

HARVEY PUBLIC SCHOOLS DISTRICT 152
Personnel Committee Meeting Minutes
Thursday, December 3, 2015
10:00 A.M.

The meeting was called to order at 10:00 a.m.

Present at the meeting were: Board Member: Betty Johnson

Administration: Dr. Denean Adams, Michael Allen

Staff: Ms. Sirlena Thomas

Appointments, Terminations, Resignations: The administration presented one appointment and one resignation.

Resignation – Monet Wilson

Appointment – Alecia Lamar

Leave Request(s): The administration presented 3 leave requests.

Phyllis Jones, Measie Hodges & Norma Young-White.

Retirement(s): The administration presented no retirements.

Job Description: The administration presented the Lead HVAC & Maintenance Supervisor job description & Mr. Allen presented the job description for the Life Skills Resource Educator.

Consultants Evaluation Tool: The administration presented the Consultant Evaluation Tool with updates.

The meeting adjourned at 10:26 a.m.

Action Items:

Approval of the 2 job descriptions:

- Lead HVAC & Maintenance Supervisor
- Life Skills Resource Educator

Approval of the Consultants Evaluation Tool