

**Valley Falls USD 338
Library
700 Oak Street
Valley Falls, KS 66088**

Mission: Educate and prepare each student for college, career, and life

Norms:

- Be Present
- No Sidebar - Stay on Task
- Be Respectful
- No talking over each other
- Be open and share
- Express all concerns and opinions at the table
- Respect protocols of a public meeting

Budget Access: [2021-2022 USD 338 Budget](#)

Budget Information - [Cash Balances Comparison](#)

Agenda Regular Meeting, Monday July 11, 2022 6:30 PM in Library

1. Call the meeting to order
2. Adopt the agenda as prepared.
3. Review Board Norms
4. Comments from Patron and Guests
5. Consent Agenda
 - a. Approve Board of Education Minutes:
 - i. [June 13, 2022 Regular Meeting](#)
 - ii. [July 7, 2022 Special Meeting](#)
 - b. Approve Treasurer's Report and Approval of Warrants.
 - i. [District](#)
 - ii. [Elementary/ Middle](#)
 - iii. High School
 - c. Receive Keystone's Board Meeting Minutes-no minutes
 - d. Receive CCC Minutes-no minutes
 - e. Rec Commission Minutes-no minutes
 - f. Approve Destruction of 2016-2017 District old records
 - g. Receive Resignations
 - i. Chris Hansford, MSFB Assistant Coach
 - h. Approve Hiring (Pending KBI and drug screen checks)
 - i. Ara Carbonneau, Senior Sponsor (\$850.00), National Honor Society (\$704.00), Working Lunch (\$900.00), HS Spirit Assistant (TBD)
 - ii. Susan Savaria, Dramatics (\$1,098.00), Forensics (\$1,800.00)
 - iii. Abigail Holliday-Gaschen, Assistant Dance Coach (TBD)
 - i. Approve Column change for Shay Smith, MS Social Studies; Step 0, Column 6
 - j. Receive Principal's Reports
 - i. Susan Grey - PK-8
 - ii. Greg Morgan - HS

- k. Approve sale of laptop to Suzanne Stout; \$150.00
- l. Appointments and Designations
 - i. Designate the Clerk of the Board as Brenda Henson
 - ii. Designate the Deputy Clerk of the Board as Brenda Lloyd
 - iii. Designate the District Treasurer as Yolanda Turecek
 - iv. [Approve Valley Falls School District Organizational Chart](#)
 - v. Appoint Food Service Representative as John Hamon
 - vi. Appoint Hearing Officer for Free and Reduced Price Meal Application Appeals as John Hamon
 - vii. Appointment of the Freedom of Information Officer as Yolanda Turecek
 - viii. Appointment the Compliance Coordinator for Federal Programs as John Hamon
 - ix. Designate the District KPERS Representative as Brenda Henson
 - x. [Establish the Mileage Rate for Reimbursement of Private Vehicles \(.585\)](#)
 - xi. Establish Petty Cash Limit:
 - 1. PreK-8 (\$500)
 - 2. High School (\$1000)
 - 3. Central Office (\$700)
 - xii. Building Activity Start Up Funds
 - 1. Middle School (\$8,000)
 - 2. High School (\$10,000)
 - xiii. Adopt Guidelines for Activity Funds and all School and Gate Receipts
 - xiv. Appoint Officials of Activity Funds as Susan Grey, Elementary and Greg Morgan, High School
 - xv. Adopt Kendall Bank as the Official Depository for School District Funds
 - xvi. Authorization of Early Payment of Bills – Approval of Consent Agenda would continue to allow Board Clerk to pay bills early which: would result in a late fee if not paid; and/or would result in a discount
 - xvii. Adopt the 1,116 Hour Calendar
 - xviii. Designate Susan Grey, Elementary and Greg Morgan, High School as the Truancy Officers for the 2022-23 School Year
 - xix. Designate the Valley Falls Vindicator as the Official Newspaper for School Notices
 - xx. Designate John Hamon as the Compliance Coordinator for Federal Anti-Discrimination Laws Including Title VI, Title VII, Title IX, and Section 504 (ADA)
 - xxi. Designate Susan Grey as the coordinator for the homeless children
 - xxii. Approval of Insurance Companies for 2022-23 School Year
 - 1. Student Insurance - Correct name of Company to Student Assurance Services (previously approved on May 9, 2022 under Ameritas, Great American)
 - 2. 2022-2023 KSHSAA Catastrophe Insurance
 - 3. [Workers Compensation Insurance – KASB](#)
 - xxiii. Appoint Susan Grey and Greg Morgan as the District Hearing Officers
- m. Schools for Quality Education - no quote
- n. Adopt Resolution Waiver for Generally Accepted Accounting Principles

- o. Board Meeting Dates for 2022-23 will be the 2nd Monday of each month with the exception of March 6, 2023 which will change due to spring break.

Old Business:

- 6. Information Items
 - a. Supt. Report
 - i. Bond Update
 - ii. Budget Update
 - iii. Negotiations

New Business

- 7. Information Items
 - a. Good News Written Communications (none - summer)
 - b. Board Committee Reports
 - i. Keystone
 - ii. Economic Development
 - iii. Foundation
 - iv. Curriculum Coordinating Council
- 8. Discussion Items
 - a. [Approve June 2022 Updated KASB Policies and Forms](#)
- 9. Action Items
 - a. Approve Science Textbooks and Resources. Cheryl Brosa and Susan Grey recommend the 3 year option up to \$33,000.00
 - i. [1 year contract](#)
 - ii. [3 year contract](#)
 - b. Approve John Hamon to be an authorized officer on the Visa Account.
 - c. Approve Handbooks
 - i. [Elementary PK-5](#)
 - ii. [Middle School 6-8](#)
 - iii. [High School 9-12](#)
 - iv. [MS/HS Student Activity](#)
 - v. [Faculty](#)
 - vi. [Coaches](#)
 - d. [Approve June 2022 Updated KASB Policies and Forms](#)
 - e. Withdraw and Add employees to District Accounts at Kendall Bank

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications shall be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications shall not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item shall be limited to the topic of the agenda item. Speakers

may register to speak by calling the Clerk of the Board at 945-3214 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker shall identify the topic the speaker wishes to address. A speaker's comments at a meeting shall not exceed 3 minutes, shall be limited to the registered topic, **and shall not include personnel matters concerning district employees and/or matters that would violate the privacy of students.** Speakers shall provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table. For more information and restrictions, please see BOE Policy 0200 - BOE Agendas and Meetings.