

Mid-Carolina Middle School  
6794 US Highway 76  
Prosperity, SC 29127



Mid-Carolina High School  
377 Cy Schumpert Road  
Prosperity, SC 29127

Dear Parent/Guardian:

As this school year has begun with unprecedented protocols, we would like to ensure all attendance procedures and expectations are clear to both our students and parents. Please read the below Temporary Administrative Rule which contains information for hybrid and virtual students. If you have any questions or need further clarification, please contact the Power School/Attendance Clerk.

### **JE-R (2) – Temporary Administrative Rule**

State law requires all children of compulsory attendance age to regularly attend school. Regular attendance is necessary if students are to make the desired and expected academic progress. Therefore, the board authorizes the administration to implement procedures for regulating student attendance during the coronavirus disease 2019 (COVID-19), ensuring that absences are recorded and truancy is reported in accordance with policy JH, *Student Absences and Excuses*.

#### **Onsite Attendance**

Attendance is determined by whether a student is physically present in a classroom on school grounds or school property. Staff members will take attendance following the normal procedures set forth in district policy.

Students who are not sick, but who are required to quarantine or self-isolate, will be provided the opportunity to participate in virtual instruction utilizing various instructional strategies as determined by the district. While under quarantine or self-isolation, such students will be subject to the attendance procedures as set forth below for students regularly receiving virtual instruction.

Students who are sick due to COVID-19 will be considered lawfully absent in accordance with policy JH. If the illness is prolonged, such students will be eligible for medical homebound instruction as set forth in policy IHBF, *Medical Homebound Instruction*.

#### **Virtual Attendance**

Attendance is determined by whether a student submits work and participates in activities assigned by the teacher. Students who submit work on a timely basis and participate as instructed will be considered present. Students who do not turn in assignments and participate in virtual learning activities as set forth in classroom procedures will be considered absent. Such absences will be processed in accordance with policy JH.

Students who are sick due to COVID-19 will be considered lawfully absent in accordance with policy JH. If the illness is prolonged, such students will be eligible for medical homebound instruction as set forth in policy IHBF.

## **Attendance for a Hybrid Schedule**

Students participating in a combination of onsite and virtual instruction will be subject to both attendance procedures set forth above. Onsite attendance will be determined by students' physical presence in the classroom, and for virtual attendance, students must adhere to the classroom assignment rules established by each teacher to be considered present.

## **Truancy**

State laws and regulations determining absences and truancy are applicable for both onsite and virtual instruction. Staff members will follow policy JH regarding continued absences and the following guidelines:

- when excessive absences become a pattern, the principal or his/her designee will oversee the development and implementation of a written intervention plan designed to improve student attendance
- when truancy continues following implementation of a written intervention plan, students will be referred to the family court and parents/legal guardians to the Department of Social Services to address truancy issues as outlined in administrative rule JH

The district will make every effort to ensure that this administrative rule is applied in a fair and consistent manner.

We look forward to a productive year together. You can reach MCMS at (803) 364-3634 and MCHS at (803) 364-2134.

Best regards,

Deedee Westwood, Mid-Carolina Middle School Principal

Ray Cooper, Mid-Carolina High School Principal