

BOARD OF EDUCATION

President- Tim Lunceford
Vice President- Brad Stevens
Clerk-Tara Johnson
Member-Stephanie Clancy
Member-Nancy Shield

ADMINISTRATION

Superintendent- Josh Bell
High School Principal- Donovan Smith
Elementary Principal-Donovan Smith

STUDENT HANDBOOK

The student handbook is placed in the hand of the student to serve as a guide for him/her through his/her school days and to lessen his/her problems and difficulties. You will know what rules and regulations govern your school life and what the school expects of you.

It is hoped that both parents and students that they may have a better understanding of the school policies and school problems will study the handbook carefully.

Many of the policies set down are governed by state law or are a directive of the State Board of Education. Many are local policy, customs or traditions and may be amended as need arises.

TO THE STUDENTS OF TYRONE SCHOOL

The ultimate purpose of education is to help each student become effective citizens in the democracy, and to develop and accept the responsibilities and obligations of good citizenship.

In the new revolution of the past decade, student's rights have received greater emphasis than student responsibilities. To restore rights and responsibilities as co-equals, the school should expect students to:

1. Take advantage of the educational opportunities afforded them.
2. Have regard for their own well being.
3. Respect the rights and property of others.
4. Observe the law and the established rules.
5. Respect legally constituted authority.
6. Exercise self-discipline.

7. Keep your hands, feet, books and objects to yourself.
8. Follow directions as given by the instructor (including classroom rules, additions or modifications.)
9. Any student in the halls during class time must use their planner as a hall pass.

Tyrone School welcomes you and we hope that you will always be conscientious of its traditions and requirements. We encourage you to establish a tradition of pride and respect for the physical facilities. Take part in school activities.

This school year will be whatever you make it. May your experiences this year be both academically fulfilling and personally enjoyable.

The Board of Education

The Administration and the School Faculty

PRINCIPAL'S OFFICE

The principals are the directors of the school. The policies and philosophy under which the school operates are interpreted through his/her office. This office is designed to help students, parents and teachers who want further information regarding the general policies of the school.

ABSENCE POLICY

When a student is going to be absent the parent/guardian needs to call the school by 8:15a.m.that morning. The school needs to know if your child will be absent that day so that there is no mis-communication between the parent and the school as to whether the child is at school or not. Your child will have an excused absence if you call in by phone or send a note with your child. If the parent/guardian does not call in or does not send a note then the student's absence will be unexcused. Whether the absence was excused or unexcused it still counts as one of the 12 (twelve) absences allowed each semester. The student is also allowed 10 (ten) activity absences each year.

ACTIVITIES ABSENCES

The maximum number of absences for activities, sponsored by the school,

which removes the student from the classroom shall be ten (10) for one school year. After the tenth excused school-sponsored activity, students will not be allowed to leave unless the following steps are met:

1. A faculty committee reviews a request of a sponsor/coach for additional days.
2. The faculty committee recommends to the principal approval of additional days and any conditions that may be set.
3. The principal accepts the recommendation and/or conditions and notifies the superintendent. **HOWEVER**, absences for the following reasons will not be charged against the ten-day limit: (a) participation in school-sponsored state/national level contests in which the student has earned the right to compete.
(b) Activities held on campus and sanctioned by the principal.
(c) Field trips in conjunction with a unit being taught in an Academic class.
(d) Non-competitive activities within the district, i.e. musical.

EXCUSED ABSENCES

Illness, family trauma or medical appointments shall be the basis for an excused absence. Any other reason for an excused absence must be cleared in advance by school administration. One educational trip with parents or guardian will be excused if the trip does not exceed 3 days. The school must be notified one week in advance. Class work missed must be made up within two days following absences. It is the responsibility of the student to contact the teacher about assignment make-up.

NOTE: Students need to remember that they must be in school 85 percent of the time in order to pass. Students with good attendance habits usually always do better than students with poor attendance habits; also, the school receives part of its operational money on the attendance of students. Therefore good attendance from all students is a must.

ACTIVITIES AND TRIPS

Tyrone students in the past have done a wonderful job of creating a good impression in other cities because of their behavior as to the fine school and community we have.

The use of school buses for purposes other than transportation of children to and from school should be strictly limited. A district owned bus may be used for group movements within the state to and from contest, athletic games, or other school functions under the direct auspices of the Board of Education. A district owned bus might also be used to transport pupils to and from neighboring out-of state schools for normal interschool functions. A school faculty sponsor shall accompany a bus. Out-of-state excursions are prohibited. Further regulations may be noted by referring to Section IV of The State of Education Governing School Transportation.

ALL SCHOOL ASSERTIVE DISCIPLINE POLICY

In order to guarantee all students the excellent learning environment they deserve, we are utilizing the following discipline program. We believe all students can behave appropriately at school. We will tolerate no student preventing the teacher from teaching or other students from learning or engaging in an activity that is not in his/her best interest.

This discipline plan will operate on a daily basis with each day a new chance for the student to choose appropriate behavior.

ADMINISTRATOR'S ACCESS TO STUDENT FILES

All student e-mail files and other Internet files and records may be accessed and examined by administrators for educational administrative purposes, including the need to ensure that these Internet guidelines are being adhered to. Administrators will also cooperate in providing access to student e-mail and Internet files and records to law enforcement authorities. Students should not assume that access or use of

the Tyrone Public Schools Internet would be private.

ANNUAL NOTIFICATION OF FERPA POLICY

Within the first three weeks of each school year, the Tyrone School District will send home a notice to parents and eligible students of the rights under FERPA and the policy. (Family Education Rights and Privacy Act).

All rights and protections given parents under the FERPA policy will transfer to the student when he or she reaches age 18 or enrolls in a post secondary school. The student then becomes an "eligible student".

TYRONE SCHOOL DOES NOT DISCRIMINATE AGAINST RACE, COLOR, RELIGION, SEX OR NATIONAL ORIGIN; TYRONE PUBLIC SCHOOL IS IN COMPLIANCE WITH THE FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

In accordance with the policy of the Board of Education, the following regulation shall govern the release of student records to students and members of student's family, legal custodian, or legal guardian.

1. Parents and students eighteen years of age or older shall have access to the student's cumulative records. If appropriate, the non-custodial parent as well as the custodial parent shall have access to student records.
2. In the event a parent or student eighteen years of age or older deems the contents of the student's cumulative records to be inaccurate, misleading or inappropriate, the parent or student shall be given the opportunity to challenge the records at a formal hearing to consider the correction or deletion of any inaccurate, misleading or inappropriate information.
3. In event the parent of student eighteen years of age or older does not concur with the decision of the hearing official concerning a challenge, an appeal can be made to the Board of Education.

4. Parents and eligible students have the right to report violations to FERPA and to the Department of Health, Education and Welfare.
5. The district to non-English speaking parents in the native language will arrange a translation of the FERPA rights.
6. The release of the student records and personally identifiable information shall only be by written consent of the student over eighteen years of age, parents or legal custodian or legal guardian.
7. The Special Education Teacher or School Principal shall take appropriate steps to notify parents and students of their rights under this act.

ATHLETIC ELIGIBILITY

Participants must have passed 5 subjects the previous semester. If not, the athlete will be required to wait six (6) weeks before being eligible. Ineligible athletes will not be allowed to travel with the team or be present with the team on the sidelines.

ATHLETIC EVENTS

It shall be the policy of the Tyrone School that any student not traveling with the team shall not be allowed to play at the event. The principal or superintendent may override this policy in special circumstances.

Students who travel under the school supervision may be released from the school's supervision after an event to his/her parents. If the coach and/or principal is given a written note signed and dated by one of the students parents prior to departure to said event, the student may be released to another adult over the age of 21.

ATTENDANCE

The Tyrone Board of Education firmly believes that a student in the Tyrone Public Schools must attend school on a regular and punctual basis in order to benefit from the educational opportunities available. Based on this premise, it is the decision of the Tyrone Board of Education that all Students must be in school attendance at least 85 percent of the time on a semester basis in order to earn a passing

grade in any subject. Any exceptions to this regulation must be resolved by an administrative review board on an individual basis following careful study of the circumstances involved. Any student, parent, teacher, or counselor, may make an official request of the principal for consideration by the administrative review board for special study of circumstances wherein this 85 percent regulations should not apply in that one instance.

NOTE: To comply with attendance regulations and for semester test exemption purposes, the absences are defined as a student not in regular school sponsored activity. Three (3) unexcused tardies will count as an absence toward the semester test

AUTHORITY OF TEACHERS

The teacher of a child attending a public school has the same rights as a parent or guardian to control and discipline a child, this includes the time the child is in attendance, or in transit to or from the school, or any other school function authorized by the school district.

AWARDS - ATTENDANCE AND ACHIEVEMENT AWARDS

ATTENDANCE AWARDS

All students will be required to attend all scheduled classes within the school day. Awards will be given for perfect and satisfactory attendance. Satisfactory is less than three days missed.

PERFECT ATTENDANCE

The student shall not be absent from school, unless he or she is participating in a school activity.

ACHIEVEMENT AWARDS

Awards will be given to students through all grades for outstanding achievements in all areas.

AWARDS ASSEMBLY

An awards assembly is held at the close of each school year. Various awards are made for outstanding accomplishments.

ACHIEVEMENT AWARDS

(Elementary only)

K-6- Academics Awards – Reading Awards

2-6-Spelling Awards

3-6-Honor Roll Medals

5-6-Athletic

7-12-Academic Awards

BOY-GIRL RELATIONSHIPS

Holding hands or having a close physical relationship in the hall or on school property is prohibited either at school or at school activities.

CAFETERIA

Remember that the cafeteria is your school dining room. Courteous manners and quiet, pleasant conversation is as appropriate here as in any home where there are guests, or as in any public place. Manners are the printed pages on which people read of what you are on the inside.

Eating in the cafeteria is also a privilege and can be removed. It shall be the student's responsibility to remove all items he or she places on the table and all students should display only good table manners while eating in the cafeteria.

Breakfast will cost \$1.75 for grades PK-12. Lunches will cost \$2.50 for PK-6 and \$2.60 for grades 7-12. Advance payment for meals are encouraged.

Prices may change due to reductions in state and federal reimbursements. Any student may purchase extra milk with lunch and will be charged .50 cents.

Milk may be paid for each day.

CLASSIFICATION OF HIGH SCHOOL STUDENTS

At the time of enrollment in Tyrone High School, each student will be classified for the current school year as a Freshman Sophomore, Junior, or Senior based on the number of credits earned as of the beginning of the school year.

0-6	Freshman
7-13	Sophomore
14-20	Junior
21-25	Senior

CLEP PLAN

The Tyrone Public School District will offer CLEP tests to students 2 (two) times each year. The school will give 2 (two) weeks notice to the students to sign up for the tests. The first test will be given at the end of the second week of school in August. The second test will be given the last week in December that the students will be in school.

CLOSED CAMPUS POLICY

Tyrone School maintains the philosophy of the closed campus. This means that before any student leaves the school campus, he/she must obtain permission to do so from the principal/superintendent.

Students wishing to leave school for any reason other than sickness, or being called home by parents or guardians, must present to the office for approval, a written request signed by the parent or guardian, before leaving. If seniors meet all graduation requirements they may leave for lunch. It is a privilege and can be taken away if abused. Seniors are not allowed to bring food to other students.

CLUBS

The purpose of school clubs and organizations is to give the students an opportunity to join a group and pursue certain interests in a situation, which is less formal than in a regular classroom. Worthy use of leisure time during adult life, as well as during high school days may result from club activities. It shall be the responsibility of each student to consult the By-laws of each club for rules and regulations of that club. These clubs shall have separate accounts for their funds, of which the sponsor shall have control and shall be deposited in the Tyrone Activity Fund. Some of these clubs are Student Council, NHS, Academic Team, Pep Club, Letterman's Club, and Fellowship of Christian Athletes.

CLUB ORGANIZATIONS

Any student group desiring to charter an approved school club or organization must follow certain rules and procedures laid down by the school. Only those clubs which grow out of an approved school activity and which elevate the educational purpose will be recognized and approved. Clubs and organizations of Tyrone High School must be sponsored by a member of the school faculty, and must submit their constitution and by-laws to the principal for approval.

COLLEGE DAYS

Each senior will be allowed one college day to be used as needed to view colleges, universities, or Vo-Tech

schools. Each student needs to talk to the counselor and ask the counselor to call the school and arrange a college day. You must bring a letter from your parent or guardian giving permission to go and you must get an absence slip from the office. All the teachers you are under must sign that you have all of your work made up in advance. You must turn this into the office before you leave.

The student will need to bring a signed statement from the school visited that they were there and what time they spent there. If you are not there all day you are expected to return to school. If these rules are not followed, you will be given an unexcused absence for the day

CONDUCT AT SCHOOL ACTIVITIES.

Students when attending school activities will conduct themselves as ladies and gentlemen. Any student not doing so will be asked to leave and will be subject to discipline the next school day.

CORRESPONDENCE COURSE

Tyrone High School offers the service of ordering correspondence courses at the student's expense from the University of Oklahoma. The school is not in any way responsible for the completion of courses taken. All correspondence study is under the direction of the principal

COUNSELOR

The counselor works with individual students as well as groups of students in many areas. These areas may include but not be limited to testing, gifted and talented programs, drug education, AIDS education, family problems, teacher/student problems, scholarships, career education, college information, class enrollment, etc. They work closely with administration and local law enforcement, as well as the Department of Human Resources when the need arises.

The counselor is available to work with students, parents, and teachers. A student may request to visit with the counselor at any time by asking his or her teacher or they may go directly to the counselor and the counselor will

write a note to get them into their next class after visiting with the student.

DANCES

There may be two (2) sock hops during football season. The Cheerleaders shall sponsor the kick-off dance for the first home football game. The Student Council shall sponsor the football homecoming dance Student Council shall sponsor basketball homecoming dances.

. Any organization or class may sponsor a dance if approved by the administration.

The continuation of these dances is directly related to the correct usage by all involved. This includes clean up after the dance and student patrol during the dance.

All presently enrolled 7-12th grade students are eligible to attend the dance unless they have been suspended from school or other disciplinary actions prohibit them from attending. All out-of-school guests must be signed up in the office during the week of the dance. The student is responsible for the guest that they bring.

After gaining admittance to the dance, if a student must leave the designated area, a sponsor must accompany the student. If a student leaves before the end of the dance the parents of the student will be contacted.

DETENTION

All detentions received will be served on the day received except in the case of an emergency, i.e. doctor's appointments, sickness, or legal processes. Detentions received on Friday will be served on the following Mon. Students will serve the detention under the teacher who assigned the detention. Students will be in the detention room no later than 7:30 a.m. to 3:05 p.m. Each student will be required to bring work to the detention room or the detention teacher will assign them work. Any infraction of detention room rules will result in an added day of detention.

FAILING TO REPORT FOR

DETENTION: The first time a student fails to report for detention, the time will be doubled. If the student fails to

report for the doubled time, he/she will report for in-school detention.

DISCIPLINE

- A. Corporal punishment**
- B. Disruptive or interfering behavior**
- C. In school detention**
- D. Suspension and expulsion**
- E. Punishment all types**
- F. Punishment levels**
- G. Punishment offenses and penalties**

DISCIPLINE ACTION SCHEDULE

Administrative response to student's misconduct is a matter directly influencing the morale of the entire student body. As such, all students should be treated in a fair and equitable manner. Disciplinary action should be based on a careful assessment of the circumstances surrounding each infraction (i.e. the student's attitude, the seriousness of the offense, and its potential effect on other students.)

In administering discipline, consideration will be given to alternate methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action the administration should be mindful of the fact that it is dealing with individual personalities. The administration should consider consultations with parents on disciplinary measures that might prove most effective in particular instances. This policy is in response to legislation that calls for each district to have its own discipline policy. The intent of this schedule is to provide students with a definition of the limits of acceptable behavior and to equip school administration for their disciplinary responsibilities.

Nothing in this discipline schedule shall be construed as to deny the student's right to a fair and orderly hearing, appeal, council or due process in cases, which may end in suspension or expulsion.

The principal and his/her designees in a manner, which they deem just, shall interpret the schedule given the circumstances of the individual case.

Additionally, the administration shall have the authority of enforcing other reasonable disciplinary action, which they find warranted by any situation not covered in the Discipline Action Schedule.

Tyrone School District will have the following Discipline Action Schedule:

A. DISCIPLINE - CORPORAL PUNISHMENT

1. Discipline is the responsibility of the teacher. Children who do not conform to the rules and regulations and continue to be a distracting element must be corrected. Parental cooperation will be solicited in the process of securing a change of behavior traits. Behavioral problems, which cannot be handled by the teacher, will be referred to the principal, then the superintendent in that order.
2. Corporal punishment may be used in disciplining school children. It will be used only where there is reason to believe it will be helpful in maintaining discipline or in the development of strong character and powers of self-control.
3. Corporal punishment may be administered by the teacher and/or principal and must always be in the presence of another teacher.
4. Corporal punishment is defined as paddling with a paddle.
5. The teacher of a child attending a public school will have the same right as a parent or guardian to control and discipline such child. This includes the time the child is in attendance or in transit to or from the school or any other function authorized by the school district or classroom presided over by the teacher.

B. DISCIPLINE - DISRUPTIVE OR INTERFERING BEHAVIOR

A disruptive or interfering act shall be defined as, but not limited to, inciting, encouraging, promoting or participating in activities which interfere with the due process of the educational program of the school. The following activities, if accomplished for the purpose of disruptive or interfering with the due

process of the educational program, are examples of behavior that will constitute disruptive activities: Sit-ins, walk-outs, blockages, group violence, fighting, disruptive publication, disrespect or disobedience to school personnel, harassment and/or intimidation (verbal or physical) of students or school personnel, theft or inappropriate use of personal or school property.

Administrative response to student misconduct is a matter directly influencing the morale of the entire student body. As such, all student discipline should be based on a careful assessment of the circumstances surrounding each infraction (i.e. the student's attitude, the seriousness of the offense and its potential effect on the other students).

C. DISCIPLINE- IN SCHOOL DETENTION (ISD)

A list will be given to all teachers of students who have received In School Detention. Each student is responsible for obtaining their assignments before school starts or the principal will obtain it for them. Students who are serving In-School will be in the assigned In-School room before the second bell finishes ringing. The In-School teacher will collect all the work done that day and turn it into the classroom teachers. This work will be given 100% credit.

D. DISCIPLINE - SUSPENSIONS AND EXPULSIONS

1. The principal has the authority to suspend any student in accordance with existing state laws, for misbehavior or for other sufficient reason. Suspension will be reported immediately to the superintendent.
2. Students who conduct themselves in such manner as to have a detrimental and demoralizing effect on the student body may, on recommendation of the principal and superintendent, be suspended from school.

D-1 DISCIPLINE- PROCEDURES OF SUSPENSION

The principal of the school shall suspend the student in the following manner:

1. Attempt to orally notify the student and his parent or guardian, stating the reason for his/her suspension, the term of his/her suspension and his/her right of hearing before the principal.
2. In writing, notify the student and his/her parents or guardian, by United States Mail stating the reason for his/her suspension, the term of his/her suspension and his/her right of a hearing before the principal.
3. In the event the student and his/her parents or guardians are dissatisfied with the outcome of the hearing before the principal, the principal shall notify the parents or guardian and the student in writing, of his decision and the student's right of appeal to the superintendent.

E. DISCIPLINE- ALL TYPES OF PUNISHMENT

In administering discipline, consideration should be given to alternate methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, the administration should be mindful of the fact that they are dealing with individual personalities. The administration should consider consultation with parents of disciplinary measures that might prove most effective in particular instances.

Discipline....Alternate Punishment Available Code

1. Warn students (written)
2. Advise parents
3. Remove from class or group (temporary or permanent)
4. Parental Conference
5. In-School Detention
After school Detention 3:05 –3:35
For each minute late a student
Must make up the next day.
6. Before School detention 7:30-8:00 a.m. for each minute late student must make up next day
7. Review committee-composed of teachers who know the student and who will review the record and render a written recommendation
8. Corporal punishment

9. Financial restitution
10. Law Enforcement involvement
11. Referral to other social agencies
12. Probationary period
13. Suspension (short-term 10 days or Less)
14. Long term suspension (long-term: more than 10 days) Follow due process
15. Special Saturday School sessions
16. Referral to Counselor
17. Behavioral Contract
18. Any other disciplinary action Deemed appropriate under the Circumstance.

F. DISCIPLINE - INFRACTIONS RESULTING IN PUNISHMENT LEVELS

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive, exclusive or omissive of any type of unacceptable behavior and appropriate remedial or corrective action will be taken.

Level I is the least serious and Level III is the most serious infraction. Thus, Level III will result in the serious discipline alternatives being used by the principal.

Level I

1. Unexcused tardiness
2. Disruption of called assembly
3. Playground misconduct
4. Lunchroom misconduct
5. Negligence in completing class work

Level II

1. Cutting class
2. Leaving school without permission
3. Truancy
4. Bus misconduct
5. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward

another student, employee, or visitor.

6. Tobacco on school ground
- Level III**
1. Theft
 2. Assault-physical or verbal
 3. Fighting
 4. Destruction of property
 5. Refusal to obey school officials
 6. Forgery, fraud, or embezzlement
 7. Other offenses – possession of deadly weapons, use of drugs, tobacco, alcohol, distribution of obscene material, obscene language, obscene actions, etc.

G. PUNISHMENT - OFFENSES AND PENALTIES

1a. Drug Self/Transmissions-No student shall sell, attempt to sell, intend to sell, transmit or distribute any legal or illegal drug in any form whatsoever, including, but not limited to any narcotic drug, inhalant, hallucinogenic drug, amphetamine, barbiturate, cocaine, marijuana, other controlled substance, alcoholic beverage, anabolic steroid, intoxicant of any kind, vitamin, herbal supplement, any over-the-counter pill, medication or similar substance, or any substance represented to be or reasonably appearing to be any type of drug, including alcohol. This rule shall be in effect at school or on school property at any time, off the school grounds at a school-sponsored activity, function or event.

Penalty may range from suspension for the remainder of the semester to permanent expulsion.

1b. Drug Possession/Use/Under the Influence-No student shall possess, use or be under the influence or any legal or illegal drug in any form whatsoever, including but not limited to, any narcotic drug, inhalants, hallucinogenic drug, amphetamine, barbiturate, cocaine, marijuana, other controlled substance, alcoholic beverage, anabolic steroids, intoxicant of any kind, vitamins, herbal substance represented to be or reasonably appearing to be any type of drug, including alcohol. This rule shall be in effect at school or on

school property at any time, this can include off the school grounds at a school-sponsored activity, function or event, and in route to and from school. (Possession and use of over the counter medication.)

Penalty First Offense – will include a minimum short-term suspension of (10) days.

Second Offense-Penalty may range from suspension for the remainder of semester to permanent expulsion.

1. A student may not possess or use any drug related paraphernalia.

Penalty may range from in-school detention to ten days out of school suspension.

2. **Vandalism-**Vandalism, destruction, or defacement of public or private property located on school premises or at a school function or on property used by the school with the permission of the owner. Any such conduct outside of school hours or away from school which shows disrespect to school personnel or which endangers the health, safety, morals, or well-being of other students, teachers, or employees within the school system such as theft or vandalism to property of a school employee.

Penalty may range from suspension to permanent expulsion. In serious or extreme cases of the student continuing this type of behavior, the penalty covered in 1a. will be followed.

Arrangement for restitution of damages must be made prior to the student returning to school.

3. **Larceny/Theft-**Unlawful taking, carrying, leading or riding away of property of another person.

Penalty may range from in-school detention to long-term suspension.

4. **Rude and Disrespectful Behavior and /or refusal to carry out instruction of Faculty or Staff.**

Penalty may range from in-school detention to ten days out-of school suspension.

5. **Property-**Destruction of and/or threats to destroy or damage school, public or private property which may include such actions as the use or threat of bombs, and the deliberate and serious destruction or defacement of school

property or property used by the school with the permission of the owner; or any such conduct outside of school hours or away from school which shows disrespect to school personnel or which endangers the health, safety, moral, or well-being of other students, teachers, or employees within the school system.

Penalty may range from suspension to permanent expulsion.

6. Hallway Horseplay

Penalty will range from detention to short term suspension.

7. Leaving the building without permission

Penalty will range from ISD to short term suspension.

8. Assault and/or battery on Faculty or Staff Members-touching, striking, pushing or threatening bodily harm to faculty or staff member. This included threats that are verbal, written or also implied.

Penalty may range from suspension for the remainder of the semester to permanent expulsion.

9. Weapons-A student shall not supply, possess, handle, use or transmit a dangerous instrument, weapon, or any of object which can be reasonably considered a weapon on school property, on his/her way to and from school, or at any school function or activity or at any school-related activity or event away from school. Weapon means and includes any pistol, revolver, or any weapon designed or intended to propel a missile of any kind, knives of any type, straight-edge razor, razor blades, spring stick, metal knuckles, blackjack, any bat, club or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as nun chahka, nun chucks, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which designed to be thrown or propelled and which may be known as throwing star or oriented dart or any weapon of any kind, any stun gun or taser as defined in subsection (a) of Code Section 16-11-106.

Penalty under State Law is removal from school for one year.

10. Violence-Offenses involving physical violence, i.e. assault, battery, and fighting.

Penalty may range from short-term suspension to long-term suspension or expulsion.

11. Threatening or intimidating another, student(s), either written, verbal or implied, but not involving actual physical contact.

Penalty may range from suspension to parental conference.

12. Absences and/or truancy.

Penalty may range as follows:

Detention/make up time, parent conference and counseling.

*Academic work missed due to lawful absences can be made up when student returns to school.

13. Use or Possession of Tobacco (Includes smoking tobacco, chewing tobacco or snuff) is prohibited.

Penalty action taken may range from in-school detention to a ten-day suspension.

14. Skipping class or required activities.

Penalty action taken may range from referral to the school counselor to a ten-day suspension.

15. Classroom disturbance (when not a serious disruption of learning opportunities for other member of class)

Penalty action taken may range from referral to the school counselor to a ten-day suspension.

16. School Disturbances-(acts which cause substantial disruption of learning opportunities and/or threats to the safety or well being of other students which may include pulling fire alarms, sit-downs, walk-outs, riots, picketing, trespassing, inciting disturbances, threats, or actual violence during period of disruption).

Penalty may range from short-term suspension to recommendation for a disciplinary tribunal hearing that may result in long-term suspension or expulsion. When a student is sent out of class the first time is ISD, second time is three-day OSS, third time is five days OSS forth time is suspension for the rest of the semester.

17. Use of profane, vulgar, or obscene words, gestures, or other actions, which disrupt school system operations or show disrespect to school personnel during and after school hours.

Penalty may range from ISD to OSS

18. Failure to accept administrative disciplinary action.

Penalty may range from short-term suspension to long-term suspension.

19. Criminal Law Violations, where the student has been formally charged with violation of the criminal laws and the presence of the student on the school campus may endanger the safety of other students or cause substantial disruption to school operation.

Penalty a student may be suspended, or expelled whenever such student is charged with a criminal offense committed away from school and unrelated to a school function, and it is determined by school officials, and in their discretion, that is reasonably necessary for said student's physical or emotional safety or for the safety or well-being of other students, teachers, or public school property for such transfer, suspension or expulsion to be implemented. Whenever it appears that suspension or expulsion is appropriate the principal and/or superintendent shall take such action as is prescribed therein.

20. Harassment-Offenses, which may include racial, sexual or other actions.

Penalty may range from ISD to short-term suspension.

21. Academic Dishonesty-Plagiarism.

Penalty a student found guilty of cheating will receive a zero in the academic assignment. Additional penalties may range from ISD to OSS.

22. Gang-related activity will not be tolerated. A gang member is a person who is part of an association of three or more people, associated for common purpose, which engages, individually or collectively, in illegal behavior. Gang-related activity includes, but is not limited to, communication of gang affiliation through hand sign flashing, wearing of clothing articles in a certain way or color scheme, jewelry, tattoos, gang signs, symbols or graffiti on personal items, vandalism of public or

private property and acts of intimidation, threats, fighting or other forms of violence.

Penalty a parent notification and/or short-term suspension.

23. Sexual Improprieties such as: commission of an act of sexual contact or of indecent exposure, or inappropriate public displays of affection.

23. Penalty may range from ISD to short-term suspension along with parental conference.

24. Bullying:

- A. Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so or
- B. Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm.

24. Penalty for any act of bullying shall be at the discretion of the principal that may range from ISD to OSS to expulsion. Third offense in a school year will result in a ten-day OSS.

25. Verbal assault of employee, student, or other person.

25. Penalty may range from ISD to short-term suspension.

26. Computer Trespass-Unauthorized use of a computer or computer network including deleting, obstructing, interrupting, altering, damaging or in any way causing the malfunction of the computer network, program(s), or data as well as visiting inappropriate web sites.

26. Penalty may range from ISD to short term suspension.

27. Tardy-Unexcused

Penalty you will spend the amount of time that you are late in detention the following morning. (If you arrived at 8:10 you must be here for detention for 10 minutes. The third unexcused tardy

in a semester will result in a in-school detention.

28. Unexcused Absences

28. Penalty is an equal amount of time will be made up after school

DRUGS, TOBACCO AND ALCOHOLIC BEVERAGES

The use of tobacco products or the possession or consumption of alcoholic beverages is prohibited at any time during the school day, at any time while on school grounds or anytime while on school sponsored events or school activities. All drugs prescribed by a physician shall be left with the school principal or his/her designee.

ELECTRONIC DEVICES

Students are not allowed to have beepers, pagers, cellular phones, CD players, headphones, laser pointers, or other disruptive devices at school.

These devices will be confiscated if used during class time. The first offense is a warning and will be given back to student at the end of the day. Second offense the phone will be held until the parent picks the device up in the office and the student will receive detention. The third offense the child will receive ISD for 1 day and parents will pick device up in the office. Any offense after the third time will be the same punishment of the 3rd offense.

ELIGIBILITY

Section 1. Semester Grades

- A. A student must have earned five credits counted for graduation that he/she was enrolled in during the last semester he/she attended fifteen or more days.
- B. If a student does not meet the minimum scholastic standard of five credits, he/she will not be eligible to participate during the first six

weeks of the next semester they attend. Credit may be made up in summer school.

- C. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of the six-week period.

Section II. Student Eligibility During a Semester

- A. Scholastic eligibility for students will be checked at the end of the third week of the semester and each week thereafter.
- B. A student must be passing in all subjects he/she is enrolled in during the semester. If a student is not passing all subjects enrolled in at the end of the week, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes at the end of the probationary one-week period, he/she will be ineligible to participate during the next one-week period

All participating students in any activity or athletic event must be present at least 5 of the 7 periods that day or the day before if the activity

leaves before or during the a.m. Staying home or skipping a class on the activity day will prohibit the student from participation. (Doctor's appointment with documentation is the exception.)

FUND RAISING ACTIVITIES

All organizations, which wish to have fund raising projects, must get it cleared through their sponsors first. After sponsors have agreed to the project, it must be cleared through the administration by the sponsor.

GRADING SCALE

A-90 to 100 B-80 to 89 C-70 to 79 D-60-69 F-Below 60

GUN FREE SCHOOL

It is the policy of this school district to comply fully with the Gun-Free Schools Act. Any student in this school district who brings a firearm or other weapon, as defined by Section 921 of Title 18 of the United States Code, to school, to any school sponsored event, or to or in or upon any school property, including school transportation or school sponsored transportation, will be removed from the school for the remainder of the current semester and the following semester. The firearm or other weapons will be confiscated and released only to the parent or the police authorities.

Students with disabilities are subject to this policy and will be disciplined in accordance with the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act if any such students are determined to be in violation of this policy.

The superintendent or designee may modify the provisions of this policy on a case-by-case basis. However, any substantial modification must be reported to the Board of Education at its next meeting.

HALL PASSES

Students will use planners when leaving the room, showing their destination and the time leaving the room. If he/she does not have the planner, then he/she shall be punished according to Level I rules.

HALL TRAFFIC

The observance of the following hall rules enables students to change classrooms with a minimum of disturbance. No one should be in the building during noon period, unless under teacher supervision.

1. Always keep to the right. Cut through traffic lines only when you arrive at your destination.
2. Walk don't run.
3. There should be no playing in the halls.

HOMEWORK

Homework is an extension of the regular school program and a responsibility that the student undertakes independently, whether at home or outside of class periods in the school. Homework exists in our school system to supplement, compliment, and reinforce classroom teaching and learning.

ILLNESS AT SCHOOL

If you should need special care at school due to some condition such as diabetes, epilepsy, asthma, rheumatic fever, heart condition, etc., we will be able to help you if we have the necessary information from your physician before the emergency arises. Please give this information to the principal with a statement from your parent's and doctor concerning your condition and your care.

If you become ill during the day, you should go to the office where your parents will be notified and your absence excused. It will still count as 1 of your 12 days that you can be absent. The school must have on record where the parents may be located in case of illness or emergency; also on record there shall be a name of an emergency contact person to notify in case the parents are unable to be located.

IMMUNIZATION RECORDS

MUST BE UP TO DATE

The state requires that each student have five DPT shots, one Rubella (measles), and four Polio, one Hib, 3 Hepatitis B, and two Hepatitis A, and Varicella. If you have any questions about you child's health record, you can call the school at (854-6298). Students entering Kindergarten and Seventh

Grade are required to have Hepatitis B and A shots.

INSURANCE

The Tyrone Public School District offers student insurance each year when the student enrolls. Parents will be given the opportunity to look at the material and find out the price of the insurance to determine if they want to purchase it for their child. Some type of insurance should cover any student that plays any type of sports.

INTERNET ACCESS IS A PRIVILEGE

Internet access through Tyrone Public School is a privilege, not a right. School officials may cancel a student's access if this privilege is abused. Inappropriate conduct on the Tyrone Public School Internet access will be subject to disciplinary action, in conformity with the Tyrone Public School Policy on Student Conduct. Each child and parent is given an Internet agreement that must be read and signed by the student and the parent before a student is given access to the Internet.

JUNIOR-SENIOR PROM

Time scheduled for working on the prom will begin on Monday evening the week of the Prom. Class time will not be used to work on the Prom. This event will be done after school hours with the supervision of the sponsors.

Your date must be a Tyrone High School student, or an alumnus. If your date is someone other than this you must obtain permission from the principal's office and list your name and date's name, address and age.

LASER LIGHTS

No student will be permitted to possess or use a laser light on school property or at school activities. If a student possesses or uses a laser light on school property or at school activities the laser light will be confiscated and not returned. If behavior is deemed disruptive by the administration further disciplinary action may be administered.

LETTER JACKETS

Only a student who has lettered shall be eligible to wear a letter jacket. The

letter student shall buy his or her own letter jacket. The athletic department shall award the first letter with a "T" (Kelly green feathered in white with gold bars and symbols) plus an athletic symbol for each activity and each letter year thereafter with a participation bar. The official letter jacket shall be as follows:

Body – Kelly green 40 oz. material
Sleeve – Light gold (leather) raglan style

Pocket slash – Light gold (leather)
Buttons – Kelly green to match the jacket material

Neck, Collar, Waist, and Wrist – Knit ribbing, Kelly green with ½ gold strip feathers with ¼ white trim

Lining – Satin lining (non quilted)

LETTER SWEATER

Body – White

Material – 100% virgin Orlon acrylic

LIBRARY

Our high school library is one of the finest in the Panhandle of Oklahoma. It is maintained and organized to provide educational and recreational reading material. It can aid one's educational experience. The library is open only when the Librarian or Library Aide is present.

A. BORROWING PRIVILEGES:

1. Regular library books may be borrowed for a two (2) week period.
2. Students may check out no more than two books at a time. These books must be returned before others are checked out.
3. Reference books and magazines may not be taken from the library.
4. Magazines may be checked out by special permission from the librarian for one hour by the high school students and overnight by elementary students.

B. LIBRARY ADMITTANCE:

Students are not allowed to go in the library unless they have a permit from the teacher. No more than three (3) students from any class shall be in the library unless accompanied by the teacher.

C. FINES

Fines for overdue books are 5 cents a day. Payment for a lost or damaged

book in based up on the replacement cost. New or used books may be used to replace the lost book if the exchange is agreeable with the librarian.

D. FORFEIT OF LIBRARY PRIVILEGES:

Students who do not cooperate with the library staff or comply with the regulations will forfeit the privilege of using the library facilities until a conference has been held with the principal and librarian.

LOCKERS

Hall lockers will be assigned at the beginning of school during enrollment. Students will be expected to use the lockers assigned to them and to keep them clean and neat at all times. Locks may be used on the lockers provided that the student gives the principal a duplicate key or shares the combination. The lockers are the property of the district and the ownership is vested in the student. At unannounced intervals the principal/or superintendent will inspect lockers. Any student, whose locker is found to be untidy or to house substances which are unlawful, shall be subject to disciplinary action.

Lockers for clothing, etc. for physical education classes will be assigned during first class meeting of those classes. Students must have a padlock for said locker with one (1) key or combination given to coach in case a student forgets the combination or loses the key. Athletic lockers must be kept clean and neat at all times. Do not leave any clothes lying around the locker or in the locker room. Physical education clothes must be taken home weekly to be properly washed and cleaned. Items found outside the gym or football lockers will be placed in a box and if not reclaimed by the end of the year will be disposed of. Neither the school nor any of its personnel shall be responsible for losses.

LUNCH HOUR

The 6-8 teachers who are on duty will let their students go to lunch at 12:05 and all others 9-12 will go to lunch at 12:10. School will resume at 12:35. The lunch hour shall be closed. No student shall be allowed to leave school grounds during the lunch hour, except

seniors. If a student does not desire to eat lunch in the cafeteria; he or she may bring a sack lunch to be eaten in the cafeteria. All students must stay on school property. Students are not allowed to get in their cars during the noon hour.

MARRIED STUDENTS

Married students are encouraged to remain in school and complete their formal education. In the event a student is married during the school year, the principal should be notified immediately.

MATERNITY POLICY

The student may remain in school until such a time that the student's physician determines that school attendance is not in the best interest of the student. After the pregnancy is completed, the student may return to school as soon as she is advised by the physician and upon consultation with the principal.

MEETINGS

Students may attend called meeting if they are not assigned to tutorial or detention.

Students not serving detention or not on the failing list do not have to report to class until 8:00 a.m.

MISCELLANEOUS

1. No food or drinks are permitted in the classroom without permission from administration.
2. No drinks are to be brought into the school from outside sources by students. Students may only have drinks that are purchased at the school.
3. There will be NO scheduled activities of any Tyrone School organization on a Sunday (except Graduation on Sunday afternoon) or on Wednesdays after 6:00 p.m.
4. It will be appreciated if you make a strong effort to keep your dogs at home to prevent the possibility of injury to children.
5. There will be no fee assessed to obtain copies of student records for parents, eligible students or any third party request with prior consent.

6. School buses will arrive at approximately 7:45 a.m.
7. Girls should wear shorts underneath dresses to be able to participate in P.E. if you choose to wear a dress.
8. There will be a limit of four (4) parties per school year unless otherwise arranged (Christmas, Easter, Halloween, and Valentines.) No party shall last more than 1 hour in length. No party shall start before 2:00 p.m. NO birthday parties.
9. When the last bell rings and school is out the students are to leave the building and the play area immediately unless the teacher has a designated meeting with that student.
10. Address all teachers as Mr., Mrs., and Miss.
11. Teacher's lounge is off limits for students.
12. Stay off the gym floors. Only gym shoes kept in lockers for P.E. classes will be worn on the gym floor.
13. No Gum
14. Students should not arrive at school prior to 7:45 a.m., the doors will open at this time. Students must stay on the school grounds after they arrive at school.
15. No student is to leave school without permission from the office.

PEP ASSEMBLIES

These will be the responsibility of the varsity cheerleaders and their sponsor and conducted by the cheerleaders and the pep club members. The conduct and enthusiasm of the students in these assemblies will determine whether or not they can be continued. They shall be scheduled on the principal's calendar one week in advance. Each class should sit together.

PUPILS – RELEASED TO LAW OFFICER

1. Various Police, Attorneys, and/or Insurance Investigators may interrogate school children only with the consent of the parent or guardian or upon written order of

a court and with permission of principal.

2. No child will be released into the custody of an officer of the law without the parent or guardian's consent or upon the written order of a court. If a law officer directly requests a student through a teacher, the teacher will not release said student without permission by the principal personally.

REPORT CARDS

Each nine weeks a report card is issued in order to keep the parents in touch with the work the students are doing in school. Parents are requested to examine the cards. If the grades are not satisfactory or if there is any misunderstanding about the grade cards an interview with the teacher, principal or both is highly desired and will be appreciated.

Each 4½ weeks, reports of progress are sent to parents of a student along with a reason for unsatisfactory work. This is to acquaint the parents with the student's problems so they can help solve them satisfactorily and perhaps prevent that student from failing the course.

It is hoped that with parents, students, and teachers working together the number of failures and drop-outs will be cut to the absolute minimum..

REQUESTING TO LEAVE BUILDING

If a student needs to leave the building, it will be necessary to get permission from the principal's office, teacher, or the student must be accompanied by a teacher.

ROYALTY FOOTBALL QUEEN

1. There will be four (4) queen candidates, one from each class in high school.
2. Each class will select a queen candidate to represent their class in general class meeting in the following manner;
 - A. Each class will have a minimum of four (4)

- nominees from which to choose their candidates.
- B. Each class member may vote twice for two different nominees
 - 1. The two nominees receiving the highest number of votes will be selected for a run-off
- C. Each class member will vote only one time in the run-off. The nominee receiving the simple majority of the votes is the particular class queen candidate.
- 3. Each class shall select an escort to accompany their candidate at the ceremonies.
- 4. Qualification for escorts:
 - A. Member of the football team or manager
 - B. Member of their class
- 5. Disqualification of candidate or escort.
 - A. Being placed on discipline
 - B. Expelled or suspended from school or team.
 - C. Quitting the team.
- 6. The homecoming queen will be selected from the four (4) selected candidates in the following manner.
 - A. The football boys will be given a list of the candidates. From the list he is to write his choice on the blank sheet of paper and give it to his coach.
 - B. All ballots are to be counted by the coaching staff
 - C. The queen candidate receiving the highest number of votes is declared Homecoming Queen.
 - D. The homecoming queen's name should be placed in a sealed envelope and given to the principal
 - E. The queen will be announced at the homecoming ceremonies.
- 7. Those whom may vote from the football team are:
 - A. The facility, Staff, and Administration.

BASKETBALL QUEEN

The procedure for the selection of the basketball queen candidates shall be as follows:

1. There will be four (4) queen candidates, one from each class in high school.
2. Each class will select a queen candidate to represent their class in a general class meeting. The candidate must be a member of the class.
3. Only girls and boys basketball players and managers shall qualify for nomination.
4. The homecoming queen will be selected from the four (4) selected candidates in the following manner:
 - A. All basketball players and managers will be given a list of the candidates. From this list each player and manager will mark their choice and give it to the coaches.
 - B. All ballots are to be counted by the coaching staff.
 - C. The Basketball Queen will be the candidate receiving the highest number of votes.
 - D. The winners name shall be placed in a sealed envelope and given to the principal.
 - E. All candidates shall participate in the ceremonies
 - F. and the queen shall be announced at said ceremony.
5. Each class shall select an escort to accompany their candidate at the crowning ceremonies.
6. Qualifications for escorts:
 - A. Member of the basketball team or manager
 - B. Member of their class
7. Disqualification of candidate or escort.
 - A. Being placed on discipline.
 - B. Expelled or suspended from school or team.
 - C. Quitting the basketball team.
8. Those who may vote from the basketball team are:
 - A. The facility, staff, and Administration

SCHOOL ASSEMBLIES

When Tyrone students are given the educational opportunity to attend school assembly they should be on their best behavior. The student's behavior is a direct reflection of the Tyrone Public School District to our visitors. Students are not allowed to take drinks to the assembly, they need to keep their feet on the floor and sit up in their seats, be attentive and make sure that remarks are appropriate to the situation.

SCHOOL TRIPS

School sponsored trips will be made during the year for numerous activities in which students of Tyrone Public School participate. These trips may necessitate absences from academic classes. Parents and students are requested to study the following regulations that apply for all school sponsored trips.

1. All school rules and regulations apply for all school sponsored trips.
2. All students must go and return in school-approved transportation with the presence of an adult required. Exceptions will be dealt with individually.
3. Students making a school-sponsored trip shall be under the supervision of a sponsor and shall conduct themselves as ladies and gentlemen. The school shall have jurisdiction over all students in the vicinity of the school-sponsored group or activity.
4. Students violating any of the aforementioned regulations may forfeit the privilege of making trips for the remainder of the school year. The school may administer additional punishment when and if it becomes necessary.
5. Students must be passing all classes to be eligible for any field trips.
6. Parent permission and authorization to treat a minor forms must be provided for all trips.

SEARCH OF STUDENTS AND PROPERTY

The superintendent, principal, or any teacher in the Tyrone School System, upon reasonable suspicion, shall have authority to detain or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school property, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school. This includes searches for dangerous weapons or controlled dangerous substances defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, non-intoxicating beverages, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, school employee or the school during school activities. At least one other authorized person, said person to be of the same sex if practicable, shall witness the search.

In no event shall a strip search of a student be allowed. No student's clothing, except cold weather outerwear shall be removed prior to or during the conduct of any warrant less search. The superintendent, principal, or teacher searching or authorizing the search have the authority to detain the pupil to be searched and to preserve any dangerous weapons, controlled substances, missing or stolen property that might be in the pupils possession including the authority to authorize any person they deem necessary to restrain such pupil or to preserve any dangerous weapons, controlled substances intoxicating beverages, non-intoxicating beverages, missing or stolen property. Any pupil found to be in possession of any of the above might be suspended by the superintendent or principal for a period of time not to exceed the current school semester and the succeeding semester. Any pupil suspended under this policy may appeal any such suspension to the Board of Education of Tyrone School. Pupils shall not have any reasonable expectation of privacy toward school

administrators or teachers in the contents of school lockers, desks, or other school property. School personnel shall have access to lockers, desks, and other property in order to properly supervise the welfare of pupils. School lockers, desk, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.

Whenever it appears to any teacher that a student may be under the influence of intoxicating beverages, alcoholic beverages, or controlled substance, the teacher shall report the matter, upon recognition, to the principal or designee. The principal or designee shall immediately notify the superintendent of schools or designee and parent or legal guardian of the student.

SENIORS

A. GRADUATION SPEAKERS: Speakers for the eighth grade graduation will be the valedictorian and salutatorian.

Speaker for senior graduation will be valedictorian and salutatorian. The main speaker at their Commencement. All guest speakers will be selected by the administration.

B. CAP AND GOWNS: Seniors will wear caps and gowns during the commencement and baccalaureate exercises. Commencement and Baccalaureate privileges are extended by the Board and may be withheld from those not meeting the requirement as set forth. The dress requirements for the eighth grade and senior graduation is that all students should be dressed neatly. The purchase and/or rental of caps and gowns shall be arranged by the administration. Caps and gowns shall be green coronet with tassels to be green and gold. All honor students will wear gold honor cords. The caps and gowns will be purchased through the class funds.

C. SENIOR PICTURES: The selection of a studio to do these pictures will be by bidding with the specification's set by the administration.

D. SENIOR ANNOUNCEMENTS: The selection of a company shall be made by the administration. The senior

class may then select from the samples the style and printing they desire. Selection of style and printing will be majority vote of those present that day. Disputes and ties will be settled by the administration.

E.SENIOR TRIP

Senior trips will be allowed by the Board of Education upon recommendation of the superintendent. The maximum time allowed for the senior trip will be four (4) days inclusive of going and returning. Although the senior trip is granted to senior students only, it should be remembered that they are still members of Tyrone High School and subject to all rules and regulations. All senior trips shall be confined to within a 500 mile radius. Destination to be presented to the Board in January for approval, itinerary to be presented to Board in March for approval, chaperones will include the class sponsors and administrator. Money required for the trip must be made by the class; no burden may be placed on individual students. Student may only receive up to \$100.00 a day. This will depend on how much money the class has available.

F. SENIOR TRIP QUALIFICATIONS

1. Be a senior enrolled in the Tyrone High School
2. Be qualified to participate in graduation exercises
3. Any student under discipline or having history of attitudes unbecoming to the students of Tyrone High School will not be allowed to participate in the senior trip.
4. Each senior student is expected to participate in various work activities to raise money to finance their class senior trip. All work activities will be divided as equally, as possible, among seniors for the year. Any senior student who refuses to do his or her assigned work duty will be subject to being denied going on senior trip. The class sponsor makes work duty assignments. Sponsors will submit to the superintendent on December 1 and

April 1 the names of those who fall into this category. A student whose name is reported on December 1 will be issued an administrative warning. Any senior whose name is turned in by the senior sponsor on April 1 will automatically be considered by the Board of Education as possibly not being allowed to go on the senior trip. Sponsors shall be responsible to include in their report all facts and dates as to why said student should not be allowed to participate in the senior trip. The senior class may vote to act as a majority to recommend that a senior(s) should not be allowed to go on the senior trip. This vote shall be approved by the sponsors and conducted in the sponsor's presence. If the majority favors expelling a student from the trip, the student should be placed on the sponsors April 1 report including all facts regarding the case. April 1 shall be the deadline for submitting any names. The case will be considered by the Board of Education and its decision shall be final.

5. Any student appearing to have indulged in alcoholic beverages or other forms of drugs will not be allowed to leave on senior trip.
6. Students are on a school-sponsored activity and will abide by all school rules and regulation.
7. The school class sponsors will be in charge of the entire group at all times.
8. Senior students who are in violations of rules and regulations while on the senior trip may be sent home by commercial transportation. Sponsors will notify parents as to the problem and how their child is being sent home. Sponsors will also notify the superintendent before any student is sent home.

SEXUAL HARASSMENT OF STUDENTS

The policy of the Tyrone Public Schools forbids discrimination against any student on the basis of sex. The

Board of education will not tolerate sexual harassment by any of its employees or students. This policy also applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel. A separate policy applying to sexual harassment of employees has been developed.

1. Sexual Harassment:

- A. For the purpose of this policy, sexual harassment includes verbal or physical sexual advance, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "Kidding", teasing, double meanings, and jokes.
- B. Demeaning comments about a girl's ability to excel in class historically considered a "boys" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
- C. Writing graffiti, which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property; the superintendent is directed to cause graffiti or unauthorized writings to be removed immediately.

2. Specific Prohibitions

- A. Administrators or Supervisors
 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
 2. Administrators, supervisors, support

personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.

3. The school district is not concerned with the "off duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school.

- B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
- C. Any employee found to have engaged in sexual harassment of any students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
- D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension, or other appropriate punishment subject to applicable procedural and due process requirements of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18) during school

hours will constitute a violation of school policy. Such violations, may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 15 may constitute a crime under state and federal laws.

3. Report, Investigation, and Sanctions:

A. It is the express policy of the Board of Education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Student Grievance process

- 1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions to the appropriate administrator or teacher. If that person is the alleged offending person, the report will need to be reported to the next higher level of administration or supervisor or any other responsible adult person. Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of charges of sexual harassment.

STUDENT AIDES

Aides will be limited to Junior and senior students. If a student is interested in being an aide for a teacher or staff member they need to list "aide" on their tentative enrollment form. A student may be an aide for only 1 (one) hour each day. The counselor or principal will assign the aides to teachers requesting an aide. Students will not select the teacher or staff member they want to be an aide for. You may suggest a teacher you would like to have but we may not be able to put you where you want to go. Aides will be graded and this grade will go on the report cards each nine weeks

STUDENT BEHAVIOR PROCEDURE

Each time the student chooses not to follow the rules, the teacher will verbally recognize the student, state the desired behavior and assign the appropriate consequences.

All teachers must have a daily discipline journal and log each and every time the student disrupts the class. The student and the teacher in question need to initial each documentation. This discipline plan will operate on a daily basis with each day a new chance for the student to choose appropriate behavior. If a student displays repetitive behavior problems in a class, a student/teacher/principal conference will take place with the teacher's disciplinary journal as evidence for wrongdoing.

All teachers must stand in their doors at the beginning and end of every class. A teacher or support staff adult must monitor the gym between classes.

STUDENTS GROOMING AND DRESS

Any type of dress that distracts from the educational process is prohibited. Students on school grounds or attending any school-sponsored event shall be dressed and groomed in a manner, which reflects good taste and decency and will not detract from or interfere with the instructional program, the general morals, or the image of the school.

Correct clothing has a definite effect on the student's attitude toward studying,

behavior, and concentration. Extreme fashions and hairstyles make children self-conscious and interfere with their ability to work.

All students are expected to dress and groom themselves neatly in clothing suitable for school and school activities. Clothing shall not display lettering, pictures, or numerical figures, which carry the connotation of immorality, vulgarity, obscenity, drug/alcohol/tobacco usage, and or gang activities. No sagging or bagging. Any display of nudity or manner of dress or grooming which is offensive will be corrected immediately. Skintight clothing and mesh tops, strapless tops, tank tops, and muscle shirts are prohibited, as are midriff or short shirts, which reveal the torso. Skirts should be below mid-thigh. Students are allowed to wear shorts, which are loose fitting, hemmed, and should be at finger length. Students may not wear "cutoffs" or torn clothing.

Hats, caps and any type of headgear or sunglasses may not be worn in the building. Bandannas and headbands are prohibited. Shoes must be worn. Inappropriate dress could result in a call to your parents/guardians requesting additional clothing being brought to school. Students may be required to change into appropriate clothing and be assigned detention. Administrators will be the final judges of what is appropriate dress for school.

STUDENT OFFICERS

In order to allow more students the opportunity to become involved in the leadership roles of the various classes and organizations in Tyrone High School, a limit will be placed on the number of elective offices any one person may hold.

Tyrone High School has two types of elective officers, Major and Minor. Students will be permitted to hold not more than one major and one minor office or two minor offices.

(I) MAJOR OFFICES: Student Council President, Class President, Club President, Head Cheerleader, and Drill Team Leader

(II) MINOR OFFICES: Student Council Rep and officers (except

President) Class officer (Except President), Vice President, Secretary-Treasurer, Cheerleader, etc.

The order of elections shall be as follows:

Student Council Officers (Election held in the spring)

Class Officers

Club Officers

Cheerleaders (tryouts are to be held in the Spring)

Pep Club (election shall be held in Spring after the election of Cheerleaders and Student Council Officers)

STUDENT PARKING

All students who drive to school will be required to park their vehicles in an area designated by the principal. This area will be the parking lot on the north side of the high school. Students are not allowed to be in their cars during the school day without permission from the principal.

STUDENT SAFETY ON THE INTERNET

The Internet is accessible to the public. Unfortunately, this includes people who wish to make contact with students for inappropriate purposes or under false pretenses. The Tyrone Public School cannot screen the Internet for such inappropriate uses. **IN ORDER TO PROTECT OUR STUDENTS AND MAKE THE INTERNET SAFER FOR OUR STUDENTS THE TYRONE PUBLIC SCHOOLS WILL NOT ALLOW STUDENTS ACCESS TO CHAT ROOMS ON THE INTERNET. STUDENTS ACCESSING THESE CHAT ROOMS OR E-MAIL MAY LOSE THEIR INTERNET ACCESS PRIVILEGES. NO E-MAIL AT SCHOOL SINCE IT DOESN'T FULFILL TYRONE'S EDUCATIONAL GOALS.**

A teacher may explore exceptional educational opportunities, such as a chat with an astronaut, upon requests.

TELEPHONES

The office telephones are business phones and should be used by students for sickness or emergencies only. Students will not be called out of class

to answer the phone unless it is the parent who is calling.

Students are not to make any calls on the school phone at any time unless arrangements are made with their teacher and the office before the call is made.

TRANSPORTATION

The Tyrone School provides modern safe transportation to all students who are legally eligible to ride to and from school. Students who ride the school buses should be careful during loading and unloading. Always wait for the bus to stop before you leave your seats.

Students must always cross in front of the bus. When crossing highways or heavy traffic, they should wait for the signal from the bus driver. Students should never be moving about in the bus or have arms or head outside the windows while bus is in motion. The driver of the bus is a school official and has the same control over the pupil as the teacher in the classroom.

Misconduct will be reported immediately to the principal.

Persistent improper conduct or bad language may cause the student to be denied the privilege of riding the bus or be dismissed from school in severe cases. **BE ON TIME, DO NOT KEEP THE BUS WAITING.** Cooperate and have a happy and safe ride.

BUS RIDER RULES

Previous to loading (On the road and at school)

- A. Be on time at the designated school bus stop – keep the bus on schedule.
- B. Stay off the road at all times while waiting for the bus. (Bus riders must conduct themselves in a safe manner while waiting.)
- C. Wait until the bus comes to a complete stop before attempting to enter.
- D. Be careful in approaching bus stops.
- E. Bus riders are not permitted to move toward the bus at the school-loading zone until the bus has been brought to a complete stop.

While on the bus:

- A. Keep hands and head inside the bus at all times.
- B. Refrain from the use of any form of tobacco.
- C. Assist in keeping the bus safe and sanitary at all times.
- D. Treat bus equipment as you would valuable furniture in your own home. Damage to seats, etc., must be paid for by the offender.
- E. Bus riders should never tamper with the bus or any of its equipment.
- F. Leave no books, lunches, or other articles on the bus.
- G. Keep books, packages, coats, and all other objects out of the aisles.
- H. Help look after the safety and comfort of small children.
- I. Do not throw anything out of the bus window.
- J. Bus riders are not permitted to leave their seats while the bus is in motion.
- K. Horse-play is not permitted while the bus is in motion.
- L. Bus riders are expected to be courteous to fellow pupils, the driver, and the patrol officers or driver's assistant.
- M. Keep absolutely quiet when approaching a railroad-crossing stop.

When exiting the bus:

- A. When crossing the road to go to the left side, go at least ten feet in front of the bus, stop, check the traffic, and watch for the bus driver's signal, then cross the road.
- B. Students living on right side of the road should immediately leave bus and stay clear of traffic.
- C. The driver will not discharge riders at places other than the regular bus stop, except by proper authorization from parents or a school official.

- D. In case of a road emergency, children are to remain in the bus.

Extra-Curricular Trips

- A. The above rules and regulations will apply to any trip under school sponsorship.
- B. Pupils shall respect the decisions of a competent chaperon appointed by the school officials.

TRAVEL IN NON-SCHOOL OWNED VEHICLES

No student will travel in any vehicle not owned and insured by the District while on a school trip unless prior permission has been secured from the parent.

Students must return on the bus in which they were transported to activities unless released to the parent.

TRUANCY

A student is considered truant when he leaves school without permission from the office or if he remains away from school without knowledge and consent of his/her parents or guardian. Cutting class for just one hour will be considered truancy, even though the student did not leave the school grounds. Any time a student is absent; the office will notify the parent as soon as possible if the parent has not called.

TUTORIALS

Students who are on the probation or failing list will report to his/her teacher for 30 min. each day for a week of personal instruction. Students who fail to attend the assigned tutor session will 1st time serve a detention and make up the tutorial session. The 2nd time they will spend 1 day in Tutorial ISD. This will be conducted in the same manner, as ISD **except students will receive 100% credit for his/her work.**

TYRONE HIGH SCHOOL GRADUATION REQUIREMENTS

A. Core Curriculum Graduation Requirements:

Students graduating at the end of the school year shall fall under the following guidelines in order to graduate from Tyrone High School.

Eighteen (18) of the 23 units required for graduation shall be earned in the 9th, 10th, 11th, 12th grades. The 23 required units shall include the following:

4 units – English (shall include the teaching of Reading, English, and Writing) Grammar and Composition, American Literature and English Literature shall be taught as part of these 4 units.

2 units – Fine Arts

3 units – Science (two shall be a laboratory science)

3 units – Math Alg 1 or greater

3 units – Social Science, which includes the following and 1 elective

1 unit – United States

History

½ unit – United States

Government

½ unit – Oklahoma History

8 units – Elective Courses

State Department of Education requires that parents of 8th Grade students must choose and sign their child up under the Core Curriculum or College Preparatory Curriculum.

B. College Preparatory/Work Ready Curriculum Requirements:

4 units – English (shall include Grammar, Composition, Literature, or any other English course approved for college admission requirements)

3 units- Math (Algebra I and other math courses with content and rigor above Algebra I)

3 units- Science (Biology, Chemistry, and Physics or any laboratory science course with content and rigor above Biology I)

3 units- Social Science that includes the following and 1 elective class 1 unit – United States History ½ unit- United States Government ½ unit – Oklahoma History

2 units-Foreign Language or 2 units- Computer Technology approved for college admission requirements.

1 additional unit- selected from the courses listed above.

1 unit-Fine Arts (such as Music, Art, Drama or Speech)

8 units- Elective Courses

VISITORS

Parent visitors are encouraged to visit the school at anytime they feel it necessary. Parents should come by the office and sign in and the office will call for your child to come to the office to meet you.

Students from other schools and children not accompanied by an adult, are not permitted to visit the school.

VO-TECH “LIBERAL”

Attending the Liberal Vo-Tech is a privilege and not one that should be taken for granted. Certain criteria must first be met before a student will be allowed to attend. Even though a student is attending Vo-Tech, he or she is still regulated by Tyrone School rules and regulations.

1. Only juniors and seniors will receive consideration for attending Vo-Tech.
2. A letter of application shall be submitted to the superintendent no later than the 1st school day in April. The letter shall be typed and contain his or her reasons for wanting to attend the Vo-Tech.
3. The applicant shall have completed one full year of residence at Tyrone School.
4. No unexcused absences shall have been received by the applicant during the second semester of the year applying.
5. The applicant shall have received all passing grades for the first semester and be passing all subjects through April. Any failures received at the end of the second semester will void any previous approval.
6. No student who has received major discipline during the school year shall be approved to attend the Vo-Tech.
7. Students will be permitted to begin attendance only at the

- beginning of the school term.
8. The principal shall give the superintendent a written opinion as to whether or not this type of education would be beneficial to the student.
 9. Appeal of application being rejected shall be to the Board of Education through the Superintendent's office.
1. Rescinding Privilege to attend Liberal Vo-Tech
 - a. Receiving a failing grade in any subject carried at Tyrone or Liberal Vo-Tech. Any student failing will be removed from Vo-Tech at the end of the semester. If said student is a senior and the credit count at Vo-Tech is not necessary for graduation, said student will not be restrained at Tyrone School but if the credits are needed said student will be required to return to Tyrone School for full time classes during the second semester. All juniors who receive failing grades will be required to return to regular classes second semester.
 - b. Any student who receives a failing grade will not be granted permission to attend Vo-Tech the following year.

2. Attending Liberal Vo-Tech Second year

Any student who has attended the Vo-Tech his or her junior year and wishes to attend their senior year shall follow the same steps as they did for attending their first year.

WHO'S WHO IN THS

The procedure for the selection of the various candidates for Who's Who at THS is as follows:

1. Faculty for grades 9-12 will be given a mimeographed sheet with the ten categories for Who's Who at THS is as follows.
2. The categories are:
 - B. Mr. THS and Miss THS (these must be from the Senior Class and should be selected on the basis of all-around good students, grades, loyalty, hard work and cooperation. In general, the girl and boy who are symbols of the ideal THS students. These honors will be chosen by faculty. (All other categories will be counted with 50% from faculty.)
 - C. Most Studious
 - D. Wittiest
 - E. Friendliest
 - F. Most Cooperative
 - G. Most Athletic
 - H. Most School Spirited
 - I. Most Talented
 - J. Most Likely to Succeed
 - K. Best Dressed
3. Any student in the high school may fill all categories except Mr. and Miss. THS.
4. Voters will simply write the name of one boy and one girl they think would fit each category.
5. Members of the faculty will tabulate the results and winners are picked by majority vote taken from the sheets.
6. If a student has been suspended for any reason he/she won't be

eligible to be elected as Who's
Who