

Benton Middle School Ready for Learning Plan

Parent Information

This plan is flexible and details will be fluid as we grow through the process. Changes to the various details of the following information may occur as circumstances change.

Reasoning

- Feedback from students, parents and staff has indicated that Benton teachers need to be responsible for ALL students, onsite and virtual. As one parent said, “a Benton education is more valuable than an online program.”
- Students could be moving in/out of onsite instruction for a number of reasons including sickness, quarantine, etc. The same can be said for staff. Therefore, teachers must have the ability to teach onsite and virtual at the same time with the least stress on students, parents, and staff possible. Pivoting must be seamless.
- The plan allows for smooth transitions in/out of school for students and staff.

Overview--How would it work

- Schedule classes like normal.
- Every teacher will have virtual students and onsite students at the same time.
 - For example, a teacher may have a class of 18 students onsite and 3 students virtual.
- Students and staff will utilize masks and social distance when on campus according to the most recent guidelines.
- Teachers or teacher teams will upload videos/resources, etc. every day for ALL students. Onsite and virtual students will have access to the same resources. They will also have the same assignments. Grading procedures will be the same for ALL students.
- This will allow ALL students to have access to the same guaranteed and viable curriculum.
- ALL students will be able to transition smoothly between home and school.
- ALL students will be learning the same thing even though some will be at school and some will not.
- Teachers will name assignments the same in Google Classroom and HAC, possibly utilizing a numeric system.

On-site Learning

- All persons on-site will be required to follow the most updated Department of Health Guidelines regarding the use of masks and social distancing
- Students will follow their regular class schedule throughout the school day
- Class transitions will be modified to accommodate the current social distancing guidelines (students using the right side of the hallway to change classes)
- Lunch sites will be modified to accommodate the current social distancing guidelines
- Students will be trained in the first one to two weeks of school to receive virtual instruction using the common platforms layed out. This will lead to a more seamless transition to off-site learning due to any absences, quarantines, or school closures
- If a student incurs an absence(s) or is quarantined, the student will be able to access learning using the same methods utilized during the on-site instruction. This eliminates the need for make-up work packets and allows the student to stay current when not in the school building. Upon the student's return, no loss of learning has occurred

Virtual Learning

1. Students will be provided devices by the district
2. Students will be assigned a schedule as if they were attending on-site
3. The assigned teachers (as scheduled) will be responsible for providing access to the same class curriculum, assignments and assessments as on-site students, as well as, grading student work, and assigning grades
4. Students will have the same requirements as on-site students including assignments, assessments, projects, etc.
5. Students will be graded the same as on-site students
6. Google Classroom will be the platform for providing learning
7. The use of a single sign on (Clever) will be utilized to provide access to other instructional sites/apps needed
8. Training videos will be posted for off-site students and parents by the school to insure clear communication of expectations and use of platforms
9. Teachers will post instructional videos to Google Classroom along with all assignments, assessments, supplementary materials, etc.
10. The teacher will provide feedback and answer questions.
11. Students and parents may utilize email, Google Classroom or text to communicate with the teacher to ask questions or request a phone contact. They may also contact the school office to request communication from a teacher. The teacher will answer questions or provide feedback by the end of the following school day
12. Students not completing work in a timely manner will be referred to administration
13. The student will be required to come on-site for all state mandated testing
14. Special services and/or interventions for students will continue, but may be provided in multiple formats.

Transition to 100% Off-site Learning

- Students and teachers will continue to utilize the same instructional platforms used during on-site instruction
- Teachers will then schedule Zoom conferences (could possibly use Google Meet) to meet their classes
- An alternate schedule of classes will be set up in advance by building administration to provide synchronous learning for all students.
- The off-site class schedule will be taught to students and provided to parents prior to any release from school (during the first two weeks of the school year)
- Prior off-site students will be scheduled into the synchronous learning times
- Due to the continuity of platforms for all students (both on-site and off-site), the transition will occur with minimal disruption to learning