

**Hicksville Exempted Village Schools
Regular Meeting of the Board of Education
August 17, 2020**

The Hicksville Exempted Village Schools Board of Education met in regular session on Monday, August 17, 2020 at 5:30 p.m. in the Community room. The meeting was opened by President, Jennifer Caryer, with the following Board members answering roll call: Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer.

After brief discussion with Jerry Hayes, Defiance County Economic Development Director, the Board decided to move forward with the following two motions regarding the Hillandale Farms Ohio, LLC Enterprise Zone Agreement.

Minda Jones moved and Stephanie Mazur seconded the motion to approve the 45 day waiver of notice of intent to approve Enterprise Zone Agreement between Defiance County and Hillandale Farms Ohio, LLC.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Minda Jones moved and Stephanie Mazur seconded the motion to approve **RESOLUTION NO. 21-005**, “Resolution Approving Enterprise Zone Agreement between Defiance County and Hillandale Farms Ohio, LLC, including a ten (10) year, 70% abatement of Real Property Taxes and an annual \$5,000 donation for ten (10) years.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Eric Bassett – Director of Operations

- Summer cleaning update
- Construction project update
- COVID-19 related updates

The following items were discussed by the building principals.

Elementary School – Kirsten Coffman

- No Open House this year
- Purchased 1 to 1 computers for all 3rd and 4th graders from COVID-19 funds

Middle School – Mike Altman

- Middle School virtual Open House

High School – Jeff Slattery

- Teacher in-service days (2 extra days due to COVID-19 impact)
- Hicksville Virtual Academy Distance learning
- Governor DeWine speaking about extra-curricular events tomorrow

Four County Career Center – Dennis Vetter

- No report

Superintendent – Keith Countryman

- Working on opening of school
- Defiance County guidelines with the Department of Health
- Annual bus in-service training is completed
- Title IX training required through Public School Works
- Teacher supply orders

- Savings expected from having maximum of one IEC student
- Provided review of our current tax abatements

Galen Methvin moved and Craig Eiden seconded the motion to approve the following as stated.

1. Minutes from the regular board meeting on July 20, 2020.
2. Treasurer's Consent Agenda Items
 - a. Cash Reconciliation as of July 31, 2020
 - b. Financial Statements for July 2020
 - c. Approve Amended Official Certificate of Estimated Resources for Fiscal Year 2021 as presented, total General Fund Resources of \$14,104,169.93 and total Resources for all funds of \$18,515,048.12
 - d. Approve Fiscal Year 2021 Amended Temporary Appropriations as presented, total General Fund Appropriations of \$9,253,139.91 and total Appropriations for all funds of \$11,837,658.53

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Minda Jones seconded the motion to approve the following as stated.

- Recommend to approve the attached addendum to the Superintendent's Employment Contract.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to rescind the following supplemental contract for the 2020-2021 school year.

Jeff Haught – Head Golf Coach

- Recommend to approve the following supplemental contracts for the 2020-2021 school year.

Sandi Brown – District Mentor Coordinator
 Sandi Brown – Land Lab Coordinator
 Jeff Haught – Co-Head Golf Coach
 Tony Tear – Co-Head Golf Coach

- Recommend to approve the following as LPDC committee members for the 2020-2021 school year.

Jeff Haught Jeff Slattery
 Matt Hoffman Beth Stuckey
 Brent Suffel

- Recommend to approve the following as District Mentors for the 2020-2021 school year.

Sandi Brown
 Missy Lee

Robin Chamberlain
 Lisa Savage
 Heather Taylor

- Recommend to approve Jacqui Underwood as a certified substitute for the 2020-2021 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Craig Eiden moved and Minda Jones seconded the motion to approve the following as stated.

- Recommend to approve Allison Steury as a High School office helper for the summer of 2020 for a maximum of 30 hours at minimum wage.
- Recommend to approve the retirement resignation from Pam Roth as school health personnel for the 2020-2021 school year.
- Recommend to approve the resignation from Staci Wagner as afternoon route bus driver for the 2020-2021 school year.
- Recommend to approve Staci Wagner as a classified substitute for the 2020-2021 school year.
- Recommend to approve the following supplemental contract for the 2020-2021 school year.

Ashley Baum – Flag Instructor

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin. Jennifer Caryer abstained. Motion Carried 4-0-1.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve the Education Option Program agreement administered by the Wood County Education Service Center for the Wood County Juvenile Detention Center, the Juvenile Residential Center of Northwest Ohio and the Wood County Alternative School for the 2020-2021 school year. Amount for service to be:

\$75.00 per student per day for students assigned to JDC
 \$80.00 per student per day for students assigned to JRC
 Per seat purchase at the ALC is \$11,505.00 for a full year.
 Per seat purchase at Wood County ESC Schools is

\$5753.00 for one semester.

- Recommend to approve a Memorandum of Understanding (MOU), by and between Hicksville Teacher's Association (HEA) and Hicksville Exempted Village Schools.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Minda Jones seconded the motion to approve the following as stated.

- Recommend to approve a Memorandum of Understanding (MOU), by and between RFS Behavioral Health T.A.C.K.L.E Behavior Health and

Hicksville Exempted Village Schools.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve the following new/revised Board of Education Bylaws/Policies:
 - 1520 – Employment of Administrators
 - 1530 – Evaluation of Principals and Other Administrators
 - 2266 – Nondiscrimination on the Basis of Sex in District Programs or Activities
 - 2270 – Religion in the Curriculum
 - 3220 – Standards-Based Teacher Evaluation
 - 3411 – Placement on Salary Schedule
 - 5200 – Attendance
 - 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
 - 5611 – Due Process Rights
 - 6144 – Investments
 - 6152 – Student Fees, Fines, and Charges
 - 6152.01 – Waiver of School Fees for Instructional Materials
 - 6325 – Procurement-Federal Grants/Funds
 - 8450.01 – Protective Facial Coverings During Pandemic/Epidemic Events
 - 8800 – Religious/Patriotic Ceremonies and Observances
- Recommend to approve Hicksville Exempted Village Schools Remote Learning Plan as presented for the 2020-2021 school year.
- Recommend to approve the 2020-2021 bus routes, and designate authority to the Superintendent to designate or relocate subsequent school bus stops.
- Recommend to approve the High School/Middle School Staff Handbook for the 2020-2021 school year.
- Recommend to approve the Elementary School Student Handbook for the 2020-2021 school year.
- Recommend to approve the High School/Middle School Student Handbook for the 2020-2021 school year.
- Recommend to approve the In-State and Out-State Tuition rate for the 2020-2021 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Craig Eiden moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend to approve notice that Hicksville Exempted Village Schools will offer a public meeting to provide the opportunity for public comment on the district's use of IDEA Part B funds with recommendations or suggestions for special education programs and services. Liz Perna,

School Psychologist, and Kirsten Coffman, Elementary Principal, will be available for this meeting on Wednesday, September 16, 2020 at 3:00 p.m. at Hicksville Elementary School in the Elementary office conference room, or by appointment at a later time.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Galen Methvin moved and Stephanie Mazur seconded the motion to approve **RESOLUTION NO. 2021-04** for authorizing filing of bankruptcy proof of claim.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Minda Jones moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend to approve the Elementary School Staff Handbook for the 2020-2021 school year.
- Recommend to approve the Activity Advisors and Coaches Handbook for the 2020-2021 school year.
- Recommend to approve the Junior High and High School Athletic Code for the 2020-2021 school year.
- Recommend to approve the Drug Testing Policy for the 2020-2021 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Mrs. Caryer noted that the Board will return from executive session with no further business other than to adjourn.

The Board entered executive session at 6:45 p.m.
The Board exited executive session at 8:26 p.m.

Craig Eiden moved and Jennifer Caryer seconded the motion to adjourn this meeting until the next regular board meeting will be held on Monday, September 21, 2020 at 5:30 p.m.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0. Time 8:26 p.m.

Board President

Treasurer