

MINUTES
KELSO SCHOOL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
08/10/20

The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 5:00 p.m. at the RoyParsons Executive Board Room through a Zoom online/phone platform.

Board Members: Leah Moore (In Person)
Karen Grafton – Vice President (In Person)
Jeane Conrad (In Person)
Mike Haas - President (In Person)
Ron Huntington Absent (In Person)

Cabinet Members: Scott Westlund – Chief Financial Officer (Phone In)
Holly Budge – Director of Human Resources (Absent)
Don Iverson – Director of Student Services (In Person)
Heather Ogden – Director of Special Programs (Zoom)
Kim Yore – Director of Teaching & Learning (Absent)
Lacey DeWeert – Associate Director of Teaching & Learning (Zoom)

Superintendent: Mary Beth Tack (In Person)

Asst. Secretary: Molly Guler (In Person)

OTHERS PRESENT – This meeting was held remotely. Not all of the names of people in attendance were available, or partial names were listed. The names of people in attendance are listed as they were shown and included: Bob Gustin, Marissa Heffernan, Kelly Sims, Becky Richards, Daniel Hartley, Gianne Cury, Ashley Lowry, Michelle Benson Welch, Tiffany Pavey, Amy Meeker, Kelli Stewart, Alysse Johnson, Sandy DeBruler, Andy Twyman, Monica Ramey, Elizabeth Muir, Will Crothers, Sandy Wells, Phil Iverson, Amy Vanderhorst, Sean Scattergood, Jennifer Hamilton, Patrick Donnelly, Candi Engabo, Sam Schafer, Kalyn Pearsall, Fred Sunday, Ray Byers, Cameron Walker, Anne Marie Carr, Jill Ziegler, Jennifer Hunter, Robin Treadway, Kalena Gillihan, Mike Rogers, Brian and Natalie Jensen, Pat McMahan, Erin Long, Deanna Beard, Chelsea Williams, Gunnar Guttormsen, Danielle Thomas, Matt Elsner, Drew Hicks, Charlee White, Mike Birch, Doug Engabo, Kerry Farnham, Nick Crowe, Jeff Strange, Kelsey Davis, Zoom User

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS

COMMENTS & QUESTIONS – 8 comments were emailed to the board to review prior to the meeting. Emails were from (Amanda Bedard, Kalisha Harris, Jason Ford, Charlee White, Natalie Jensen, Peter Walton, Kristin Young and Terra Goeden) the board recognizes these as public comments.

PUBLIC HEARING - 2020/21 Budget Proposal

No Comment

APPROVAL OF AGENDA - Motion Passed

Motion to Approve By: Director Moore

Seconded By: Director Huntington

APPROVAL OF CONSENT AGENDA - Motion Passed

Minutes of July 13, 2020 Work Session and Board Meeting

Certificated Employment Recommendations

New Hires: Tailor Martelli - Counselor

Leave of Absence: Abby Guttormsen - Teacher

Return from Leave of Absence: Jennifer Phipps - Teacher

Resignations: Timothy Leipold - Assistant Principal, Dixie Davis - Psychologist

Retirements: Kimberly Mason - Teacher

Out of Endorsements Waiver: Angie Boyer-Blum- Teacher, John Heasley -Teacher, Keri Klayum - Teacher

Classified Employment Recommendations

New Hires: Tyler Westlund - Seasonal Computer Support Technician, Tanner Allen - Seasonal Maintenance Grounds Support

Resignations: Megan Chambers - Paraeducator, Maria Velardie Pelayo - Food Service Helper, Melany Studer - Office Clerk, Karen McNew- Paraeducator
 Retirements: Cindy Gleason - Custodian

Contracts

For Board Approval: August 10, 2020

Page 1

SUMMARY OF CONTRACTS / AGREEMENTS WITH KELSO SCHOOL DISTRICT

Company/Provider	Sponsor	Description of Services	Amount
Collins Architectural Group	Scott Westlund	Change Orders for Carrolls Elementary Modernization: #20 Replace Sanitary Line #22 Add Replace existing hardware #23 Roof Dryrot #25 Non-motorized projector screen #27 Security System Revisions #29 Provide power to sump pump located in new water vault #30 Soft Sport Over Ex #31 Removal & repair floor in Classroom 3 #32 Signage Revision #33 Epoxy in restrooms	\$2,441.00 Addition \$3,634.00 Addition \$5,315.00 Addition \$1,163.00 Deduction \$2,837.00 Addition \$1,228.00 Addition \$14,989.00 Addition \$15,929.00 Addition \$3,097.00 Addition \$8,470.00 Addition
Davis Demographics & Planning Inc	Scott Westlund	To provide professional services in demographic analysis, enrollment forecasting, facilities planning, committee & public meeting support, geographic information data development, (GIS), GIS software, training or other services requested 7/28/2020 - 6/30/2024	Cost is \$9,900.00 annually for 3 years
FORMA Construction	Scott Westlund	Change Order for Wallace Elementary: #CCD-018 1. 281300 A. Modify 281300/2.1B/1 from Quantity 200 to Quantity 0 B. Modify 281300/2.1/B/2 from HID 610 or equal to...HID Signo 40NKS-01-00001H for wall-mounted applications and HID Signo 20NKS-01-00001H for mullion-mounted applications 2. 281600 A. Add 281600/2.2/A/2 n. keypad to be Bosch B920	"The proposed basis of adjustment to the Construct Sum is as follows: As provided by Article 7.3 and 7.5 of the General Conditions"

		#CCD-019	
		1. 096466	
		A. Add the following to 096466/1.3/B/3	"The proposed basis of adjustment to the Contract Sum is as follows:
		5. Four practice basketball free-throw lines	As provided by Article 7.3 and 7.5 of the General Conditions"
		6. Two pickleball courts	
		#CCD-020	
		1. Sheets A411 - A415	
		A. Add "FOIC" at the end of each of the following items in the "TOILET ROOM LEGEND":	"The proposed basis of adjustments to the Contract Sum is as follows:
		4 Toilet Paper Dispenser	As provided by Article 7.3 and 7.5 of the General Conditions"
		4B Elementary Toilet Paper Dispenser	
		5 Seat Cover Dispenser	
		5B Elementary Seat Cover Dispenser	
		5C Accessible Seat Cover Dispenser	
		7 Soap Dispenser	
		7B K Soap Dispenser	
		9 Paper Towel Dispenser	
		9B Elementary Paper Towel Dispenser	

GB Manchester	Gary Schimmel	Alarm monitoring agreement-Butler Acres Temp Classrooms	Annual Cost is \$540.00 @ \$40.50/mo
Health Science Careers/Nursing Asst	Melissa Boudreau	To provide training in health science careers/nursing asst. for students enrolled in program 2020/2021	Cost is \$97,437.60 for instructor salaries & \$16,864.20 for clinical supervision srvs
Interagency Community Integrated Health Services LLC	Don Iverson	To provide mental health & family services including psycho-social intake & assessments, individual therapy sessions, group therapy sessions, family sessions & inter-agency staffing	Non-financial
Interagency CORE Health	Don Iverson	To provide mental health & family services including psycho-social intake & assessments, Substance Use Disorder services, individual therapy sessions, group therapy sessions, family sessions & inter-agency staffing	Non-financial

Interagency Sea Mar Community Health Centers	Don Iverson	To provide mental health and family services including psycho-social intake and assessments, individual therapy sessions, group therapy sessions, family sessions & inter-agency staffing 2020/2021	Non-financial
Pease Construction Inc	Scott Westlund	General contractor agreement for Butler Acres Elementary School Modernization and Additions	Estimated cost \$11,028,570.00 plus tax
Seacliff Educational Solutions	Brenda Sargent	To provide eBoard Subscription Renewal for 2020/2021	Cost is \$2,500.00
Youth & Family Link	Don Iverson	To provide after school tutoring for TITLE VI qualified students at Wallace, Catlin, Barnes, Huntington and Coweeman	Cost is no more than \$30,954.00
ESD 112			
Certification Services	Holly Budge/ Heather Ogden	To provide certification services to KSD	Cost not to exceed \$2,941.54 (\$.059 per FTE
Commercial Driver Drug & Alcohol Testing Consortium	Tim Peterson/ Holly Budge	To provide Drug & Alcohol testing for drivers who are required to have a commercial driver's license to perform their employment responsibilities	Cost not to exceed: \$215.00 annual admin fee \$ 81.00 per drug test \$ 50.00 onsite testing fee \$ 50.00 per participant spvs trng
SW Washington Career Connected Learning Network	Melissa Boudreau	To provide support for the STEM collaborative	Cost not to exceed \$7,500.00

Warrants

August 10, 2020			
General Fund	Warrant Date	Amount	Warrant Number
AP	7/15/2020	\$14,790.41	257783
AP	7/15/2020	\$38,291.76	257784
AP	7/28/2020	\$21,147.00	257785
AP- Payroll	7/31/2020	\$4,640,224.51	257786-257817
AP- ACH	7/31/2020	\$2,408.83	257818
AP	7/31/2020	\$645,519.89	257819-257967
AP	7/31/2020	\$1,614.91	257968-257970
AP- Prepay	7/31/2020	\$228,835.54	257971-257979
AP- Comp Tax	7/31/2020	\$1,517.83	257980
Capital Projects Fund			
AP	7/31/2020	\$5,334,017.71	3294-3313
ASB Fund			
AP	7/31/2020	\$10,776.89	30783-30786
AP- Prepay	7/31/2020	\$5,876.00	30787-30788
Trust & Agency Fund			
AP	7/31/2020	\$320.99	1661

Surplus of Items

1. 1994 Ford Sable (VIN# 1MELM5041RG654039) – engine broken, dispose as scrap metal
2. 1992 Chevy Van (VIN# 1FMEE11N5NHA99183) – replaced
3. 1978 John Deere Tractor (Ser# 204SA269424L) - replaced
4. 1986 Toro 325D mower (Ser# 30775-10334) - replaced
5. 1997 Toro 580 mower (Ser# 3058070226) - replaced
6. Jacobsen Seeder – replaced

2020/21 Salary Schedules

Motion to Approve by: Director Huntington

Seconded by: Director Grafton

UNFINISHED BUSINESS

APPROVED POLICY 3131 DISTRICT AREA TRANSFERS (2ND READING)- DON IVERSON

Changed name to Transfers

Added section, "Reporting Transfers out of the District". This addresses when a student moves out of the district without notification of where they will be enrolling. To address these challenges, the district will follow the Comprehensive Education Data and Research System (CEDARS) Reporting Guidance for reporting students as confirmed or unconfirmed transferred both inside and outside of Washington.

To confirm the transfer of a student who has emigrated to another country, the district will obtain written confirmation, but need not obtain an "official" writing. This means that if a parent informs a school administrator that the family is leaving the country and a school administrator documents the conversation in writing and includes it in the student's file, the district may report the out of country transfer as confirmed. This information must come from a parent/guardian.

This is already our practice.

Motion to Approve by: Director Huntington

Seconded by: Director Conrad

APPROVED POLICY 3211 & 3211P GENDER-INCLUSIVE SCHOOLS (2ND READING)

-DON IVERSON

Name changed to "Gender-Inclusive Schools" from Transgender Students. Other changes include language and key terms such as "assigned sex at birth", Cisgender and, Gender Expansive. It states that before contacting a student's parents, the school will consult with the student about the student's preferences regarding family involvement and honor those preferences.

Provide staff who is trained surrounding this area.

This is already our current practice.

Motion to Approve by: Director Grafton

Seconded by: Director Moore

APPROVED POLICY 3413 & 3413P STUDENT IMMUNIZATIONS & LIFE THREATENING HEALTH CONDITIONS (2ND READING) - DON IVERSON

3 major focuses

Medically verified records

Conditional status

TDap changes

Aug 1st

New to district parents only affected.

Motion to Approve by: Director Moore
Seconded by: Director Grafton

NEW BUSINESS

HEARD BOND CONSTRUCTION UPDATE FROM CSG, FORMA & Integrus

Wallace - Site



Air Barrier & Siding



Building Utilities & Street Improvement



Finishes - Gym & Commons





Overall Structure



Steel Framing



Windows & Sheathing



Light-Gauge Framing & MEP





**APPROVED RESOLUTION 2019/20-30 APPROVAL OF HUNTINGTON SCHOOL
MODERNIZATION SCHEMATIC DESIGN - SCOTT WESTLUND**

Project Summary

- Modernization of the existing Huntington Middle School facility
- Addition of a secure entry vestibule at the main entrance
- Addition of a multi-purpose Auxiliary Gymnasium

Project Scope

Auxiliary Gymnasium / Entry Vestibule

- 5,500sf Aux Gym Space
- Toilet Rooms and Storage
- New Entry Vestibule for safety and security at existing building

Existing Building Renovation

- New Roof, Windows, Flooring, Ceilings, Finishes, Casework, Whiteboards and Tackboards, Door Hardware
- ADA and Accessibility Upgrades
- Upgraded Technology Systems - classroom technology updated to district standards
- New Electrical systems - added outlets, LED lighting
- New Mechanical systems – improve thermal comfort
- New Fire Sprinkler System
- Structural Upgrades
- Hazmat Remediation

integrux 

Project Goals

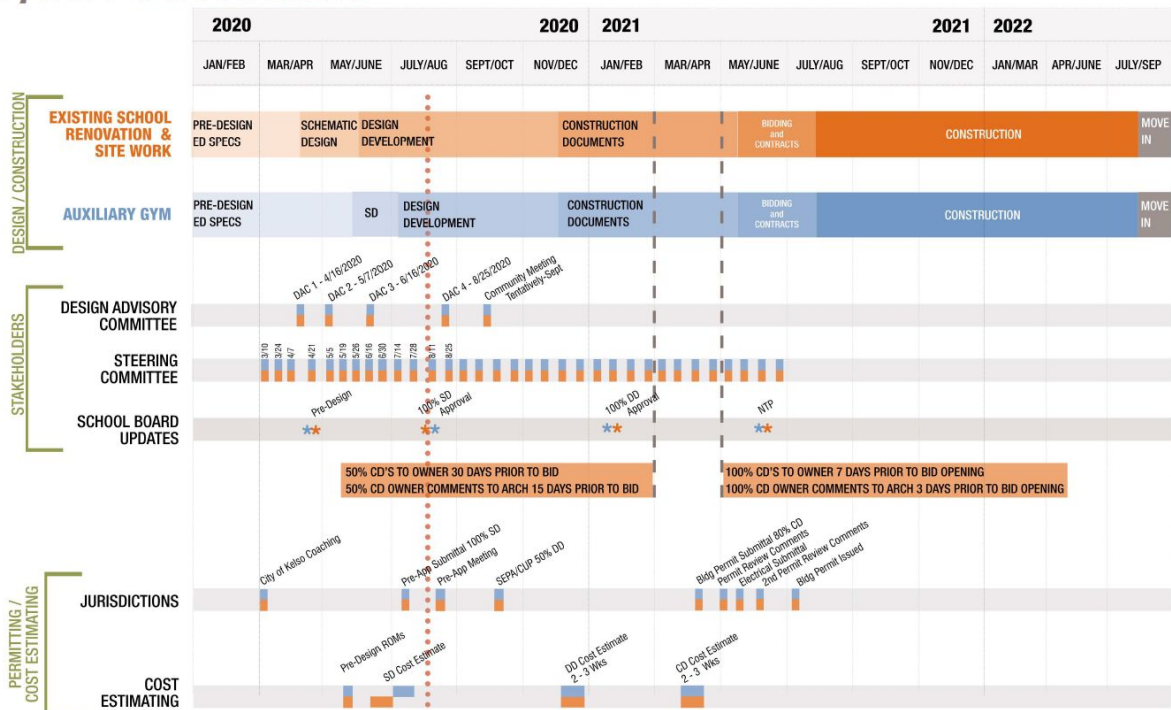
District Goals

- Support the educational mission and culture of Huntington Middle School
- Enhance the value, character and performance of the existing facility
- Achieve functional integrity
- Provide for long term durability
- Meet district standards and best practices.

Bond Promise

Huntington Middle School will have major mechanical and HVAC system work, along with upgrades to safety, security, and communication systems. A new multi-purpose gym will be developed to accommodate limited physical education spaces.

Project Schedule

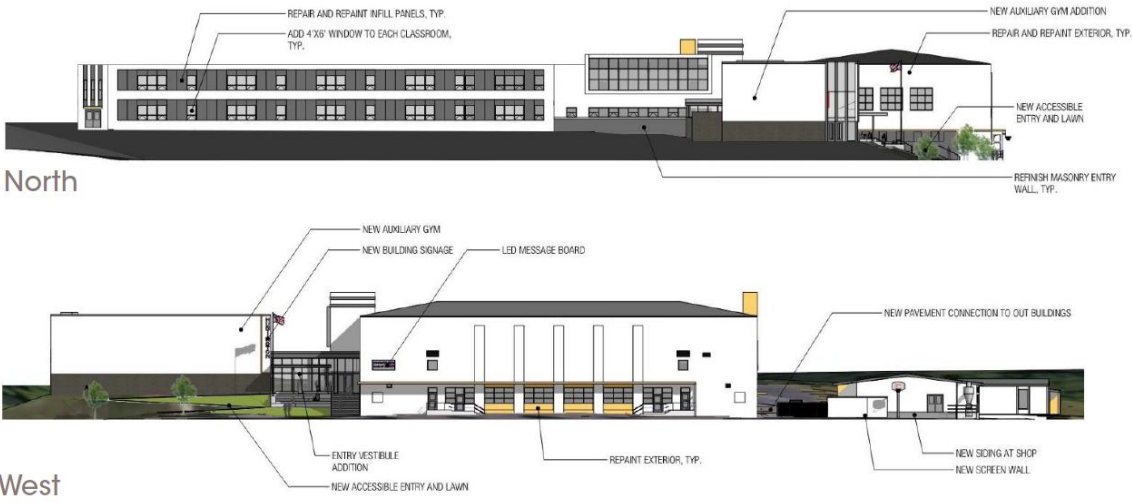




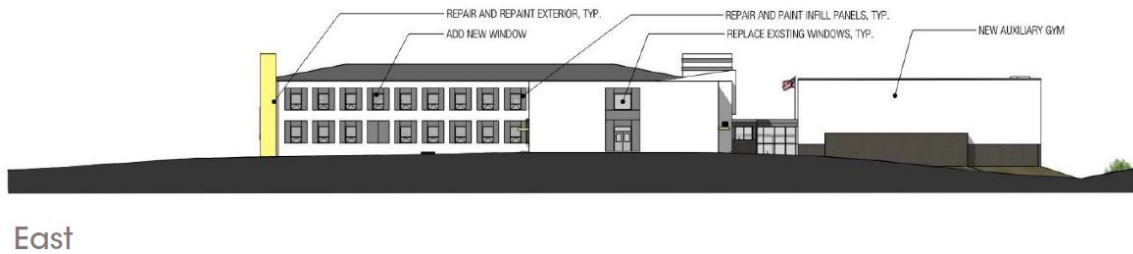
Existing Building - Original



Exterior Elevations

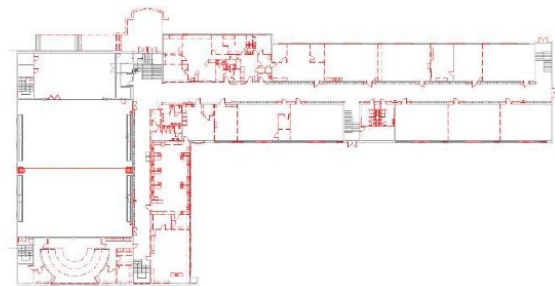


Exterior Elevations

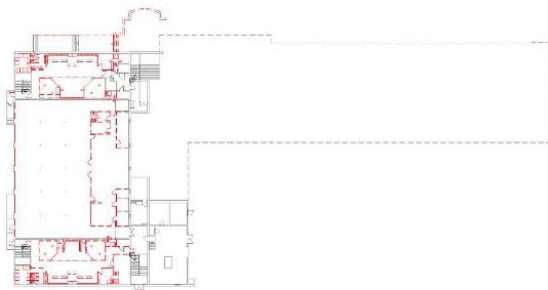


Main Building Extent of Demolition

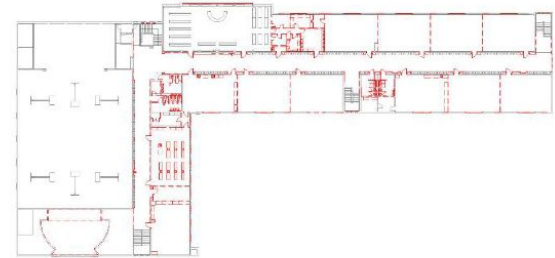
- CMU and gypsum block partition walls
- Flooring
- Ceilings
- Plumbing fixtures.
- Casework
- Tile and glazed block



LEVEL 1 DEMO
 SCALE: 1"=30'-0"



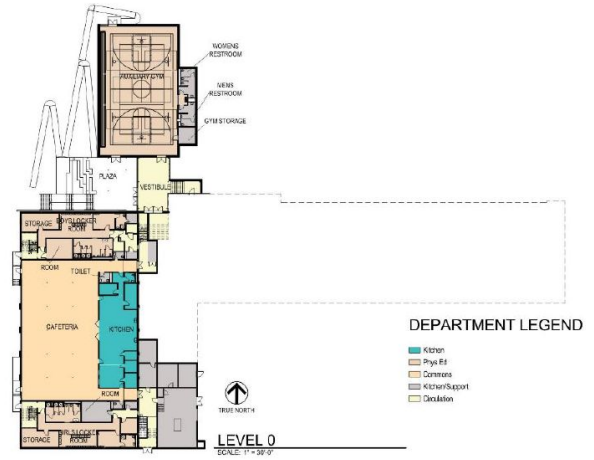
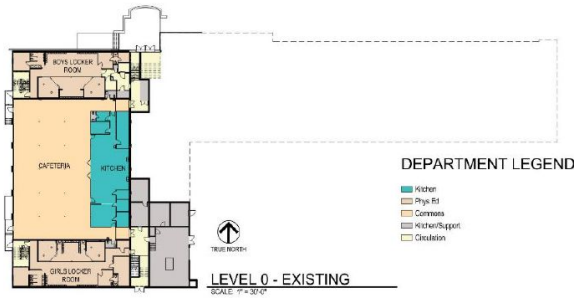
LEVEL 0 DEMO
 SCALE: 1"=30'-0"



LEVEL 2 DEMO
 SCALE: 1"=30'-0"

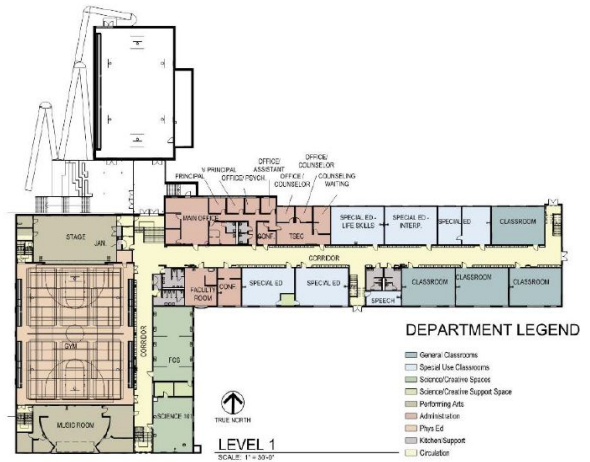
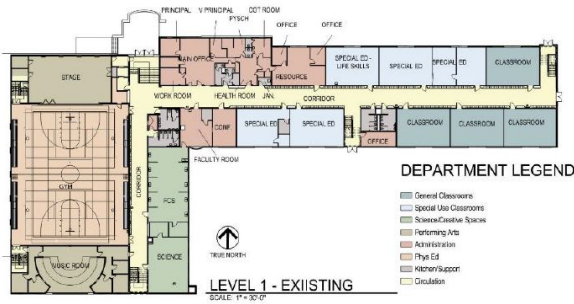
Level 0 - Plan

- Add Auxiliary Gymnasium
- Enhance Entry and Security
- Reorganize Locker rooms



Level 1 - Plan

- Reconfigure Admin Area
- Reconfigure Counseling
- Upgrade Classrooms

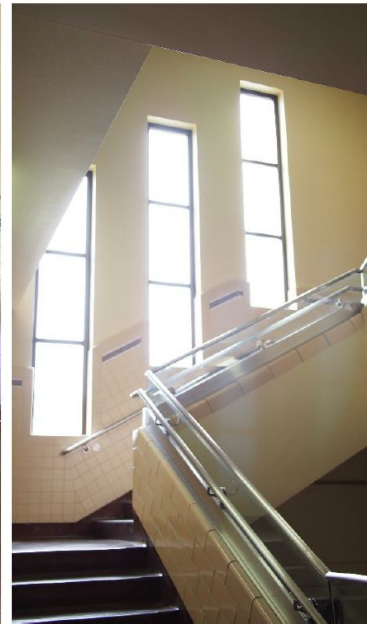
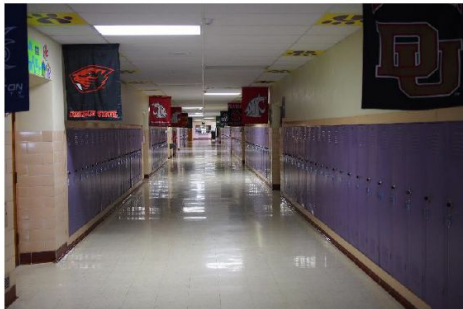


Level 2 - Plan

- Reconfigure Library
- Upgrade Classrooms



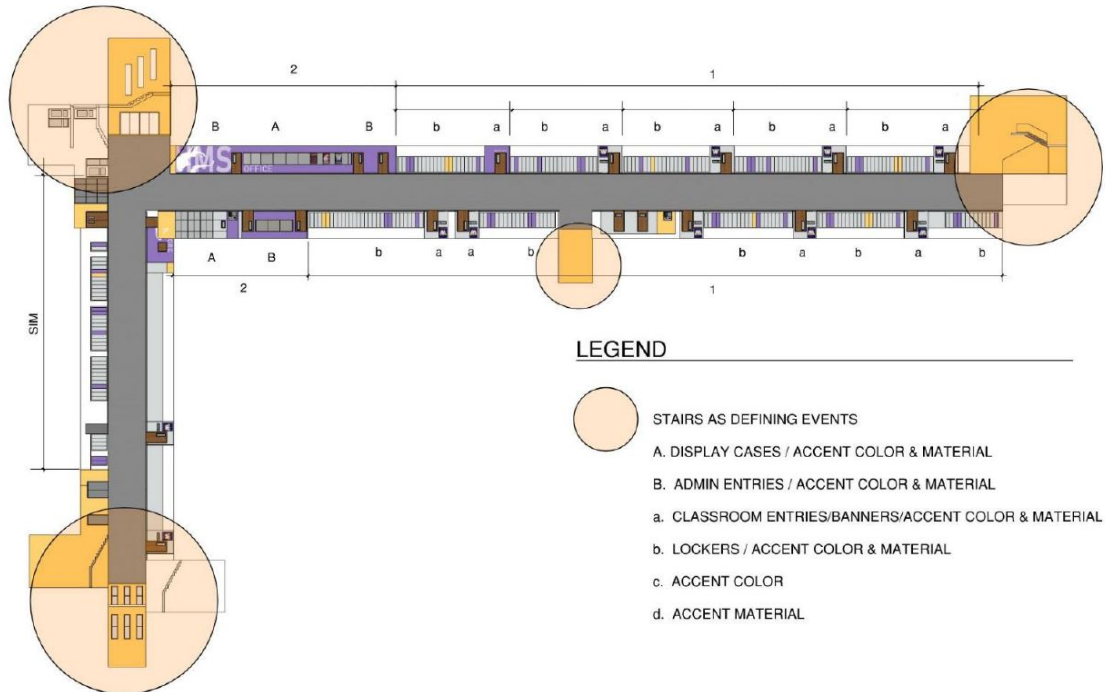
Existing Interiors



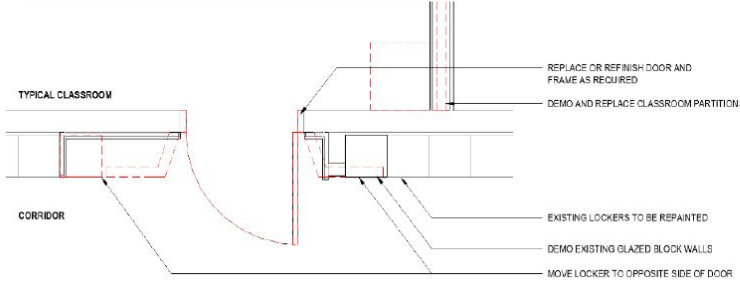
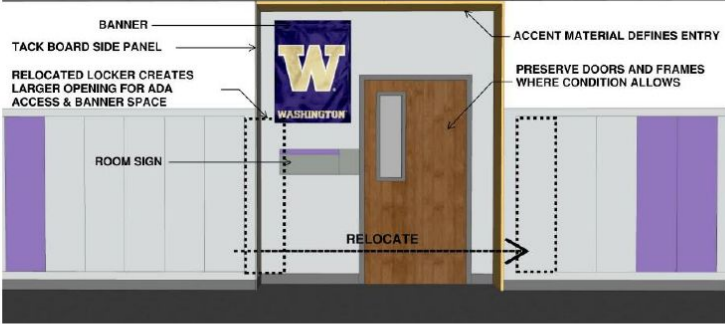
Existing Classroom Spaces



Interior Studies - Corridors



Interior Studies – Classroom Accessibility

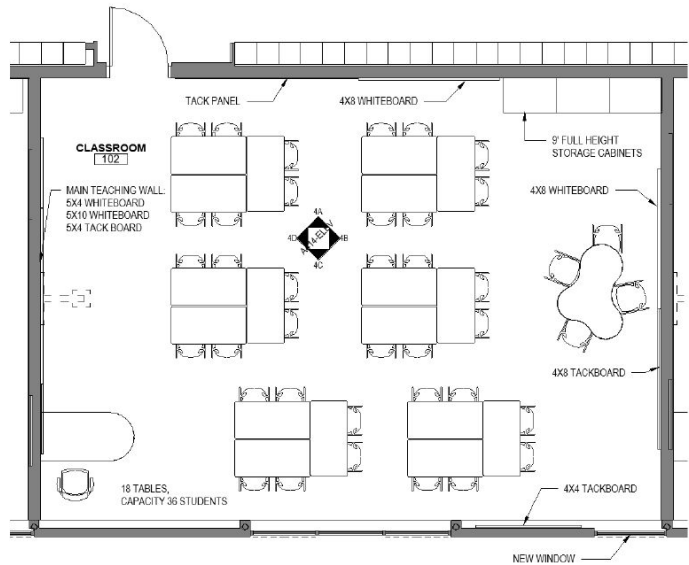


Interior Studies - Corridors



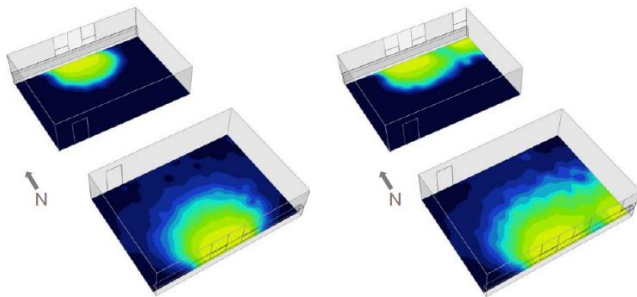
Renovation – Typical Classrooms

- New Classroom Technology
- New LED Lighting
- Upgraded Electrical
- Upgraded Mechanical
- New Windows and Window Coverings
- New Flooring, New Ceilings, New Paint
- New Casework Storage
- New Tackboards / Whiteboards
- Improved Daylighting



Renovation – Classroom Daylighting

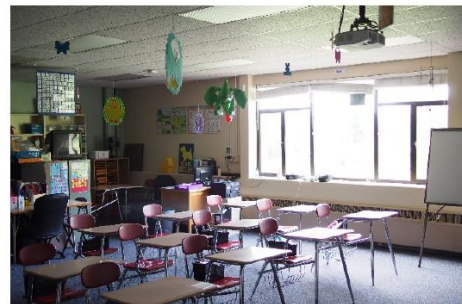
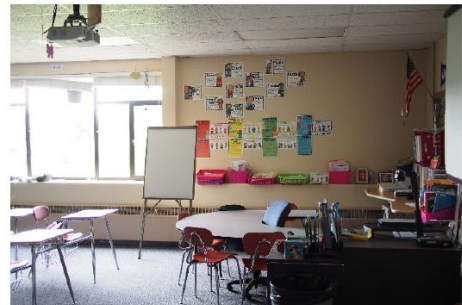
Classroom Daylighting Studies



Existing Daylighting

Enhanced Daylighting
(proposed added window)*

*Adding a 4x6 window to the classroom results in meeting the 25% classroom daylighting credit from WSSP.



Auxiliary Gym Location Studies

SITE 1 (Selected)

- Enhances the school entrance and integrates with new security vestibule.
- Desirable proximity to the existing gym, locker rooms and cafeteria
- Secure connection to school.
- Opportunity for exterior waiting area for bus pick-up drop off.
- \$1,000,000 Soil improvement costs.



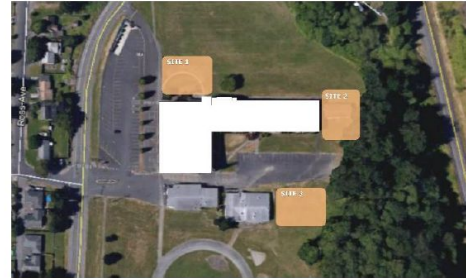
SITE 2

- Undesirable distance from existing gym and locker rooms.
- Separate security vestibule at entry
- Coordination with existing portable.
- Soil improvement not needed.



SITE 3

- Undesirable distance from existing gym and locker rooms.
- Separate security vestibule at entry
- Student access requires crossing staff parking
- \$350,000 Soil improvement cost.



Auxiliary Gym

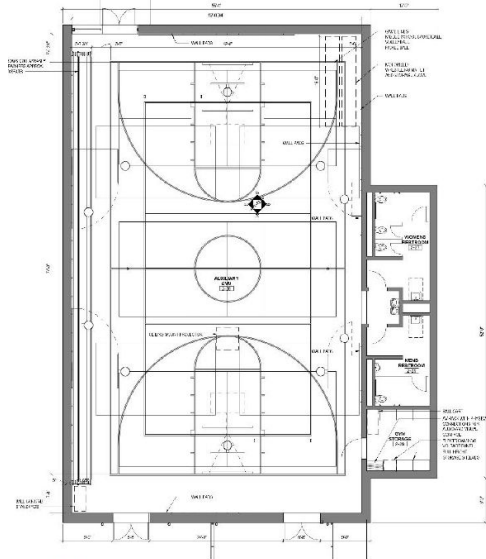


Auxiliary Gym



Main Entrance

Auxiliary Gym



Plan



Interior View

Auxiliary Gym



KSD 458 has contracted with Integrus Architecture to develop the Schematic Design Documents with the assistance from the Huntington Middle School Design Advisory Committee, to be used as the basis for construction documents for the Huntington Middle School Replacement projects.




Motion to Approve by: Director Huntington
Seconded by: Director Conrad

Unanimously Approved

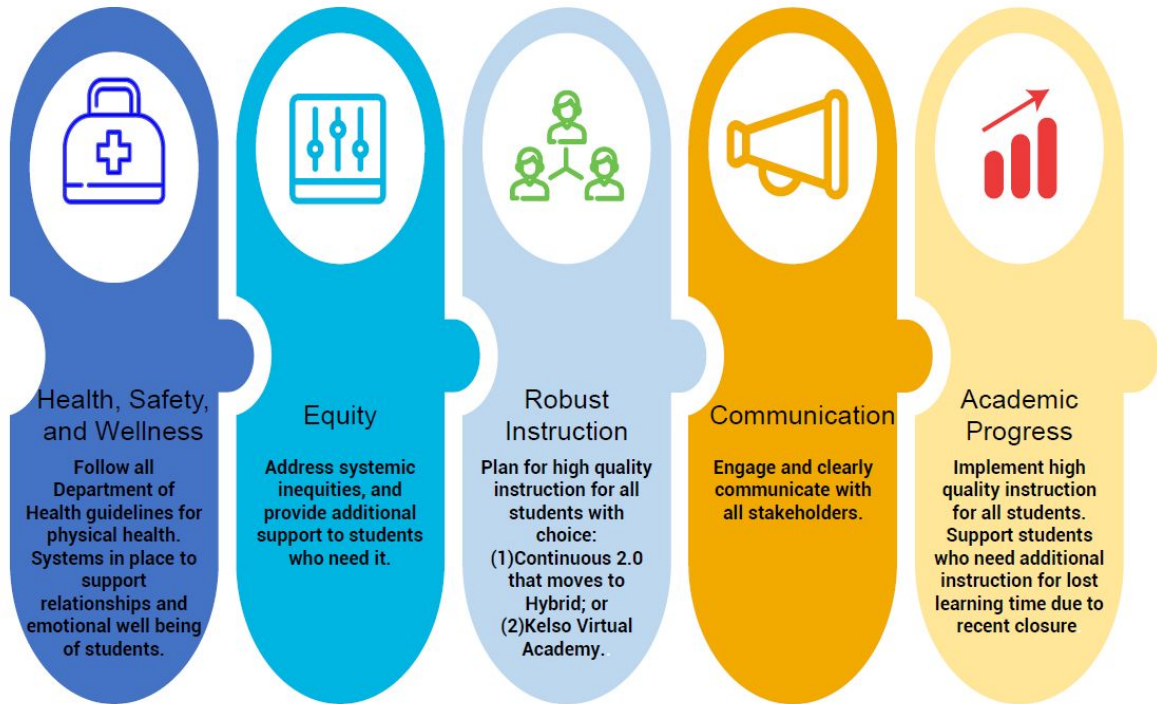
APPROVED 2020/21 KSD REOPENING PLAN PROPOSAL- MARY BETH TACK, KIM YORE, LACEY DEWEERT, HEATHER OGDEN, DON IVERSON & HOLLY BUDGE

Superintendent Tack says developing this reopening plan has been arduous and emotional. Extremely hard thing to present this today. Not a script, very emotional for everyone involved. So much hard work has gone into this from so many working around the clock to make today happen. Our reopening task force consisting of parents, teachers, union reps, directors, administrators, etc have met over the summer's priority is to return to in person as much as we can. Dr. Krager, health officer for over 6 counties in this area released a

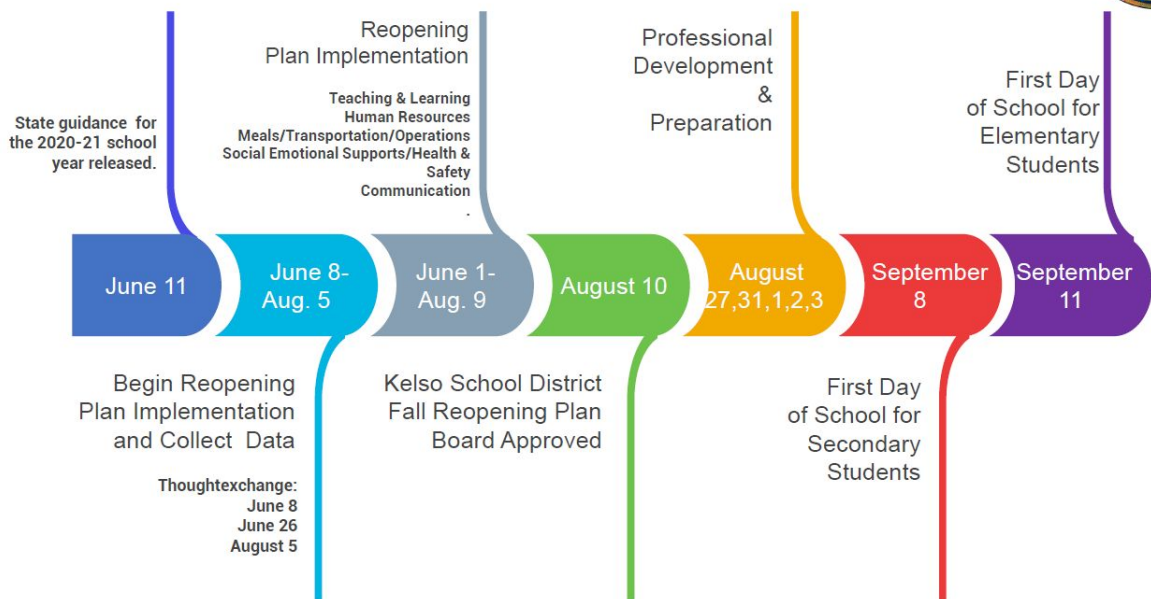
letter to county Superintendents on July 31, 2020 specifically addressing that the county health department highly recommends that schools start remote. Additionally metrics from the Governor as well as OSPI Superintendent were released. Our county has been in the high risk category for the past 5-6 weeks. Kelso is the highest per 100000 in our county. This is one of the key metrics for the district to consult in decision making. This led us to the option we are presenting today. Continuous 2.0 and Kelso Virtual Academy (KVA), both are remote learning plans. We are hoping to move toward in person instruction as soon as possible. We recognize this is an incredible hardship for many but is the best we can do at the time with the information given.

	<h2>MISSION</h2> <p>The mission of Kelso Public Schools is to prepare every student for living, learning and achieving success as a citizen of our changing world.</p>	<h2>VISION</h2> <p>Our students begin school ready to learn, transition confidently between grades and schools, and emerge from our district as engaged citizens, both career and college-ready.</p>	
	<h2>Guiding Principles:</h2> <ul style="list-style-type: none">• Maintaining continuity of instruction• Keeping students and staff safe and healthy• Ensuring access and equity for all students• Communicating with stakeholders, such as staff, families, bargaining units and partners• Ensuring flexibility to meet the needs and advocate for all students, while maintaining fiscal solvency (enrollment, plans, etc)		

Reopening Priorities



Planning Timeline





KELSO SCHOOL DISTRICT

COVID-19 ROADMAP TO REOPENING

Based On Current Health Conditions In Our County And State Requirements

FALL 2020 OPTIONS

You Will Be Committed To The Path You Choose Through The Current Grading Period

OPTION 1: YOUR SCHOOL

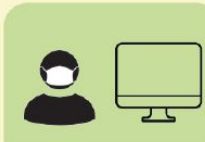
START →

Continuous Learning 2.0

(full remote learning) for ALL per Department of Health (DoH) recommendations

THEN ↘

Pivot to Hybrid when:
• DoH metrics allow
• Task Force reviews



Combination of in-person and remote instruction each week.

A new, robust learning delivery model will be used for remote instruction.

OPTION 2: KVA

KVA

KELSO VIRTUAL ACADEMY

Review of Data Process:

- Metrics Data Reviewed Weekly in Cabinet
- Pivot to Hybrid
 - DoH metrics allow
 - Reopening Task Force reviews and makes recommendation
 - School board approves

The Department of Health changes data weekly. The district is working closely with the DOH.

Safety & Health

- PPE/Sanitizer
 - Administration and Custodial Staff have been well trained and will continue to be updated as needed.
- Meal Services
 - Will continue as they did in the spring. Possibility of meals being available earlier on in the day so that there is more flexibility for families with nutritional needs.
- Transportation
 - Looking at utilizing drivers for deliveries and meals and possibly supplies to students as needed.

Human Resources

- Staffing Update
 - Watching enrollment numbers come in and getting ready to adjust accordingly
- High Risk Staff
 - Have been working with staff to find those who are high risk.
 - Each school will be diligently working to keep everyone socially distanced in their classrooms

Teaching and Learning

- Continuous 2.0 Learning (Full Remote)
 - Students will work remotely.
 - Teachers will teach from their classrooms
 - Curriculum will work congruent with Odysseyware and Edgenuity (KVA software) as well as KSD adopted materials
 - Students and teachers will log on at designated times to allow for face-to-face instruction
 - Attendance will be taken
 - Time for teachers to work with students in groups online to help specific needs
- Kelso Virtual Academy (KVA)
 - Program entirely online
 - Students will work independently meeting with a teacher at least once per week
 - Curriculum (Odysseyware/Edgenuity) will be based on students progress
 - Progress tracked
 - Less structured option
 - August 28th deadline to enroll students
- Special Education
 - Will be remote as well for now
 - Following the education plan for General education
 - Individualization available. Teachers and staff will work on this.
 - As data allows we will be working to get high risk students in for in person instruction
- Professional Development
 - Teachers will be receiving targeted instruction for online learning.
 - Model will look differently than it did last year
 - Waiver from the state allows for more professional development days before school starts

Chromebooks will be issued to ALL K-12 students whether they chose 2.0 or KVA.

Elementary schools will start on September 11, giving families time to have parent teacher conferences on Sept 8, 9 & 10. This time will be used to issue elementary students chromebooks, log them on, show them where to go and show parents/guardians where to go. It will be a time for parents/guardians to collaborate with the teacher to find the best way to instruct their students with their families specific needs.

The district is working diligently to find internet needs in the district. Those who qualify for free/reduced lunch will get their internet paid for by the district. (we will find other things to help those families who do not qualify for free internet but need help paying) We are also looking for families who live in areas where the internet is not available. We will work with these families to get them connected to the internet in some way.

Director Huntington - Very, very impressive plan. He's not a fan of 2.0 for young kids based on meals, environment, support etc, however he understands that the DOH is very clear and that KSD did the best they could with a bad situation and he appreciates the hard work.

Community Comments:

Erin Long (teacher) - While teachers are required to work from their classroom, will there be help available for those with elementary age students? Can their own children come to the classroom? *The position from the Department of Health was that alternative childcare/placement will need to be found.*

Ashley Lowry (teacher) - Isn't a set schedule and time that they are able to log in during the day eliminating students who are shifted around during the day? (from one place to another for childcare) *odysseyware and edgenuity are programs where students can log in anytime to do their work. If they are doing the 2.0 option, they will just miss small group/instruction time, but can still do the work. It is best however if kids doing 2.0 can log in daily. KVA must be Kelso residents.*

Robin Treadway (teacher) - Will we receive paraeducator help? 1 small group at a time seems difficult without para help. What about those without parent support? Para's could help engage students. *KSD is hoping we can have individualized plans to meet needs.*

Daniel Hartley (teacher) - How will we have specialists at the elementary level? *It will be twice a week 30 min sessions with both music and PE. Similar to what kids are used to. Librarians will be used for online tech support.*

Becky Richards (teacher) - What if our building no longer supports a library program? *STEM teachers will provide structure surrounding this.*

Tiffany Pavey (teacher) - How will paraeducators be utilized? *We are still planning on working with title/LAP resource groups.*

Director Grafton - As far as approving 2.0 hybrid with the focus of pivoting later, what will that look like? *The district has started looking into this because as of just a couple of weeks ago we thought this was the direction we were going. It will most likely be 5-10 kids per classroom, small recess sizes, lunch sizes, etc. This is tough to forecast, however we are looking toward keeping kids in small cohorts (no mingling) our metrics from DoH will drive these decisions. We will be trying to get high risk students in person as soon as possible, but until then, this is where we will be utilizing the small group time. This is also where Wednesdays will come in.*

How about classes like choir? *Choir will not be an option for a while. However, there is a plan in place for when the time comes that we can continue choir classes. All music classes will look quite different for a while with more focus on studies of music theory.*

Will the buildings be taking temperatures for people entering every day? *This depends on what the guidelines look like at that time.*

When it does come time to pivot to in person classes, the school board will need to approve it so there will be time to ask all of these questions then as well.

Motion to Approve by: Director Moore

Seconded by: Director Conrad

Unanimously Approved

APPROVED RESOLUTION 2019/20-27 - REOPENING PLAN FOR 2020/21 SCHOOL YEAR

WSSDA Every district will need to approve. Showing that the Board has reviewed the documents and has found that all plans meet state requirements.

Superintendent Tack says developing this reopening plan has been arduous and emotional. Extremely hard thing to present this today. Not a script, very emotional for everyone involved. So much hard work has gone into this from so many working around the clock to make today happen.

Motion to Approve by: Director Conrad

Seconded by: Director Grafton

Unanimously Approved

5 Minute Break

APPROVED 2020/21 KSD CALENDARS

Wallace's calendar has been adjusted to match the rest of the district. As well as to reflect the elimination of the originally scheduled intersessions. Changes to the first days of school: September 8 for secondary, elementary is September 11. Conferences are now September 8, 9 & 10 for elementary instead of in November.

Motion to Approve by: Director Huntington

Seconded by: Director Conrad

Unanimously Approved

AFFIRMATIVE ACTION PLAN - HOLLY BUDGE (Information only)

2016 most current plan. Next year more comprehensive report

4 changes to note:

No change in percentage of minority hires in admin category

No change in Classified Supervisors

Decrease in the Asian, Pacific Islander, Native American category. From 5.4% to 4.8%

Classified Staff, increased in Asian, Pacific Islander, Native American and Hispanic category. Increase in category of female. 5.4% to 6.1%

APPROVED LEXINGTON ELEMENTARY SCHOOL CHANGE ORDER #1 - SCOTT WESTLUND

At the November 18, 2019 Board meeting, the Board of Directors approved Resolution 2019/20—10 for the new allowable construction cost and Guaranteed Maximum Price GMP for Wallace and Lexington of \$68,884,392.

Of this amount, \$41,119,487, was dedicated to the Lexington Elementary School Project.

Lexington Change Order #1 addresses the changes reflect required permit review changes, owner requested items, added scope items, and deductive value engineering options. The net change request is an additional \$681,079.00. All of the changes have been vetted and approved by the executive construction team, which includes myself.

We are still maintaining adequate construction contingencies of both projects. With this we are confident that the project is and will remain within budget.

Motion to Approve by: Director Huntington
Seconded by: Director Moore

Unanimously Approved

APPROVED RESOLUTION 2019/20-28 FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) - SCOTT WESTLUND

Resolution 2019/20—28 is before the Board for approval on August 10, 2020.

The purpose of Resolution 2019/20—28 is to designate authorized representative of the Kelso School District to obtain federal and/or state emergency or disaster assistance funds. The representatives have the authority to execute all contracts, certify completion of projects, request payment, and prepare all required documentation for funding requirements.

The Resolution designates myself and Superintendent Tack to act as authorizing representatives.

The Kelso School District will be submitting for reimbursement of health and safety supplies and all other expenditures incurred under the COVID-19 pandemic declaration. Currently, the allowable reimbursement is only for Category B – Emergency Protective Measures. We anticipate being reimbursed for masks, face shields, disinfectant, sanitizers, and other personal protective equipment (PPE) that we have purchased.

I would ask that the Board of Directors approve Resolution 2019/20—28 so that we may submit our application and begin the process.

Motion to Approve by: Director Moore
Seconded by: Director Conrad

Unanimously Approved

APPROVED RESOLUTION 2019/20-29 ADOPTION OF BUDGET 2020/21 - SCOTT WESTLUND

A RESOLUTION of the Board of Directors of Kelso School District No. 458, Cowlitz County, Washington, fixing and determining fund appropriations; adopting the 2020-2021 budget, the four year budget plan summary and the four-year enrollment projection; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF KELSO SCHOOL DISTRICT NO. 458, COWLITZ COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the “Board”) of Kelso School District No. 458, Cowlitz County, Washington (the “District”), takes note of the following facts and hereby makes the following findings and determinations:

- (a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2020-21 fiscal year. The 2020-21 budget includes, among other things, a complete financial plan of the District for the ensuing 2020-21 fiscal year and a summary of the four budget plan that includes a four-year enrollment projection.
- (b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2020-21 budget on or before August 31, 2020. Prior to adoption of the 2020-21 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2020-21 budget, the four year budget plan, or any proposed changes to uses of the levy enrichment funding under RCW 28A.505.240.
- (c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 10, 2020, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2019-20 budget.

Section 2. Fixing and Determining Fund Appropriations and Transfers; Adoption of 2020-21 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

- (a) The Board hereby fixes and determines the appropriation from each fund contained in the 2020-21 budget, as follows:

General Fund	\$ 73,625,740
Capital Projects Fund	\$ 80,000,000
Transportation Vehicle Fund	\$ 0
Debt Service Fund	\$ 7,481,609
Associated Student Body Fund	\$ 1,117,540

- (b) The Board hereby adopts the 2020-21 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

- (c) Pursuant to RCW 28A.150.270 and WAC 392-121-445 the Board of Directors is executing a resolution as part of this budget hearing requesting approval for operating transfers from the General Fund to Capital Projects Fund up to \$140,000; and, for operating transfer from Capital Projects to Debt Service Fund up to \$140,000; and, for operating transfer from Transportation Vehicle Fund to Debt Service Fund up to the amount of \$260,000; for the months of December 2020, and June, 2021.
- (d) Within the provisions of RCW 84.52.0531, the Board of Directors proposed and had approved, a General Fund Maintenance and Excess Levy in the amount of \$6,000,000 for fiscal year 2021, with an estimated tax rate of \$2.07/\$1000 of assessed valuation. Collection for Debt Service payments is approved for \$6,900,000, to make principal and interest payments on bonds and other debt payments.

Section 3. General Authorization and Ratification. The Secretary to the Board, the President of the Board, the District’s Chief Financial and Operations Officer and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

ADOPTED by the Board of Directors of Kelso School District No. 458, Cowlitz County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 10th day of August, 2020, the following Directors being present and voting in favor of the resolution.

**Motion to Approve by: Director Huntington
Seconded by: Director Grafton**

Unanimously Approved

HEARD SUPERINTENDENT EVALUATION - MIKE HAAS

The school board is charged with the important task of evaluating the School District Superintendent. WSSDA provides several standards that are important for a superintendent to have. The board has gone over these to organize the standards that they feel are important to Kelso Schools. It is in a comprehensive document that the board looks over numerous times during the year. After going over these as a board, Kelso School District Superintendent Mary Beth Tack rated proficient to distinguished in all categories considered priorities. We thank Superintendent Tack for her hard work.

Salary Review - Superintendent Tack received a pass through of the WA state salary inflationary increase like all other employees in the district. You can see this salary in the Consent Agenda.

Superintendent Tack - it is an honor, this is my calling and passion. I still have a lot to learn and appreciate the feedback.

Director Haas - Great leaders have great teams and we have enjoyed watching yours over the years.

SUPERINTENDENT REPORT

- Thank you to the union collaboration during this process. KEA, PSE 1, PSE 2 and Admin. We wouldn't be where we are without their great leadership and willingness to roll up their sleeves. and figure out this work together.
- Leadership - Meeting today for 6-7 hours. Great collaboration and team time. First time since March 12th.
- Partnerships we have in our community that make this reopening happen
 - Dr. Krager
 - Carol Harrison
 - L & I Jim Lawrence
 - Larry Hembree
 - Dave LaFave
 - Darr Kirk
 - Andy Hamilton

This team meets regularly to work together during this time.

FOR THE GOOD OF THE ORDER

- After touring Carrolls school improvement, I am glad to say that it is going to be a tremendous school. The construction Superintendent there has kids at the school and is definitely invested in providing quality work.

Adjourn meeting 7:42 pm to executive session RCW 42.30.110 (1) (i)

Executive Session Adjournment 8:06pm

X

President

X

Secretary