

## UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, SEPTEMBER 14, 2020, AT THE BELLE FOURCHE MIDDLE SCHOOL LUNCHROOM with president Tammy Clem presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Tara Knapp, Scott Reder and Mike Tyndall present. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski, Special Education Director Caleb Case and Director of Facilities and Transportation Tommy Coyle. Visitors: Jeanne Burckhard-McKenna and Bryan Lessly.

Unless otherwise noted, all Board action was by unanimous decision.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Gilbert, second Knapp to approve the agenda as amended. Motion carried.

### Routine Business

Motion Justice, second Reder to approve the meeting minutes of August 10 and August 31, 2020. Motion carried.

Motion Justice, second Gilbert to approve the August financial statement as presented and the financial report for the Custodial Funds Beginning Balance \$192,441.47, Income \$26,320.48, Expenditures \$14,395.36, Ending Balance \$204,366.59 and the financial report for Private Purpose Trust Funds Beginning Balance \$26,631.78, Income \$0.17, Expenditures \$400.00, Ending Balance \$26,231.95. Motion carried.

Motion Knapp, second Tyndall to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$597,163.60 and Special Education \$100,333.53. Total Current Claims by fund: General Fund \$313,156.46; Capital Outlay \$122,990.15; Special Education \$210,255.01; Food Service \$466.87; and Other Enterprise Fund \$990.34. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

Administrative reports were given.

Knapp reported on the Facilities and Transportation Committee meeting held August 31, 2020. Meeting minutes were shared with the Board.

Helmer reported on the Black Hills Special Services Cooperative and Black Hills Educational Benefits Cooperative meetings held in August 2020.

### Consent Agenda

Motion Gilbert, second Justice, and carried to approve the following consent agenda items (1-5):

- (1) Additional compensation as follows: Curriculum/professional development stipends – J Burns \$130.00; \$195.00 each – A Anderson, T Bierschenk, E Brinson, J Raba, C Riley, M Stumpf; Summer School stipends - K Schlekeway \$390.00; \$520.00 each – T Bouman, A Dilks and K Haxton.

- (2) Administrative recommendations for personnel as follows: hire Joshua Schleusner as a paraprofessional, \$10.00/hour, effective 09/08/2020; hire Alaethia Thompson as a paraprofessional, \$10.00/hour, effective 09/03/2020; hire Hannah Satterfield as a paraprofessional, \$10.00/hour, effective 09/10/2020; hire Christina Ager as a special education resource room/behavior support staff, \$11.00/hour, effective 09/14/2020; hire Brandon Nikodym as a custodian, \$12.00/hour, effective 09/09/2020; hire Rachel Johnson as an assistant middle school play advisor, salary \$960.00; compensate Tiffany Bierschenk (Middle School) as a Lead Teacher for 2020-2021, salary \$800.00.
- (3) Resignations submitted as follows: Stacey Stueven as a special education paraprofessional, effective 08/31/2020; Lori Tokley as a custodian, effective 09/15/2020; and Cora Brown as a Title IA teacher, effective the end of the 2020-2021 school year. Also approve compensation of \$700.00 as early resignation incentive to be paid with the last paycheck to Brown.
- (4) Crosswalk duty volunteer – Rick Brennan.
- (5) Approve the Application and Agreement for “Letter” Recognition submitted by the Belle Fourche High School Rodeo Club. This club is not affiliated with or sponsored by the Belle Fourche School District 9-1.

#### Open Enrollments

Motion Tyndall, second Reder to approve the administrative recommendations to accept the open enrollment applications, beginning the 2020-2021 school year, as submitted one (1) middle school student and (1) high school student from the Meade School District, one (1) elementary school student and two (2) high school students from the Spearfish School District and one (1) elementary school student from the Newell School District. Motion carried.

#### Student Assignment Request

Motion Justice, second Knapp to approve the administrative recommendation for a student assignment requests for two (2) high school students to be assigned school residency in the Belle Fourche School District 9-1 beginning the 2020-2021 school year. Motion carried.

#### Revise 2020-2021 School Calendar

Motion Reder, second Gilbert to approve the revised 2020-2021 school calendar to change the Homecoming date to 10/09/2020 and schedule an Intersession day on 09/25/2020. Motion carried.

#### 2020-2021 Budgets

Motion Tyndall, second Justice to adopt the 2020-2021 budgets as follows: LET IT BE RESOLVED, that the School Board of Belle Fourche School District, after duly considering the budget and its changes thereto, to be published in accordance with SDCL 13-11-2, hereby approves and adopts its budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2020 through June 30, 2021. The adopted Annual Budget totals are as follows:

General Fund \$10,132,000.00; Capital Outlay Fund \$2,920,000.00; Special Education Fund \$2,472,000.00; Food Service Fund \$683,700.00; Other Enterprise Fund \$1,000; and Debt Service Fund \$42,750.00.

Tax rates/levies certified to the County Auditor will be as follows:

General Fund – Request Max - Ag \$1.443/\$1,000 of taxable valuation, Owner Occupied \$3.229/\$1,000 of taxable valuation, and Commercial/Other \$6.682/\$1,000 of taxable valuation; Capital Outlay Fund \$2,200,000; Special Education Fund – Request Max \$1.684/\$1,000 of taxable valuation.

The changes from the proposed to adopted budget are as follows:

	<b>GENERAL FUND</b>	<b>OTHER ENTERPRISE</b>
<b>MEANS OF FINANCE:</b>		
Other Revenue		1,000
<b>TOTAL MEANS OF FINANCE</b>	<b>0</b>	<b>1,000</b>
<b>APPROPRIATIONS:</b>		
Elementary Programs	12,000	
Middle School Programs	(13,000)	
High School Programs	25,000	
Improvement of Instruction Services	(24,000)	
Other Community Services		1,000
<b>TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>1,000</b>

No changes to Capital Outlay, Special Education Fund, Debt Service Fund QSCB 2010 and Food Service Fund since the Budget Hearing on July 13, 2020.

Agreement for Education Funding from Coronavirus Relief Fund

Motion Justice, second Gilbert to approve the Agreement Number 2021G-193 between the South Dakota Department of Education and the Belle Fourche Fourche School District 9-1 for education funding from the Coronavirus Relief Fund (CFDA #21.019). Motion carried.

Identify Critical Infrastructure Employees

Motion Gilbert, second Justice to identify the following school employees as critical infrastructure employees:

- Workers who support the education of pre-school, K-12 students, including teachers, teacher aides, paraprofessional teachers, special education and special needs teachers, ESOL teachers, para-educators, and specialists.
- Workers who provide services necessary to support educators and students, including but not limited to, administrators, administrative staff, IT specialists, media specialist, librarians, guidance counselors, school psychologists and other mental health professions, school nurses and other health professionals, and school safety personnel.
- Workers who support the transportation and operational needs of schools, including bus drivers, crossing guards, cafeteria workers, cleaning and maintenance workers, bus depot and maintenance workers, and those that deliver food and supplies to school facilities.
- Workers who support the administration of school systems including school superintendents, principals, activities directors, curriculum directors, their management and operational staff.
- Educators and operational staff facilitating and supporting distance learning.

Discussion was held. Motion carried.

Recommendations for Temporary Exclusion from a School Setting

Motion Reder, second Tyndall for the District to follow the South Dakota Department of Health's "Recommendations for Temporary Exclusion from a School Setting" (available at <https://doh.sd.gov/family/childhood/school-illness-exclusion-recommendations.aspx>) and to authorize the Superintendent to implement rules, plans and procedures for the application and execution of these recommendations. Discussion was held. Motion carried.

Certificates of Excuse from school attendance (2020-2021 application numbers 14-64) were signed at this time. Eighty-two (82) students approved to date.

A nice thank you card was shared with the Board.

Fall intern/student teacher placements were shared with the Board.

There being no further business to come before the Board at this time, the meeting adjourned at 6:15 p.m.

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Tammy Clem  
President

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Susan L. Proefrock  
Business Manager

**August 31, 2020 Financial Statement**

**General Fund:** Balance: \$1,844,576.54; Receipts: Local Sources: Taxes \$29,073.57; Utility Taxes \$49,187.87; Interest Earned \$14.57; Activity Tickets \$825.00; Admissions \$3,061.00; Other Cocurricular Income \$1,490.00; Donations \$7.00; Misc. \$2,579.89; Medicaid Administration \$7,493.12; Intermediate Sources: State Fines \$12,296.57; State Sources: State Aid \$476,405.00; Federal Sources: Title IA \$117,340.00; CARES ESSER \$24,363.00; Total Receipts \$724,136.59; Disbursements: Claims \$138,266.42; Payroll & Benefits \$577,602.18; Medicaid Admin Fee \$663.19; Credit card processing ACH charges \$43.87; Auto bank draft (fees) \$0.80; Void Check 120330 (\$8,983.28); Balance \$1,861,119.95

**Capital Outlay:** Balance: \$2,772,584.42; Receipts: Local Sources: Taxes \$17,432.90; Interest Earned \$23.94; Misc. \$1,300.00; Total Receipts: \$18,756.84; Disbursements: Claims \$24,813.14; Void Check 120314 (\$1,708.51); Balance \$2,768,236.63

**Special Education:** Balance: \$257,998.54; Receipts: Local Sources: Taxes \$9,444.89; Interest Earned \$2.73; Misc. \$20.66; Medicaid Administration \$1,449.00; Medicaid Direct Services \$316.04; State Sources: State Aid \$76,617.00; Federal Sources: IDEA Part B \$76,951.00; Total Receipts: \$164,801.32; Disbursements: Claims \$7,124.36; Payroll & Benefits \$100,413.61; Balance \$315,261.89

**Food Service:** Balance: \$69,702.60; Receipts: Local Sources: Interest Earned \$0.63; School Lunch/Breakfast Receipts \$2,481.50; Federal Sources: Emergency Breakfasts/Lunches \$36,122.66; Total Receipts: \$38,604.79; Disbursements: Claims \$35,501.67; Balance \$72,805.72

**Other Enterprise:** Balance: \$66,090.31; Total Receipts: \$0.00; Disbursements: Claims \$0.00; Balance \$66,090.31