

**Finance/Budget Committee Minutes**  
**September 08, 2020**  
**NRH In-Person & Virtual (Zoom) 6:30 PM**

**Members Present:** Bill MacDonald, Robin McNeil, Corinna Caron, Mark Guzzi, Leland Youngberg, Veronica Nicholson

**Members Absent:** Ryan Parker, St. Albans Vacancy

**Others Present:** Mike Hammer, Joe Chadbourne, Ken Kealiher, Maxine Pare, Suzanne Nowinski, Liz Mares

I. **Public Comment** - None

II. **Financials**

August financial reports were distributed. It is very early in the fiscal year as we are just beginning the school year so not a lot of school year expenditures have been processed. Revenues and Expenditures are in line for this point in the fiscal year.

III. **CARES Funds**

Cares Relief Funds were discussed. The budget that was submitted to the DOE was discussed showing how we were planning to spend our Cares Relief Funds. The budget was approved by the DOE and we are now in the process of purchasing the approved goods and services.

IV. **Other**

Food Service was discussed and all students will be eligible for free meals due to the extension of the Summer Food Program. This will last until the end of December or until program funds are expended, whichever comes first. We also discussed the cost of providing free meals to all students outside of COVID. Estimated additional district cost would be roughly \$200,000. The audit is ongoing and we expect to receive any adjustments needed from the auditors soon. Financial software conversion is under way with a "go live" date of January 1st.

V. **Adjournment**

The meeting was adjourned at 7:05pm.

Respectfully submitted,

Joe Chadbourne, Business Manager