

North Dakota Association of Elementary School Principals

Executive Board Meeting

Wednesday, October 18, 2017

Room 2160 - Ramkota, Bismarck

NDAESP Mission Statement: *The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.*

Members Present:

Joy Walker - Minot	Jenn Arlien - Minot	Kathryn Lenertz - Minot
Anna Sell - Oakes	Vicky Held - Cando	Jason Hornbacher - Bismarck
Dave Steckler - Mandan	Deb Follman - Devils Lake	Shawn Oban - Bismarck
Jon Dryburgh - Hillsboro	Dan Girard. - Ellendale	Chris Bastian - Casselton
Stacy Murschel - Beulah	John Alstad - Bismarck	Tonya Hunskor - Granville
Jeremy Mehlhoff - Williston	Jerry Standifer - West Fargo	Russ Ziegler - NDCEL
Aimee Copas - NDCEL	Tim Schaefer -Tioga	

1. Call to Order - Anna Sell

- a. President Sell called the meeting to order at 10:00 a.m.

2. Introductions - Anna Sell

- a. Everyone introduced themselves.

3. Approval of Agenda - Anna Sell

- a. John Alstad made a motion to approve the agenda. Jason Hornbacher seconded. Agenda approved.

4. Secretary/Treasurer Report - Jenn Arlien

- a. Jenn Arlien presented the meeting minutes from June 14, 2017. A correction on the June minutes was made to change the approval meeting

date to October 18 rather than October 19. Jeremy Mehlhoff motioned to approve the minutes. John Alstad seconded. Report approved.

- b. Jenn Arlien presented the Treasurer's Report. Aimee Copas shared we are currently up 20 members and representation at the National Convention was down due to members having other commitments. Chris Sebastian made a motion to accept the Treasurer's Report. Jerry Standifer seconded. Report approved.

5. Reports and Discussion

a. NAESP - John Alstad

- i. Membership Update/Recruitment: We have 295 state members and 194 national members. Membership has increased from previous year.
- ii. NAESP National Conference - North Dakota had the highest number of volunteers working to construct a playground compared to other states.
- iii. 2018 NAESP Conference is in Orlando, FL July 9–11, 2018
- iv. National Leader's Conference is March 18-21, 2018

b. Editor's Report - Chris Bastian

- i. Midwinter Conference - Jan. 31, Feb. 1- 2
- ii. Chris is seeking news from your schools. The next Voice publication comes out in December.
- iii. The option of setting up Dropbox for Executive Board members to see draft minutes was discussed. Chris stated he appreciates suggestions regarding the website and how to post draft minutes.

c. NDCEL - Stacy Murschel/Deb Follman/Tonya Hunskor

- i. Tonya Hunskor is the new vice president for NDCEL.
- ii. Aimee Copas shared Sammy Vanderwall has been hired to take over Mavis's position in the office.
- iii. Aimee Copas shared they are currently working through the ESSA plan.
- iv. NDCEL and LEAD Center have merged together. A part time person has been hired to work with the North Dakota Student Activity Association. This will free up Russ Ziegler's position to devote more time to work with NDCEL and ND LEAD.

- v. A discussion was held regarding the possibility of condensing the number of state sponsored conferences and potentially differentiating conferences to reduce the number of conferences. Aimee Copas shared NDCEL works with 14 conferences around the state.
- vi. Aimee Copas asked Regional Reps to reach out to new administrators and give them support. Regional Reps should send their region meeting dates to Aimee Copas.
- vii. NDCEL offers a variety of clothing items that can be ordered.

d. Federal Relations - Jason Hornbacher

- i. Jason shared updates on Federal issues regarding Title II and ESSA. Communication with state legislatures is critical and greatly appreciated.

e. Region Reports - Regional Representatives

- i. Each region representative shared what they have been doing at their region meetings.

f. Zone 7 Update - Dave Steckler

Dave gave updates on the following:

- i. National Distinguished Principal event was held in Washington, DC in October. Cindy Cook represented North Dakota.
- ii. National Conference attendance.
- iii. Upcoming National Conference is in Orlando July 9-11, 2018.
- iv. John Alstad suggested ND members who travel alone should consider doing things together as a group.
- v. NAESP President Partin will be here during our Midwinter Conference.
- vi. Upcoming officer positions for the NAESP National Board.

6. Old Business

- a. Region Rep. Attendance at Nationals - Anna Sell
 - i. 2017-18 Executive terms were discussed for Regional Reps. Kathryn Lenertz, Vicki Held and Tracy LeCoe are eligible to attend the National Conference in July 2018.
- b. By-law Changes - Deb Follman
 - i. Discussion was held on when the secretary/treasurer is able to attend the national conference. The by-laws state the

secretary/treasurer should attend during their 1st year of their term. However, Anna Sell shared it would be better to attend the 2nd year of the term.

- ii. Chris Sebastian asked for members to submit an electronic summary of his/her experiences and responsibilities at the end of their term.
 - iii. Regional Rep responsibilities were discussed and their requirements to attend the National Conference. The Executive Board will determine which Reps will attend the National Conference.
 - iv. Motion to approve the edits in the by-laws was made by Jeremy Mehoff and seconded by Vicky Held.
- c. NDCEL Umbrella Responsibilities - Anna Sell
- i. Russ Ziegler's position will work with NDCEL and ND Lead.
- d. NDCEL Director(s) Attendance at Nationals - Shawn Oban
- i. A discussion was held on having Aimee Copas attend the National Leader's Conference in March. Members feel it would be beneficial when visiting with state legislatures.
- e. Awards Committee Membership - Anna Sell
- i. Anna shared the names of the 2017-18 Awards Committee.
- f. Executive Board Attendance at Conference - Anna Sell
- i. Kathryn Lennertz made a motion for others to be able to attend the National Conferences when the eligible members are not able to attend. The decision being made by the Executive Committee. Jason Horbacher seconded it. All members need to declare whether they are going to attend the National Conference by December 1.

7. New Business

- a. Midwinter Conference - Region 1
 - i. Conference dates: Jan. 31, Feb 1 - 2.
- b. New administrators are strongly encouraged to join the new administrator panel. Discussion was held on the benefits of being joint members of NDAESP and NAESP. NDAESP benefits by receiving financial rebates.

Discussion took place on NDAESP possibly doing a survey on joint membership.

8. Adjourn Meeting

- a. Jeremy Mehlhoff made the motion to adjourn. John Alstad seconded. Motion carried.

THESE MINUTES ARE UNOFFICIAL UNTIL THEY HAVE BEEN APPROVED AT THE NEXT EXECUTIVE BOARD MEETING, JANUARY 31, 2018.