

Regular Meeting  
Monday, September 14, 2020 7:00 PM

Central Office Conference Room  
225 Pleasant St  
Saranac, Michigan 48881

## **Agenda**

1. Call to Order\_\_\_\_\_ -
2. Pledge of Allegiance
3. Approval of Minutes
4. Additions, Deletions & Modifications to the Agenda
5. Comments from Guests - Agenda Items
6. Action Items
  - a. Emergency Powers Resolution
  - b. Bills Paid
  - c. Hire Teacher
7. Reports/Presentations
  - a. Superintendent Evaluation Timeline
  - b. Update Legislative Impact on Saranac
8. Comments from Guests - Non Agenda Items
9. Superintendent's Report
10. Board Requests/Reports
11. Communications
12. Approve Executive Session Minutes
13. Other
14. Adjournment\_\_\_\_\_

Saranac Community Schools  
Board of Education  
Meeting #3

The regular meeting of the Saranac Community Schools Board of Education was held on Monday, August 24, 2020 in the Conference Room, Saranac Central Office, 225 Pleasant Street, Saranac, MI.

President, Sarah Doll called the meeting to order at 7:02 p.m.

Present: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson, & Price.

Absent: VanKuiken

Kirk Jackson led in the Pledge of Allegiance.

President, Sarah Doll appointed Kirk Jackson as Secretary Pro-Tem in the absence of Board Secretary, Ted VanKuiken.

**APPROVAL OF MINUTES:** Minutes from regular meeting dated August 10 has corrections under “Other”, it should read, “Superintendent Smith *reported* that some districts are granting the superintendent’s emergency powers to be able to purchase Covid-19 supplies through grants the district will *receive*”. The board would like this brought back for action to approve a resolution regarding emergency spending regarding Covid-19. Finance Committee Minutes dated August 17, 2020 were approve as presented.

**ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA:** None

**COMMENTS FROM GUESTS – AGENDA ITEMS:** None

**APPROVE JSH COURSE DESCRIPTION GUIDE:** Motion by Hawkins, supported by Courtney that the Saranac Board of Education approve the JSH Course Description Guide for 2020-2021 school year as presented.

Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price.  
Motion Carried.

**APPROVE LEAVE OF ABSENCE – SEA & SESA:** Mr. Smith reported we have two school staff members requesting a leave of absence for the 1<sup>st</sup> semester for COVID-19 reasons. Board member Kevin Courtney reported he was going to abstain from voting.

Motion by Price, supported by Jackson that the Saranac Board of Education approve the request from the S.E.A. member and the S.E.S.A. member as presented.

Roll Call Vote: Yes Votes: Doll, Elliott (Via Zoom), Hawkins, Jackson and Price. Motion Carried.

**S.E.A. LETTER OF AGREEMENT-COVID 19 COVERAGE:** Motion by Price, supported by Doll that the Saranac Board of Education accept the Letter of Agreement between the Saranac Education Association for the COVID 19 Pandemic Coverage for the 2020-2021 School Year as presented.

Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price.  
Motion Carried.

**S.E.S.A. LETTER OF AGREEMENT:** Superintendent, Jason Smith presented this letter of agreement between the Board of Education and the Saranac Educational Support Association to extend the CBA contract until November.

The Saranac Educational Support Association has agreed to extend the Master Agreement until November 30, 2020 as they continue to work on proposed language items and agree to hold off on negotiating any financials and salary until the third week of October 2020.

Motion by Price, supported by Courtney that the Saranac Board of Education accept the Letter of Agreement between the Saranac Educational Support Association to extend the CBA contract until November as presented.

Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price.  
Motion Carried.

**S.E.S.A. LETTER OF AGREEMENT-COVID 19 COVERAGE:** Motion by Hawkins, supported by Jackson that the Saranac Board of Education accept the Letter of Agreement between the Saranac Educational Support Association for the COVID 19 Pandemic Coverage for the 2020-2021 School Year as presented.

Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price.  
Motion Carried.

**SET TUITION AMOUNTS FOR 2020-2021:** Per Board Policy 6150 rates are to be approved annually.

Motion by Doll, supported by Courtney that the Saranac Board of Education set the tuition amounts for fiscal year 2020-2021, K-6 tuition amount is \$920.21, and the 7-12<sup>th</sup> grade tuition amount is \$938.61.

Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price.  
Motion Carried.

**RESOLUTION TO GRANT EMERGENCY POWERS TO THE SUPERINTENDENT:** Superintendent, Jason Smith presented two different resolutions to the board. There was much discussion from everyone present. They would like to revisit this every month.

Motion by Courtney, supported by Jackson that the Saranac Board of Education grant the Superintendent authority for emergency spending for COVID 19 related purchases up to \$100,000 through September 14, 2020.

Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price.  
Motion Carried.

**COMMENTS FROM GUESTS – NON-AGENDA ITEMS:** None

**SUPERINTENDENT'S REPORT:** Mr. Smith reported that we have several postings for vacant positions. There was new legislation approved last week and we will find out more tomorrow on what guidance we will receive regarding pupil accounting.

**BOARD REQUESTS/REPORTS:** A board member reported that graduation went very well and was pleased with all the excitement from students and parents.

A board member reported that the Saranac Promise Dinner was cancelled for this year, also wondered if there was any more information regarding the mascot change. This board member is going to look into solar panel projects that could possibly bring revenue into the district. The board agreed this would be a great idea.

**COMMUNICATIONS:** Mr. Smith sent out a card to the Lasby family as the one-year anniversary of Skylar's passing is Friday.

**CLOSED SESSION FOR NEGOTIATION PURPOSES:** Motion by Hawkins, supported by Doll that the Saranac Board of Education go into closed session at 8:18 p.m. for the purpose of negotiation planning, returning to open session at 8:44 p.m. Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price. Motion Carried.

Motion by Hawkins, supported by Jackson that the Saranac Board of Education deny the S.E.A. Tentative Agreement dated February 24, 2020 because of uncertain COVID 19 financial adjustments. Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price. Motion Carried.

Motion by Elliott, supported by Courtney that the Saranac Board of Education approve the two-year S.E.A. Tentative Agreement dated August 20, 2020. Roll Call Vote: Yes Votes: Courtney, Doll, Elliott (Via Zoom), Hawkins, Jackson and Price. Motion Carried.

The board feels the need to bring the compensation up for teaching staff, but need to know more from the State on what will happen with funding because of COVID 19.

**OTHER:** None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 8:49 p.m.

Respectfully submitted,

Kirk Jackson  
Secretary Pro-Tem

Saranac Community Schools  
Finance Committee Meeting  
September 9, 2020

The meeting began at 5:05 p.m. at Central Office, 225 Pleasant Street, Saranac, MI. Present: Sarah Doll, David Price, Jason Smith & Kevin Courtney

- Staffing – Updated with openings in special education, custodial and food service
- E-COL, Special Board Meeting (goals, ECOL, board updates) - Hold special board meeting and shared the timeline
- Mascot – Will work on communication
- Contracts – Jason & Josh expire June, 2021
- Long-term subs – Working through part-time SEA subbing
- Other – Homecoming moved to winter & audit update

Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Kevin Courtney  
Treasurer

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Resolution to Grant Emergency Powers to the Superintendent

At the last meeting, you received two separate resolutions to grant emergency powers to the superintendent. One from MASB and the other from NEOLA. You decided on the NEOLA policy with a couple of changes. I have updated the resolution and have it attached for your approval.

Suggested Resolution

I move that the Saranac Board of Education approve the Resolution to Grant Emergency Powers to the Superintendent during the 2020-2021 School Year as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

MEMORANDUM

To: Neola Clients

From: Neola Counsel

RE: Resolution to Grant Emergency Powers to the Superintendent During the 2020-2021 School Year

Date: August 2020

**Whereas** the COVID-19 pandemic continues to affect school operations due to the need to comply with Executive Orders, to comply with appropriate guidance on safety protocols for reopening schools, and ensuring appropriate educational services; and

**Whereas**, the Board intends to comply with its legal obligations, including relevant Executive Orders, and, accordingly, temporarily suspend or alter affected policies and guidelines as necessary to comply with its legal obligations, and otherwise take required actions consistent with its legal obligations; and

**Whereas** the Board of Education finds that the current environment created by the COVID-19 pandemic requires that the Superintendent be granted greater flexibility to respond quickly and appropriately to the evolving crisis, including ensuring compliance with Executive Orders and also adapting to the changing environment, including provision of alternative modes of instruction; and

**Whereas** under Board Policy 6320, the operation of any section or sections of Board policies not established by law or contract may be suspended temporarily by a majority vote of Board members at a public meeting held in compliance with law and Board policy;

**NOW THEREFORE, BE IT RESOLVED** that the Saranac Board of Education grants to the Superintendent the following temporary powers to address the COVID-19 emergency until June 30, 2021 school year:

- A. Authority to temporarily waive such Board policies or provisions of Board policies as the Superintendent through shall deem necessary to comply with Executive Orders and with guidance from appropriate health or governmental authorities or as necessary for an effective response to COVID-19 related issues and implementation of the District's Preparedness Plan.
- B. Authority to enter into contracts without board approval for dollar amount of up to \$100,000 necessary for the purchase of materials, equipment, supplies or services for sanitation, cleaning, technology or other needs directly related to the COVID-19 emergency situation, provided such action is consistent with all applicable state and federal laws.

**NOW, BE IT FURTHER RESOLVED** that the Superintendent is directed to keep the Board of Education informed of any actions taken under this emergency authority as soon as is practicable in light of the circumstances.

**NOW, BE IT FURTHER RESOLVED** that the temporary powers authorized by this Resolution are in effect for the duration of the 2020-2021 school year, unless otherwise rescinded or extended by the Board upon majority vote.

**NOW, BE IT FURTHER RESOLVED** that execution of this Resolution is conclusive evidence of the Board of Education's approval of this action and of the authority granted herein.

Adopted and approved this 14th day of September, 2020.

\_\_\_\_\_  
President, on behalf of

\_\_\_\_\_  
Date

The Saranac Community Schools Board of Education

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$606,500.23 from General Fund for August.
- Bills Paid: \$15,447.10 from Building & Site Fund.

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for August in the amount of \$606,500.23, and the Building & Site Fund for \$15,447.10 as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/07/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/07/2020	63087 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice	Date	Description		Amount
	8.7.2020 PR	08/07/2020	8.7.2020 PR		200.00
Check	08/07/2020	63088 Accounts Payable	American Fidelity Assurance		516.13
	Invoice	Date	Description		Amount
	8.7.2020 PR	08/07/2020	8.7.2020 PR		516.13
Check	08/07/2020	63089 Accounts Payable	American Fidelity Assurance Company		506.64
	Invoice	Date	Description		Amount
	1863262A	08/07/2020	8.7.2020 PR		506.64
Check	08/07/2020	63090 Accounts Payable	HORACE MANN		1,795.37
	Invoice	Date	Description		Amount
	8.7.2020 PR	08/07/2020	GROUP 210403A		1,795.37
Check	08/07/2020	63091 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	8.7.2020 PR	08/07/2020	8.7.2020 PR		201.61
GF CHECKING General Fund Checking Totals:			Transactions: 5		\$3,219.75
Checks:	5	\$3,219.75			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/06/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/06/2020	63092 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		3,545.00
	Invoice	Date	Description		Amount
	JS862020	08/06/2020	Amended W2s & Consulting Fee		3,545.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>3,545.00</u>
Checks:	1		\$3,545.00		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/10/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/10/2020	63093 Accounts Payable	A PARTS WAREHOUSE		592.59
	Invoice		Date	Description	Amount
		157918	08/03/2020	Parts	592.59
Check	08/10/2020	63094 Accounts Payable	A.B. Dick Document Solutions		50.20
	Invoice		Date	Description	Amount
		33AR502703	08/03/2020	Color Printer-JSH	34.70
		33AR502704	08/03/2020	B/W Printers	15.50
Check	08/10/2020	63095 Accounts Payable	Amsterdam Printing & Litho		61.57
	Invoice		Date	Description	Amount
		6617344	08/03/2020	ES Order	61.57
Check	08/10/2020	63096 Accounts Payable	CLEAR RATE COMMUNICATIONS		334.21
	Invoice		Date	Description	Amount
		602317	08/03/2020	Fax Lines	334.21
Check	08/10/2020	63097 Accounts Payable	CONSUMERS ENERGY		12,318.94
	Invoice		Date	Description	Amount
		JS842020	08/03/2020	July Electric & Natural Gas Cost	12,318.94
Check	08/10/2020	63098 Accounts Payable	COOPER, CATHY		115.17
	Invoice		Date	Description	Amount
		JS832020	08/03/2020	SEF Grant Reimbursement	115.17
Check	08/10/2020	63099 Accounts Payable	Encore Technology Group, LLC		3,718.00
	Invoice		Date	Description	Amount
		150661	08/03/2020	July Phone Bill	3,718.00
Check	08/10/2020	63100 Accounts Payable	ENGINEERED PROTECTION SYSTEMS		216.30
	Invoice		Date	Description	Amount
		A1207579	08/03/2020	Quarterly Monitoring-ES	216.30
Check	08/10/2020	63101 Accounts Payable	Gallagher Uniform		55.66
	Invoice		Date	Description	Amount

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/10/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	10688600		08/03/2020	Towels & Uniforms	55.66
Check	08/10/2020	63102 Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice		Date	Description	Amount
	27523754		08/03/2020	Color Printers	1,112.26
Check	08/10/2020	63103 Accounts Payable	Hi-Tech Building Services		7,057.30
	Invoice		Date	Description	Amount
	023824		08/03/2020	July Custodial Cost	7,057.30
Check	08/10/2020	63104 Accounts Payable	IONIA COUNTY SHOPPER'S GUIDE		97.20
	Invoice		Date	Description	Amount
	1000-3825		08/03/2020	Board Petition Ad	97.20
Check	08/10/2020	63105 Accounts Payable	JORGENSEN, MAUREEN		279.30
	Invoice		Date	Description	Amount
	JS7302020		08/03/2020	SEF Grant Supplies	279.30
Check	08/10/2020	63106 Accounts Payable	LANSING SANITARY SUPPLY, INC.		682.43
	Invoice		Date	Description	Amount
	1089886		08/03/2020	Custodial Supplies	83.39
	1089500-1		08/03/2020	Custodial Supplies	599.04
Check	08/10/2020	63107 Accounts Payable	Les's Sanitary Service		1,260.00
	Invoice		Date	Description	Amount
	JS842020		08/03/2020	July & August Trash Removal Cost	1,260.00
Check	08/10/2020	63108 Accounts Payable	METS		2,148.07
	Invoice		Date	Description	Amount
	16068		08/03/2020	Salaries & Fees	2,148.07
Check	08/10/2020	63109 Accounts Payable	Munetrix, LLC		1,918.00
	Invoice		Date	Description	Amount
	2847		08/03/2020	Annual Renewal	1,918.00
Check	08/10/2020	63110 Accounts Payable	NAPA AUTO & TRUCK PARTS		126.86
	Invoice		Date	Description	Amount

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/10/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		872499	08/03/2020	Parts	126.86
Check	08/10/2020	63111 Accounts Payable	Naylor , Robert		120.00
		Invoice	Date	Description	Amount
		JS852020	08/03/2020	Training	120.00
Check	08/10/2020	63112 Accounts Payable	Neola, Inc.		650.00
		Invoice	Date	Description	Amount
		86804	08/03/2020	Annual Maintenance Fee	650.00
Check	08/10/2020	63113 Accounts Payable	PROGRESS PUBLICATIONS		217.00
		Invoice	Date	Description	Amount
		49412696	08/03/2020	Kindergarten Folders	217.00
Check	08/10/2020	63114 Accounts Payable	REYNOLDS & SONS, INC		133.79
		Invoice	Date	Description	Amount
		103059	08/03/2020	Athletic Equipment	133.79
Check	08/10/2020	63115 Accounts Payable	RIEGLE PRESS, INC.		20.95
		Invoice	Date	Description	Amount
		N1498	08/03/2020	Admin Order	20.95
Check	08/10/2020	63116 Accounts Payable	SARANAC COMMUNITY SCHOOLS		65.38
		Invoice	Date	Description	Amount
		CU842020	08/03/2020	Board Supplies/Bus Titles/Postage	65.38
Check	08/10/2020	63117 Accounts Payable	SARANAC HARDWARE		46.68
		Invoice	Date	Description	Amount
		85803	08/03/2020	Wire For Face Masks	46.68
Check	08/10/2020	63118 Accounts Payable	SCHOLASTIC, INC.		189.75
		Invoice	Date	Description	Amount
		M6912648	08/03/2020	5/6 Scholastic News	189.75
Check	08/10/2020	63119 Accounts Payable	SCHOOL SPECIALTY INC.		62.23
		Invoice	Date	Description	Amount
		308103565194	08/03/2020	M Chaffins Order	62.23

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/10/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	08/10/2020	63120 Accounts Payable	STATE OF MICHIGAN		100.00
	Invoice		Date	Description	Amount
		BLR444867	08/03/2020	Boiler Inspection	100.00
Check	08/10/2020	63121 Accounts Payable	West Michigan International		370.26
	Invoice		Date	Description	Amount
		X101198723:01	08/03/2020	Parts	293.37
		X1011998723:02	08/03/2020	Parts	76.89
GF CHECKING General Fund Checking Totals:			Transactions: 29		\$34,120.10
Checks:	29	\$34,120.10			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/10/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/10/2020	63122 Accounts Payable	ArbiterSports		600.00
	Invoice	Date	Description		Amount
	00653674	06/30/2020	Annual Fee		600.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$600.00
Checks:	1	\$600.00			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/17/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/17/2020	63123 Accounts Payable	Elite Fund. Inc.		45.00
	Invoice		Date	Description	Amount
	7174		08/17/2020	Annual E-Rate Support Services	45.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$45.00
Checks:		1	\$45.00		



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/18/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/18/2020	63124 Accounts Payable	SHERWIN WILLIAMS COMPANY		60.16
	Invoice		Date	Description	Amount
	7550-2		06/30/2020	Paint	60.16
Check	08/18/2020	63125 Accounts Payable	U. S. POSTMASTER		770.00
	Invoice		Date	Description	Amount
	CU8182020		08/18/2020	Stamps For District Mailing& JSH	770.00
GF CHECKING General Fund Checking Totals:			Transactions: 2		\$830.16
Checks:	2		\$830.16		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/19/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/19/2020	63126 Accounts Payable	A.B. Dick Document Solutions		10.67
	Invoice	Date	Description		Amount
		33AR507598	08/11/2020	JSH Printer Cost	10.67
Check	08/19/2020	63127 Accounts Payable	ArbiterSports		2,000.00
	Invoice	Date	Description		Amount
		JS862020	08/11/2020	Athletic Officials	2,000.00
Check	08/19/2020	63128 Accounts Payable	AT&T		320.91
	Invoice	Date	Description		Amount
		JS8112020	08/11/2020	911 Lines	320.91
Check	08/19/2020	63129 Accounts Payable	BLICK ART MATERIALS		73.66
	Invoice	Date	Description		Amount
		4285607	08/11/2020	B Kelly Order	73.66
Check	08/19/2020	63130 Accounts Payable	COOPER, CATHY		23.50
	Invoice	Date	Description		Amount
		JS8102020	08/11/2020	ES Teaching Supplies	23.50
Check	08/19/2020	63131 Accounts Payable	Five-Star Technology Solutions, LLC		1,800.00
	Invoice	Date	Description		Amount
		21134	08/11/2020	Pivot Staff Evaluations	1,800.00
Check	08/19/2020	63132 Accounts Payable	Gallagher Uniform		50.46
	Invoice	Date	Description		Amount
		10689522	08/11/2020	Towels & Uniforms	50.46
Check	08/19/2020	63133 Accounts Payable	LANSING SANITARY SUPPLY, INC.		1,092.90
	Invoice	Date	Description		Amount
		1086902	08/11/2020	Custodial Supplies	1,092.90
Check	08/19/2020	63134 Accounts Payable	METS		2,171.07
	Invoice	Date	Description		Amount
		16087	08/11/2020	Salaries & Fees	2,171.07

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/19/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	08/19/2020	63135 Accounts Payable	OptSigns Inc.		162.00
	Invoice	Date	Description		Amount
		473DCC9C-0002	08/19/2020	Software For Digital Screening-JSH	162.00
Check	08/19/2020	63136 Accounts Payable	PCMI		1,977.29
	Invoice	Date	Description		Amount
		70701	08/11/2020	Salaries & Fees	1,977.29
Check	08/19/2020	63137 Accounts Payable	SMITH, STEPHANIE		117.00
	Invoice	Date	Description		Amount
		JS8172020	08/11/2020	SEF Grant	117.00
Check	08/19/2020	63138 Accounts Payable	Sports Addix LLC		5,398.92
	Invoice	Date	Description		Amount
		23153	08/11/2020	Football Uniforms	5,398.92
Check	08/19/2020	63139 Accounts Payable	Swank Movie Licensing USA		803.00
	Invoice	Date	Description		Amount
		2891996	08/11/2020	Public Performance Site License	803.00
Check	08/19/2020	63140 Accounts Payable	SYNCB/Amazon		2,899.04
	Invoice	Date	Description		Amount
		473865693756	08/11/2020	ES Teaching Supplies	248.43
		484796798348	08/11/2020	Maintenance Supplies	50.09
		577887683497	08/11/2020	Covid & Maintenance Supplies	61.48
		685555679974	08/11/2020	Maintenance Supplies	30.07
		969779754666	08/11/2020	Covid Supplies	2,391.50
		887557875376	08/11/2020	ECC Supplies	117.47
Check	08/19/2020	63141 Accounts Payable	TCI		762.00
	Invoice	Date	Description		Amount
		INV68742	08/11/2020	Mike Catrell	762.00
GF CHECKING General Fund Checking Totals:			Transactions: 16		\$19,662.42
Checks:	16	\$19,662.42			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/21/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/21/2020	63142 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice	Date	Description		Amount
	8.21.2020 PAYROL	08/21/2020	8.21.2020 PAYROLL		200.00
Check	08/21/2020	63143 Accounts Payable	American Fidelity Assurance		516.13
	Invoice	Date	Description		Amount
	d196174	08/21/2020	CUSTOMER 95799		516.13
Check	08/21/2020	63144 Accounts Payable	American Fidelity Assurance Company		506.64
	Invoice	Date	Description		Amount
	1863263A	08/21/2020	CUSTOMER 95799		506.64
Check	08/21/2020	63145 Accounts Payable	HORACE MANN		1,650.05
	Invoice	Date	Description		Amount
	8.21.2020 PAYROL	08/21/2020	GROUP 210403A		1,650.05
Check	08/21/2020	63146 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	8.21.2020 PR	08/21/2020	8.21.2020 PR		201.61
Check	08/21/2020	63147 Accounts Payable	Transamerica Employee Benefits		47.30
	Invoice	Date	Description		Amount
	8/21 PR	08/21/2020	8/21 PR		47.30
GF CHECKING General Fund Checking Totals:			Transactions: 6		\$3,121.73
Checks:	6	\$3,121.73			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/20/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/20/2020	63148 Accounts Payable	BLUE CROSS BLUE SHIELD		7,663.16
	Invoice		Description		Amount
		007043024/Sept20	08/20/2020	September Insurance Premium	7,663.16
Check	08/20/2020	63149 Accounts Payable	UNUM Life Insurance Company of America		276.97
	Invoice		Description		Amount
		04135500019/S20	08/20/2020	September Insurance Premium	276.97
GF CHECKING General Fund Checking Totals:			Transactions: 2		\$7,940.13
Checks:	2	\$7,940.13			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/24/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/24/2020	63150 Accounts Payable	U. S. POSTMASTER		385.00
	Invoice	Date	Description		Amount
	JS08182020	08/20/2020	Stamps-ES		385.00
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>385.00</u>
Checks:	1		\$385.00		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/25/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/25/2020	63151	Accounts Payable	Priority Health	4,446.78
	Invoice		Date	Description	Amount
	202280000560		08/24/2020	September Insurance Premium	4,446.78
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$4,446.78
Checks:		1		\$4,446.78	

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/26/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/26/2020	63152 Accounts Payable	Hudl		1,049.50
	Invoice		Date	Description	Amount
	INV00968799		08/25/2020	subscription Fee & Football Films	1,049.50
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$1,049.50</u>
Checks:		1	\$1,049.50		



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/27/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	08/27/2020	63153 Accounts Payable	A PARTS WAREHOUSE		6,030.00
	Invoice		Date	Description	Amount
		158042	08/21/2020	Bus Radios for New Used Buses	6,030.00
Check	08/27/2020	63154 Accounts Payable	A.B. Dick Document Solutions		364.00
	Invoice		Date	Description	Amount
		33AR508594	08/21/2020	Copier Cost	364.00
Check	08/27/2020	63155 Accounts Payable	BLICK ART MATERIALS		50.40
	Invoice		Date	Description	Amount
		4327191	08/21/2020	JSH Art Teaching Supplies	50.40
Check	08/27/2020	63156 Accounts Payable	BRUNETTE, TERI		49.49
	Invoice		Date	Description	Amount
		JS8212020	08/21/2020	ES Teaching Supplies	49.49
Check	08/27/2020	63157 Accounts Payable	Bush , Michelle		120.00
	Invoice		Date	Description	Amount
		JS8212020	08/21/2020	Cell Phone Reimbursement	120.00
Check	08/27/2020	63158 Accounts Payable	CHIPMAN, SUE		97.00
	Invoice		Date	Description	Amount
		JS8122020	08/21/2020	EB Academic Camp	97.00
Check	08/27/2020	63159 Accounts Payable	CHROUCH COMMUNICATIONS		930.30
	Invoice		Date	Description	Amount
		145002853-1	08/21/2020	New Radios & Installation For The New/Old Buses	930.30
Check	08/27/2020	63160 Accounts Payable	CONTRACT PAPER GROUP, INC.		8,448.00
	Invoice		Date	Description	Amount
		43007939601	08/21/2020	Paper Order	4,224.00
		4300793701	08/21/2020	Copy Paper	4,224.00
Check	08/27/2020	63161 Accounts Payable	FIRE PROS, INC.		493.25
	Invoice		Date	Description	Amount

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/27/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		INV-1794794	08/21/2020	Fire Equipment Inspections-ES	493.25
Check	08/27/2020	63162 Accounts Payable	Gallagher Uniform		55.66
		Invoice	Date	Description	Amount
		10690486	08/21/2020	Towels & Uniforms	55.66
Check	08/27/2020	63163 Accounts Payable	Inter-State Studio & Publishing Co.		759.50
		Invoice	Date	Description	Amount
		IN2007616	08/21/2020	JSH Student Planners	759.50
Check	08/27/2020	63164 Accounts Payable	LANSING SANITARY SUPPLY, INC.		1,264.76
		Invoice	Date	Description	Amount
		1092010	08/21/2020	Custodial Supplies	165.00
		1092413	08/21/2020	Custodial Supplies	141.00
		1092010-1	08/21/2020	Custodial Supplies	154.80
		1093146	08/21/2020	Custodial Supplies	803.96
Check	08/27/2020	63165 Accounts Payable	Mark's		204.60
		Invoice	Date	Description	Amount
		INV001894409	08/21/2020	Lock Out-Water Fountains	204.60
Check	08/27/2020	63166 Accounts Payable	MCPHERSON, DORIS		45.59
		Invoice	Date	Description	Amount
		JS8172020	08/21/2020	ES Teaching Supplies	45.59
Check	08/27/2020	63167 Accounts Payable	MENARDS-IONIA		141.93
		Invoice	Date	Description	Amount
		21108	08/21/2020	Maintenance Supplies	141.93
Check	08/27/2020	63168 Accounts Payable	MIDWEST AIR FILTER		2,165.68
		Invoice	Date	Description	Amount
		G0670457	08/21/2020	Air Filters-Covid	2,165.68
Check	08/27/2020	63169 Accounts Payable	MILES, AMY		97.00
		Invoice	Date	Description	Amount
		JS8172020	08/21/2020	EB Academic Camp	97.00
Check	08/27/2020	63170 Accounts Payable	MPS		2,871.59

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 08/27/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
	37259962		08/21/2020	S Miles Order	2,871.59
Check	08/27/2020	63171 Accounts Payable	NASCO		13.41
	Invoice		Date	Description	Amount
	893891		08/21/2020	B Kelly Order	13.41
Check	08/27/2020	63172 Accounts Payable	Primera Plastics		244.80
	Invoice		Date	Description	Amount
	192099		08/21/2020	Face Shields	244.80
Check	08/27/2020	63173 Accounts Payable	REALLY GOOD STUFF, LLC		406.24
	Invoice		Date	Description	Amount
	7358628		08/21/2020	D McPherson	406.24
Check	08/27/2020	63174 Accounts Payable	SARANAC COMMUNITY SCHOOLS		176.84
	Invoice		Date	Description	Amount
	MM8212020		08/21/2020	Postage JSH Teaching Supplies	90.08
	BE82520		08/21/2020	Office Supplies/Postage	86.76
Check	08/27/2020	63175 Accounts Payable	SCHOOL SPECIALTY INC.		136.35
	Invoice		Date	Description	Amount
	308103590183		08/21/2020	S Tompkins Order	81.36
	30810360065		08/21/2020	Brogger/Cooper Order	54.99
Check	08/27/2020	63176 Accounts Payable	SHERWIN WILLIAMS COMPANY		138.05
	Invoice		Date	Description	Amount
	0130-0		08/21/2020	Paint & Supplies-JSH Gym	49.07
	0272-0		08/21/2020	Paint-JSH Gym	44.49
	.349-6		08/21/2020	Paint	44.49
GF CHECKING General Fund Checking Totals:				Transactions: 24	\$25,304.44
Checks:	24				\$25,304.44

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/02/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/02/2020	63177 Accounts Payable	Hurst Mechanical		2,100.00
	Invoice	Date	Description		Amount
		S34455	06/30/2020	Labor to Perform Combustion Analysis on Boilers	2,100.00
Check	09/02/2020	63178 Accounts Payable	M.E.S.S.A.		9,022.48
	Invoice	Date	Description		Amount
		2009-0093061	08/20/2020	September Insurance Premium	9,022.48
Check	09/02/2020	63179 Accounts Payable	Priority Health		48,847.18
	Invoice	Date	Description		Amount
		202280000701	08/24/2020	Sept Insurance Premium	48,847.18
GF CHECKING General Fund Checking Totals:			Transactions: 3		\$59,969.66
Checks:		3	\$59,969.66		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/02/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/02/2020	63180 Accounts Payable	A PARTS WAREHOUSE		108.00
	Invoice	Date	Description		Amount
		158306	09/02/2020	Magnetic Signs	108.00
Check	09/02/2020	63181 Accounts Payable	A.B. Dick Document Solutions		3.01
	Invoice	Date	Description		Amount
		33AR511829	09/02/2020	Printers	3.01
Check	09/02/2020	63182 Accounts Payable	BATTERIES PLUS		78.80
	Invoice	Date	Description		Amount
		P30389893	09/02/2020	Batteries	78.80
Check	09/02/2020	63183 Accounts Payable	CATRELL, TINA		26.76
	Invoice	Date	Description		Amount
		JS8272020	09/02/2020	ES Teaching Supplies	26.76
Check	09/02/2020	63184 Accounts Payable	CDW GOVERNMENT, INC.		2,147.18
	Invoice	Date	Description		Amount
		ZWN3323	09/02/2020	Covid-Tech	2,147.18
Check	09/02/2020	63185 Accounts Payable	CLEAR RATE COMMUNICATIONS		334.21
	Invoice	Date	Description		Amount
		6049675	09/02/2020	Fax Lines	334.21
Check	09/02/2020	63186 Accounts Payable	CONSUMERS ENERGY		13,720.55
	Invoice	Date	Description		Amount
		JS932020	09/02/2020	August Electric & Natural Gas Cost	13,720.55
Check	09/02/2020	63187 Accounts Payable	Encore Technology Group, LLC		3,707.56
	Invoice	Date	Description		Amount
		151225	09/02/2020	August Phone Bill	3,707.56
Check	09/02/2020	63188 Accounts Payable	Evans , Amy		15.76
	Invoice	Date	Description		Amount
		JS8252020	09/02/2020	ES Teaching Supplies	15.76

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/02/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	09/02/2020	63189 Accounts Payable	JORGENSEN, MAUREEN		96.85
	Invoice	Date	Description		Amount
	JS8282020	09/02/2020	ES Teaching Supplies		96.85
Check	09/02/2020	63190 Accounts Payable	MENARDS-IONIA		21.12
	Invoice	Date	Description		Amount
	21487	09/02/2020	Maintenance Supplies		21.12
Check	09/02/2020	63191 Accounts Payable	METS		1,983.07
	Invoice	Date	Description		Amount
	16123	09/02/2020	Salaries & Fees		1,983.07
Check	09/02/2020	63192 Accounts Payable	MILES, AMY		75.00
	Invoice	Date	Description		Amount
	JS08172020	09/02/2020	American Teachers Modeling Association Membership		75.00
Check	09/02/2020	63193 Accounts Payable	PCMI		1,271.11
	Invoice	Date	Description		Amount
	70832	09/02/2020	Salaries & Fees		1,271.11
Check	09/02/2020	63194 Accounts Payable	Peterson, , Dawn		59.04
	Invoice	Date	Description		Amount
	JS8252020	09/02/2020	ES Teaching Supplies		59.04
Check	09/02/2020	63195 Accounts Payable	Price , Melissa		251.91
	Invoice	Date	Description		Amount
	JS922020	09/02/2020	ES Spec Ed Teaching Supplies		251.91
Check	09/02/2020	63196 Accounts Payable	REALLY GOOD STUFF, LLC		89.92
	Invoice	Date	Description		Amount
	7370783	09/02/2020	K Washburn Order		89.92
Check	09/02/2020	63197 Accounts Payable	S & K TROPHIES & PLAQUES, INC.		1,174.00
	Invoice	Date	Description		Amount
	23251	09/02/2020	Color Run Trophies		1,174.00
Check	09/02/2020	63198 Accounts Payable	SCHOOL SPECIALTY INC.		61.03

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/02/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount
	208125576037		09/02/2020	Brogger Order	60.26
	208125982964		09/02/2020	Brogger Order	0.77
Check	09/02/2020	63199 Accounts Payable	SHERWIN WILLIAMS COMPANY		102.14
	Invoice		Date	Description	Amount
	0595-4		09/02/2020	Paint	40.74
	0639-0		09/02/2020	Paint & Supplies	61.40
Check	09/02/2020	63200 Accounts Payable	THRUN LAW FIRM, P.C.		3,844.00
	Invoice		Date	Description	Amount
	263856		09/02/2020	Legal Services	51.00
	263857		09/02/2020	Legal Services	3,793.00
GF CHECKING General Fund Checking Totals:			Transactions: 21		\$29,171.02
Checks:	21				\$29,171.02

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/03/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/03/2020	63201 Accounts Payable	Hi-Tech Building Services		7,689.75
	Invoice		Date	Description	Amount
		024035	09/03/2020	August Custodial Cost	7,689.75
Check	09/03/2020	63202 Accounts Payable	VCFinishes, LLC		90.00
	Invoice		Date	Description	Amount
		052218	09/03/2020	Yard Signs For ES & JSH-Covid	90.00
GF CHECKING General Fund Checking Totals:			Transactions: 2		\$7,779.75
Checks:	2	\$7,779.75			



Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/03/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/03/2020	63203 Accounts Payable	RENAISSANCE LEARNING, INC.		12,237.10
	Invoice	Date	Description		Amount
	INV5174397-13439	09/03/2020	Star Reading/Accelerated Reader/Annual Renewal-JSH		3,121.60
	INV517439-134408	09/03/2020	Star Reading/Star Math/AR/Annual Renewal-ES		9,115.50
GF CHECKING General Fund Checking Totals:			Transactions: 1		<u>\$12,237.10</u>
Checks:	1		\$12,237.10		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/04/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/04/2020	63204 Accounts Payable	Advanced Pension Solution Inc.		200.00
	Invoice	Date	Description		Amount
	9/4/2020 PAYROLL	09/04/2020	9/4/2020 PAYROLL		200.00
Check	09/04/2020	63205 Accounts Payable	American Fidelity Assurance		476.63
	Invoice	Date	Description		Amount
	product 9.4.20	09/04/2020	CUSTOMER 95799		476.63
Check	09/04/2020	63206 Accounts Payable	American Fidelity Assurance Company		481.64
	Invoice	Date	Description		Amount
	1863264A	09/04/2020	CUSTOMER 95799		481.64
Check	09/04/2020	63207 Accounts Payable	HORACE MANN		1,650.05
	Invoice	Date	Description		Amount
	9.4.2020 PAYROLL	09/04/2020	GROUP 210403A		1,650.05
Check	09/04/2020	63208 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	9/4/2020 PAYROLL	09/04/2020	9/4/2020 PAYROLL		201.61
GF CHECKING General Fund Checking Totals:			Transactions: 5		\$3,009.93
Checks:	5	\$3,009.93			

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: GF CHECKING - General Fund Checking  
 Batch Date: 09/08/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: GF CHECKING - General Fund Checking</b>					
Check	09/08/2020	63209 Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice	Date	Description		Amount
	27720423	09/08/2020	Printers JSH & ES		1,112.26
GF CHECKING General Fund Checking Totals:			Transactions: 1		\$1,112.26
Checks:	1	\$1,112.26			

Saranac Community Schools

# Payment Register

From Payment Date: 8/1/2020 - To Payment Date: 8/31/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
GF CHECKING - General Fund Checking										
<u>EFT</u>										
646	08/04/2020	Open			Accounts Payable	M.P.S.E.R.S.	\$43,647.37			
647	08/07/2020	Open			Accounts Payable	HealthEquity, Inc.	\$4,214.11			
648	08/07/2020	Open			Accounts Payable	INDEPENDENT BANK	\$116,177.42			
649	08/06/2020	Open			Accounts Payable	STATE OF MICHIGAN	\$8,608.56			
650	08/18/2020	Open			Accounts Payable	M.P.S.E.R.S.	\$43,637.83			
651	08/21/2020	Open			Accounts Payable	HealthEquity, Inc.	\$4,454.60			
652	08/21/2020	Open			Accounts Payable	INDEPENDENT BANK	\$125,559.95			
653	08/21/2020	Open			Accounts Payable	M.P.S.E.R.S.	\$42,650.66			
Type EFT Totals:										
GF CHECKING - General Fund Checking Totals							8 Transactions	\$388,950.50		

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$388,950.50	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>8</b>	<b>\$388,950.50</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$388,950.50	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>8</b>	<b>\$388,950.50</b>	<b>\$0.00</b>

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$388,950.50	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>8</b>	<b>\$388,950.50</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$388,950.50	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>8</b>	<b>\$388,950.50</b>	<b>\$0.00</b>

Saranac Community Schools  
**Payment Batch Register**

Bank Account: 2018 CP - 2018 Capital Project Checking Ac  
 Batch Date: 08/17/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 2018 CP - 2018 Capital Project Checking Ac</b>					
Check	08/17/2020	2018099 Accounts Payable	Owen-Ames-Kimball Co.		13,127.00
	Invoice	Date	Description		Amount
	16	06/30/2020	2019 Bond Construction Project-JSH		13,127.00
2018 CP 2018 Capital Project Checking Ac Totals:			Transactions: 1		\$13,127.00
Checks:	1		\$13,127.00		

Saranac Community Schools  
**Payment Batch Register**  
 Bank Account: 2018 CP - 2018 Capital Project Checking Ac  
 Batch Date: 08/27/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 2018 CP - 2018 Capital Project Checking Ac</b>					
Check	08/27/2020	2018100 Accounts Payable	A PARTS WAREHOUSE		2,010.00
	Invoice	Date	Description		Amount
	158042A	08/26/2020	New bus Camera		2,010.00
Check	08/27/2020	2018101 Accounts Payable	CHROUCH COMMUNICATIONS		310.10
	Invoice	Date	Description		Amount
	145002853-A1	08/26/2020	Radio & Installation For New Bus		310.10
2018 CP 2018 Capital Project Checking Ac Totals:			Transactions: 2		\$2,320.10
Checks:	2	\$2,320.10			

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Hire Staff

Elementary Principal, Mike Catrell received 5 resumes for the Kindergarten position and interviewed 2 people. The interview team consisted of Sara Serne, Cathy Cooper, Barb Cizauskas and Katelyn Hanson.

Suggested Resolution

I move that the Saranac Board of Education hire Haylee Batzer as a Kindergarten teacher at Saranac Elementary School as presented.

Motion by \_\_\_\_\_ Supported by \_\_\_\_\_

Discussion: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved/Denied: Yes \_\_\_\_\_ No \_\_\_\_\_

# Haylee Batzer

1106 Bowes Rd Lowell, MI 49331 (616) 970-1867  
hayleebatzer@gmail.com

August 27, 2020

Saranac Elementary School  
250 Pleasant Street  
Saranac, MI 48881

Dear Mr. Catrell,

I am writing to express my interest in joining the Saranac Elementary Teaching Staff as a part of your team. As a highly motivated and dedicated teacher, I would be an excellent addition to your staff. My demonstrated success in cultivating student potential, building relationships, and creating differentiated instruction plans so that all students become contributing, productive members of society make me an ideal candidate for this position through the lens of Saranac Community Schools mission and values.

I graduated from Grand Valley State University with a Bachelor of Arts in English and Education, and a minor in Elementary Certification. I have pre-service teaching experience in third grade and kindergarten classrooms, in both suburban and rural school districts. Through these placements I have developed relationships and built strong connections with the communities, as well as the students and their families. I believe building powerful and trustworthy relationships with these individuals is crucial to the success of my students, both in their day-to-day classroom learning and their character development. Through these connections I have been able to develop specific teaching methods and adapt the content of the curriculum to best fit the needs of the learner, which will in turn maximize their success.

My passion for teaching is endless, with a main focus in giving children the educational and personal resources and groundwork to reach their highest potential. I believe all students should have equal opportunity to be successful. Obtaining a teaching role at Saranac Elementary School would allow me to provide that.

I am looking forward to learning more about potential opportunities at Saranac Community Schools and would appreciate the opportunity to meet for a personal interview. Thank you for your consideration and I hope to hear back from you about the Kindergarten teaching position at Saranac Elementary School.

Sincerely,

Haylee Batzer



# Haylee Batzer

ELEMENTARY TEACHER

## TEACHING EXPERIENCE

### Reading Interventionist

*Cherry Creek Elementary, Lowell Area Schools | August 2019- Present*

- Provides appropriate instruction for students eligible for reading support in individual, small group or classroom settings.
- Responsible for using specific measuring tools to collect data and track growth for students in reading support.
- Collaborates with reading team to discuss data in order to group students into appropriate intervention based on need.

### Long-Term Substitute- Kindergarten

*Ellis Elementary, Belding Area Schools | May 2019- June 2019*

- Planned for differentiated instruction based on learners needs in a classroom of 24 students.
- Utilized assessment tools to generate student academic data to drive daily instruction.
- Communicated daily with parents regarding their child's individualized development.

### Special Education Teacher Aide

*Ellis Elementary, Belding Area Schools | February 2019- May 2019*

- Assisted lead teacher with daily learning tasks involving students with cognitive disabilities.
- Worked one-on-one to meet the individualized needs of the students.
- Developed and implemented learning plans for non-verbal students.

### Long-Term Substitute- Second Grade

*Ellis Elementary, Belding Area Schools | December 2018- February 2019*

- Planned and prepared daily lessons to meet various student needs.
- Completed report cards by analyzing achievements and behaviors of each student.

### Student Teacher- Kindergarten

*Palmer Elementary, Grand Rapids Public Schools | August 2018- December 2018*

- Prepared and executed curriculum based lesson plans on a daily basis.
- Collaborated with other staff members to create a successful classroom environment.

### Teacher Assistant- Third Grade

*Pine Island Elementary, Comstock Park Public Schools | January 2018- April 2018*

- Created and delivered curriculum based lessons in small and large group settings.
- Worked one-on-one with students to gauge their personal development.

## CONTACT DETAILS:

Mobile: (616) 970-1867

Email: hayleebatzer@gmail.com

Address: 1106 Bowes Rd. Apt 8.

Lowell, MI 49331

## OTHER RELEVANT EXPERIENCE

### Day Camp Counselor

*YMCA of Greater Grand Rapids | May 2017- August 2019*

- Prepared and executed camp activities for age ranges 5-12 years.
- Created a secure, welcoming, and inclusive environment for students.
- Led weekly activities for students of various ages.

### Site Supervisor

*YMCA of Greater Grand Rapids | March 2018- September 2018*

- Prepare and lead daily crafts and STEM projects for students.
- Built relationships and communicated with parents regarding individualized student progress.
- Managed and maintained attendance records and inventory of classroom supplies.

### Teacher Assistant

*YMCA of Greater Grand Rapids | April 2017- Present*

- Drive inclusive and safe environments for students ages 5-12.
- Helped in preparing all supplies and materials for daily lesson plans and activities.

### Teacher Aide

*Oakwood Preschool | September 2014- May 2015*

- Demonstrated communication skills with parents and staff members.
- Responsible for managing attendance records.
- Facilitated a safe and fun learning environment.

## VOLUNTEER EXPERIENCE

### Spanish Enrichment Program Leader

*Evergreen Elementary | January 2017 - April 2017*

### After-School Instructor

*Oakwood Preschool | August 2014 - May 2015*

## EDUCATIONAL BACKGROUND AND CERTIFICATIONS

### • Grand Valley State University

*Bachelors Degree in Elementary Education, December 2018*

- Major: English Teaching Education
- Minor: Elementary Certification

- Cardiopulmonary Resuscitation (CPR), 2020
- Michigan Elementary Teaching Certificate, 2019

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Superintendent's Evaluation Timeline

Attached is my evaluation timeline for the 2020-2021 school year that I would like to discuss with you at the meeting.

# Saranac Community Schools

Jason Smith, Superintendent  
225 Pleasant Street  
Saranac, Michigan 48881

[www.saranac.k12.mi.us](http://www.saranac.k12.mi.us)

Telephone 616-642-1400  
Fax 616-642-1405

## **Superintendent's Evaluation Timeline**

### October 12, 2020

- Superintendent presents/submits goals.

### January

- Superintendent prepares self-evaluation and presents to board.

### February

- Leadership Team individually prepares Superintendent Evaluation for board.
- Board members prepare individual Superintendent evaluations.
- Superintendent and Board discuss evaluation in detail.

### March

- Board of Education prepares summary evaluation prior to contract rollover date.
- Superintendent may reply to evaluation.
- Board presents summary evaluation to superintendent at board meeting.

### April

- Evaluate the Superintendent evaluation process.

### May

- Board and Superintendent discuss goals and performance criteria for the 2021-2022 school year.

### June

- Superintendent present's student growth data.
- Review legal responsibilities.
- Adopt or review policy as needed.
- Prepare final evaluation

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Update on Legislative Impact on Saranac

I will bring an update to the meeting.