

# **North Dakota Association of Elementary School Principals**

Tuesday, July 21, 2015—10:00 AM CST

Energy Center, BSC, Bismarck, ND

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## **NDAESP Mission Statement**

The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.

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**Members Present:** Joy Walker, Minot; Vicky Held, North Star; Lynn Wolf, Bismarck; Anna Sell, Oakes; David Hanson, Wyndmere; Audrey Faul, Harvey; Jean Schafer, Mandan; Stacy Murschel, Beulah; Susie Atkinson, Mandan; John Alstad, Bismarck; Tonya Hunskor, TGU; Jeremy Mehlhoff, Williston; Kathryn Lenertz, Minot.

### **1. Call to Order—Audrey Faul**

- a. President Faul called the meeting to order at 10:00

### **2. Introductions—Audrey Faul**

- a. President Faul welcomed those present and introductions were made.

### **3. Introduction of New President- Audrey F.**

- a. President Faul introduced Stacy Murschel, the 2015-2016 NDAESP President.
- b. President Faul passed the gavel to Stacey.

### **4. Approval of Agenda—Stacy M.**

- a. Additions were made to the agenda:
  - i. Under new business item D: National Conference Attendees
  - ii. Under new business item E: Discuss purpose of April joint meeting with secondary principals.
  - iii. Under new business item F: Discuss changing our July Executive Board Meeting to August.
- b. Jeremy Mehlhoff made a motion to approve the agenda with additions. Audrey Faul seconded. Motion carried.

## **5. Secretary/Treasurer Report---Susie Atkinson**

- a. Susie Atkinson presented the meeting minutes from the April 24, 2015, Executive Board Meeting. Dave Hanson motioned to approve the minutes. Joy Walker seconded. Motion carried.
- b. Susie Atkinson presented the Treasurer Report. The Association is fiscally sound as revenues from previous conferences have been very good. Anna Sell made a motion to approve the Treasurer Report. Lynn Wolf seconded. Motion carried.

## **6. Reports and Discussion**

- a. NAESP – John A.
  - i. ND qualified for Gold Buster status
  - ii. 2016 National Conference will be held in DC
- b. NDCEL – Aimee Copas
  - i. There has been a good response from the DPI Leadership Conference currently going on.
  - ii. A new program, Member Clicks, used as a social media outlet is currently being looked at which would also expand all vacancies on the website.
  - iii. A process is being investigated to create additional foundations to attract business partners with our schools.
  - iv. A new opportunity called Leader cast is being looked at to bring in big name speakers to our local conferences.
  - v. The timing of this conference was brought up to Aimee at this time (see addition of agenda item F). Aimee has brought up the suggestion to DPI to move this conference back to August. A motion was made by Dave to move the executive board meeting back to the 1<sup>st</sup> week in August next year. Lynn seconded. Motion carried.

- c. Editor's Report - Dave H.
  - i. Dave went over the due dates for this year's publication of "The Voice. It was decided to publish the 1st newsletter by September 15<sup>th</sup>.
  - ii. Dave asked that again this year board members help to spread the word about sending in article/happenings in our local schools.
  - iii. We currently have 4 companies advertising in our newsletter.
  - iv. Dave voiced his appreciation to the group for allowing him to serve as the editor of our association.
- d. Federal Relations Report – Lynn W.
  - i. Lynn shared updates regarding ESEA. Lots of discussion was held as to what the future holds for education.
- e. Region Reports – Jeremy Mehlhoff, Region I; Kathryn Lenertz, Region II; Vicky Held, Region III; and Jean Schafer, Region VII all shared focus points occurring in their regions which included book studies, professional development, and a focus on connecting new principals with mentors.

## **7. Old Business**

- a. ND Mid-Winter Conference – Anna S.
  - i. Anna presented updates on the 2016 Midwinter Conference. Speaker expenses are a concern. K. Marshall who speaks on student engagement is an option.
  - ii. Discussion was held on whether or not to have a banquet on the Thursday evening of the conference. The banquet has not been well attended in recent years. Other changes were brought up regarding having a social replace the

banquet and have all awards given at the luncheon during the day. A final decision was not made at this time.

b. Annual School Administrators' Workshop- Audrey F.

- i. Discussion was held regarding giving away a national conference registration as a drawing at the Annual School Administrators' workshop. Lynn made a motion to give away a registration to the national conference. Dave seconded. Motion carried.

c. NAESP conference- attendees

- i. Highlights were shared by those who attended the national conference in Long Beach California this summer. Zone 7 members are to be complimented on their active and progressive participation. The community service and networking, along with great speakers were commented on by the group. One not so positive note was that the attendance has gone down in the conference after it was moved to the summer.

d. Awards Revisions and Forms

- i. Tabled until October.

## **8. New Business**

a. NDAESP Membership Cards-Audrey Faul

- i. Audrey recommended to possibly send out membership cards electronically.

b. Future Events:

- i. NDAESP Executive Board Meeting at Bismarck Ramkota- Wednesday, Oct. 21<sup>st</sup>  
Tentative time- 10:00, followed by lunch
- ii. NDAESP Executive Board Meeting, Feb. 3<sup>rd</sup>, 2016
- iii. NAESP National Leadership Conference, March 2016  
Those attending: Stacy, Chris, Dave, Joy Lynn, and John
- iv. NDAESP Executive Board Meeting, April, 2016. Date TBA  
This board meeting will be held in the am, with a joint HS principal meeting followed in the pm. Tonya Hunsford

shared insight regarding the value of meeting jointly with HS principals. Discussed having Aimee share at the joint meeting. (see addition of agenda item E)

v. NAESP Annual National Conference

- i. Discussion of those attending this conference took place. (see addition of agenda item D). The following people will be attending: Joy, Anna, Susie, John, Chris, Dave and a Region Rep.

c. Recognition of Board Service- Audrey Faul

- i. Audrey distributed gift cards to those who have completed their terms. The association will also contribute 3 gift cards at the Annual School Administrators' conference.
- ii. Shirts will be ordered and purchased for the Executive Board Members. Joy will contact a Minot business to look into making them.

**9. Adjourn Meeting- Stacy Murschel**

- i. President Murschel called for adjournment of the meeting. Audrey Faul made a motion to adjourn. Anna Sell seconded. Motion carried.

THESE MINUTES ARE UNOFFICIAL UNTIL THEY HAVE BEEN APPROVED AT THE NEXT EXECUTIVE BOARD MEETING, October 21, 2015, at 10.00 am.