

## **I've been sent home from school, so now what...**

If you are unable to attend school due to COVID symptoms, quarantine, or isolation, you are a remote learner until you can return to campus based on district policy and community health department guidelines.

If you are ill and unable to attend school remotely, a parent/guardian will need to contact the office to avoid unexcused absences.

You are expected to participate in 6.5 hours (grades 6-12) or 6 hours (grades K-5) of online learning and activities. Proof of participation through the completion of the daily log will be required from these students on a daily basis. The daily log for your specific building can be accessed on the district website.

Winfield Scott & Eugene Ware will be utilizing SeeSaw to communicate with parents and students, while FSMS & FSHS will be utilizing Google classroom to share assignments with students. Students should use their school issued device to access these platforms and complete their daily assignments.

### Students -

- Students will be required to engage in one virtual interaction with a staff member on a daily basis. Each student must document the class in which they virtually attended on their remote learning log daily.
- Students are required to access their courses or subject areas/content areas daily.
- Students who miss live lessons are expected to view the recordings and complete the assignments according to teacher due dates, unless alternate plans have been arranged with the instructor.
- Students needing assistance with their content or assignments are expected to join the live session during their class period to work with the instructor. If a student needs additional assistance, they should email their teacher to work with them at 3:15 when the teacher is available.

### Parents -

- Parents will need to complete the Remote Daily Attendance Log.
- Parents and students need to check their email daily for updates.
- Parents should ensure their contact information is up to date.

### Habits for Success -

- Students need a space free from distractions, to allow for learning. Students need to ensure they have earbuds/headphones so they can unmute and participate in class activities, clearly hear the class, and not be distracted by outside activities.
- Be punctual to online appointments or scheduled times with teachers and/or peers.
- Organize your materials and plan time to complete assignments prior to the assigned due dates.
- Dress appropriately during virtual interactions with teachers & peers.
- Remember that teachers are teaching all day. They are preparing lessons for their classes, modifying presentations for remote learners, grading & answering numerous emails from students. Some teachers are also coaching or taking care of their children, and even your teachers deserve some down time during the evening. They are not available twenty-four hours per day. Plan accordingly.
- Hands on classes may require the student to complete some hands-on activities at home to demonstrate skills others are demonstrating in class. This may require having a parent/guardian video the student completing a skill & then submitting it to a teacher.
- The student's camera should be facing towards a wall or with limited access to high traffic backgrounds.
- The student's learning environment should be free from distractions, such as:
  - Other people's conversations
  - Background noise (turn off TV & radio)
  - Playful pets or noisy siblings
  - Cell phones (no multitasking during class)

### Technology Support -

Should a student need technology support, they should call the help desk during school hours at 620.223.8905. In the event of an interruption of internet service, students can access hot spots throughout the community at the public library or in the parking lots of any of the USD 234 buildings.

### Testing -

Some tests may be required to be completed on campus. These assessments would need to be completed after the student is able to return to campus.

If you have any questions, please reach out to your building administrator or teacher to ensure that you do not get behind.