

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday, August 20, 2020 in the office of the Board of Education. The meeting was called to order at 6:37 P.M. by Greg Brown, President. Other board members present were Peggy Perdun, Vice President; Stan Kary, Secretary; Andrew Carey, Kyle Graham, and Jacob Warford. Board member David Bryden was absent. Also in attendance were Brad Tuttle, Superintendent; Lisa Schuenke, Director of Finance and Human Resources; Keith Norman, Director of Technology; and Debbie Trochuck, District Secretary.

### **CLOSED SESSION**

A motion was made by Perdun, seconded by Warford to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

On roll call, Brown, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes. Motion carried.

The board moved to closed session at 6:38 p.m.

The board returned from closed session at 7:25 p.m.

A motion was made by Kary, seconded by Graham to resume open session. On roll call, Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

### **RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT**

#### **JCHS Student Report**

None

There was no public comment.

### **DISCUSSION ITEMS**

None

## CONSENT AGENDA

A motion was made by Graham, seconded by Carey to approve the following consent agenda as presented:

### I. Minutes & Finance

#### A. Approve Board Minutes

1. Open Session(s)
  - a. Regular Meeting – July 16, 2020
  - b. Special Meeting – July 28, 2020
2. Closed Sessions(s)
  - a. Regular Meeting – July 16, 2020 (held)
  - b. Special Meeting – None

#### B. Bookkeeper's Financial Position/Treasurer's Reports – None

#### C. Budget Report – None

#### D. Approve Expenditures – August 2020

### II. Personnel Items

#### A. Approve Resignation(s)

1. Steve Flowers, Physical Education Educator, JCMS/Grafton Elementary, effective immediately
2. James Bosomworth, Media Specialist, effective the end of the 2022-23 school year for the purpose of retirement
3. Amber Ewen, Paraprofessional, East Elementary, effective immediately
4. Marlene Johns, Paraprofessional, West Elementary, effective May 30, 2021 for the purpose of retirement
5. Kathy Fessler, Bus Driver, effective August 19, 2020 for the purpose of retirement
6. Stephanie Ash, Substance Use Prevention Services Assistant, effective August 13, 2020

#### B. Approve Extra-Curricular Assignment(s)

1. Chelsea Stuckey, Yearbook Sponsor, JCHS, effective for the 2020-21 school year
2. Lisa Kolkmeier, Class of 2022 Co-Sponsor, JCHS, effective for the 2020-21 school year

#### C. Approve Leave of Absence - None

- D. Approve Non-Certified Personnel
  - 1. Cindy Burch, Bus Rider
  - 2. Gary Whyte, Temporary Bus Driver
  
- E. Approve Temporary Disability Leave - None
  
- F. Employ Certificated Personnel
  - 1. Caleb Williams, Physical Education, JCMS and Grafton Elementary, effective for the 2020-21 school year
  - 2. Julianne Green, Permanent, Full-Time Substitute Educator, effective for the 2020-21 school year
  
- G. Employ Educational Support Personnel
  - 1. Ellen Wieneke, Paraprofessional, Special Education, East Elementary School, effective for the 2020-21 school year

III. Other – None

On roll call, Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes; Carey, yes. Motion carried.

#### **ACTION ITEMS**

- A. Student Chromebook Lease

Mr. Norman presented information regarding the lease and Chromebooks.

A motion was made by Carey, seconded by Kary to approve the lease for Chromebooks as presented.

On roll call, Kary, yes; Perdun, yes; Warford, yes; Brown, yes; Carey, yes; Graham, yes. Motion carried.

- B. Resolution – Utilization of e-Learning Days in Lieu of Emergency Days

A motion was made by Kary, seconded by Graham to adopt the following resolution for the utilization of e-Learning days in lieu of emergency days:

WHEREAS, according to Section 10-26.56 of the School Code, school districts may, by adopted resolution, utilize “e-learning days” in lieu of emergency days; and

WHEREAS, a public hearing was held to consider the proposed e-learning plan on August 20, 2020 at the District Office of Jersey Community Unit School District No. 100, Jersey and Greene Counties, 100 Lincoln Ave., Jerseyville, Illinois;

NOW, THEREFORE BE IT RESOLVED that the Board of Education adopts this resolution approving the plan to utilize e-learning days in lieu of emergency days as authorized in Section 10-26.56 of the School Code.

Adopted this 20<sup>th</sup> day of August, 2020

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Greg Brown, President  
Board of Education  
Jersey Community Unit School District No. 100

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Stan Kary, Secretary  
Board of Education  
Jersey Community Unit School District No. 100

On roll call, Perdun, yes; Warford, yes; Brown, yes; Carey, yes; Graham, yes; Kary, yes. Motion carried.

- C. Memorandum of Understanding – Jersey County Education Association  
After discussion a motion was made by Perdun, seconded by Warford to approve a memorandum of understanding with the Jersey County Education Association as presented.

On roll call, Warford, yes; Brown, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes. Motion carried.

- D. Memorandum of Understanding – The Jersey Classified Employees’ Organization  
After discussion a motion was made by Kary, seconded by Carey to approve a memorandum of understanding with the Jersey Classified Employees’ Organization as presented.

On roll call, Brown, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes. Motion carried.

E. Board Policies – First Reading

A motion was made by Carey, seconded by Perdun, to approve the following board policies for first reading:

- 2:220 Board of Education Meeting Procedure
- 4:180 Pandemic Preparedness, Management, and Recovery
- 7:40 Nonpublic School Students Including Parochial and Home-Schooled Students
- 7:190 Student Behavior
- 7:340 Student Records
- 7:345 Use of Educational Technologies; Student Data Privacy and Security

On roll call, Carey, yes; Graham, yes; Stan Kary, yes; Perdun, yes; Warford, yes; Brown, yes. Motion carried.

**OTHER BUSINESS**

None

**BOARD COMMITTEE REPORTS**

Mr. Tuttle informed the board that the policy committee would be meeting to review the newest release from PRESS.

Mr. Kary reported that information to review was in their packets in regard to naming facilities.

**ADMINISTRATIVE REPORTS**

**Enrollment and Suspension and Expulsion Reports**

None

**Principals' Reports**

None

**Directors' Reports**

**District Administrator**

None

**Special Education Coordinator and Early Childhood Director**

None

**Director of Finance and Human Resources**

Mrs. Schuenke asked if there were questions regarding the new format of the financial reimbursement information system report. She also shared information regarding the FY21 budget, COVID-19 related human resources processes, and upcoming annual audit.

Mr. Tuttle and Mr. Brown expressed appreciation for Mrs. Schuenke's work in finance and human resources.

### **Director of Technology**

Mr. Norman reported that the percentage of in-person verses remote learners are about 80/20. He also reported on the activities of the technology department, including preparing for new Chromebooks and getting older Chromebooks ready to move into the lower grades.

### **Superintendent Report**

Mr. Tuttle reported that he has received information from Tim King regarding bonds that are coming due. Tim will be at a future meeting to present information.

Discussion was held.

Mr. Tuttle shared his thanks to the administration, educators, staff, and board.

Mr. Brown commended administration and staff for their work during this unprecedented time.

### **ANNOUNCEMENTS**

None

### **ADJOURNMENT**

A motion was made by Kary, seconded by Warford to adjourn. On roll call, Graham, yes; Kary, yes; Perdun, yes; Warford, yes; Brown, yes; Carey, yes. Motion carried.

The regular meeting of August 20, 2020 adjourned at 8:08 p.m.