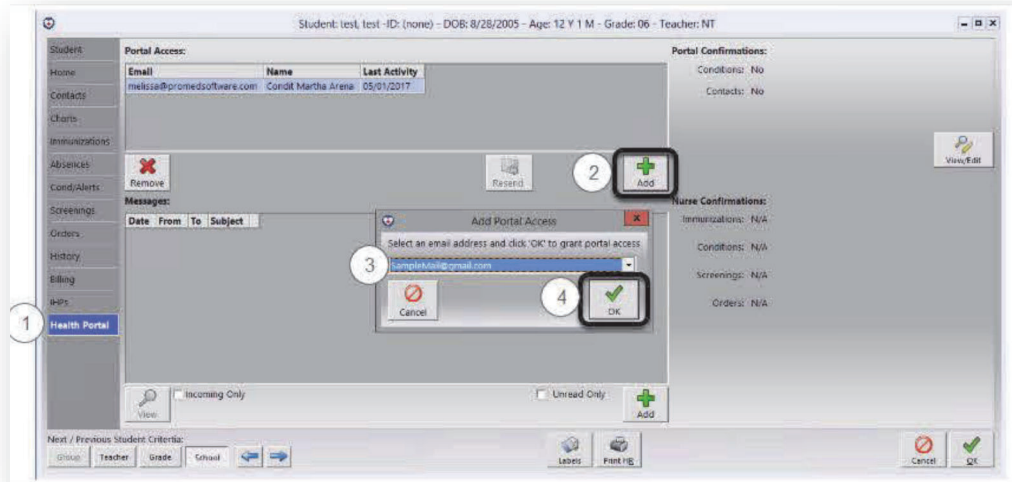5. An email is automatically sent to the parent introducing the Health Portal and providing their default password.

Removing Parent Access

1. Open a Health Record and select the **Health Portal** section.

2. Under Portal Access, select the email address for the parent for whom you wish to remove access.

3. Click **Remove**.

Parent Website

Parent Website Overview

Studentehr.com is the password protected website that caregivers will use to access the SNAP Health Portal. Parents have a single account with which they can view all of their students' health data, even students who attend different schools in different districts that use SNAP and the Health Portal. Once logged in, parents can view health record data, visits and administrations, confirm or update information and communicate with the school nurse. Although parents never have access to your actual SNAP program, they have a real time view of their student's data.

User Account Management

New Accounts: Parents who need a new portal account or have forgotten their user name need to contact you directly. See Granting Caregiver Portal Access for complete instructions.
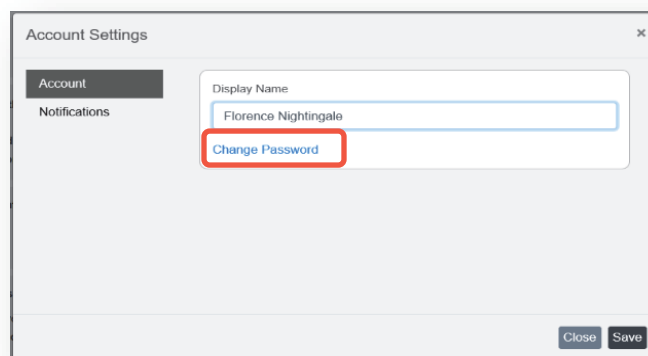
Password Management: Studentehr.com has a password reset function accessible to parents who never received it and have not logged in yet. There is also a password change function to simply change an existing password. Both functions are accessible 24 hours a day.

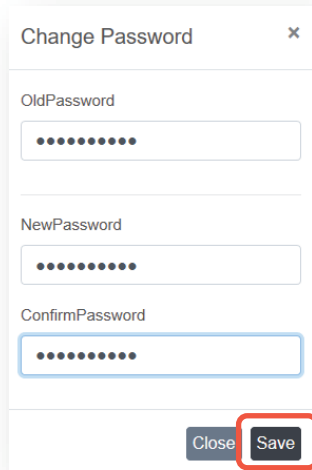## Users can change their passwords as follows:

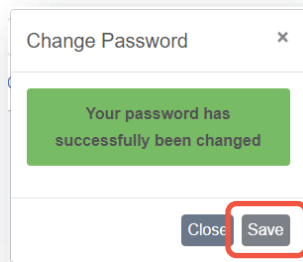1. Click the Profile Management icon (person), then **Settings**.

2. With Account selected on left, click **Change Password**.

3. Enter current password and then new password twice, and click **Save**.

4. Click **Save**, then **Close** on the confirmation message.

Feedback

Parents can provide feedback on their portal experience directly to PSNI by clicking the red icon on the right side of their screen.