TIME AND EFFORT LOG

First/Last Name								Title												Monti	Month						Year					
Employee's Signature	-	Supervisor's Signature												Program Director's Signature																		
PROGRAM NAME										Account for all time worked per day																						
	M	T	W	Н	F		M	T	W	Н	F		M	T	W	Н	F		M	T	W	Н	F		M	T	W	Н	F	Hrs.		
Enter Dates																																
DIRECT TIME			200																	1000									接過			
Title I																		圖														
Reading First									entertain con-				Second Second													The second						
Title II –																																
Highly Qualified						100																										
Reading Improv.																																
Class-Size	-											55					3,73	黎								90						
Reduction																				72.9												
IDEA Flow																		魔					100									
Through	Mali					墨						1000						魔														
IDEA Preschool						STATE OF THE PARTY																				170	E ST					
Medicaid						28.5																										
McKinney Vento																																
Carol White PEP																		嚴	100						DO S		387					
Early Literacy		1000			Egg.	温																				100						
SUBTOTAL											le d								K	1						233				1		
INDIRECT TIME								2.2																								
Lunch		15.7			41																									A PROPERTY OF THE PARTY OF THE		
Planning						49 0 8														9 19						MALE		11.11				
Prof. Development																																
Sick Leave										623												NJ 28			de la				-			
Vacation						靐	17.51	A SE	F 30																							
Holiday																		30A/ 30A/ 30A/		433												
SUBTOTAL	1					整	En													1	£71.											
GRAND TOTALS																							2000									

All staff members funded by grants must complete a time and effort log. If you have a fixed schedule please attach it to this log documentation