	3,100.00
2858	Deposit	11/23/2016		NAESP	Deposit Deposit	1001 · Cash in Bank 1499 · Undeposited Fu...	3,100.00 3,100.00	3,100.00
2860	General Journal	11/20/2016	168		checking acct interest checking acct interest credit card service fee credit card service fee money market interest money market interest	1001 · Cash in Bank 4002 · Interest 5071 · Miscellaneous 1001 · Cash in Bank 1002 · Investments 4002 · Interest	0.35 12.95 1.93 15.23	0.35 12.95 1.93
2861	Sales Receipt	11/03/2016	1462	Grand Forks Grand Forks Grand Forks	NDAESP dues - Alison Parkinso... NAESP dues - Alison Parkinson...	1499 · Undeposited Fu... 4001 · Member Dues 4001 · Member Dues	360.00 360.00	125.00 235.00
2862	Deposit	11/03/2016		Grand Forks	Deposit Deposit	1001 · Cash in Bank 1499 · Undeposited Fu...	360.00 360.00	360.00
<b>TOTAL</b>							<b>11,354.14</b>	<b>11,354.14</b>

**NDAESP  
Trial Balance  
As of November 30, 2016**

	Nov 30, 16	
	Debit	Credit
1001 · Cash in Bank	35,128.66	
1002 · Investments	55,280.14	
1499 · Undeposited Funds	0.00	
3000 · Opening Bal Equity		35,482.53
3900 · Retained Earnings		50,939.14
4000 · Revenue:4001 · Member Dues		22,900.00
4000 · Revenue:4002 · Interest		10.49
4000 · Revenue:4005 · NAESP Rebates		3,100.00
4000 · Revenue:4006 · Misc / Advertising		350.00
5010 · Conference Expenses:5011 · Mid-Winter Conf Exp	84.33	
5020 · Board of Director Expenses:5021 · Board of Directors	3,773.26	
5020 · Board of Director Expenses:5022 · Regional Rep	135.89	
5030 · Committee Expenses:5032 · Distinguished Principal Committ	1,663.12	
5030 · Committee Expenses:5034 · NDFEL Contribution	1,300.00	
5040 · NAESP Expenses:5041 · National Convention	12,392.16	
5040 · NAESP Expenses:5042 · Leadership Conf/Fed Relations		533.93
5040 · NAESP Expenses:5044 · Zone 7 Reception/Breakfast Exps	1,095.84	
5050 · Office Expenses:5051 · Supplies/Materials	40.25	
5050 · Office Expenses:5052 · Postage	4.60	
5050 · Office Expenses:5053 · Bond & Audit	325.00	
5070 · Miscellaneous:5071 · Miscellaneous	2,092.84	
<b>TOTAL</b>	<b>113,316.09</b>	<b>113,316.09</b>