

CARSONVILLE – PORT SANILAC SCHOOLS

100 N. Goetze Road
Carsonville, MI 48419

DISTRICT CODE: 76070
Sanilac County ISD (Duane Lange, Supt)
Douglas R. Muxlow, Superintendent
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EXECUTIVE ORDER NO. 2020-35

CONTINUITY of LEARNING and COVID-19 RESPONSE PLAN



Methods of Alternative Modes of Instruction (B-1 & B-3)

- Each student, PK – 12, has a (FCI) “First Contact Instructor” teacher of record.
 - Elementary students – Homeroom Teacher / Jr./Sr. HS – 1st Hour Teacher
 - FCI’s have made contact with each student/family to establish dialogue, determine connectivity and device needs, and explain future remote learning plans.
- Any technological deficiencies will be addressed to the extent feasible by CPS. At the minimum hard copy assignments will be delivered with weekly door-to-door food delivery.
 - Personal devices will be loaned to students upon request and notice has been given that school WiFi is available in the parking lot and available for use.
- Educational resources will be made available on the school website to support parents in their quest to support and bridge the remote learning tool.
- Students serviced (Spec. or Gen Ed) through the Sanilac ISD will follow the Sanilac ISD COL.

Methods Keeping Educational Activities Student Centered (B-2)

- FCI’s will arrange for weekly communications. These opportunities could include full class virtual classroom sessions, individual discussion (virtually, email, phone, etc.), instructional videos, and the like. The opportunities will be at the discretion of the FCI.
- *Special Education students* will receive their IEP and Section 504 services, in good faith, by their assigned special education instructor in concert with the general education instructors.

Managing & Monitoring Student Learning (B-4)

- FCI’s are using the Google Classroom Platform that timestamps when student’s login and submit designated assignments. If students do not show online activity within the week, FCI’s will contact the household and determine a solution.
- FCI’s will evaluate and support student work through the Google Classroom so students will receive timely feedback. Overall, student work will result in a “Credit” or “Incomplete” grade.

Estimated Additional Expenditure / Revenue Source (B-5)

- Payment of Employees in Revenue Bearing programs ~ *General Fund/Food Service/\$15,000*
- Expenses associated with Food Distribution (Bus Expenses, etc.) ~ *General Fund/\$5,000*
- Legal Expenses Associated with COL “Plan”. ~ *General Fund/ \$1,000*
- Misc. Expenses (paper, postage, envelopes, etc) – *General Fund/\$2,000*
- Additional Technology Needs – *General Fund/ \$5,000*
- Summer School Additional – *General Fund/\$3,000*

Plan Development Collaboration (B-6)

- In the fluid process of Plan development and implementation, all stakeholders including district administration, teachers, and board members will have a collaborative voice.

Plan Notification to Pupils and Parents/Guardians (B-7)

- CPS will routinely provide parents with updates as they become relevant. Updates will be communicated via the district’s social media platforms, emails, and video conferences.

Plan Implementation Date (B-8): The fluid rollout began on April 6, 2020. The Plan is scheduled to run through Friday, June 5th; the scheduled last day of school.

Postsecondary Dual Enrollment Assistance (B-9): Individually as needed.

Food Distribution (B-10)

- Food distribution will continue in door-to-door fashion. Based on food supply and parent volunteer availability, meals will be delivered weekly, up to 2 meals per day, for 7 days. CPS will continue to openly include homeschool, resident children up to 18 years of age.

Continued Payment of Employees & Redeployment (B-11)

- School Employees will continue to receive their regular pay in line with wages prior to the closure.
- Ancillary staff whose assignment have been displaced by the closure and remote learning method will be redeployed to assignments to the extent practicable.

Evaluation of Participation by Pupils (B-12)

- CPS Administration will routinely provide parents with updates as they become relevant. These updates will be communicated via the district’s website, social media, student/parent emails, and video conferences.

Mental Health Supports (B-13)

- CPS Counseling department has posted a help page under the COVID 19 section of the school’s website. Important phone numbers and quick information that students and parents could need in a crisis. Counseling staff is promptly available via email.
- Staff will conduct virtual class meetings or contact via phone to assist students with group needs such as: 20-21 scheduling requests, college & career planning, and emotional support.

Mobilized Disaster Relief Child Care (B-14) CPS agrees to support these efforts if needed.

Public Posting of Approved Plan (H): The approved Plan will be posted publicly to the school website immediately upon final approval.

Local Implementation Signature 
 Douglas R. Muxlow, CPS Superintendent

April 13, 2020
Date

ISD Approval Signature _____
 Duane Lange, Sanilac ISD Superintendent

April 13, 2020
Date

Date Submitted to Superintendent and State Treasurer: April 13, 2020

Confirmation Approved Plan is Posted on District Website:

II. (Applicable) Continuity of Learning and COVID-19 Response Plans

B. A Plan must include all of the following elements and be consistent with the requirements of this order:

1. A description of the methods a district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil's parents or guardians will need to meaningfully access the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil's inability to fully participate.
 2. A description of the methods a district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe.
 3. A description of plans to deliver content in multiple ways so that all pupils can access learning.
 4. A description of plans to manage and monitor learning by pupils.
 5. A budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.
 6. A description of the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.
 7. A description of methods the district will use to notify pupils and parents or guardians of the Plan.
 8. A best estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2020.
 9. Provide for assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under the Postsecondary Enrollment Options Act, the Career and Technical Preparation Act, in completing the courses during the 2019-2020 school year.
 10. Provide or arrange for continuation of food distribution to eligible pupils.
 11. Continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.
 12. Provide for evaluation of participation in the Plan by pupils.
 13. Provide mental health supports to pupils affected by a state of emergency prompted by COVID-19.
 14. *Provide for the district to support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that may follow it.*
- C. A Plan may provide for the adoption of a balanced calendar instructional program for the remainder of the 19-20 school year and planning for the adoption of a balanced calendar instructional program for the 20-21 school year.*
- D. A district may contract with one or more providers for implementation of a Plan.*
- E. A district may partner with one or more other districts or intermediate districts. May enter into one or more cooperative agreements under section 11a (4) of the School Code, MCL 380.11a(4), to provide for implementation.*
- F. The district's Plan must be approved by the ISD superintendent of the ISD in which the district is located.*
- G. An intermediate district or an authorizing body shall approve a Plan submitted by a district if the Plan complies with the requirements of this section II and if the intermediate district or authorizing body believes the Plan represents a good-faith effort to provide adequate alternative modes of instruction given the limitations resulting from the COVID-19 pandemic and accompanying response efforts. Intermediate districts and authorizing bodies must allow for flexibility and presume that a Plan submitted by a district will be implemented to the best of the district's ability.*
- H.** Intermediate districts and authorizing bodies shall transmit copies of approved Plans to the Superintendent and to the State Treasurer. If a district or intermediate district maintains a public internet site, the district or intermediate district shall post its approved Plan on the internet site.
- I. An intermediate district may enter into a cooperate agreement with one or more other intermediate districts for the purpose of reviewing and approving Plans under this order.*
- J. An intermediate district or authorizing body that reviews and approves or disapproves Plans on its own or with others pursuant to this section II will be eligible for any additional funding appropriated to support these activities. An intermediate district or authorizing body that does not review and approve or disapprove Plans will not be eligible for any additional funding appropriated.*
- K. ISD authorizing bodies must be prepared to review and approve or reject Plans beginning on April 8, 2020.*
- L. A district with an approved Plan is eligible to receive continued payments from the State School Aid Fund in 19-20.*
- M. A district may amend its Plan with the approval of the ISD superintendent of the ISD.*
- N.** Decisions regarding the awarding of credit, the issuance of grades, and the use of pass or fail designations will be made at the district level by districts with due recognition of the impact of the COVID-19 pandemic.