

September 14, 2020 Board Meeting at 5:30 p.m.

UNIFIED SCHOOL DISTRICT 234 BOARD AGENDA

1. Open the meeting
2. Flag Salute
3. Consider official agenda (Action)
4. Consider consent agenda (Action)
 - a. Minutes
 - [Minutes 8-6-20.pdf \(p. 3\)](#)
 - [Minutes 8-10-20.pdf \(p. 50\)](#)
 - [Minutes 8-20-20.pdf \(p. 86\)](#)
 - [Minutes 8-24-20.pdf \(p. 89\)](#)
 - b. Bills and Claims
 - [9-14-20 Bills-Claims.pdf \(p. 121\)](#)
 - c. Payroll - August 20, 2020 - \$1,259,778.21
 - d. Financial report
 - [9-14-20 Fin. Rpt.pdf \(p. 127\)](#)
 - e. Activity fund accounts
 - [9-14-20 Act. Funds.pdf \(p. 129\)](#)
5. Public Forum
6. Audit Report from Terry Sercer (Information)
7. KNEA Report (Information)
8. Administrators' Reports (Information)
9. Academic Director's Report (Information)
10. Superintendent's Report (Information)
11. Business Manager's Report (Information)
12. Consider Contracts for Provision of Educational Services (Action)
 - [9-14-20 Low Incidence.pdf \(p. 138\)](#)
 - [9-14-20 BAses.pdf \(p. 139\)](#)
 - [9-14-20 Audiology.pdf \(p. 140\)](#)
13. Consider 2020-21 Emergency Operations Plan (Action)
14. Consider appointment of BEDCO representative (Action)
15. Board member comments

16. Executive session - to discuss personnel matters for nonelected personnel (Action)

17. Consider employment (Action)

a. Resignation of Shelley Rooks, middle school teacher aide, effective at the end of the 2019-20 school year

b. Resignation of Haley Jones, high school paraprofessional, effective September 10, 2020

c. Resignation of Julie Carpenter, high school paraprofessional, effective September 16, 2020

d. Employment of Carissa Bowman as a high school FCCLA sponsor for the 2020-21 school year

18. Adjourn

**MINUTES OF THE BOARD OF EDUCATION MEETING
AUGUST 6, 2020
5:30 P.M.**

The Board of Education of Unified School District 234, Fort Scott, Kansas, met in special session at Fort Scott High School Gym at 5:30 p.m.

PRESENT: Jamie Armstrong, Kellye Barrows, Gary Billionis, Danny Brown, Lynette Jackson, David Stewart, James Wood

ALSO PRESENT: Martin Altieri, David Brown, Brandon Boyd, Ted Hessong, Robyn Kelso, Joy McGhee, Andrea Scott, Gina Shelton, Dalaina Smith, Stephanie Witt

OTHERS PRESENT: Connie Billionis, Jeff DeLaTorre, Stephen Mitchell, Jason Silvers. There were 85 patrons in attendance.

OPEN THE MEETING – 5:30 P.M.

President Stewart opened the meeting at 5:30 p.m.

FLAG SALUTE

PUBIC FORUM

There were three patrons who addressed the board.

POSSIBLE ACTION ON RETURN-TO-SCHOOL PLAN

Mr. Hessong presented the Return-to-School Plan. There was discussion.

CONSIDER RETURN-TO-SCHOOL PLAN

It was moved by Mr. Wood, seconded by Mr. Stewart, and carried by a 4-3 vote that the board approve the following Return-to-School Plan:

Yes – Stewart, Barrows, Armstrong, Wood

No – Brown, Billionis, Jackson

USD 234 – FORT. SCOTT SCHOOLS

*RETURN TO SCHOOL PLAN:
LEARNING GUIDELINES AND SCHOOL OPERATIONS
2020 – 2021*

**USD 234 Return to School Plan
Learning Guidelines
In-Person Learning
Remote Learning**

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Introduction

We remain committed to doing everything we can to protect the health of our students and staff for the safe return to on-site instruction and learning. Our team worked to develop a comprehensive framework that incorporates the most current guidance from health experts and educational leaders, as well as feedback from parents and students. The protocols outlined in our plan will help us deploy risk-reduction strategies to help mitigate the spread of COVID-19.

Because there is the possibility of a COVID-19 outbreak within our school community, we must all be prepared to adapt to any number of actions to increase preventative measures in response to changing circumstances throughout the school year. There is no doubt that in-person learning and support is best for most students and is beneficial to not only their academic success, but also especially their social-emotional health. However, until a vaccine is developed, there may be changes to community health requirements that would require school districts to shift strategies which could include limiting the number of students at school or shifting to Remote Learning where few or no students attend school on-site.

We will continue to rely on the recommendations of public health experts. We remain in a pandemic and must continue to depend on the expertise of our public health partners. This is a time to be careful, deliberate, and prudent.

On the following page, you will find a summary of the In-Person and Remote Learning environments. This summary also highlights key characteristics of a Hybrid Learning environment which, if instituted, would operationally mirror the In-Person learning environment. The remainder of the document is divided into two sections: In-Person Learning and Remote Learning. The In-Person Learning section contains guidelines for Public Health and Safety, Classrooms, Common Spaces, Transitions, Extra & Co-Curricular Activities, Health Office, Facilities, Food Service, Transportation, and Specials and Electives. The Public Health and Safety section contains information that is important for every aspect of school operations whereas the other topics provide specific guidance for certain areas of school operations.

The Remote Learning section contains a link to Remote Learning environment general guideline for all grade levels, as well as specific learning guidelines for elementary, middle school, and high school in the event our schools need to cease or modify on-site instruction.

USD 234 Instructional Learning Models

Depending on the level of risk in Bourbon County, according to public health data, the number of students served each day could vary throughout the school year. USD 234 will be utilizing the following models, as needed, to best serve our students during the 2020-21 academic year.

On-Site	Hybrid	Remote
<p>Schools reopening on-site would mean that nearly all students (80% or more) would report to school and attend classes, taking precautions as noted in the reopening plan.</p> <ul style="list-style-type: none"> • Follow State Standards & Competencies as outlined by KSDE, as well as District Pacing • Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none"> ○ Providing hand sanitizer for students and staff ○ Conducting cleaning of classrooms and high-touch surfaces each day ○ Limiting physical interaction through partner or group work 	<p>Schools opening in a hybrid model would mean that approximately half of the students would report to school at any given time.</p> <ul style="list-style-type: none"> • Follow State Standards & Competencies as outlined by KSDE, as well as District Pacing • Students will be engaged in independent (asynchronous) learning on days they are not in the school building. • Group A students - Monday-Tuesday on Campus, Wednesday-Friday Remote Learning • Group B Students - Monday-Wednesday Remote Learning, Thursday-Friday on Campus • Wednesday - distance learning for most students <ul style="list-style-type: none"> ○ Utilize time for small groups and thorough cleaning. • When possible, siblings will be assigned to the same in-person attendance cycle. 	<p>Students utilizing remote learning would remain at home while utilizing online learning management systems, online learning tools, and instructional packets.</p> <ul style="list-style-type: none"> • Follow State Standards & Competencies as outlined by KSDE, as well as District Pacing • Distribute printed instructional packets/ materials and district/school communications along with meals • All Grade Levels - Four days of direct/interactive instruction (synchronous) per week and one day of independent learning (asynchronous) per week • Elementary School - Students receive approximately 2.5-3.5 hours per day of direct/interactive instruction (synchronous). Students also receive specialized instruction, as needed, such as English for Speakers of Other Languages (ESOL) or special education service will be determined by individualized education program (IEP) teams. Considerations will be given to individualized student needs. • Middle & High School - Students will follow the school's daily bell schedule.

In-Person Learning

Health

The following information is the result of collaboration with and guidance from many health experts from the Kansas Department of Health and Environment (KDHE), Southeast Kansas Multi-County Department of Health and Environment (SEKMCHD), The Centers for Disease Control and Prevention (CDC), American Academy of Pediatrics, and others. As we look ahead to the 2020-21 school year, it is possible that COVID-19 will continue to spread. A public health approach is key to addressing the impacts of COVID-19 as well as in charting our way forward.

Schools are an essential part of the communities where they are located and have a significant impact on the health and well-being not only of the students but also school staff, parents, and the broader community. There are many simple actions (e.g. social distancing, hand washing, staying home when sick, disinfecting frequently-touched surfaces, and wearing barrier masks) that can reduce the risk of COVID-19 exposure and spread during the school day as well as at school-sponsored activities. This section provides a framework from a public health perspective, considerations for nurses and other school health personnel, recommendations for when to exclude students and staff because of symptoms, and strategies for symptom detection.

This section includes the latest guidance from CDC and KDHE/SEKMCHD regarding the management of positive COVID cases and exposed individuals. In the event of a school-related case of COVID-19, school administrators and school nurses will collaborate with district health services and SEKMCHD to ensure that all necessary measures are taken and that appropriate communication to families occurs.

Protecting the health of the school community is a responsibility shared by all stakeholders including administrators, school nurses, staff, students, and families. The combined actions of all will enhance the effectiveness of each. The efforts of our families in support of a healthy school community is greatly appreciated.

It is anticipated there will be frequent updates to this section as the situation with COVID-19 is constantly evolving.

This guidance also includes important additional information that is included as appendices.

Appendix A - As we all know, children experience a multitude of conditions including colds, influenza, and allergies. Many of the symptoms of these conditions mimic the symptoms often experienced with COVID-19; many are different. It is important for school personnel to be aware of the symptoms and know how to respond. Appendix A provides a comparison of three common conditions with COVID-19 so school personnel can be more informed and recognize signs of COVID-19 as early as possible.

Appendix B - "Releasing Cases and Contacts from Isolation and Quarantine" provides a graphic representation of isolation and quarantine requirements for COVID cases and COVID exposures (contacts).

Appendix C - Effective utilization of healthcare professionals and healthcare offices/areas are particularly important during times of pandemic or high spread of communicable diseases. “Guidelines for Health Room Utilization” provides guidance for best practice usage of the nurses’ offices and health services personnel.

Appendix D – Recommendations for school districts in the jurisdiction of the Southeast Kansas Multi-County Health Department.

Personal Protective Equipment (PPE)

Governor Kelly’s executive order requires visitors, staff, and students to wear masks or face coverings while inside school facilities, with the few exceptions (e.g. persons who are deaf or hard of hearing).

Hygiene Measures

To increase the likelihood of consistent and continued on-site learning, schools must adopt and adhere to sound public health hygiene measures. Based on current information from public health experts, COVID-19 primarily spreads through respiratory droplets, and the most important preventive measures are those that limit contact with respiratory droplets from others. Therefore, hygiene measures will include, but are not limited to:

- Staff and students are to practice social distancing whenever possible. Social distancing is defined as physical separation of a minimum of 6 feet.
- All persons are encouraged to wash hands frequently throughout the day.
 - Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
 - If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).
- Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds or disinfect with hand sanitizer.
- Make hand sanitizer readily available throughout the building.
- Encourage students and employees to sanitize their backpacks and personal items before and after school. Separate personal items into cubbies or baskets that are not shared with other students and employees. Do not allow students to share lockers and storage spaces. Make sure that disinfectant and related supplies are available to all employees.
- Post district-approved signs throughout buildings informing individuals of hygiene best practices.

Temperature Checks

- *Governor Kelly’s executive order requires all individuals entering all public schools to have their temperatures checked before entering the building for the first time each day.*
- Schools will develop site-specific plans to help expedite this process.

Considerations for Nurse's Office Operations

- Inventory and request necessary supplies for the health room and other building use. Examples: Personal Protective Equipment (PPE) - gloves, masks, face shields, gowns; touch-free thermometers, and approved disinfectant.
- Provide medical-grade masks for health room staff members and any employee working with a medically fragile child.
- Provide cloth, procedure mask, or face covering for any person exhibiting symptoms.
- N95 masks should only be used by personnel who have been fit tested and as part of an established respiratory health program.
- Some procedures commonly available through Health Services in the past involve increased risk from the aerosolized respiratory particles. For this reason, it is important to collaborate with parents to substitute lower risk options whenever possible, e.g. convert nebulizer treatments to inhaler with spacer. If not possible, collaborate with parents to develop a safe treatment delivery plan.
- Review health office/facility to minimize infection. Examples:
 - Provide a separate room for students/staff who might have COVID-19 and are waiting for pickup. The room needs to be disinfected frequently and restricted to authorized staff and students.
 - Determine if an area separate from the nurse's office is needed for administering aerosol-producing procedures such as ventilator management, suctioning, and nebulizer treatments to minimize contact with potentially ill children.
 - Ensure furniture and other surfaces can be easily disinfected.
 - Ensure trashcans and other receptacles are no-touch.
- Explore telehealth options for district, staff members, and family use.
- Contact all parents with students on health plans and determine if they need to be revised to address minimizing infection. Examples:
 - Review the care plans of students with respiratory illnesses and aerosol-particle producing procedures (nebulizer and suctioning). Some procedures commonly available through Health Services in the past involve increased risk due to COVID-19. For this reason, it is important to collaborate with parents to substitute lower risk options whenever possible, e.g. convert nebulizer treatments to inhaler with spacer. If not possible, parents, nurses, and HCP should collaborate to develop a safe treatment delivery plan.
 - Revise medication schedules to minimize the number of students in the nurse's office at one time.
- Limit nurse office utilization to the provision of essential health services for students, as much as possible, to avoid unnecessary exposure to potentially sick students for non-essential visits, e.g., naps, lost baby teeth, paper cuts. This is particularly important during times of increased community spread of COVID-19.
- Establish a communication system to indicate high traffic or maximum capacity in the nurse's office to prevent excess traffic/back-ups into the office and/or hallway.
- Report cases of COVID-19 to the school district office.
- Communicate with state and local health departments.
- Verify where staff and students can be tested for COVID-19.
- Provide information to assist students, families, and staff with self-health checks for COVID symptoms and appropriate mechanism for reporting.

- Notify the health department when student or staff absences exceed predetermined threshold.

Care Considerations for Students with Specialized Health Needs

- Determine if an area separate from the nurse's office is needed to care for medically fragile students with special procedures to minimize their contact with potentially ill children.
- Collaborate with parents whose students have procedures that create aerosolized particles to substitute lower risk options whenever possible, e.g. convert nebulizer treatments to inhaler with spacer. If not possible, parents, nurses, and health care provider should collaborate to develop a safe treatment delivery plan.

Case Identification Measures

Parents and guardians are asked to take students' temperatures each morning and watch for the other COVID-19 symptoms. Students who have a fever or exhibit other symptoms should not come to school.

The current known symptoms are:

- Fever (100.0 or higher)
- Chills
- Rigors
- Muscle or body aches
- Fatigue
- Headache
- Sore throat
- Lower respiratory illness (cough, shortness of breath, or difficulty breathing)
- New loss of taste or smell
- Diarrhea

Temperature and Symptom Screening

- Individuals entering all school buildings shall have their temperatures checked before entering the building for the first time each day. If an individual has a temperature higher than 100.0° Fahrenheit, those individuals will be sent to an isolation room for further symptom checking by a school nurse.
- If an individual has two or more of the current known symptoms, arrangements will be made for them to be sent home.
- During the school day, school staff will make a visual inspection of their students for signs of illness.
- Trained staff will take students' temperature, as needed.

Medical Inquiries

- Given the nature of the pandemic, the school district will make additional medical inquiries of staff and students than they otherwise would have. Please note that federal

law typically limits the type of medical inquiries that can be made, but given the nature of the pandemic more leeway has been given by federal agencies in this circumstance.

- If a parent tells the school that a student is ill, the school will ask the parent whether the student is exhibiting any symptoms of COVID-19. If an employee thinks that his/her symptoms are COVID-related, he/she is required to report this to their administrator or supervisor. Only designated school staff may take the temperature of students and employees, with district-approved equipment, where there is reason to believe that the person may be ill. If a person is obviously ill, the school may make additional inquiries and may exclude the person from school property.

Definitions

- **COVID-19 Disease and the Infectious Period:** A person is considered a case of COVID19 disease if they have tested positive for the SARS-CoV-2 virus by a diagnostic test (PCR or antigen). Based on what we currently know, a case is considered infectious 2 days prior to the onset of symptoms through at least 10 days after the onset of symptoms. For cases that do not have symptoms, the infectious period is considered as 2 days prior to the date the sample was collected through a minimum of 10 days from the date the sample was collected. Cases must remain in isolation until they have met the criteria for release from isolation set by KDHE or SEKMCHD (See Appendix B: Releasing Cases and Contacts from Isolation and Quarantine Graphic).
- **Close Contact:** A person is considered a close contact of a case if they were within 6 feet of the case for 10 minutes or more or if they had direct exposure to secretions into their nose, eyes, or mouth (for example, being coughed or sneezed on). Close contacts must remain in quarantine until they have met the criteria for release from quarantine set by KDHE or SEKMCHD (See Appendix B: Releasing Cases and Contacts from Isolation and Quarantine Graphic).
- **Incubation Period:** The incubation period of COVID-19 is from 2-14 days after the date of exposure.

Management of Cases

Exclusion from School

Students and employees exhibiting symptoms of COVID-19 without other obvious explanations are prohibited from coming to school and, if they do come to school, they will be sent home. Parents and school staff should be familiar with the symptoms of COVID-19 based on KDHE guidance (See Appendix A: Coronavirus vs. Cold vs. Flu vs. Allergies). **Parents and guardians are asked to take students' temperatures each morning and watch for the other COVID-19 symptoms. Students who have a fever or exhibit other symptoms should not come to school.**

Exclusion of Household Contacts of Cases

- If a student or employee is excluded from school because of a positive COVID-19 test, other students and employees living in the same household are considered close contacts and will be excluded from school for a mandatory 14-day quarantine period which begins after their last exposure to the case. If the household contacts continue to live in the same household as the case while the case is in isolation, continuous exposure is assumed.

Therefore, quarantine of the contact must continue for 14 days after the case is released from isolation (See Appendix B: Releasing Cases and Contacts from Isolation and Quarantine Graphic).

- Students and employees who are close contacts of a person who has been EXPOSED but is not sick with COVID-19 do not need to quarantine. Only those in close contact with a person sick with COVID-19 are exposed and require quarantine.

Exclusion for Travel-Related Quarantine

- If a student or employee has recently traveled from a location on the KDHE Travel-Related Quarantine List, the student or employee is subject to a mandatory 14-day quarantine starting from the day after they return to Kansas.
- Travel outside of Kansas for professional development by staff is prohibited.

School Response to Positive Cases and Exposures: Isolation and Quarantine

- When a student or employee is diagnosed with COVID-19, custodial staff will disinfect the desks, lockers, and workspaces of the individual. The custodial staff will delay cleaning as long as possible (24 hours is preferred) and will block off the area to prevent contact by others. If delay is not possible, clean immediately.
- School staff will compile a list of close contacts, including names and contact information. Consider the 2 days prior to when the case started having symptoms, or if the case was asymptomatic the 2 days prior to the date the sample was collected. Identify anyone who would have been within 6 feet for 10 minutes or more or would have had direct exposure to secretions into their nose, eyes, or mouth (for example, being coughed or sneezed on).
- In collaboration with SEKMCHD, guardians of students who have been identified as close contacts and any staff identified as close contacts should be informed immediately. Close contacts must start a 14-day mandatory quarantine period starting from the day after the last contact with the case (Appendix B). The list of close contacts should be shared with the SEKMCHD for follow-up during the quarantine period.
- USD 234 will collaborate with SEKMCHD to assess building and community factors to determine appropriate actions and communication. If the school building is closed in collaboration with SEKMCHD, all school activities will be cancelled or rescheduled regardless of whether the activity was to take place in the building or another location (including extracurricular activities, before and after-school programs, and field trips).
- The individual who tested positive will not be identified in communications to the school community.

Management of Sick Students and Staff Identified at School: Separation While in School

- Each school must have a room or space separate from the nurse's office where students or employees who may have COVID-19 will wait to be evaluated or for pickup. Only essential staff (nurses and trained staff) and ill persons assigned to the room may enter. A record of all persons who entered the room will be maintained, and the room will be disinfected after each use. Strict social distancing is required, and essential staff must wear appropriate PPE.

Resolution of Case and Safe Return to School

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of KDHE or SEKMCHD. Currently those guidelines are:

- *Untested.* Those persons who have not received a test proving or disproving the presence of SARS CoV-2, the virus that causes COVID-19, but experience symptoms may return if the following conditions are met:
 - Ten (10) calendar days have passed since symptoms first appeared AND
 - Fever-free and feeling better for at least 72 hours without the use of fever reducing medicine. (Cough should be improved but may linger for weeks.)
 - Whichever criteria is longer. Meaning, a minimum of ten (10) calendar days.
- *Tested and Awaiting Results.* Those persons who are suspected of having COVID-19 disease and are awaiting test results should be isolated at home until test results are received.
- *Positive Result.*
 - Symptomatic cases may return if the following conditions are met:
 - Ten (10) calendar days have passed since symptoms first appeared AND
 - Fever-free and feeling better for at least 72 hours without the use of fever reducing medicine. (Cough should be improved but may linger for weeks.)
 - Whichever criteria is longer. Meaning, a minimum of ten (10) calendar days.
 - Asymptomatic cases may return if the following conditions are met:
 - Ten (10) calendar days have passed since the date sample was collected AND
 - Symptoms have not developed.
 - If symptoms develop during the ten-day isolation period, then follow the above criteria for symptomatic cases with a new isolation period starting from the day symptoms started.
- *Negative Result.*
 - **Known exposure to a COVID-19 case or travel from a location on the KDHE Travel-Related Quarantine List.** People who are identified as close contacts of a COVID-19 case or have travelled from a location on the KDHE Travel-Related Quarantine List must be quarantined for 14 days. A negative test result within the 14-day quarantine period does not affect the quarantine period, and the person must finish his/her 14-day quarantine.
 - **No known exposure to a COVID-19 case or travel-related exposure.** People who have not been identified as a close contact to a COVID-19 case and have not travelled from a location on the KDHE Travel-Related Quarantine List may return to work/school unless other disease exclusion criteria apply.

Classroom Spaces

In the previous section entitled Health, guidance is provided for protecting the overall health of not only the school community but community at large through optimizing education regarding COVID-19, promoting health and safety, and mitigating risk. This guidance was developed by the State of Kansas based upon suggestions and/or best practices from reputable sources including the Kansas Department of Health and Environment (KDHE) and Centers for Disease Control and Prevention (CDC). After further review of the State of Kansas recommendations and input from the Southeast Kansas Multi-County Health Department (SEKMCHD), the following guidance for our schools has been developed. This guidance is meant to ensure that ongoing face-to-face instruction may continue into the future by not only limiting the spread of COVID-19, but also limiting disruption to the educational process.

Instructional Programming

- In order to social distance to the maximum extent possible:
 - Increase spacing between students and student desks/tables.
 - Arrange furniture to have all students face in the same direction.
 - Assign seats and require students to remain seated in the classroom.
- Practice and prepare to model proper hygiene practices such as handwashing, using hand sanitizer, and social distancing techniques, including alternatives to handshakes.
- Practice and prepare to model the proper wearing and disposal of PPE, including masks.
- Post district-approved signage in classrooms, hallways, and entrances to communicate how to reduce the spread of COVID-19.
- Utilize outdoor spaces as appropriate.
- Field Trips will not be allowed.
 - Utilize virtual options to supplement learning activities.
 - Programs with off-site learning requirements will be considered separately.
- While essential visitors may be allowed into school buildings, no visitors, guest speakers or volunteers will be allowed in classrooms.
- Minimize sharing of materials, including instruments, supplies, and tools that are difficult to clean and disinfect by sanitizing shared items frequently.

Group Stability

- To the maximum extent possible:
 - Establish stable groups. Stable groups are groups of students/staff who consistently stay together.
 - Many students, such as high school students, may be part of multiple stable groups.
 - Students should travel in stable groupings.
 - Consider teachers rotating with the stable group staying in one location.
 - Minimize the movement of specialized staff, ensuring proper hygiene and cleaning routines.

Considerations for Early Childhood and Classrooms with Specialized Instruction

- The use of face coverings may not be feasible for staff and students in early childhood programs and for classrooms with medically fragile students and students with special

needs, e.g. deaf and hard-of-hearing students who will struggle with muffling by masks and loss of ability to see face and lips.

- Alternative face coverings, such as face shields, which allows visibility of face, will be utilized where feasible.
- Reinforce other healthy practices, including **frequent handwashing**, avoiding touching mouth, nose, and eyes as much as possible and as much social/physical distancing as is practicable.

Common Spaces

Promoting Behaviors that Reduce Spread in Common Spaces

Schools may consider implementing several strategies to encourage behaviors that reduce the spread of COVID-19 for students and staff specific to Common Spaces. This can include closing or restricting the use of common spaces. Common Spaces may include, but are not limited to the Library, Hallways, Cafeteria, Front Office, Gymnasiums, Health Room, Front Entry, Auditorium, Bathrooms, Locker Rooms, Sports Venues, Parking Lots, Breakrooms, Workrooms, Conference Rooms, and Multi-Purpose rooms.

Maintaining Healthy Environments in Common Spaces

Cleaning and Disinfection

- Clean and disinfect frequently-touched surfaces (e.g., door handles, sink handles, drinking fountains) within common spaces at least daily or more frequently, to the maximum extent possible.

Shared Objects

- Discourage sharing of items that are difficult to clean or disinfect.
- Log in visitors.
- To the maximum extent possible, keep each student's belongings separated from others and in individually labeled containers, cubbies, or areas.
- Minimize sharing of high-touch materials to the extent possible.
- Workspaces for students and staff should be cleaned and disinfected frequently.

Physical Guides

- Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least 6 feet apart in lines and at other times (e.g. guides for creating "one-way routes" in hallways).
- To the maximum extent possible, designate primary entrance and exit points.
- Have essential visitors schedule appointments in advance and remain outside facility until appointment time/contact via phone. All visitors should answer no to the following questions prior to entering:
 - Do you have a temperature over 100.0?
 - Do you have symptoms of fever and cough, shortness of breath?
 - Have you visited any of the restricted travel advisory locations listed on the KDHE Travel-Related Quarantine List within 14 days?
 - Have you had close contact with anyone in the past 14 days who has been diagnosed with COVID-19?
- Limit the number of visitors to the front offices to maintain social distancing standards. In addition, *Governor Kelly's executive order requires all individuals entering all public schools to have their temperatures checked before entering the building for the first time each day.* Visitors not staying longer than 10 minutes in a building will not need to have their temperature checked.

Gatherings of staff and students

- Limit the use of common spaces by multiple groups at one time. If students and staff are in stable groups in classrooms, they should not come together in common spaces.
- Pursue virtual group events, gatherings, or meetings if possible, and promote social distancing of at least 6 feet between people or groups if events are held. Limit group size to the extent possible.
- Pursue virtual activities and events in lieu of student assemblies, special performances, school-wide parent meetings, and spirit nights, as possible.

Parents

- Establish procedures to allow parents to drop off or pick up students without entering the building.
- Establish practices for parents to drop off student materials with minimal interaction with non-family members.
- Use virtual options for parent meetings and conferences whenever possible.

Staff Training

- Train staff on all safety protocols regarding safe use of common spaces.
- Include safe and appropriate use of common cleaning supplies.
- To the maximum extent possible, conduct training virtually or ensure that **social distancing** is maintained during training.

Transitions

Transitions within schools include arrival, dismissal, movement in the hallways between classes, to and from lunch, and specials, restroom breaks, and any other collective movement within the school. The recommendations below will help schools decide the best way to maintain health and safety for students and staff during transitions.

Some of the best ways to prevent the spread of viruses are through social distancing and hygiene practices including handwashing, use of hand sanitizer, and masks where appropriate.

Effective social distancing during transitions will mean fewer people in the same spaces. Limiting the numbers of people and the numbers of transitions may help. These recommendations are based on current knowledge and understanding about COVID-19 and are subject to change or modification based on scientific evidence and the incidence of disease in each specific community.

Arrival and Dismissal

- Each building will develop plans for arrival and dismissal that minimize students congregating in non-stable groups.
 - Non-bus riders will not be allowed into the buildings until 7:30 a.m.
- Plans will be building-specific due to the differences in building layouts and student population.
- Considerations will be given to the use of multiple entrances and pre-staging by class or bus stable groups.
- As always, student safety and security will be a priority.
- *Governor Kelly's executive order requires all individuals entering all public schools to have their temperatures checked before entering the building for the first time each day.*

Adhere to Social Distancing

- Visual cues in hallways may be necessary to assist students with proper social distancing: decals on the floor, tape, etc.
- Students should face forward during transitions to prevent face-to-face interaction.

Lockers

- To decrease the number of students in hallways, hallway lockers at the secondary level will not be available for use.
- If a special accommodation is required, please follow building process.

Extra & Co-Curricular Activities

The following criteria for extra and co-curricular activities are suggested and/or best practices from reputable sources including the Centers for Disease Control and Prevention (CDC), National Federation of State High School Associations (NFHS), Kansas Department of Health and Environment (KDHE), and the Kansas High School Activities Association (KSHSAA). Each building will need to adjust accordingly for its activities.

Administrative Recommendations

- Provide COVID-19 education for coaches/sponsors, students, and parents.
- Post signage regarding COVID-19 prevention and safety.
- Post signs and symptoms of COVID-19 throughout all facilities.
- Take attendance daily at all activities for contact tracing purposes.
- Conduct and document symptom and temperature monitoring.
 - Maintain documentation of the following as feasible:
 - Date/Time
 - Participant name
 - Temperature
 - Report of cough
 - Report of sore throat
 - Report of congestion, runny nose
 - Report of headache
 - Report of chills
 - Report of fatigue
 - Report of new loss of taste/smell
 - Report of muscle weakness
 - Report of shortness of breath
 - Report of nausea, vomiting, diarrhea
 - Report of close contact with someone diagnosed with COVID-19
 - Travel to states listed by KDHE
- Individuals who exhibit any symptoms of COVID-19 or indicate contact with someone with COVID-19 will be excluded from activities and reported to the building administrator following district SEKMCHD procedures.
- Student(s) and/or coaches will not be allowed to attend activities if exposed to COVID-19 in the prior 14 days or under a 14-day quarantine.
- When transportation is required:
 - Assigned seating.
 - Wear cloth masks or face coverings when 6 feet of personal distance is not feasible.
- Practice and workout groups should be as small as possible and remain stable throughout the season.
- Outdoor workouts where students can spread out should be prioritized over indoor workouts whenever reasonable.
- Increase physical distancing in pre- and post-practice/event team meetings/huddle.
- To the maximum extent possible, masks or face coverings are to be worn in team meetings whenever possible.

- Masks or face coverings are to be worn during transport to and from events if social distancing cannot be maintained.
- Make every reasonable effort to follow KSHSAA activity-specific risk mitigation considerations.

Personal Hygiene Recommendations

- Personal hygiene protocols for extracurricular activities should be consistent with protocols used in all other school settings.
- Use hand sanitizer/wash hands upon arrival, frequently during play/practice, after activities.
- Maintain prescribed social distance and wear a mask or face covering, to the maximum extent possible.

Equipment/Facilities Recommendations

- Follow all KSHSAA guidelines regarding equipment and facility sanitization, storage, etc.
- If locker rooms are used, precautions should be taken to ensure large groups do not congregate.
- Locker assignments should be established to maintain as much social distancing as possible and to ensure participants from different sports are not coming into close contact with each other.

Recommendations for Athletics

- Follow all safety and prevention protocols practiced in school.
- Engage in individual work as much as possible.
- Maintain at least 6 feet of distancing when not engaged in activities.
- Non-participants should wear a mask or face covering when indoors or in situations where physical distancing cannot be maintained. Wearing a mask should never be discouraged unless it poses a safety risk.
- Limit number of times athletes are face to face as much as possible.
- Limit length of time athletes are face to face as much as possible.
- Consider staggered start times.
- Encourage athletes to arrive/depart in individual cars.
- Avoid/limit shared equipment/gear.
- Consider staggering locker room schedule to avoid overcrowding.
- Activities present greater opportunities for spread of disease. Therefore, consideration should be made for increased precautions.

Recommendations for Performing Arts

Marching Band, Orchestra/Concert Bands, Choir/Music Education, Theatre

- Follow all safety and prevention protocols practiced in school.
- When transportation is required:
 - Assigned seating.

- To the maximum extent possible, wear masks or face coverings when social distancing is not possible. Refer to KSHSAA/NFHS information
- Adhere to spacing requirements of 6 feet or greater, when feasible.
- To the maximum extent possible, venue size/spacing in rehearsal and performances should allow for at least 6 feet or greater of social distancing.
- Develop procedures for cleaning/disinfecting of school-owned and rental instruments.
- Utilize masks or face coverings, to the maximum extent possible.
- When masks are not feasible, utilize outdoor locations and/or large indoor locations allowing for increased personal distance of greater than 6 feet.

Theatre

- Follow all safety and prevention protocols practiced in school.
- When transportation is required:
 - Assigned seating.
 - Wear masks or face coverings when 6 feet of personal distance is not feasible.
- Maximum cast sizes based on size of stages to allow for social distancing of at least 6 feet.
- Venue size/spacing requirements in rehearsals should allow for personal distancing of at least 6 feet.
- Size/spacing requirements for staging/choreography should allow for social distancing of at least 6 feet or 10 feet when singing.
- Technical theatre considerations:
 - Shared tools should be cleaned as frequently as possible and not shared if possible.
 - Use masks or face coverings when unable to maintain social distancing.
 - Develop plans for individual microphone usage, storage, cleaning/disinfecting.
 - Develop plans for cleaning costumes and/or use of rental costumes.
 - Develop plans for cleaning/disinfecting items handled by multiple students.
- Spacing for orchestra pits in musicals should allow for at least 6 feet of social distancing.
- Eliminate special on-stage moments or effects not compliant with 6 feet of social distancing.
 - Prohibition of stage kissing or staged intimacy.
 - Omit flying rigs and other action requiring close physical contact between technician and actor.
 - Omit or mitigate staged combat.

Spectator/Audience Recommendations

Audience Considerations

- Encourage participants to use hand sanitizer prior to entry at events.
- Venue size/spacing for maximum audience size should allow for social distancing.
- Consider streaming rights/licensing for allowing online audiences.
- Audience members are to wear masks/face coverings.

- Address audience traffic management (Arrival, Entrance, Intermission, Exit) to maintain social distancing to the maximum extent possible.
- Consider box office management/online sales.
- Address restroom safety issues, limit numbers.
- Develop a plan for safety measures for concession services.
- Develop a plan for safety measures for souvenir or other sales.
- Prevent audiences from gathering in large groups to greet students after performances.

Facilities

Custodial and maintenance practices are important parts of maintaining a healthy school environment. USD 234 has always had clean, well-maintained facilities. The following guidelines are in addition to the normal USD 234 practices.

Cleaning, Sanitizing, and Housekeeping Protocols

Established cleaning and disinfecting protocols for custodial staff at each individual building are essential. Protocols may be modified based on occupancy level and hours of use. Additional protocols for non-custodial staff are included in other sections.

Follow established cleaning procedures regarding the frequency, equipment, materials, and products to be used for each of the following:

- Prioritize high touch areas such as door handles, handrails, counters and surfaces, tables, chairs, desks, drinking fountains, computer keyboards, workstations, etc.
- Prioritize common spaces used by different stable groups such as main office, health offices, isolation rooms, cafeteria, restrooms, etc.
- Use cleaning products that are listed as effective for the Novel Coronavirus (COVID-19).
- Define what cleaning and disinfecting is to be performed by custodial staff and what cleaning and disinfecting will be the responsibility of non-custodial staff.

Training

Although cleaning procedures for touch points and sanitizing may be considered routine by the custodial staff, it is important to ensure that any staff member responsible for cleaning is properly and routinely trained.

- Review training procedure for newly-hired custodial staff.
- Train all staff on new procedures and protocols.
- Any non-custodial staff who has responsibility for cleaning and disinfecting should be properly trained before performing new duties.

Storage

The increased emphasis on cleaning and sanitation will require greater access to cleaning chemicals and supplies.

- Students should not have access to chemical supply storage.
- Cleaning products, materials, and equipment should be stored in lockable rooms or areas.
- Ensure all cleaning products are properly labeled, and that Safety Data Sheets are readily available for reference and identification of hazards.
- Establish protocols for any school district staff (other than custodial or maintenance staff) who may have access to products.
- If non-custodial staff is granted access to and use of cleaning and disinfecting products, ensure that they have been trained on its use and possible hazards.

Building Recommendations and Considerations

Hand sanitizer

Hand sanitizer and/or hand sanitizer stations will be made available in multiple locations throughout the school/building to encourage frequent use.

- Typical areas may include building entryways, classrooms, cafeterias, gymnasiums, and offices.
- Consider placing signage at these locations to encourage use.
- At a minimum, hand sanitizer stations should be available at strategically identified locations that represent high traffic areas.

Ventilation

The CDC and ASHRAE (American Society of Heating, Refrigeration and Air Conditioning Engineers) recommend that the introduction of outside air be increased in air handling operations for COVID-19 considerations. They also recommend using air filters with a MERV (Minimum Efficiency Rating Value) of 13 or higher. In addition, they recommend that ventilation be performed on a 24 hour/7 day/week basis.

- Adjust HVAC units to increase outside air ventilation.
- Check and change HVAC unit filters frequently.

Building Water Systems

- While drinking fountains will remain on, students and staff are encouraged to utilize them only to fill personal water bottles.
- Where possible, extend automatic flow times for hand washing stations.

Grounds & Exterior Building Recommendations and Considerations

Playground equipment

- The CDC suggests that “it is impractical and an inefficient use of resources to spray disinfectants on outdoor areas.”
- Alternate recess times to minimize the number of students from different groups using the same spaces at the same time.
- To minimize the use of playground equipment, encourage the use of other outdoor and natural spaces.
- Students should wash hands or use hand sanitizer immediately following the use of the equipment.

Building Access to Outside Groups or Individuals

School Facility Rentals

In order to have the time needed to thoroughly clean and sanitize school facilities of student and staff use, the following modifications are being made to the USD 234 Facility Use guidelines.

- USD 234 indoor facilities will not be made available for use by outside parties.
- Buck Run Community Center will be permitted to continue use of school facilities while following KDHE and SEKMCHD guidelines.

Outside Contractors and Vendors

In many cases, having outside contractors and vendors come into school buildings is unavoidable.

- Review expectations for preventive measures being required before a contractor or vendor comes on site. Building staff will enforce and report any violations of preventative measures by contractors and vendors.
- Maintain a log of the persons who enter the building with time and date as well as the locations in the building.
- Establish protocols for post-work cleaning and sanitizing.

Construction Sites

Most construction projects that occur while school is in session are typically separated from students even if they are occurring in the same building.

- Interaction between students and staff and construction workers should be minimized.
- Specific expectations for behaviors and preventative measures should be addressed with on-site supervisors before students are in the building.
- Contractors should be expected to abide by current CDC and/or OSHA recommendations for the construction site.

Food Service

It is important to ensure all children have access to school meals, regardless of the learning environment. For the health and wellbeing of students, continuation and adaptation of meal service in some form will remain a priority.

On-Site Meal Service

With many students in and out of the lunchroom throughout the day and students historically sitting close to each other eating and talking, adjustments will need to be made.

When at all possible, students will come to the cafeteria to get meals. This allows for the continuations of Offer vs. Serve meal service (where students choose what they would like) and provides a variety of options.

Food service staff will wear masks and gloves while serving and preparing food.

Meal Service Considerations

- Require students to wash their hands prior to coming to the serving line. At a minimum, hand sanitizer will be available prior to the serving line.
- Students come to the cafeteria at staggered times to allow for appropriate social distancing.
- An adult should be at the doorway of the serving area to control traffic, ensure distancing, and monitor students.
 - Consider social distancing stickers or marks on the floor to help students maintain 6 feet.
 - Signage posted to encourage social distancing in line and serving area.
- Menu items will be limited at each level. Emphasis on grab-and-go packaged meals at the secondary level, when feasible. Utilize shorter menu cycle with higher participation meals. Plan to reevaluate cycle frequently dependent on food supply, staffing, and guidance from local health department.
- Adults will hand students their tray and prepackaged silverware kit.
- Food Services employees will put hot entrée items (not packaged) on the tray except for pre-packaged, hot sandwiches, or pizza that will be placed in a warmer for self-service.
 - If students are using self-service, an adult must supervise to ensure:
 - Student takes the first item they touch (example: milk cartons).
 - Leave doors open on self-service coolers to minimize touch points.
- Implement Offer vs. Serve meal service (where students are allowed to make food choices) with the following considerations:
 - Secondary schools will have multiple lines available to choose meals.
 - Clean and sanitize service line as frequently as possible.
- Fort Scott High School open lunch will not be allowed during the first semester of the 2020-2021 school year. Opening lunch will be reevaluated for the second semester.

Point of Sale Considerations

All meals will be charged based upon student eligibility status. Cashiers will wear face masks and utilize no-touch laser scanners.

- At the elementary level, procedures will be developed to minimize the handling of meal cards and allow for their sanitization after each use. Secondary students will be given a student ID card at enrollment that contains their specific barcode. Each student will be responsible for his or her own lunch card.
- Staff will purchase meals using their meal account and barcoded ID card.
- Encourage use of online payments versus use of cash.
- Limit hand-to-hand contact by having student place the cash on the counter.

Cleaning & Sanitizing Considerations

- Sanitize cookware, plates, cups, cutlery, and food preparation service areas frequently and plan for distribution that minimizes handling.
- Sanitize table surfaces frequently.
- Sanitize all high-touch point services frequently.

Other Considerations

- Ensure each lunchroom has hand sanitizer available before entering the serving area to get meals.
 - Consider adding additional hand sanitizer throughout common areas (especially high schools).
- Limit unnecessary staff in food service areas.
- No outside visitors will be allowed in the food service areas.
- Microwaves at secondary level should be sanitized frequently.
- Use of disposable/compostable trays and prepackaged cutlery kit (contains milk, straw, and napkin).
- Use of condiment packets; no condiment pumps or bottles.
- Limited prepackaged ala carte items will be available for purchase.
- Assign seating for contact tracing.
- Provide a separate location for high-risk students upon request.

Remote Learning Environments

- In this type of learning environment, schools would continue to claim and be reimbursed for meals based on the eligibility status of the student.
- Students will need to “opt-in” in order to receive meals.
 - If a student “opts-in,” they will receive a “carryout meal” to be picked up at their attendance center on the day it is served.
 - An online form will be used to sign-up for meals on a weekly basis.

Food and Personnel Safety

Follow all county health department guidance, the Kansas Food Code, and Hazard Analysis Critical Control Points (HACCP) Plan

- Limit co-mingling of food service staff between buildings and departments and maintain social distancing.
- All employees will wear a mask or face covering while at work. Employees will work to maintain 6 feet social distancing to the maximum extent possible throughout food production, service, and clean up.

Food Vendor Considerations

Protocols for food vendors delivering product to schools.

- All vendors will adhere to USD 234 staff protocols. Vendors may have more restrictive protocols as is feasible
- Director of Food Services will discuss company safety protocols regarding health of vendor employees (ex: health screenings) with the vendor.
- When signing invoices, the Food Service employee should use his/her own pen.
- Vendor delivery drivers required to sign in and out when delivering to kitchens.
- Director of Food Services will communicate guidelines to all vendors.

Transportation

Due to the inability to maintain social distancing on school district vehicles, several changes will be required for both bus operations and student riders. The following regulations and protocols are necessary for transporting students in school buses, activity buses, and school passenger vehicles. If group size restrictions are mandated for school buses, these regulations will be further modified.

Sanitation

Frequently touched surfaces, including hand railings, student bus seats, and surfaces in the driver cockpit commonly touched by the operator should be sanitized frequently. High-touch areas including the door entrance railings should be cleaned between bus routes.

- It is recommended that bus doors and windows are open during cleaning to improve air circulation.
- Hand washing or sanitization by students before boarding the bus is recommended.

Students

Masks or face coverings are required for all students. Students not wearing a mask may lose transportation privileges.

- Assigned seating for students on all routes.
- Maximum space between students should be maintained based on the number of riders and capacity. Individuals from the same household should be seated together.
- Seats will be assigned such that the bus will fill from the back of the bus to the front to avoid students walking past each other in the aisle.
- Students will unload from the front of the bus first to avoid students walking past each other in the aisle.
- When possible, open the windows while transporting students to improve air circulation.
- Minimize loading times by prestaging students for bus transportation home.

Bus Stops

- Social distancing between students is required at all bus stop areas.

Drivers

- Drivers will wear masks while students are loading and unloading.
- Drivers will participate in a health pre-screener before each work shift.

Activities and Athletics

- Assigned seating for students on all trips.
- Fill the bus seats at the back of the bus first, and then load to the front to avoid students walking past each other in the aisle.
- Unload students from the front of the bus first to avoid students walking past each other in the aisle.
- If the bus is not full, spread students out as much as possible.

- Focus on transporting students who are competing. Work to lower the total number of students on a bus so that social distancing can occur, especially on long trips to competition.

Bus Modifications

- Bus modification of any kind is not allowed. This includes putting in Plexiglas partitions between the driver and students and individual student seats.

Specials and Electives

Physical Education (PE) and Health

Elementary

- Students are expected to wash hands or use hand sanitizer before they go and when they arrive at a public space like the gym.
- Students will meet for PE class in the gym with their teacher.
- PE will move outside when possible.
- *Governor Kelly's executive order regarding masks and social distancing guidelines will be followed.*
- Teachers will focus on physical exercise and games with fewer students competing and minimal or no equipment.
- When equipment is used, it will be minimally shared and cleaned often.

Secondary (Middle and High School)

- Students are expected to wash hands or use hand sanitizer before and after entering a public space like the gym or weight room.
- Student lockers will be assigned for all students (same gender) taking PE in any given hour so that students are socially distant by design. PE departments will need to work on this together to assign lockers.
- Teachers will stagger the timing of when students are released to the locker room at the end of class to reduce congestion.
- PE will move outside when possible.
- *Governor Kelly's executive order regarding masks and social distancing guidelines will be followed.*
- Teachers will focus on physical exercise and games with fewer students competing and utilizing little to no equipment:
 - Short-field games
 - Smaller teams
 - Maintain same opponents for entire period (contact tracing)
- When equipment is used:
 - It should be easy to clean
 - Cleaned regularly (prior to the next use; spray)
 - Assigned to a single student each period
 - Preferred the equipment lends itself to foot-games
- Classes will not combine with other classes in order to maintain lower numbers.
- Increased lessons on wellness (physical and emotional).
- **Weights Class:** Students will sanitize/wash hands before and after using weight equipment .
- **Weights Class:** Students maintain social distancing.
- **Weights Class:** Masks will be mandatory.

Fine Arts

Elementary

- Students are expected to wash hands or use hand sanitizer before and after class.
- *Governor Kelly's executive order regarding masks and social distancing guidelines will be followed.*
- **General Music and Visual Art** teachers will push into grade level classrooms to provide instruction in these content areas. Any equipment or materials used during that class (instruments, art tools, etc.) will be cleaned between classes, or students may have individual kits with general art tools/materials, or basic classroom instruments.
- Students will not be singing in general music classes. Classroom instruction will focus on playing instruments, listening and responding to music, music theory, composition, and other non-singing activities.
- Students will have the opportunity to celebrate their learning and achievements through musical performances. At this time, these performances will look unique and non-traditional such as recording and sharing classroom performances, virtual performances, etc. (following all copyright restrictions).

Secondary (Middle and High School)

- Students are expected to wash hands or use hand sanitizer before and after entering a public space.
- *Governor Kelly's executive order regarding masks and social distancing guidelines will be followed.*
- **Choir:** We are currently awaiting the release of findings and recommendations from these studies for singing. If the studies support the safety of singing, we will establish recommended guidelines for appropriate social distancing, wearing masks, group size, and time limitations that will allow our students to safely sing in our music classrooms. If the studies find that singing is not safe at this time, we will reserve singing for large outdoor spaces, engage our students in non-singing activities, and focus our choir classroom instruction on other aspects.
- **Band and Orchestra:** At this time, the preliminary findings of the study listed above indicate that students can safely play wind instruments (brass and woodwind) in small groups if they are spaced at a safe distance from one another (6 feet shoulder to shoulder/front to back). Students will sit or stand in lines facing forward when playing, and active playing will be limited to no more than 30 minutes. Wind players will wear masks when they are not playing their instruments, and some students can modify their mask with a small slit to allow playing with a mask if possible. String and keyboard players along with percussionists will wear masks at all times during class. These students should be able to play in larger groups if the room space allows.
- **Marching Band:** Students will have the opportunity to participate in marching band activities. Rehearsals and field shows could be modified to allow for social distancing, group-size limitations, and guidelines pertaining to wind instruments. USD 234 will follow any additional guidelines for marching band provided by KSHSAA and KSDE.
- **Equipment and Materials:** When possible, students will not share instruments, bows, mallets/sticks, music, or music stands. When sharing must occur, all instruments and

accompanying equipment will be cleaned and disinfected between uses. All students will have their own copies of music (digital or paper).

- **Music Performances:** Performance is a very important part of every student's experience in all music classes, and we will continue to provide opportunities for students to celebrate their learning and achievements through performances. It is likely that these performances will be non-traditional at least during first semester and possibly later in the year as well. Examples of non-traditional performances include streaming live performances, recording and sharing classroom performances, virtual performances, etc. (following all copyright restrictions).
- **Theatre Performances:** Virtual rehearsals and performances will be used whenever possible. If in-person rehearsals or performances become possible, safety guidelines based upon current research and established by national theatre associations will be followed. Guidelines include:
 - All actors, technicians, and directors will wear masks and maintain 6 feet of social distancing in all rehearsal/performance spaces, green rooms, and dressing rooms.
 - Avoid sharing costumes, makeup, microphones, wigs, and props. Any equipment that must be shared or touched by multiple people will be cleaned and disinfected between uses.
 - All students will have their own copy of the script and work on backstage sets, costumes, lights, sound, etc. will be done on a staggered schedule to ensure social distancing in all spaces.
- **Visual Art Classes:** Students will follow established social distancing and other safety guidelines during art classes. When possible, students should have their own art tools and materials. If sharing is necessary, tools and equipment will be cleaned and disinfected between uses.

Library (Media Center)

Elementary

- Students are expected to wash hands or use hand sanitizer before and after entering a public space like the library.
- *Governor Kelly's executive order regarding masks and social distancing guidelines will be followed.*
- Students will travel to a library class with their pencil cases and any required materials (pencils, markers, scissors, etc.). This helps to avoid having to sanitize common library materials between classes.
- Some libraries are large enough to support spacing students six feet apart. Each school needs to decide what works on a case-by-case basis.
- Class instruction time may be adjusted to restock instructional carts with materials and to sanitize.
- Books will still be checked out to students, but librarians will need to have a system to safely check out books and to quarantine returned books.
- Recommended that Makerspaces are NOT utilized during first quarter in order to monitor COVID activity.

- It is recommended that a collection return box be used for all items being returned. Leave in the box for 72 hours before replacing items on the shelves. This will require a 3-day rotation of collection return boxes.

Secondary (Middle and High School)

- Students are expected to wash hands or use hand sanitizer before and after entering a public space like the library.
- *Governor Kelly's executive order regarding masks and social distancing guidelines will be followed.*
- Teachers should work with librarians to stagger class arrivals in order to avoid large groups converging in the library at the same time.
- Librarians will also need time between classes to sanitize surfaces and wash hands.
- Some libraries are large enough to support spacing students six feet apart. Each school needs to decide what works on a case-by-case basis.
- Books will still be checked out to students, but librarians will need to have a system to safely check out books and to quarantine returned books. Consider allowing browsers a limited amount of time like the public library.
- Recommended that Makerspaces are NOT utilized during first quarter in order to monitor COVID activity.
- For classroom libraries, follow checkout and return guidance above.
- Orientation may have more to do with digital access than mapping or touring specific spaces in LMC or it could look like smaller groups.
- Desktops in libraries will need to be cleaned often during the day.
- Barrier tape system may not work (people don't respect the tape barrier) but possibly furniture could work (placed around desk). This will be an individual school decision to keep librarians safe.

Computer Lab

Elementary

- Students are expected to wash hands/use hand sanitizer before and after entering a public space like the computer lab.
- *Governor Kelly's executive order regarding masks and social distancing guidelines will be followed.*
- It is recommended that students have personal earbuds or headphones.
- It is recommended that manipulative materials are NOT utilized during first quarter in order to monitor COVID activity.

USD 234 Remote Learning Model

USD 234 will rely on local and state health guidelines to determine the type of instructional model that we will have available for our students.

Student Instructional Delivery Models: 3 Options

1. On-Site (Face to Face) – Students will be on campus in the classroom with teachers.
2. Hybrid Model – A combination of face to face and remote learning will be used to reduce student population on campus.
3. Remote/Virtual Model – Instruction will be delivered on-line to students off campus.

If local health guidelines/restrictions are supportive to having students on campus, USD 234 students will have the option for on-site learning.

- Parents may choose to keep students at home and use the Remote Learning plan. The student must be enrolled in this mode of learning by no later than Friday, August 14th for staffing purposes. Please contact your building administration before this date for more details.
- This instructional model will have a trial period that ends on October 2nd. If the child/parent chooses the Remote Learning Model, the student will be committed to this mode of instruction for the first semester of the 2020-2021 school year.
- If this style is chosen, students will not have access to in-person extra-curricular activities during that time frame.

The Hybrid Model will only be used if it is deemed necessary to reduce the student population in a specific building, classroom, or the entire district campus. This option is not an individual choice option. This model will be employed when local health officers and school administration deem it necessary.

Remote Model Definitions

Remote Learning is defined by daily interaction with USD 234 teachers via Google Classroom, Microsoft Teams, Zoom, or SeeSaw. USD 234 will provide a student with a computer device for students who need a computer. Students will be online daily interacting with their instructors and/or peers. To remain in good standing, these students will be required to log 6 hours of learning daily. If a student is using this model, it is the parents'/students' responsibility to complete and return the online learning log weekly so that participation can be documented. **Student participation is mandatory;** students deemed to not be meeting participation expectations may be considered truant. The classroom model will vary by building; FSMS and FSHS students will log in and participate in live class sessions based on their schedule. Elementary students will have structured lessons via various platforms (SeeSaw/Zoom/Etc). It is strongly recommended that all of these students have internet access and the ability to interact for the length of the day with their class and teachers. If this style of learning is chosen, students will not have access to extra-curricular activities.

Attendance

Students choosing to enroll in the Remote Learning Model are required by law to complete 1,116 hours of learning like their peers who attend classes on site. To achieve this, students will complete academic work within a schedule that provides a learning experience equivalent to a minimum of 1,116 hours of learning.

- Recording attendance is required daily and will be subject to the policies/procedures and consequences outlined in the respective school handbooks of attendance. Truancy guidelines continue to be followed.
- Students and parents will be required to log learning participation and activities as set forth in the Kansas Department of Education's Navigating Change 2020 document.
- Students will be engaged in instructional tasks for 6 hours.
 - Individual courses or content areas require at least 40-60 minutes for each course or area in order to maintain pace for course completion by end date.
- Students will engage in class regularly using these two options:
 - live instruction with teacher, collaboration with peers
 - view content, complete activities and labs on their own and complete assessments.
- Students will be required to engage in virtual interactions with staff on a daily basis. Student schedules may vary by grade level.
- Students are required to access their courses or subject areas/content areas daily.
- Students who miss live lessons are expected to view the recordings and complete the assignments within 24 hours of the missed session, unless alternate plans have been arranged with the instructor.
- Students who do not complete the assignments, take the assessments, or engage in the live lessons are at risk of failing the course or content area.

PARENT/GUARDIAN SUPPORT

Parental support and partnership with remote learning teachers and adherence to these responsibilities are essential to the viability and success of the program and student learning.

- Parents will complete the Remote Daily Attendance Log.
- Parents will conduct a daily check-in with students on work completion, mental/emotional well-being, and identify any issues.
- Parents will communicate to staff any support needed.
- Parents will check email daily for updated information or necessary correspondence with staff.
- Parents will communicate with the teacher if they need technology assistance.
- Parents will promote student self-advocacy.
- Parents will ensure all contact information is up to date.

HABITS FOR SUCCESS

- A designated workspace that is free of distractions is strongly recommended in order to assist with establishing a set learning environment.
- School supplies or materials required for learning tasks must be organized and accessible during all courses or content area instruction to support the components of active engagement: guided instruction, collaboration with peers and independent work time
- Routines should be established at home and in coordination with the assigned teacher in order to foster predictability and consistency during the designated school hours.
- Time management is the process of organizing and planning how to divide your time between specific activities and will be important in tracking completion of assignments. Procrastination is strongly discouraged and potentially adds stress to a student.
- Be punctual to online appointments or scheduled times with teachers and/or peers.
- Students should dress appropriately during virtual interactions with teachers and peers.

REMOTE CLASSROOM ETIQUETTE

The remote classroom may exist at a private residence. Families should expect a camera providing live feed to a remote classroom that includes a teacher and a room filled with students. In an effort to ensure appropriate learning experiences, we suggest the following virtual etiquette protocols:

- The student's camera is facing towards a wall or with limited access to high traffic backgrounds.
- The student's learning space will need to be free from other distractions like
 - other people's conversations.
 - background noise (Turn off the TV and radio).
 - playful pets or noisy siblings.
 - cell phones. (No multitasking during class!)

Hybrid Schedule Model

If the Hybrid model is required, all buildings will follow an onsite 2 days and remote 3 days' model using students last name and place of residence.

Example:

Red Days - All students with the last name starting with A-J will attend on-site on Monday and Tuesday. Students not on-site will attend school remotely.

White Days - All students with the last name starting with K-Z will attend on-site Thursday and Friday. Students not on-site will attend school remotely.

- Family grouping will be provided

**How is Family Choice Remote Learning
Different from Continuous
Learning of Last Spring?**

Continuous Learning Model (March-May 2020)	Family Choice Remote Learning (August 2020-TBD)
Regular Teacher Check-ins	FSMS/FSHS: Teacher Led Instruction Elementary: Recorded Lessons, Daily Assignments, Teacher Check-in
Unplanned/Reactive	Intentional Rigor/Mastery of Standards
Flexible daily requirements	Schedule/Planned School Day – 6 hours of documented participation time during normal school day
Packets or Online Options	Online Only
Mixture of review and minimal new concepts	Focused on grade level standards utilizing district pacing guides
Flexible Grading Pass/Fail	Mastery of Concepts
Tracked Attendance	Daily Class Attendance Required; Truancy Reported
Minimal Assessments	Assessments Scheduled Regularly
Activities/Athletics Cancelled	Participation in in-person Extra-curricular Activities/Athletics not allowed

USD 234 Student/Parent Contract for Remote Learning

_____ I understand that I will be an active partner with the school for my child's learning.

_____ I understand that I need access to a reliable internet connection on a daily basis.

_____ I understand that online attendance will be tracked daily and lack of attendance could result in truancy.

_____ I understand that all work will be completed entirely online.

_____ I understand that I will turn in a remote log weekly.

_____ I understand that my student will complete all assigned work daily.

_____ I understand that I need to have all of my information updated so the school can easily contact me (phone, email, etc.)

_____ I understand that by choosing this option, my child will be required to remote learn for at least 9 weeks.

(Parent Signature)

(Date)



COVID-19

CORONAVIRUS vs. COLD vs. FLU vs. ALLERGIES

SYMPTOMS	COVID-19*	COLD	FLU	ALLERGIES
Fever	Common (measured at 100 F or higher)	Rare	High (100-102 F), can last 3-4 days	No
Headache	Sometimes	Rare	Intense	Sometimes
General aches, pains	Sometimes	Slight	Common, often severe	No
Fatigue, weakness	Sometimes	Slight	Common, often severe	Sometimes
Extreme exhaustion	Sometimes (progresses slowly)	Never	Common (starts early)	No
Stuffy nose	Rare	Common	Sometimes	Common
Sneezing	Rare	Common	Sometimes	Common
Sore throat	Rare	Common	Common	No
Cough	Common	Mild to moderate	Common, can become severe	Sometimes
Shortness of breath	In more serious infections	Rare	Rare	Common
Runny nose	Rare	Common	Sometimes	Common
Diarrhea	Sometimes	No	Sometimes**	No

For more information: www.kdheks.gov/coronavirus

* Information is still evolving.

** Sometimes for children.

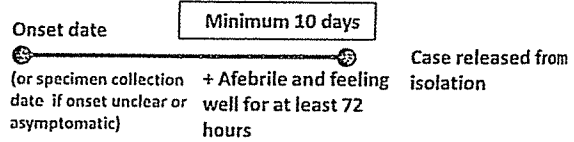
Sources: KDHE, CDC, WHO, National Institute of Allergy and Infectious Diseases, American College of Allergy, Asthma and Immunology.

Appendix B:



CASES

Must be isolated for a **minimum** of 10 days after onset and can be released after afebrile and feeling well (without fever-reducing medication) for at least 72 hours, whichever is longer.



Note: Lingering cough should not prevent a case from being released from isolation.

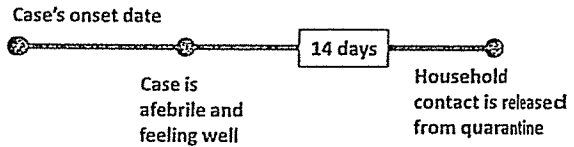
Examples:

- A case that is well on day 2, and afebrile and feeling well for 72 hours, can be released from isolation on day 10.
- A case that is well on day 6, and afebrile and feeling well for 72 hours, can be released from isolation on day 10.
- A case that is well on day 14, and afebrile and feeling well for 72 hours, can be released from isolation on day 17.

HOUSEHOLD CONTACTS

Must be quarantined for 14 days after the case has been afebrile and feeling well (because exposure is considered ongoing within the house).

If a household contact develops symptoms, they should be tested.



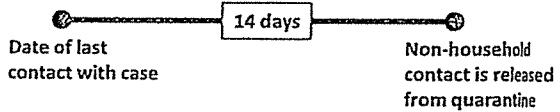
This means that household contacts may need to remain at home longer than the initial case.

Examples:

- A case is well 3 days after onset, case released from isolation on day 10, household contact must remain quarantined until day 24.
- A case is well 7 days after onset, case released from isolation on day 10, household contact must remain quarantined until day 24.
- A case is well 14 days after onset, case released from isolation on day 17, household contact must be quarantined until day 31.

NON-HOUSEHOLD CONTACTS

Must be quarantined for 14 days from the date of last contact with the case.



5/27/20

Appendix C: Guidelines for Health Room Utilization

Background: The school nurse serves in a pivotal role that bridges health care and education. Grounded by standards of practice, services provided by the school nurse include leadership, community/public health, care coordination, and quality improvement (NASN, 2016a).

Students who are medically fragile or who deal with chronic health issues come to school in increasing numbers and with increasingly complex medical problems that require complicated treatments commonly provided by the school nurse (Lineberry & Ikes, 2015). Chronic conditions such as asthma, anaphylaxis, type 1 and type 2 diabetes, epilepsy, obesity, and mental health concerns may affect the student's ability to be in school and ready to learn (NASN, 2018).

According to the Kansas Department of Health & Environment, School Nursing and Integrated Child Health Services, resource guide:

Registered nurses are the only professional in the school setting prepared to assess and address the health issues and needs that students bring with them to school, and to evaluate health care outcomes and their impact on educational outcomes.

In addition to serving as a coordinator and provider of Health Services, school nurses assist with the seven other recognized components of a Coordinated School Health Program: Health Education, Healthy Environment, Nutritional Services, Physical Education, Counseling/Mental Health, Parent/Community Involvement, and Staff Wellness.

In summary, the school nurse is a health care provider practicing in an educational setting and the nurse's office is the clinic in which the delivery of that care occurs. To meet the varied needs of the students, the nurse's office must be an area that is dedicated to the following priorities:

- Coordination and provision of care for the physical and mental health needs of students,
- Provision of nursing practice and procedures that support the attendance and success of all students (school screenings and general medical care) and the medically fragile students with chronic health conditions (coordination and management of diabetes care, medication administration, catheterizations, etc.),
- Collaborative planning with parents, healthcare providers, and educational staff.
- Protection of confidentiality of student health information, including the current care provided when a student is present in the nurse's office. Each student in the nurse's office has a right to privacy for communication shared and care provided by the nurse.
- Communicable disease management and containment.
- Counseling of students and staff in matters of health, hygiene, health education, growth and development, and a variety of mental/emotional concerns requiring sensitivity and privacy.

It is the position of health services that the utilization of the nurse's office should be in support of the departmental goals to provide nursing services grounded in the school nurse scope of practice and standards of care. Activities not in support of the delivery of confidential, safe student health care should be avoided. Utilization unrelated to accessing healthcare services poses

several risks to students, e.g., breaches in confidentiality, risk of contagion, reduced instructional time, and also increased risk of nursing errors due to redirection of nursing attention from critical tasks with potential grave consequences.

Examples of nonessential health room utilization include, but are not limited to, use of nurse's office for routine naps and breaks; use of nurse's restroom as a common-use restroom for staff, classes, parents, and visitors; daily dental hygiene; and use as a convenient passageway or shortcut.

Additional Considerations During Infectious Disease Outbreaks:

During times of increased incidence of communicable disease, special attention must be paid to the utilization of the nurse's office and traffic through the area due to two considerations:

- Overwhelming the school healthcare system with both regular duties and high illness numbers,
- Increased spread of infectious diseases by crowding in the nurse's office and by extraneous traffic through the nurse's office resulting in exposure and cross contamination.

When deemed necessary through communication with the Southeast Kansas Multi-County Health Department, modifications to health room utilization will be implemented as needed for containment and safety.

Procedures that can lead to increased risk to students, nurses, and other staff will be restricted, e.g., aerosolized-particle producing procedures during COVID. Parents will be encouraged to provide inhalers instead of nebulized medication. In rare instances where alternative treatments are not possible, the school nurse and parents will develop a plan for safe care, including a safe location and PPE.

Building administration and nurses will collaborate to address any physical configuration changes that are needed to support safety and containment of spread, e.g., Plexiglas barriers. Risk mitigation for students and staff is the priority and should include consideration of the following:

- The number of students in the health room at one time will be limited by prescribed distancing.
- Where additional students will wait for the health room and how will flow be managed.
- Intake process: utilize hall passes, phone, etc. for student safety and limit waiting.
- Isolation plan for suspected contagious students, e.g., isolate from routine health room utilization and still monitored by staff.
- Prompt pick-up by parents or emergency contacts.
- When a suspected infectious student is in the care of the nurse, the health room utilization may need further restriction on a temporary basis. Considerations for this "essential-only" designation should include what constitutes "essential," and the method of communicating "essential-only" status to staff.

- To the extent possible, students provide self-care with staff direction and distancing within the classroom for minor concerns. Examples of possible classroom-based services:
 - Minor toothache/loose or lost primary tooth
 - Small paper cuts, abrasions, picked scabs
 - Minor cuts with slight bleeding requiring a band aid
 - Ice pack for small bumps/bruises (call nurse/office for ice pack)
 - Localized bug bites
 - Readily controlled nosebleeds where the student can deliver self-care
 - Anxiety/emotional distress- try calming techniques and/or contact counselor

Appendix D:

SEKMCHD Recommendations to Schools:

Levels of Community Spread

SEKMCHD will use the following chart to designate “levels” of community spread. The chart was developed using scope and severity of illness, and county population.

County	“Red” Level	“Yellow” Level	“Green Level”	“All Clear” Level
	Green and Yellow Precautions + mandatory masks, mandatory social distancing, remote learning or school closure	Green Level Precautions + increased cohorting, masks, increased social distancing	Use good Public Health practices: Handwashing, disinfection, sick stay home, cohort if possible	No special precautions needed. Back to pre-COVID procedures.
Allen	20 or more active cases	10-19 active cases	1-9 active cases	No active cases for at least 2 incubation periods
Anderson	15 or more active cases	5-14 active cases	1-4 active cases	No active cases for at least 2 incubation periods
Bourbon	25 or more active cases	10-24 active cases	1-9 active cases	No active cases for at least 2 incubation periods
Woodson	10 or more active cases	5-9 active cases	1-4 active cases	No active cases for at least 2 incubation periods

Scope

Limited	Pattern	Widespread
Jails Long Term Care	Classrooms Restaurants	School Common Areas Spectator Sports Activities Commonly visited Businesses

School Activity Restriction Recommendations

Activity	Red	Yellow	Green	Clear
VISITORS	No visitors	No visitors	No visitors	Visitors unrestricted
SEKMCHD recommends that schools not allow visitors to school buildings while there are active cases in the community.				
Activity	Red	Yellow	Green	Clear
VENDORS	Deliveries outside Vendor list Limit to essential	Deliveries inside Screening Vendor list Limit to essential	Vendor list Screening	Vendors unrestricted
SEKMCHD recommends not admitting delivery persons during RED, and maintaining a vendor list which includes date / time of visit and locations within the school visited. If deliveries are to be made inside the building, health screening should be done and records maintained.				
Activity	Red	Yellow	Green	Clear
SUBSTITUTE TEACHERS / PARAS	List of subs Screening Cohort if possible	List of subs Screening Cohort if possible	List of subs Screening	No restrictions
SEKMCHD recommends that substitute teachers and paraprofessionals be assigned to a cohort of classrooms if possible. Health screening should be done and records maintained.				
Activity	Red	Yellow	Green	Clear
MULTI-DISTRICT /MULTI-BUILDING STAFF	Avoid if possible List of staff Screening Separate room if possible	List of Staff Screening	List of Staff Screening	No restrictions
SEKMCHD recommends that school personnel who move from building to building or district to district be health screened. If impossible to exclude, efforts should be made to move students to the instructor rather than having services conducted within classrooms.				
Activity	Red	Yellow	Green	Clear
PTO MEMBERS	No PTO members in classrooms	List of PTO members Screening	List of PTO members Screening	No restrictions
SEKMCHD recommends excluding PTO members during RED. During other phases, health screening should be done and records maintained.				
Activity	Red	Yellow	Green	Clear
MEAL SERVICE	Delivered to classroom	Delivered to classroom	Grab n go	No restrictions
SEKMCHD recommends that meals be delivered directly to the classrooms, or that a single person be designated to go and get student meals and return them to classrooms. Trash removal should come to the classroom.				
Activity	Red	Yellow	Green	Clear
TRANSPORTATION	Plan required	Plan required	Plan required	No restrictions
SEKMCHD recommends that schools have a plan related to bussing of students. SEKMCHD also recommends that bus drivers wear masks and that busses be thoroughly cleaned between trips.				

Activity	Red	Yellow	Green	Clear
Masks	See below	See below	See below	No restrictions
SEKMCHD recommends that schools follow the Governor's Executive Order EO 20-59. If that's not possible, then follow the Navigating Change document. Adults should wear masks.				
Activity	Red	Yellow	Green	Clear
SCREENING – STUDENTS	See below	See below	See below	No restrictions
SEKMCHD recommends that schools follow the Governor's Executive Order EO 20-59. If that's not possible, then follow the Navigating Change document.				
Activity	Red	Yellow	Green	Clear
SCREENING – STAFF	Screening every day	Screening every day	Screening every day	No restrictions
SEKMCHD recommends that schools screen staff each day before the school day begins.				
Activity	Red	Yellow	Green	Clear
NURSE'S OFFICE	See below	See below	See below	No restrictions
SEKMCHD recommends that a separate area be designated for students who are ill. This should be an area that can easily be cleaned/disinfected. It is also recommended that teachers call the nurse prior to bringing an ill student to the area. If a separate area is not possible, then the school should consider providing routine health services in the classroom if possible.				

ATTEST:

Board President

Board Clerk

**MINUTES OF THE BOARD OF EDUCATION MEETING
AUGUST 10, 2020
5:30 P.M.**

The Board of Education of Unified School District 234, Fort Scott, Kansas, met in regular session at the Fort Scott Middle School Commons at 5:30 p.m.

PRESENT: Jamie Armstrong, Kellye Barrows, Gary Billionis, Danny Brown, Lynette Jackson, James Wood

ABSENT: David Stewart

ALSO PRESENT: Martin Altieri, David Brown, Brandon Boyd, Ted Hessong, Robyn Kelso, Joy McGhee, Andrea Scott, Gina Shelton, Dalaina Smith, Amber Toth, Stephanie Witt

OTHERS PRESENT: Joe Allen, Connie Billionis, Stephanie George, Brenda Hill, Angie Kemmerer, Roberta Lewis, Stephen Mitchell, Jason Silvers, Trisha Whitehead

OPEN THE MEETING – 5:30 P.M.

Vice-President Wood opened the meeting at 5:30 p.m.

FLAG SALUTE

OPEN THE BUDGET HEARING

Vice-President Wood opened the budget hearing.

COMMENTS

There were no comments.

CLOSE THE BUDGET HEARING

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote to close the budget hearing.

APPROVE OFFICIAL AGENDA

It was moved by Mrs. Armstrong, seconded by Mrs. Jackson, and carried by unanimous vote that the board approve the official agenda.

APPROVE CONSENT AGENDA

It was moved by Mr. Brown, seconded by Mrs. Armstrong, and carried by unanimous vote that the board approve the consent agenda as follows:

- A. Minutes
- B. Bills and Claims
- C. Payroll – July 17, 2020 - \$1,244,239.62
- D. Financial Report
- E. Activity fund accounts

**USD 234 Statement of Cash & Investments
For The One Month Ending 6/30/20 for Fiscal Year 2019-2020**

Bank Statement Reconciliation

Self Funded Health Account UMB *****1627	\$ 1,566,408.05
Payroll Landmark **026	\$ 20,000.00
Bond Cost of Issuance	\$ 16,112.75
Dollar Maker Landmark ***2189	\$ 10,419,542.41

Total Cash in Bank as of 6/30/2020 \$ 12,022,063.21

Add Deposit in transit Supplemental State Aid	\$ 573,312.00
Add Deposit in transit General State Aid	\$ 199,924.00
Add Deposit in transit Kansas PreSchool Pilot Grant	\$ 10,673.00
Less Outstanding Checks AP & Payroll	\$ (565,219.41)

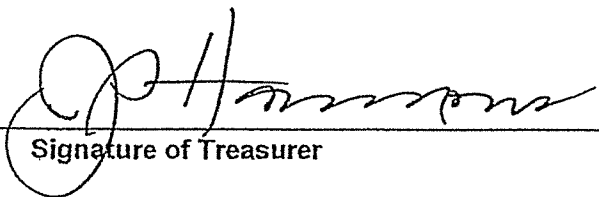
Total Cash in Bank after adjustments 6/30/2020 \$ 12,240,752.80

Certificates of Deposit Investment (Fund 99)

Landmark (Maturity 6/13/2020 - .45%)	\$ 5,685.39
LSA - Bennett Memorial (Maturity 4/12/2021 - .40%)	\$ 52,580.80
LSA - Mason Memorial (Maturity 8/10/20 - .49%)	\$ 2,998.96

Total Certificate of Deposits 6/30/2020 \$ 61,265.15

Total Cash in Bank and Certificate of Deposits 6/30/2020 \$ 12,302,017.95


on 7-9-2020

 Signature of Treasurer Date

do hereby certify that the above statement is correct.

Fund Number	Beginning Cash	Revenues	Expenses	Payables Change	Ending Cash	Encumbrances
06 GENERAL FUND	2,450,284.75	2,493,444.31	(4,828,663.74)	1,053,831.45	1,168,896.77	0.00
08 SUPPLEMENTAL	443,021.44	890,763.05	(1,333,784.49)	57,546.46	57,546.46	0.00
11 PRESCHOOL-AGED AT-RISK	59,280.51	277,049.39	(54,251.08)	20,722.47	302,801.29	0.00
13 AT RISK K-12	83,611.67	1,435,228.66	(1,215,090.33)	662,232.20	965,982.20	0.00
14 BILINGUAL EDUCATION	3,856.41	14,237.55	(3,093.96)	2,018.59	17,018.59	0.00
15 VIRTUAL EDUCATION	18,645.36	5,735.64	(4,381.00)	0.00	20,000.00	0.00
16 CAPITAL OUTLAY	1,245,580.38	192,580.03	(758,473.77)	517,317.54	1,197,004.18	0.00
18 DRIVER TRAINING	14,966.66	20,015.98	(8,982.64)	0.00	26,000.00	0.00
24 FOOD SERVICE	289,036.80	76,516.47	(146,107.15)	64,243.71	283,689.83	0.00
26 PROFESSIONAL DEVELOPMENT	7,627.52	22,579.48	(207.00)	125.00	30,125.00	0.00
28 PARENT EDUCATION	0.00	12,000.00	0.00	0.00	12,000.00	0.00
29 JUMP START	0.00	0.00	0.00	0.00	0.00	0.00
30 SPECIAL EDUCATION	199.68	1,434,635.50	(734,835.18)	448,001.54	1,148,001.54	0.00
34 CAREER & POSTSECONDARY EDUCATION	1,276.21	440,539.28	(141,815.49)	75,273.81	375,273.81	0.00
35 GIFTS & GRANTS	217,586.91	120.00	(42,120.92)	20,790.43	196,376.42	0.00
51 KPERS	0.00	0.00	0.00	0.00	0.00	0.00
53 CONTINGENCY RESERVE	800,000.00	185,986.32	12,013.68	0.00	998,000.00	0.00
55 TEXTBOOK	128,973.11	262,383.74	(24,986.52)	4,960.29	371,330.62	0.00
61 BOND EXPENDITURES	309,261.76	0.00	(309,261.76)	6,241.76	6,241.76	0.00
62 BOND & INTEREST	2,966,576.97	347,344.89	0.00	0.00	3,313,921.86	0.00
63 BOND COST OF ISSUANCE	0.00	0.00	(393,075.31)	0.00	16,112.75	0.00
81 ECBG	6,527.24	3,893.12	(10,420.36)	53.70	53.70	0.00
82 REVOLVING BENEFITS	1,175.54	948.45	(1,375.85)	0.00	748.14	0.00
84 RECREATION	62,835.76	72,619.96	(38,899.69)	24,430.04	120,986.07	0.00
85 SALES TAX	0.00	64.99	(64.99)	0.00	0.00	0.00
86 EMPLOYEE BENEFIT FUND	27,463.09	11,541.99	(6,526.84)	0.00	32,478.24	0.00
88 SELF FUNDED HEALTH	1,549,989.28	229,388.20	(212,969.43)	0.00	1,566,408.05	0.00
90 TITLE I-LOW INCOME	(120,905.71)	244,219.00	(123,313.29)	45,325.67	45,325.67	0.00
91 TITLE IVA-ST SUPP & ACADEMIC ENRICHMENT	(181.16)	12,466.00	(12,284.84)	6,181.44	6,181.44	0.00
92 TITLE VIB-RURAL & LOW INCOME	0.00	32,369.00	(32,369.00)	0.00	0.00	0.00
94 TITLE IIA-TEACHER QUALITY	(2,647.24)	40,733.00	(38,085.76)	4,612.86	4,612.86	0.00
95 CARL PERKINS-SECONDARY PROGRAM IMPROV.	(112.41)	14,262.00	(14,149.59)	13,923.85	13,923.85	0.00
96 KS PRESCHOOL PILOT	4,742.73	10,673.00	(15,415.73)	10,277.15	10,277.15	0.00
98 CARES ACT ESSER	(10,987.42)	10,677.00	(359,275.44)	354,285.56	(5,300.30)	0.00
99 INVESTMENTS	(61,265.15)	0.00	0.00	0.00	(61,265.15)	0.00
Grand Total:	10,496,420.69	8,795,016.00	(10,852,267.47)	3,392,395.52	12,240,752.80	0.00

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1			
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
92802	07/15/2020				CITYFORT	City Of Fort Scott	434.92	
92803	07/15/2020				FIVECOR2	Five Corners LLC	273.98	
92804	07/15/2020				FTSCBROAD	Fort Scott Broadcasting Company, Inc.	50.00	
92805	07/15/2020				FTSCTTRIB	Fort Scott Tribune	127.50	
92806	07/15/2020				GWFOODS	G & W Foods	4.22	
92807	07/15/2020				GEIGPLUMBI	Geiger Plumbing, Inc.	555.72	
92808	07/15/2020				JWSPORTS	J & W Sports	3,760.85	
92809	07/15/2020				STAFFJENN	Jennifer Stafford	20.00	
92810	07/15/2020				VERIWIRE	Verizon Wireless	113.32	
92811	07/15/2020				VISA	Visa	560.51	
92812	07/15/2020				WESTBEND	West Bend Mutual Insurance Company	400.00	
Checking Account ID: 1					Void Total:	0.00	Total without Voids:	6,301.02
Check Type Total:		Check			Void Total:	0.00	Total without Voids:	6,301.02
Payee Type Total:		Vendor			Void Total:	0.00	Total without Voids:	6,301.02
Grand Total:					Void Total:	0.00	Total without Voids:	6,301.02

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1			
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
92813	07/15/2020				AMAZON	Amazon Credit	10,916.86	
92814	07/15/2020				BACKTOHEAL	Back To Health Wellness Center, Inc.	100.00	
92815	07/15/2020				BENCHMARK	Benchmark Inc.	28,224.75	
92816	07/15/2020				CARDSERV	Card Services	359.59	
92817	07/15/2020				CDLELECT	CDL Electric, Inc.	131.25	
92818	07/15/2020		X	07/15/2020	CITYFORT	City Of Fort Scott	1,636.09	
92819	07/15/2020				CRAWKAN	Craw-Kan	1,652.20	
92820	07/15/2020				DJGLASS	Daniel Bowman	143.99	
92821	07/15/2020				JOHNSCONTR	Johnson Controls Fire Protection LP	609.87	
92822	07/15/2020				KSDRUG	Kansas Drug Testing	155.00	
92823	07/15/2020				KSGASSE	Kansas Gas Service	616.20	
92824	07/15/2020				KONEELEV	Kone Elevator	1,093.71	
92825	07/15/2020				MARMFIRE	Marmic Fire And Safety Co.	2,769.00	
92826	07/15/2020				OREILLY	Oreilly Auto Parts	8,995.00	
92827	07/15/2020				REALGOOD	Really Good Stuff	86.97	
92828	07/15/2020				ROCHESTE	Rochester 100 Inc.	621.00	
92829	07/15/2020				SEKKAEE	SEK-KAAE	300.00	
92830	07/15/2020				WONDEWORK	Wonder Workshop Inc.	950.00	
92831	07/15/2020				WUNDEBREN	Brenda Wunderly	35.00	
92832	07/15/2020				WUNDETERE	Teresa Wunderly	35.00	
92833	07/15/2020				CITYUTIL	City Of Fort Scott Utilities	1,636.09	
Checking Account ID: 1					Void Total:	1,636.09	Total without Voids:	59,431.48
Check Type Total:		Check			Void Total:	1,636.09	Total without Voids:	59,431.48
Payee Type Total:		Vendor			Void Total:	1,636.09	Total without Voids:	59,431.48
Grand Total:					Void Total:	1,636.09	Total without Voids:	59,431.48

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
92834	07/22/2020				ALLENRAYM	Raymond Allen	150.00
92835	07/22/2020				CHIPMIKE	Mike Chipman	187.50
92836	07/22/2020				DELATANGE	Angela DeLaTorre	230.00
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 567.50
Check Type Total: Check					Void Total:	0.00	Total without Voids: 567.50
Payee Type Total: Vendor					Void Total:	0.00	Total without Voids: 567.50
Grand Total:					Void Total:	0.00	Total without Voids: 567.50

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
92837	07/23/2020				DELATJEFF	Jeffrey DeLaTorre	230.00
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 230.00
Check Type Total: Check					Void Total:	0.00	Total without Voids: 230.00
Payee Type Total: Vendor					Void Total:	0.00	Total without Voids: 230.00
Grand Total:					Void Total:	0.00	Total without Voids: 230.00

Payee Type: Vendor

Check Type: Check

Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
92838	07/24/2020				ALLSYSTE	All Systems Designed Solutions	140.00	
92839	07/24/2020				BACKTOHEAL	Back To Health Wellness Center, Inc.	50.00	
92840	07/24/2020				BOHLKRAND	Randy Bohlken	50.00	
92841	07/24/2020				CDWG	CDWG (r) Corporate Headqtrs.	1,751.20	
92842	07/24/2020				CITYFORT	City Of Fort Scott	8,808.89	
92843	07/24/2020				CONSTNEW	Constellation NewEnergy - Gas Division, LLC	83.70	
92844	07/24/2020				DISCSCHL	Discount School Supply	92.47	
92845	07/24/2020				FIVECOR2	Five Corners LLC	751.76	
92846	07/24/2020				GENEBIND	General Binding Corporation	36.32	
92847	07/24/2020				HOLLORANDA	Randall Holloway	183.00	
92848	07/24/2020				JWSPORTS	J & W Sports	310.85	
92849	07/24/2020				MODERCOPY	Galen Bigelow Jr.	2,765.00	
92850	07/24/2020				SCHOOSPEC	School Specialty Supply	142.99	
92851	07/24/2020				SCHOOMART	SchoolMart	15,948.00	
92852	07/24/2020				SEKEDSER	SEK Education Service Center	157.50	
92853	07/24/2020				SMOKYHILL	Smoky Hill Education Service Center	315.00	
92854	07/24/2020				USD234S	USD 234 Stockroom	2,261.25	
92855	07/24/2020				WALMART	Wal-Mart Super Center	1,690.18	
Checking Account ID: 1					Void Total:	0.00	Total without Voids:	35,538.11
Check Type Total:			Check	Void Total:		0.00	Total without Voids:	35,538.11
Payee Type Total:			Vendor	Void Total:		0.00	Total without Voids:	35,538.11
Grand Total:					Void Total:	0.00	Total without Voids:	35,538.11

Payee Type: Vendor

Check Type: Check

Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
92856	07/31/2020				CADYSABRIN	Sabrina Cady	15.00	
92857	07/31/2020				CITYFORT	City Of Fort Scott	1,366.49	
92858	07/31/2020				EVERGY	Evergy	210.08	
92859	07/31/2020				FSHSDANCE	FSHS Dance Team	60.00	
92860	07/31/2020				HEIDTRUE	Heidrick True Value	1,041.58	
92861	07/31/2020				JEFFALLE	Jeff Allen Electric, LLC	45.00	
92862	07/31/2020				SKITHAUL	Kevin Allen	182.00	
92863	07/31/2020				TERRYDWIG	Dwight Terry	15.00	
92864	07/31/2020				WALMART	Wal-Mart Super Center	529.52	
Checking Account ID: 1					Void Total:	0.00	Total without Voids:	3,464.67
Check Type Total:			Check	Void Total:		0.00	Total without Voids:	3,464.67
Payee Type Total:			Vendor	Void Total:		0.00	Total without Voids:	3,464.67
Grand Total:					Void Total:	0.00	Total without Voids:	3,464.67

Payee Type: Vendor

Check Type: Check

Checking Account ID: 1

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
92865	07/31/2020				BROWNKEVI	Kevin Brown	50.00
92866	07/31/2020				EVERGY	Evergy	271.84
92867	07/31/2020				HEIDTRUE	Heidrick True Value	793.10
92868	07/31/2020				JOHNDEERE	John Deere Financial	560.41
92869	07/31/2020				KMEA	KMEA	50.00
92870	07/31/2020				LOCKESUPP	Locke Supply Co.	378.92
92871	07/31/2020				RELIPEST	Reliable Pest Control, Inc.	255.00
92872	07/31/2020				RIICONC	RII Concrete Construction	15,525.00
92873	07/31/2020				RAYSTROP	Robert S. McElwain	50.00
92874	07/31/2020				RTSMICRO	RTS Microsystems	156,943.23
92875	07/31/2020				UCPINFI	UCP Infinitec - Kansas Coalition	1,500.00
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 176,377.50
Check Type Total:			Check	Void Total:	0.00	Total without Voids: 176,377.50	
Payee Type Total:			Vendor	Void Total:	0.00	Total without Voids: 176,377.50	
Grand Total:					Void Total:	0.00	Total without Voids: 176,377.50

Payee Type: Vendor Check Type: Automatic Payment Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
2272142	08/28/2020				KSSTTREA	State Treasurer	2,236,851.35
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 2,236,851.35
Check Type Total: Automatic Payment					Void Total:	0.00	Total without Voids: 2,236,851.35

Payee Type: Vendor Check Type: Check Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
92876	08/05/2020				ALLSYSTE	All Systems Designed Solutions	1,414.22
92877	08/05/2020				ALLENRAYM	Raymond Allen	150.00
92878	08/05/2020				AMERELE2	American Electric	452.58
92879	08/05/2020				BATTMART	Battery Mart of Winchester, Inc.	164.93
92880	08/05/2020				CENGALEARN	Cengage Learning	1,000.00
92881	08/05/2020				CHIPMIKE	Mike Chipman	187.50
92882	08/05/2020				DECKEQUI	Decker Equipment	1,602.39
92883	08/05/2020				DELATJEFF	Jeffrey DeLaTorre	160.00
92884	08/05/2020				DUROTIRE	Irvin Durossette	32.00
92885	08/05/2020				FTSCTTRIB	Fort Scott Tribune	442.00
92886	08/05/2020				HILLJANE	Jane Hill	15.00
92887	08/05/2020				HILLVERN	Vernon Hill	15.00
92888	08/05/2020				JUDYIRON	Judy's Iron & Metal Inc	141.60
92889	08/05/2020				KTKELECT	Kent Hardesty	3,792.37
92890	08/05/2020				LEGOEDUCA	Lego Education	879.80
92891	08/05/2020				LOCKMOTO	Lockwood Motor Supply	274.33
92892	08/05/2020				MAYCOACE	Mayco Ace Hardware	126.61
92893	08/05/2020				MITCHELL	Mitchell 1	1,099.00
92894	08/05/2020				RUDDICKSIN	Ruddick's Inc.	12,864.98
92895	08/05/2020				SCHOOSPEC	School Specialty Supply	847.71
92896	08/05/2020				SMOKYHILL	Smoky Hill Education Service Center	80.00
92897	08/05/2020				STEVEMICH	Michelle Stevenson	192.05
92898	08/05/2020				SUMMTRU	Summit Truck Group	265.42
92899	08/05/2020				TEACSYNE	Teacher Synergy, LLC	302.99
92900	08/05/2020				WILSORAMO	Ramona Wilson	15.00
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 26,517.48
Check Type Total: Check					Void Total:	0.00	Total without Voids: 26,517.48
Payee Type Total: Vendor					Void Total:	0.00	Total without Voids: 2,263,368.83
Grand Total:					Void Total:	0.00	Total without Voids: 2,263,368.83

FSRC - Bills & Claims – August 5, 2020

<u>Organization</u>	<u>Amount</u>	<u>Description</u>
Early Bills		
Ft. Scott Tribune/Countryside	\$ 127.50	Legal Ad
Verizon	\$ 113.32	Staff Cell Phones
City of Fort Scott	\$ 434.92	BRCC Back Gym
5 Corners Mini-Mart, LLC	\$ 273.98	Fuel for Vehicles
G & W Foods	\$ 4.22	Board Lunch
Fort Scott Broadcasting, Inc.	\$ 50.00	Buck Run 411
Geiger Plumbing, Inc.	\$ 555.72	Repairs to Fisher Park
J & W Sports Shop	\$3760.85	Athletic Supplies
Jennifer Stafford	\$ 20.00	Refund – Vball Camp
Visa	\$ 560.51	Parks Maint., Bd. Lunch, Office Sup., & Swim Team
West Bend Mutual Insurance Co.	\$ 400.00	Swim Team Insurance
Jeff DeLaTorre	\$ 230.00	Umpire
Mike Chipman	\$ 187.50	Umpire
Raymond Allen	\$ 150.00	Umpire
Monthly Bills		
Everygy	\$ 210.08	Service @ Cullor
Dwight Terry	\$ 15.00	Refund Babe Ruth
Sabrina Cady	\$ 15.00	Refund Babe Ruth
Walmart Community/SYNCB	\$ 529.52	Office & Concession Supp.
Jeff Allen Electric	\$ 45.00	Labor @ Cullor
Heidrick's True Value	\$1041.58	Parks Maintenance
City of Fort Scott	\$1366.48	½ cost of Ice Machine
Skitch's Inc.	\$ 182.00	Port a Pot for Summer
Tiger Dance Team	\$ 60.00	Calendar Ad
Total Bills & Claims	\$10,333.18	

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
WSE	Winfield Scott Elementary							
A	BOE ACCOUNTS							
	1100	Lost Library Books		0.00	0.00	0.00	0.00	0.00
	1101	Faxes		0.00	0.00	0.00	0.00	0.00
	1102	Copies		0.00	0.00	0.00	0.00	0.00
	1103	MS PE t-shirts		0.00	0.00	0.00	0.00	0.00
	1104	Textbook Rental		0.00	0.00	0.00	0.00	0.00
	1105	Lost Textbooks		0.00	0.00	0.00	0.00	0.00
	1106	Interest		3.10	1.48	3.10	0.00	1.48
	1107	Food Service		0.00	0.00	0.00	0.00	0.00
	1108	ASCC		0.00	111.00	111.00	0.00	0.00
	1109	Sales Tax		0.00	0.00	0.00	0.00	0.00
	1116	FSMS Lab Fees		0.00	0.00	0.00	0.00	0.00
	3132	MS Activity Fee/Project Art		0.00	0.00	0.00	0.00	0.00
	A	Totals:		3.10	112.48	114.10	0.00	1.48
B	GIFTS							
	2101	Accelerated Reader		0.00	0.00	0.00	0.00	0.00
	2110	Presbyterian Women		0.00	0.00	0.00	0.00	0.00
	2113	Progressive Mother's		0.00	0.00	0.00	0.00	0.00
	2114	Bourbon County Medical Auxiliary		0.00	0.00	0.00	0.00	0.00
	2117	Wal-Mart		0.00	0.00	0.00	0.00	0.00
	2120	Target		0.00	0.00	0.00	0.00	0.00
	2200	Indigent Fund		504.56	4.85	0.00	0.00	509.41
	2207	Kiwanis		0.00	0.00	0.00	0.00	0.00
	2209	Social Committee		89.51	0.00	51.30	0.00	38.21
	2211	Pioneer Kiwanis		0.00	0.00	0.00	0.00	0.00
	B	Totals:		594.07	4.85	51.30	0.00	547.62
C	CLASSES							
	3102	Music Club		75.00	0.00	0.00	0.00	75.00
	3106	Field Trips		0.00	0.00	0.00	0.00	0.00
	3129	Leadership		5,440.07	0.00	0.00	0.00	5,440.07
	3131	Physical Education Patrol Club		457.65	25.25	0.00	0.00	482.90
	3133	First Grade Best Choice and Recycle		0.00	0.00	0.00	0.00	0.00
	3135	Beverage Machine		0.00	0.00	0.00	0.00	0.00
	3138	Snacks		0.00	0.00	0.00	0.00	0.00
	3139	School Store		0.00	0.00	0.00	0.00	0.00
	3140	Kindergarten		0.00	0.00	0.00	0.00	0.00
	3141	Second		0.00	0.00	0.00	0.00	0.00
	3142	Cafeteria		0.00	0.00	0.00	0.00	0.00
	3145	Adult Leadership Club		4,068.08	0.00	0.00	0.00	4,068.08
	3146	Media Center		4,028.37	0.00	0.00	0.00	4,028.37
	C	Totals:		14,069.17	25.25	0.00	0.00	14,094.42

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D	HIGH SCHOOL							
		4100	Activity Cards	22.00	0.00	0.00	0.00	22.00
			D	Totals:	22.00	0.00	0.00	22.00
E	CLUBS							
		210	Student Council	47.92	0.00	0.00	0.00	47.92
			E	Totals:	47.92	0.00	0.00	47.92
			WSE	Totals:	14,736.26	142.58	165.40	14,713.44
			Report Totals:	14,736.26	142.58	165.40	0.00	14,713.44

BJ

Jay Michie
7-15-20

Current Cash Balance



Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
EWE	Eugene Ware Elementary							
A	BOE ACCOUNTS							
		1100	Lost Library Books	0.00	0.00	0.00	0.00	0.00
		1101	Faxes	0.00	0.00	0.00	0.00	0.00
		1102	Copies	0.00	0.00	0.00	0.00	0.00
		1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
		1104	Textbook Rental	0.00	0.00	0.00	0.00	0.00
		1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00
		1106	Interest	1.25	1.21	1.25	0.00	1.21
		1107	Food Service	0.00	0.00	0.00	0.00	0.00
		1108	ASCC	0.00	0.00	0.00	0.00	0.00
		1109	Sales Tax	0.00	0.00	0.00	0.00	0.00
		1116	FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
		3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
			A Totals:	1.25	1.21	1.25	0.00	1.21
B	GIFTS							
		2100	I.I. Projects	150.00	0.00	0.00	0.00	150.00
		2101	Accelerated Reader	0.00	0.00	0.00	0.00	0.00
		2102	Rotary	0.00	0.00	0.00	0.00	0.00
		2103	Indigent Funds	595.95	0.00	0.00	0.00	595.95
		2104	VFW Assembly	0.00	0.00	0.00	0.00	0.00
		2105	Class of 1949 /1948 reunion	0.00	0.00	0.00	0.00	0.00
		2106	Family and Community Education	14.73	0.00	0.00	0.00	14.73
		2107	Coins For Caring	204.19	0.00	0.00	0.00	204.19
		2108	Library	0.00	0.00	0.00	0.00	0.00
		2109	Music Donations	0.00	0.00	0.00	0.00	0.00
		2110	Presbyterian Women	0.00	0.00	0.00	0.00	0.00
		2111	Fourth Grade	0.00	0.00	0.00	0.00	0.00
		2112	Art	0.00	0.00	0.00	0.00	0.00
		2208	Lady Kiwanis	0.00	0.00	0.00	0.00	0.00
		2210	Men's Kiwanis	0.76	0.00	0.00	0.00	0.76
			B Totals:	965.63	0.00	0.00	0.00	965.63

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C								
CLASSES								
	3100		Student Leadership	2,735.28	9.70	0.00	0.00	2,744.98
	3102		Music Club	1,141.04	0.00	0.00	0.00	1,141.04
	3103		Best Box Label Club	0.00	0.00	0.00	0.00	0.00
	3104		Box Tops	2,091.01	0.00	0.00	0.00	2,091.01
	3105		Eugene Ware Book Club	12.01	0.00	0.00	0.00	12.01
	3106		Field Trips	486.00	0.00	0.00	0.00	486.00
	3107		Snack Machine	0.00	0.00	0.00	0.00	0.00
	3109		Fifth Grade Transportation Club	2,995.43	0.00	0.00	0.00	2,995.43
	3110		Wellness	0.00	0.00	0.00	0.00	0.00
	3111		Other Funds	32.00	0.00	0.00	0.00	32.00
	3130		Tiger Pride Club	1,857.24	0.00	0.00	0.00	1,857.24
			C Totals:	11,350.01	9.70	0.00	0.00	11,359.71
D								
HIGH SCHOOL								
	4100		Activity Cards	0.00	0.00	0.00	0.00	0.00
			D Totals:	0.00	0.00	0.00	0.00	0.00
			EWE Totals:	12,316.89	10.91	1.25	0.00	12,326.55
			Report Totals:	12,316.89	10.91	1.25	0.00	12,326.55

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
FSMS Fort Scott Middle School								
A BOE ACCOUNTS								
		1100	Lost Library Books	0.00	0.00	0.00	0.00	0.00
		1101	Faxes	0.00	0.00	0.00	0.00	0.00
		1102	Copies	0.00	0.00	0.00	0.00	0.00
		1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
		1104	Textbook Rental	35.00	0.00	35.00	0.00	0.00
		1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00
		1106	Interest	3.45	3.30	3.45	0.00	3.30
		1107	Food Service	0.00	0.00	0.00	0.00	0.00
		1108	ASCC	0.00	0.00	0.00	0.00	0.00
		1109	Sales Tax	55.54	0.00	55.54	0.00	0.00
		1111	Restroom Vending Machines	0.00	0.00	0.00	0.00	0.00
		1113	Delinquent Fees	0.00	0.00	0.00	0.00	0.00
		1114	Athletics	3,204.25	0.00	0.00	0.00	3,204.25
		1115	Agendas	0.00	0.00	0.00	0.00	0.00
		1116	FSMS Lab Fees	40.00	0.00	40.00	0.00	0.00
		3132	MS Activity Fee/Project Art	40.00	0.00	40.00	0.00	0.00
			A Totals:	3,378.24	3.30	173.99	0.00	3,207.55
GIFTS								
		2115	Intramural Sponsors	7.35	0.00	0.00	0.00	7.35
		2202	Indigent Student (lunch money)	463.84	0.00	0.00	0.00	463.84
		2203	Indigent Student (fees)	3.75	0.00	0.00	0.00	3.75
			B Totals:	474.94	0.00	0.00	0.00	474.94
CLASSES								
		3101	Home Economics	0.92	0.00	0.00	0.00	0.92
		3112	Book Fair	350.53	0.00	0.00	0.00	350.53
		3113	Technology	996.79	0.00	0.00	0.00	996.79
		3114	I.I. Class	1,127.84	0.00	0.00	0.00	1,127.84
		3116	6th Grade school store	0.00	0.00	0.00	0.00	0.00
		3117	Tiger Day	92.20	0.00	0.00	0.00	92.20
		3123	Hoops for Heart	0.00	0.00	0.00	0.00	0.00
		3124	Academic Pep Rally	0.00	0.00	0.00	0.00	0.00
		3125	Cosmosphere Trip	250.00	0.00	0.00	0.00	250.00
		3127	Student Incentive Program	0.00	0.00	0.00	0.00	0.00
		3128	Healthy Snacks	714.76	0.00	0.00	0.00	714.76
		3143	Recycling	3,101.32	0.00	0.00	0.00	3,101.32
			C Totals:	6,634.36	0.00	0.00	0.00	6,634.36
HIGH SCHOOL								
		4100	Activity Cards	0.00	0.00	0.00	0.00	0.00
			D Totals:	0.00	0.00	0.00	0.00	0.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
E CLUBS								
	120	FCA		2,904.54	0.00	0.00	0.00	2,904.54
	190	Pride		31.65	0.00	0.00	0.00	31.65
E Totals:				<u>2,936.19</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,936.19</u>
F MUSIC, DRAMA, PUBLICATIONS								
	1000	Band Boosters		32.20	0.00	0.00	0.00	32.20
	1001	Orchestra Boosters		292.82	0.00	0.00	0.00	292.82
	1041	Football Boosters -MS		2,096.50	0.00	0.00	0.00	2,096.50
F Totals:				<u>2,421.52</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,421.52</u>
H SUPPORT								
	2065	Concession Fund		22,500.70	0.00	0.00	0.00	22,500.70
	2116	Turkey Fund		1,127.70	0.00	0.00	0.00	1,127.70
	3108	Student Beverage		85.95	0.00	0.00	0.00	85.95
	3126	FSMS Wellness Committee		262.33	0.00	0.00	0.00	262.33
	3134	Paper/Pencil Sale		485.43	0.00	0.00	0.00	485.43
	3136	Special Activities		55.67	0.00	0.00	0.00	55.67
	3137	Memory Book		8.94	0.00	0.00	0.00	8.94
H Totals:				<u>24,526.72</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,526.72</u>
FSMS Totals:				<u>40,371.97</u>	<u>3.30</u>	<u>173.99</u>	<u>0.00</u>	<u>40,201.28</u>
Report Totals:				<u>40,371.97</u>	<u>3.30</u>	<u>173.99</u>	<u>0.00</u>	<u>40,201.28</u> ✓

ESJ

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2019 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
FSHS	Fort Scott High School							
A	BOE ACCOUNTS							
	1103	MS PE t-shirts		0.00	7.00	7.00	0.00	0.00
	1108	ASCC		0.00	0.00	0.00	0.00	0.00
	1109	Sales Tax		339.14	7,925.52	8,264.66	0.00	0.00
	1116	FSMS Lab Fees		0.00	0.00	0.00	0.00	0.00
	195	LaRoche Complex		26,555.92	0.00	12,034.92	-13,520.00	1,001.00
	2500	Athletics		12,864.07	43,688.67	41,086.30	21,332.61	36,799.05
	2505	Book Rental		168.00	2,022.50	2,190.50	0.00	0.00
	2510	Personal Copies		0.00	0.00	0.00	0.00	0.00
	2515	Driver Ed		7,292.00	6,617.00	13,595.00	-86.00	228.00
	2520	Interest		82.02	0.00	777.04	735.01	39.99
	3132	MS Activity Fee/Project Art		0.00	40.00	40.00	0.00	0.00
		A	Totals:	47,301.15	60,300.69	77,995.42	8,461.62	38,068.04
C	CLASSES							
	520	Class of 2023		0.00	0.00	0.00	0.00	0.00
	525	Class of 2022		0.00	0.00	0.00	0.00	0.00
	530	Class of 2021		183.31	7,795.06	4,479.59	-1,165.56	2,333.22
	535	Class of 2020		1,599.27	2,127.24	907.86	-987.82	1,830.83
	540	Class of 2019		3,028.17	0.00	1,585.04	-1,443.13	0.00
	545	Class of 2018		0.00	0.00	0.00	0.00	0.00
	550	Class of 2017		0.00	0.00	0.00	0.00	0.00
	555	Class of 2016		0.00	0.00	0.00	0.00	0.00
	560	Class of 2015		0.00	0.00	0.00	0.00	0.00
	565	Class of 2014		0.00	0.00	0.00	0.00	0.00
	570	Class of 2010		0.00	0.00	0.00	0.00	0.00
	575	Class of 2011		0.00	0.00	0.00	0.00	0.00
	580	Class of 2012		0.00	0.00	0.00	0.00	0.00
	585	Class of 2013		0.00	0.00	0.00	0.00	0.00
		C	Totals:	4,810.75	9,922.30	6,972.49	-3,596.51	4,164.05

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2019 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D	HIGH SCHOOL							
	1500		Boys Basketball	7,123.84	12,416.15	14,894.97	-819.68	3,825.34
	1505		Baseball Team	711.59	14,195.26	8,573.39	-458.24	5,875.22
	1510		Football Team	73.55	13,762.00	12,341.28	84.28	1,578.55
	1515		Boys Golf Team	4,486.17	1,639.03	1,244.08	-605.15	4,275.97
	1520		Softball Team	12,319.40	2,070.94	1,943.37	-633.93	11,813.04
	1525		Girls' Tennis Team	2,039.72	1,763.53	1,267.63	-697.39	1,838.23
	1526		Boys' Tennis Team	468.08	0.00	55.50	0.00	412.58
	1530		Track Team	13,273.08	4,862.06	3,161.90	-6,086.95	8,886.29
	1535		Volleyball Team	1,669.82	11,887.71	9,679.39	-254.77	3,623.37
	1540		Wrestling Team	280.15	13,915.88	11,393.74	-508.25	2,294.04
	1545		Weight Training	4.72	1,004.00	0.00	-225.00	783.72
	1550		Girls Golf	2,507.82	590.16	1,936.94	-88.03	1,073.01
	1555		Soccer Team	4,909.74	1,375.00	515.50	0.00	5,769.24
	1560		Girls Basketball	17,694.67	11,753.58	9,957.88	-894.16	18,596.21
		D	Totals:	67,562.35	91,235.30	76,965.57	-11,187.27	70,644.81
E	CLUBS							
	100		Art Club	731.12	2,820.00	2,792.12	0.00	759.00
	105		Strategic Games	456.52	147.50	59.82	-7.85	536.35
	110		Drama Club	1,604.62	9,456.77	10,520.16	-210.00	331.23
	115		FBLA	445.37	1,259.52	591.44	-222.92	890.53
	120		FCA	1,103.91	400.00	53.73	0.00	1,450.18
	125		Education Rising	1,166.14	172.00	328.48	0.00	1,009.66
	130		Automotive Technology	873.15	5,617.19	5,933.39	0.00	556.95
	135		FFA	38,865.10	105,041.91	103,548.62	-1,614.50	38,743.89
	140		FCCLA	1,086.03	0.00	1,086.03	0.00	0.00
	145		Global Cultural & Diversity Club	989.57	573.48	136.30	-208.81	1,217.94
	150		Tiger Construction	11,437.27	1,139.80	1,153.62	0.00	11,423.45
	155		Honor Society	129.87	1,674.35	315.01	370.42	1,859.63
	160		Key Club	405.36	1,197.34	491.75	-189.69	921.26
	165		J.Sinn Debate Fund	1,760.00	0.00	0.00	0.00	1,760.00
	170		Math/Physics Club	1,239.22	674.48	940.79	-260.38	712.53
	175		SpEd Dept	71.00	296.16	223.36	-98.64	45.16
	180		NSDA	6,993.91	14,726.04	7,547.46	-1,036.52	13,135.97
	185		Thespians Club	3,294.56	4,499.58	5,827.01	226.01	2,193.14
	190		Pride	1,062.60	514.31	60.81	-318.44	1,197.66
	200		Science Club	562.17	309.00	0.00	-154.00	717.17
	205		School Store	84.28	753.00	981.95	2,108.72	1,964.05
	210		Student Council	5,194.80	4,149.29	6,380.86	1,988.77	4,952.00
	215		Interact Club	796.72	268.00	285.00	0.00	779.72
	220		FSHS Clothes Closet	1,272.93	0.00	0.00	0.00	1,272.93
		E	Totals:	81,626.22	155,689.72	149,257.71	372.17	88,430.40

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2019 to 06/30/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F MUSIC, DRAMA, PUBLICATIONS								
1000	Band Boosters			2,035.53	14,426.94	8,351.72	-816.86	7,293.89
1005	Choir Fund			2,124.17	871.00	991.50	0.00	2,003.67
1010	Orchestra Fund			1,519.30	2,246.50	1,186.15	-276.34	2,303.31
1015	Cheerleaders			12,829.35	20,083.26	28,547.58	350.98	4,716.01
1020	Dance Team			753.41	23,356.30	19,926.21	-350.98	3,832.52
1025	Spirit Club			60.25	0.00	0.00	0.00	60.25
1030	Drama Plays			16,128.88	9,459.06	7,660.55	-767.62	17,159.77
1035	Crimson			2,841.56	7,875.00	7,488.86	0.00	3,227.70
1040	Tiger Times			697.11	0.00	121.26	629.60	1,205.45
1045	Academic Team			1,009.41	2,528.79	2,315.87	-666.92	555.41
F Totals:				39,998.97	80,846.85	76,589.70	-1,898.14	42,357.98
H SUPPORT								
2000	Academic Achievement			1,891.03	3,237.06	3,045.02	0.00	2,083.07
2005	Classes Past			4,712.71	0.00	93.13	1,443.13	6,062.71
2010	Madison Memorial Scholarship Fund			16.57	6,179.64	6,196.21	0.00	0.00
2011	Regan Memorial Scholarship Fund			3,110.35	1,250.00	3,220.00	0.00	1,140.35
2015	Faculty Needs Fund			588.33	1,636.06	1,302.69	-85.00	836.70
2020	Alumni Assistance Fund			3,061.33	0.00	46.87	0.00	3,014.46
2030	Scholarship Fund			21,068.22	38,738.95	47,655.93	0.00	12,151.24
2035	Activities Fund			1,336.99	149.14	3,137.63	3,777.55	2,126.05
2040	Learning Center			341.58	0.00	0.00	0.00	341.58
2045	Daily Needs Fund			233.42	0.00	0.00	0.00	233.42
2050	Student Pantry			2,994.96	450.00	1,112.84	0.00	2,332.12
2055	Parking Fund			1,584.63	0.00	0.00	0.00	1,584.63
2060	Contingency Fund			7,768.54	2,081.72	3,170.08	-60.00	6,620.18
2065	Concession Fund			5,103.15	4,326.66	13,603.81	10,555.84	6,381.84
2070	Technology Fund			4,869.49	0.00	384.38	0.00	4,485.11
2075	Student Agendas			153.66	0.00	0.00	0.00	153.66
2080	General Fund			1,033.19	2,099.00	130.80	-725.85	2,275.54
2085	Alumni Gift Fund			0.00	1,000.00	52.00	0.00	948.00
2206	Kiwanis Student Needs Fund			47.06	0.00	11.94	0.00	35.12
2525	ID Card Fund			639.00	5,886.92	0.00	-6,295.92	230.00
2535	Schools in Community			0.00	350.00	0.00	0.00	350.00
2540	Photography			60.33	77.70	138.03	0.00	0.00
2560	Cap & Gown Fund			1,688.07	372.55	1,868.95	0.00	191.67
H Totals:				62,302.61	67,835.40	85,170.31	8,609.75	53,577.45
FSHS Totals:				303,602.05	465,830.26	472,951.20	761.62	297,242.73
Report Totals:				303,602.05	465,830.26	472,951.20	761.62	297,242.73



PUBLIC FORUM

There were no comments in the public forum section.

KNEA REPORT

Brenda Hill, FSKNEA President, presented a report.

SUPERINTENDENT’S REPORT

Superintendent Ted Hessong presented a report.

BUSINESS MANAGER’S REPORT

Gina Shelton, Business Manager/Board Clerk, presented a report.

CONSIDER 2020-21 BUDGET

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the 2020-21 budget.

CONSIDER REVISED 1,116 HOUR CALENDAR FOR THE 2020-21 SCHOOL YEAR

It was moved by Mrs. Armstrong, seconded by Mr. Wood, and carried by unanimous vote that the board table approval of the 2020-21 calendar.

CONSIDER RETURN-TO-SCHOOL PLAN

There were no changes to the previously approved plan; and therefore, no action was required.

CONSIDER ROOF PAYMENT

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the following roof payment:

Application and Certification for Payment

TO (OWNER): USD234 FORT SCOTT
424 SOUTH MAIN
FORT SCOTT, KS 66701

PROJECT: FORT SCOTT MIDDLE SCHOOL-TE
1105 EAST 12TH STREET
FORT SCOTT, KS 66701

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

APPLICATION NO: 4
PERIOD TO: 7/17/2020

FROM (CONTRACTOR): Premier Contracting, Inc
3940 S. Ferree St
Kansas City, KS 66103

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	783,736.00
2. Net Change by Change Orders	\$	-15,999.45
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	767,736.55
4. TOTAL COMPLETED AND STORED TO DATE	\$	767,736.55
5. RETAINAGE:		
a. 10.00% of Completed Work	\$	76,773.65
b. 0.00% of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	76,773.65
6. TOTAL EARNED LESS RETAINAGE	\$	690,962.90
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)	\$	523,615.54
8. CURRENT PAYMENT DUE	\$	167,347.36
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)	\$	76,773.65

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	-15,999.45
Total approved this Month	0.00	0.00
TOTALS	0.00	-15,999.45
NET CHANGES by Change Order		-15,999.45

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Premier Contracting, Inc
3940 S. Ferree St Kansas City, KS 66103

By: Barbara Clark Date: 7/17/20
BARBARA CLARK / CONST. MGR.

State of: KS
County of: WYANDOTTE
Subscribed and Sworn to before me this 17th Day of July 2020
Notary Public: Stacke Lynn Addison
My Commission Expires: 4/17/2023
Notary Public-State of Kansas
My Commission Expires April 17, 2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 167,347.36

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: Stacke Lynn Addison Date: July 17, 2020
CONSULTANT

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

TO (OWNER): USD234 FORT SCOTT
424 SOUTH MAIN
FORT SCOTT, KS 66701

PROJECT: FORT SCOTT MIDDLE SCHOOL-TE
1105 EAST 12TH STREET
FORT SCOTT, KS 66701

APPLICATION NO: 4
PERIOD TO: 7/17/2020

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): Premier Contracting, Inc
3940 S. Ferree St
Kansas City, KS 66103

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	MOBILIZATION	52,248.00	52,248.00	0.00	0.00	52,248.00	100.00	0.00	5,224.80
2	ROOFING MATERIALS	285,265.00	285,265.00	0.00	0.00	285,265.00	100.00	0.00	28,526.50
3	ROOFING LABOR	317,857.00	238,392.75	79,464.25	0.00	317,857.00	100.00	0.00	31,785.70
4	SHEET METAL MATERIALS	9,631.00	2,889.30	6,741.70	0.00	9,631.00	100.00	0.00	963.10
5	SHEET METAL LABOR	58,911.00	0.00	58,911.00	0.00	58,911.00	100.00	0.00	5,891.10
6	CONTRACT ALLOWANCE	24,400.00	0.00	24,400.00	0.00	24,400.00	100.00	0.00	2,440.00
7	EIFS	500.00	0.00	500.00	0.00	500.00	100.00	0.00	50.00
8	MECHANICAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00	0.00	300.00
9	WINDOW SEALANT	5,800.00	0.00	5,800.00	0.00	5,800.00	100.00	0.00	580.00
10	DEMobilIZATION	26,124.00	0.00	26,124.00	0.00	26,124.00	100.00	0.00	2,612.40
11	CO#1 CONTRACT ADJUSTMENT FOR BID ALLOWANCES	-15,999.45	0.00	-15,999.45	0.00	-15,999.45	100.00	0.00	-1,599.95

REPORT TOTALS	\$767,736.55	\$581,795.05	\$185,941.50	\$0.00	\$767,736.55	100.00	\$0.00	\$76,773.65
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CONSIDER NEW GENERATION CONTRACT

It was moved by Mr. Wood, seconded by Mr. Billionis, and carried by unanimous vote that the board approve the following contract:

LEASE AGREEMENT

THIS LEASE AGREEMENT, made this _____ day of _____, 2020, between Unified School District No. 234, Fort Scott, Bourbon County, Kansas, hereinafter called "Lessee", and New Generation, Inc., a Kansas not for profit corporation, with its principal place of business located at 1502 Scott Ave, Fort Scott, Kansas, Bourbon County, Kansas, hereinafter called "Lessor".

WITNESSETH:

RECITALS

Lessor is the sole owner of the premises described below and desires to lease the premises to a suitable lessee for educational purposes. Lessee desires to lease the premises for the purpose of conducting a 4-Year old At-Risk Preschool Program and for the usual and normal activities conducted by Lessee in connection with its function to care for and educate minor children and for no other purposes except with the written permission of the Lessor.

The parties desire to enter into a lease agreement defining their rights, duties, and liabilities relating to the premises.

In consideration of the mutual covenants contained herein, the parties agree as follows:

1. SUBJECT AND PURPOSE

The Lessor does hereby lease to Lessee approximately 580 square feet of classroom space located in the south portion of the New Generation, Inc noted as Room #6 on Attachment II.

Lessee shall use the leased premises to operate an educational and care facility commonly known as the "Fort Scott Preschool Center" and for all other usual and normal activities conducted by the Lessee in conjunction therewith and for no other purposes.

Lessee shall be permitted access to the playground equipment for supervised recreational use of its students in an outdoor area designated by Lessor immediately south of the building housing the leased premises.

2. TERM AND RENT

The Lessor does hereby lease the above premises on the date indicated on Attachment I, as well as the week before and the week after the indicated dates for a term of one (1) year, commencing July 1, 2020 and terminating June 30, 2021 or sooner as provided herein, at an annual rate of fifty-five thousand eight hundred sixty dollars (\$55,860.00) and Other Good and Valuable Consideration as set out herein. It is mutually agreed that said rental payment will be due and payable on a monthly basis on or before the 1st of each month with the August and September payments due by September 1st. All rental payments shall be made to Lessor at its administrative offices at 1502 Scott Avenue, Fort Scott, Kansas, 66701. The exact days of usage shall as detailed on the calendar listed as Attachment 1. Any renewal shall be in

accordance with the school calendar for the succeeding year unless the school calendar materially changes.

In addition to the rent provided above, Lessee agrees to insure, care for and maintain said property as hereinafter provided.

3. OPTION TO RENEW

For an additional 5 years, Lessee shall have the option to renew this lease agreement, by giving Lessor notice, in writing, annually each year, at least 30 days prior to the expiration of the lease.

4. ALTERATIONS, ADDITIONS AND IMPROVEMENTS

The Lessee shall not make any alterations in the building without written consent of the Lessor, and all additions, fixtures or improvements which may be made by Lessee, except movable furnishings, and trade fixtures shall become the property of the Lessor and remain upon the premises at the termination of the lease. All property placed or moved onto the premises above described shall be at the risk of the Lessee, and Lessor shall not be liable for any act of negligence to any third party or occupant of the building or any other person whomsoever.

In the event Lessor should grant Lessee the right to make any alterations or changes in the premises, such alterations or changes shall be performed in a workmanlike manner and shall not weaken or impair the structural strength or lessen the value of the building housing the premises or change the purposes for which the building or any part thereof may be used. Before commencement of any work, all plans and specifications shall be submitted to the Lessor for written approval prior to commencing any work. The Lessee shall be solely responsible for obtaining all permits from any governmental department or authorities having jurisdiction and any public utility company having an interest therein, and all work shall be done in accordance with the requirements for the local code regulations of the City of Fort Scott, Kansas. The cost of all permits, licenses, etc. shall be the sole responsibility of the Lessee.

In no event shall Lessee undertake improvements which would cause any liens to be filed against the property. Lessee shall not act as an agent of Lessor with respect to said improvements, and Lessee shall give notice of the same to all architects, contractors, subcontractors and suppliers providing labor or materials to the project.

5. REPAIRS AND MAINTENANCE

Lessee shall, at all times during the lease, maintain the premises in a good, safe and substantial condition and shall use all reasonable precautions to prevent waste, damage or injury to the premises and shall keep the premises in a neat, clean and presentable manner. Lessor agrees to be responsible for maintaining exterior walls, heating and air conditioning systems, roof, electrical and plumbing lines. Lessor shall provide lawn care and snow removal immediately adjacent to

entrance(s) to the leased premises. Lessee shall be responsible for all other repairs and maintenance including windows, light fixtures, bulbs (either presently installed or to be installed), and signs. Lessee will be solely responsible for and will repair any damage to the premises incurred as a result of the Lessee's activities.

Lessor shall provide lawn mowing and trimming adjacent to the leased premises.

As time and conditions permit, Lessor shall provide snow removal in driveway, parking and sidewalk areas accessible with a tractor and blade.

6. TAXES

In the event any real estate taxes or special assessments, if any, should affect the leased property during the term of the lease, the Lessor shall be solely responsible for the payment of those taxes or special assessments, and the Lessor agrees to keep said taxes or special assessments, if any, paid and shall not allow a delinquency to exist.

7. UTILITIES AND CUSTODIAL SERVICES

All utility services to the building housing the leased premises for electricity, gas, water, and sewer shall be paid by the Lessor. Lessee shall be solely responsible for internet service to the leased premises. Fire alarm service systems shall be maintained by the Lessor.

Lessee shall be responsible for all custodial expenses in maintaining and caring for the leased premises.

Lessee shall be permitted use of Lessor's trash dumpster adjacent to the leased premises. Provided, however, that in the event usage requires dumpster upgrade at additional cost, Lessee shall pay 50% of the trash service expense at that location.

8. INSURANCE

During the time of this lease and for any further time that the Lessee shall hold the leased premises, the Lessee shall obtain and maintain, at its own expense, personal injury and property damage insurance against liability for bodily injury and property damage in the minimum amounts of \$500,000 and Lessee shall save the Lessor harmless from any claim or claims against Lessor resulting from any alleged negligence on the part of the Lessee, its agents, invitees, students or employees, and Lessor shall also be made a named insured on such insurance policy. The Lessee further agrees to obtain and maintain personal property damage insurance covering damage from fire and extended coverage on its personal property located on the premises and plate glass insurance for an amount not less than the replacement costs.

9. INDEMNITY

Lessee shall indemnify Lessor against all expenses, liability and claims of every kind, by or on behalf of any person or entity arising out of either: 1) a failure of the Lessee to perform any of the terms and conditions of this lease; 2) any injury or damage happening on or about the leased premises and/ or premises used by Lessee's students, employees, or invitees referred to in this agreement; 3) failure to comply with any law of any governmental authority; 4) any mechanics lien or security interest filed against the leased premises or; 5) equipment or materials or alteration of the buildings or improvements thereon.

10. DEFAULT OR BREACH

Each of the following events shall constitute a default or breach of this lease by the Lessee:

(1) If the Lessee or any successor or assignee of Lessee, while in possession, shall file a petition in bankruptcy or insolvency or for the reorganization under any bankruptcy act or shall make any assignment for the benefit of creditors.

(2) If Lessee shall fail to perform or comply with any of the conditions of this lease, and if the performance shall continue for a period of thirty (30) days after notice thereof by Lessor to Lessee.

(3) If Lessee shall vacate or abandon the leased premises.

(4) If this lease or the estate of Lessee should be transferred to or passed to or dissolve on any other person, party, firm or corporation except in the manner herein permitted.

(5) If the Lessee should be dissolved or should terminate for any other reason.

11. EFFECT OF DEFAULT

In the event of any default hereunder, the rights of the Lessor shall be as follows:

Lessor shall have the right to cancel and terminate the lease, as well as all of the right, title and interest of the Lessee hereunder, by giving the Lessee not less than thirty (30) days' notice of the cancellation and termination. On expiration of the time fixed in the notice, this lease and the right, title and interest of the Lessee hereunder shall terminate in the same manner, and with the same force and effect, except as to Lessee's liability, as if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined, and the

Lessor may make any payment required of the Lessee herein, or comply with any agreement, term or condition required hereby to be performed by the Lessee, and the Lessor shall have the right to enter the leased premises for the purpose of correcting or remedying any such default, and to remain until the default has been corrected or remedied, but any expenditure for the correction by the Lessor shall not be deemed to waive or release the default of the Lessee or the right of the Lessor to take any action as may be otherwise permissible by law. In the case of default, Lessor may further enter the premises immediately and remove the property and personnel of the Lessee, and store the property at a place selected by Lessor, at the expense of the Lessee, and Lessor shall have a lien upon said property for the payment of any amounts which are in default or the reimbursement of any expenses incurred by Lessor in connection with such default. Any termination hereunder shall not relieve the Lessee of its obligation to perform all terms and conditions of this agreement for any and all periods of occupancy by it, whether before or after such attempted termination of this lease, and further the termination shall not relieve the Lessee of its liability to respond in damages reasonably suffered or incurred by the Lessor as a result of such termination and default.

12. DESTRUCTION OF PREMISES

In case the premises are slightly damaged by fire or other casualty, the Lessor shall have the option to repair the same with reasonable dispatch, and this lease shall continue. If, however, the premises are so damaged as to render them untenable, then the Lessor may, at its option, repair the damage or terminate this lease. If said premises are not rendered tenable within a period of sixty (60) days, it shall be the option of either party hereto to cancel this lease, and in the event of such cancellation, any rent owed shall be paid only to the date of such fire or other casualty. The Lessor shall not be responsible for any damage to the premises or contents thereof, unless the same shall be caused by the negligence of the Lessor, its agents or employees; and any such insurance proceeds suffered by Lessor as to loss of the building or other premises thereon shall be paid to Lessor.

13. ACCESS TO PREMISES

The Lessee shall permit Lessor or its agents to enter the leased premises at all reasonable hours to inspect the premises or make repairs that Lessee may neglect or refuse to make in accordance with the provisions of this lease and also to show the premises to prospective buyers or other tenants. Lessor shall be allowed access the week prior to school starting and the week following the end of school.

14. QUIET ENJOYMENT

Lessor warrants that Lessee shall be granted peaceful and quiet enjoyment of the leased premises, free from any eviction or interference by Lessor, if Lessee pays the rent and other

charges provided herein, and otherwise fully and punctually performs the terms and conditions imposed upon Lessee under this agreement.

15. LIABILITY OF LESSOR

Lessee shall be in the exclusive control and possession of the leased premises, and Lessor shall not be liable for any injury or damages to any property or to any person on or about the leased premises, nor for any injury or damages to any property of Lessee. The provisions herein permitting the Lessor to enter and inspect the leased premises are made to ensure that Lessee is in compliance with the terms and conditions hereof and makes the repairs that Lessee has failed to make. Lessor shall not be liable to Lessee for any entry on the premises for inspection purposes.

16. REPRESENTATIONS BY LESSOR

At the commencement of the term, Lessee shall accept the leased premises in its existing condition and state of repair, and Lessee agrees that no representations, statements or warranties, express or implied, have been made by or on behalf of Lessor in respect thereto, except as contained in the provisions of this lease.

The Lessee agrees to maintain said premises in the same condition, order and repair as they are at the commencement of the term, excepting only reasonable wear and tear arising from the use thereof during this agreement.

17. WAIVERS

The failure of Lessor to insist on the strict performance of any of the terms and conditions herein shall be deemed a waiver of the rights and remedies that Lessor may have regarding that specific instance only and shall not be deemed a waiver of any subsequent breach or default of any terms and conditions.

18. NOTICE

All notices to be given Lessee with respect to this lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid, and return receipt requested to the Lessee at New Generation Inc., 1502 Scott Ave, Fort Scott, Kansas. All notices given to Lessor with respect to this lease shall be in writing, and each notice shall be sent by registered or certified mail, postage prepaid, and return receipt requested to Lessor at Unified School District No. 234, Administrative Offices, 424 S. Main Street, Fort Scott, Kansas, 66701. Every notice shall be deemed to have been given at the time it shall be deposited in the United States mail in the manner described herein. Nothing contained herein shall be construed to preclude personal

service of any notice in the manner prescribed for personal service of a summons or other legal process or as otherwise set forth in this agreement.

19. ASSIGNMENT, MORTGAGE OR SUBLEASE

Neither Lessee nor its successors or assigns shall assign, mortgage, pledge or encumber this lease, in whole or in part, or permit the premises to be used or occupied by others, nor shall this lease be assigned or transferred by operation of law without the prior consent in writing of Lessor in each instance. If any of the above occur, Lessor may terminate this lease as provided herein. However, the Lessee shall continue to be liable hereunder in accordance with the terms and conditions of this lease and shall not be released from the performance of the terms and conditions hereof. The consent by Lessor to an assignment, mortgage, pledge or transfer shall not be construed to relieve Lessee from obtaining the express written consent of Lessor to any future transfer of interest. It is further understood between the parties that the Lessee will operate a preschool-age at-risk program involving the care and education of minor children and related facilities on this property, and no other use is authorized except by written consent of the Lessor.

20. SURRENDER OF POSSESSION

Lessee shall, on the last day of the term or on earlier termination and forfeiture of this lease, peaceably and quietly surrender and deliver the leased premises to Lessor, free of any sub tenancies, including all buildings, additions and improvements constructed or placed thereon by Lessee, all in good condition and repair. All personal property placed or moved on the premises above described shall be at the risk of the Lessee or owner thereof, and any such property installed on the grounds such as playground equipment or other personal property will remain the property of the tenant and will be promptly removed at the termination of this agreement. Any personal property not immediately removed shall be deemed abandoned and become the property of the Lessor without any payment or offset thereof. The Lessee shall repair and restore all damage to the leased premises caused by the removal of equipment, playground equipment or other personal property. The Lessor shall not be liable for any damage to said personal property or to the Lessee arising from fire, windstorm, bursting or leaking of water pipes or any act of negligence, vandalism or unauthorized use of the premises by occupants of the building or premises or any other person whatsoever.

21. EASEMENTS

The lease and demise are subject to all easements and rights-of-way of record.

22. TOTAL AGREEMENT APPLICABLE TO SUCCESSORS

This lease contains the entire agreement between the parties and cannot be changed or terminated, except by written instrument subsequently executed by the parties hereto. This lease and the terms and conditions hereof shall apply to and be binding upon the heirs, legal representatives, successors and assigns of both parties.

23. TIME IS OF THE ESSENCE

Time is of the essence in all provisions of this lease.

IN WITNESS WHEREOF, this lease has been executed by the parties on the day and year first above written.

UNIFIED SCHOOL DISTRICT NO. 234
Fort Scott, Bourbon County, Kansas
By _____
David Stewart, President Board of Education

NEW GENERATION, INC
Fort Scott, Bourbon County, Kansas
By _____
Amy Boyd, Director

Attest:

By _____
Elizabeth Nuss, Administrator

Gina L. Shelton
Clerk of the Board

STATE OF KANSAS)
COUNTY OF BOURBON)

BE IT REMEMBERED, that on this ____ day of _____, 2020, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came David Stewart, President, Board of Education, Unified School District No. 234, Fort Scott, Bourbon County, Kansas, who is personally known to me to be such officer, and who is personally known to me to be the same person who executed, as such officer, the above and foregoing Lease Agreement on behalf of said school district, and such person duly acknowledged the execution of the same to be the act and deed of said school district.

Notary Public

STATE OF KANSAS)
COUNTY OF BOURBON)

BE IT REMEMBERED, that on this ____ day of _____, 2020, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Amy Boyd, Secretary, New Generation Inc. and Elizabeth Nuss, Treasurer, New Generation Inc., a not for profit corporation existing under and by virtue of the laws of the State of Kansas, who are personally known to me to be such officers, and who is personally known to me to be the same person who executed, as such officers, the above and foregoing Lease Agreement on behalf of said corporation, and such person duly acknowledged the execution of the same to be the act and deed of said school district.

Notary Public

Calendar for 2020-2021 Attachment I

Unified School District 234

Jul-20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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Oct-20						
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Jan-21						
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24	25	26	27	28	29	30
31						
Apr-21						
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Jun-21						
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25	26	27	28	29	30	31

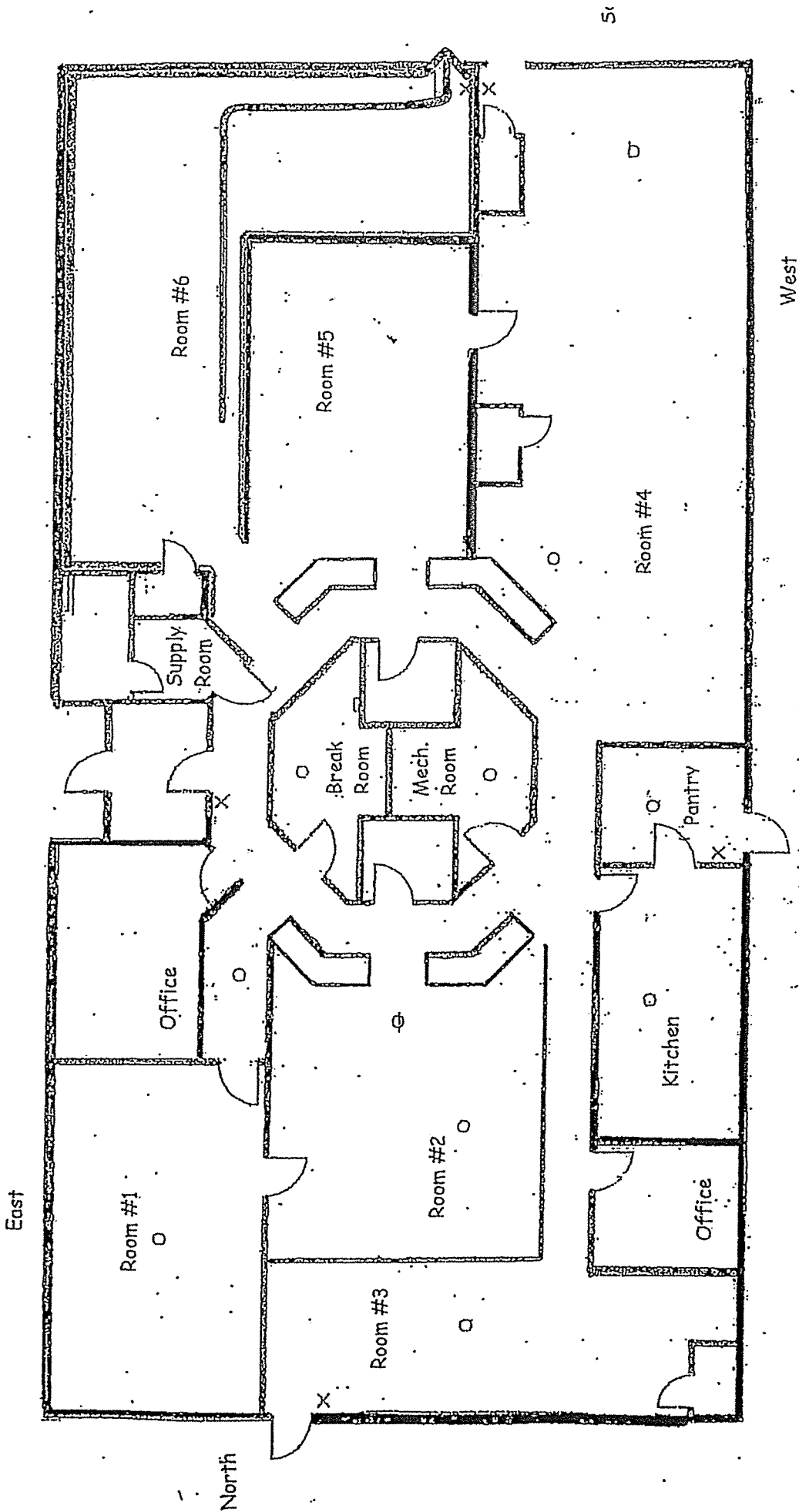
Aug-20						
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Nov-20						
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29	30					
Feb-21						
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28						
May-21						
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23	24	25	26	27	28	29
30	31					
Aug-21						
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22	23	24	25	26	27	28
29	30	31				

Sep-20						
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27	28	29	30			
Dec-20						
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27	28	29	30	31		
Mar-21						
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28	29	30	31			
Jun-21						
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Total Weeks	40
Days not in Session	42
Student Contract Days	154
Early Release Days	
Total Amount of Days	196

Attachment II

New Generation Child Care Center
1502 Scott Avenue
Fort Scott, Kansas



CONSIDER ADMINISTRATIVE AND CLASSIFIED SALARIES FOR THE 2020-21 SCHOOL YEAR

There was a motion by Mr. Billionis to approve a 1% raise for classified and administrative employees for the 2020-21 school year. There was no second; the motion died.

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve no increase in salaries for administrative and classified personnel for the 2020-21 school year.

CONSIDER A FUNDRAISING AND MASK AWARENESS CAMPAIGN

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve a district mask awareness campaign.

BOARD MEMBER COMMENTS

Board members shared comments.

EXECUTIVE SESSION – 6:42 P.M.

It was moved by Mr. Wood, seconded by Mr. Brown, and carried by unanimous vote that the board go into executive session to discuss the employment of personnel for the 2019-20 and 2020-21 school years pursuant to the non-elected personnel exception under KOMA and for the open meeting to resume in the commons at 6:58 p.m.

The executive session was required to protect the privacy rights of an identifiable individual.

The board invited Superintendent Hessong and Gina Shelton, Business Manager/Board Clerk, to attend the executive session.

OPEN SESSION – 6:58 P.M.

CONSIDER EMPLOYMENT

It was moved by Mr. Brown, seconded by Mrs. Armstrong, and carried by unanimous vote that the board approve the following employment items:

- A. Resignation of Lakyn Coyan, Eugene Ware paraprofessional, effective at the end of the 2019-20 school year
- B. Resignation of Tammy Wollenberg, high school paraprofessional, effective at the end of the 2019-20 school year
- C. Resignation of Linda May, Winfield Scott cook, effective at the end of the 2019-20 school year

- D. Transfer of Dee Peters, Winfield Scott paraprofessional, to Eugene Ware paraprofessional for the 2020-21 school year
- E. Change in work agreement for Kristin Bishop, Winfield Scott paraprofessional, from a 6-hour work day to a 5-hour work day for the 2020-21 school year
- F. Change in work agreement for Moriah Dillow, Winfield Scott paraprofessional, from a 7.5-hour work day to a 5-hour work day for the 2020-21 school year
- G. Leave of absence for Norma Floyd, Winfield Scott paraprofessional
- H. Leave of absence for Debra Endicott, middle school cook
- I. Employment of Vangie Korinke as a Eugene Ware paraprofessional for the 2020-21 school year
- J. Employment of Vernon Hill as a Winfield Scott 6.5-hour cook for the 2020-21 school year
- K. Addition of a one-year middle school elective teaching position for the 2020-21 school year
- L. Employment of high school supplemental employees as follows:
 Freshman Head Boys' Basketball Coach – Joel Harney
 Head Boys' Track Coach – Bo Graham (move from assistant)
 Assistant Track Coach – Matt Glades
 Vocal Presentations and Musical Music Director – Remove Abby Helt
 Assistant Girls' Tennis – Kenny Hudiburg
- M. Resignation of Alicia Hansen, middle school 8th grade social studies/6th grade keyboarding teacher and fall intramural coach, for the 2020-21 school year

ADJOURN – 7:00 P.M.

ATTEST:

Board President

Board Clerk

**MINUTES OF THE BOARD OF EDUCATION MEETING
AUGUST 20, 2020
12:00 P.M.**

The Board of Education of Unified School District 234, Fort Scott, Kansas, met virtually in special session at 12:00 p.m.

PRESENT (electronically): Jamie Armstrong, Kellye Barrows, Gary Billionis, Danny Brown, Lynette Jackson, David Stewart, James Wood

ALSO PRESENT (electronically): Ted Hessong, Gina Shelton

OTHERS PRESENT (electronically): Connie Billionis, Jason Silvers

OPEN THE MEETING – 12:00 P.M.

President Stewart opened the meeting at 12:00 p.m.

FLAG SALUTE

ROLL CALL

There was a verbal roll call of the board members present.

CONSIDER PURCHASE OF TEMPERATURE SCANNERS

It was moved by Mrs. Armstrong, seconded by Mr. Wood, and carried by unanimous vote that the board approve the following purchase of temperature scanners:



QUOTE CONFIRMATION


DEAR STEPHEN MITCHELL,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LPKB775	8/18/2020	TEMP CHECK SOLUTION	5905930	\$30,847.96

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Creative Realities 8" Thermal Mirror Display Mfg. Part#: TM-01 Contract: Southeast Kansas ESC (018-A)	13	6132705	\$2,188.11	\$28,445.43
Creative Thermal Mirror Display Stand Mfg. Part#: TM-01-SS Contract: Southeast Kansas ESC (018-A)	13	6132707	\$184.81	\$2,402.53

PURCHASER BILLING INFO	SUBTOTAL	\$30,847.96
Billing Address: BOARD OF EDUCATION UNIF. DIST 234 424 S MAIN ST FORT SCOTT, KS 66701-2049 Phone: (316) 223-0800 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$30,847.96
DELIVER TO	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Shipping Address: FORT SCOTT PUBLIC SCHOOLS ATTN:STEPHEN MITCHELL 424 S MAIN ST FORT SCOTT, KS 66701-2049 Shipping Method: DROP SHIP-COMMON CARRIER		

Need Assistance? CDW•G SALES CONTACT INFORMATION		
	Nathan Reynolds	(866) 465-9914 nathrey@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager.
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ADJOURN – 12:04 P.M.

ATTEST:

Board President

Board Clerk

**MINUTES OF THE BOARD OF EDUCATION MEETING
AUGUST 24, 2020
5:30 P.M.**

The Board of Education of Unified School District 234, Fort Scott, Kansas, met in special session at the Fort Scott Middle School Commons at 5:30 p.m.

PRESENT: Jamie Armstrong, Kellye Barrows, Gary Billionis, Danny Brown, Lynette Jackson, David Stewart, James Wood

ALSO PRESENT: Brandon Boyd, David Brown, Ted Hessong, Robyn Kelso, Joy McGhee, Andrea Scott, Gina Shelton, Amber Toth, Stephanie Witt

OTHERS PRESENT: Connie Billionis, Stephanie George, Dakota Hall, Roberta Lewis, Angie Kemmerer, Stephen Mitchell, Jason Silvers

OPEN THE MEETING – 5:30 P.M.

President Stewart opened the meeting at 5:30 p.m.

FLAG SALUTE

CONSIDER REVISED 2020-21 CALENDAR

It was moved by Mrs. Armstrong, seconded by Mr. Stewart, and carried by unanimous vote that the board approve the following 2020-21, 1116-hour district calendar:

2020-21 CALENDAR
UNIFIED SCHOOL DISTRICT 234 – FORT SCOTT, KANSAS

JULY 2020

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST 2020

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER 2020

M	T	W	T	F
	1	2	3	4
(7)	(8)	9a	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER 2020

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15*	16
19c	20c	21	22	23
26	27	28	29	30

NOVEMBER 2020

M	T	W	T	F
2	3	4	5	6
9	10b	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER 2020

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17*	18
21	22	23	24	25
28	29	30	(31)	

School Quarters End	Student Contact Days
Oct. 15	27
Dec. 17	40
Mar. 4	42
May 13	42

No School

Professional Development Days	Aug. 14, 17-21, 24-28, 31-Sept. 1-4
No School - Labor Day	Sept. 7
Work/Plan Day	Sept. 8
Work/Plan Day	Oct. 16
No School	Oct. 23
Thanksgiving	Nov. 25-27
Work/Plan Day	Dec. 18
Christmas Vacation	Dec. 21-Jan. 1
Professional Development Day	Jan. 18
No School – Presidents’ Day	Feb. 15
Work/Plan Day	Mar. 5
No School	Mar. 12
Spring Break	Mar. 15-19
No School - Good Friday	Apr. 2
Work/Plan Day	May 14

Early Release Days- Oct. 7, Nov. 4, Dec. 2, Feb. 3, Mar. 3, Apr. 7

- a. First day of school - full day-Sept. 9
- b. Progress reports computed
- c. Parent-teacher conferences in evening
- d. Last day – full day

- School not in session
- () Administrative offices closed
- Professional Development Day – No School
- Work/Plan Day – No School
- △ Early Release (2 hours)
- * End of quarterly school period

Certified staff duty days – 174.5
 Student contact days – 151
 Early Release/Collaborative Time – 12 hours
 Professional Development Days – 17
 Work/Plan Days – 5
 Flex/Work Day - .5

JANUARY 2021

M	T	W	T	F
				(1)
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27b	28	29

FEBRUARY 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
(15)	16	17	18	19
22	23	24	25	26

MARCH 2021

M	T	W	T	F
1	2	3	4*	5
8c	9	10c	11	12
(15)	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL 2021

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY 2021

M	T	W	T	F
3	4	5	6	7
10	11	12	13d*	14
17	18	19	20	21
24	25	26	27	28
(31)				

JUNE 2021

M	T	W	T	F
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28	29	30		

**CONSIDER MEMORANDUM OF UNDERSTANDING BETWEEN USD 234 BOARD OF
EDUCATION AND FORT SCOTT KANSAS NATIONAL EDUCATION ASSOCIATION**

It was moved by Mr. Wood, seconded by Mr. Stewart, and carried by unanimous vote
that the board approve the following memorandum of understanding:

MEMORANDUM OF UNDERSTANDING

BETWEEN

Unified School District 234 Board of Education

AND

Fort Scott Kansas National Education Association

The Unified School District 234 Board of Education (the "Board") and the Fort Scott Kansas National Education Association (the "Association") hereby enter into the following Memorandum of Understanding due to COVID-19:

1. The learning plans approved by the board will be put in place for the 2020-21 school year.
2. The Fort Scott KNEA negotiating committee, along with the board, will address issues related to this Memorandum of Understanding as the need arises.
3. All provisions of the collective bargaining understanding between the Board and the Association shall remain in effect except to the extent such provisions have been durationally modified by this Memorandum of Understanding.
4. This Memorandum of Understanding shall expire upon completion of 2020-21 school year.
5. This Memorandum of Understanding shall not be used as precedent or cited as practice by either the Board or the Association in any proceeding whatsoever except to enforce the terms of this Memorandum of Understanding.
6. The Memorandum of Understanding will reflect the revised calendar listed as Appendix A in this agreement.
 - a. Original contract calendar days
 - i. 162 student contact days
 - ii. 14 hours early release/collaborative time
 - iii. 5 professional development days
 - iv. 5.50 teacher workdays
 - v. 2 parent/teacher conferences

- b. MOU contract calendar days
 - i. 151 student contact days
 - ii. 12 hours early release/collaborative time
 - iii. 17 professional development days
 - iv. 5.50 teacher workdays
 - v. 2 parent/teacher conferences

7. Work Responsibilities

- a. Faculty will perform their work responsibilities in the building, unless there is an agreement set forth through the accommodations process under the American Disability Act between the board and the member.
- b. Faculty will perform their work responsibilities according to the hours following:
 - i. Faculty reporting to the buildings will need to be in their classrooms no later than 7:30 AM. They should allow themselves time to have their temperature checked and do their daily employee screening.
 - 1. This will count towards and will not exceed the 40 minutes detailed in the negotiated agreement (at least 10 minutes before and at least 10 minutes after for a total of 40 minutes).
 - 2. Faculty with children in other buildings, shall be allowed to drop their children off before 7:30 AM at the other buildings to provide time for the faculty to be in their classrooms at the designated time.
 - ii. Faculty shall not enter the building prior to 6:00 AM.
 - iii. All faculty agree to exit the building no later than 5:00 PM so that adequate sanitization and cleaning procedures can be done, unless there is a specific approved activity taking place.
 - 1. All activities must be approved by the building administrator who shall communicate that to the Facility Director.
 - iv. There will be no building access on the weekend, unless there is a specific approved activity taking place.
 - 1. All activities must be approved by the building administrator who shall communicate that to the Facility Director.

c. Working Remotely

- i. Remote faculty must have sufficient infrastructure at their alternative location to perform their duties.
 - ii. Remote faculty will be available the same as those physically present in the building during the school day.
 - iii. Remote Faculty must be available to students and parents electronically or via phone.
 1. Should parents or students need to speak to faculty working remotely via telephone, they will be directed to email the teacher, and the teacher shall call at a mutually agreeable time using said teacher's personal phone. Teachers are encouraged to utilize *67 to block their personal numbers or an alternative platform like Google Voice®.
 - iv. Remote teaching shall be limited to school days and be dependent of the learning model in place at the time.
- d. Teachers will check their email for questions from students and parents no less than three times per day: once in the morning, once mid-afternoon, and once late-afternoon. Teachers will respond to email in a timely manner, but no later than one school day.
- e. To the extent possible, communication between teachers and students/parents will be through email and/or the online platform being used to post/deliver instruction.
- f. Should faculty need assistance with troubleshooting technological issues, they should submit a ticket using the USD 234 Help Desk system or call their building office to submit a request.
- g. Should students need assistance with troubleshooting technological issues, they should contact the number arranged through the Director of Technology which shall be communicated to parents and students.
- h. Should faculty need assistance with students who are not participating, or otherwise not performing the required lessons, the teacher shall inform the building administrator who shall address the issue accordingly.
- i. In the event of school closure or partial closure, the days of remote learning shall be applied to the teacher work year as outlined in the collective bargaining agreement between the Board and the Association.
- j. Faculty will adhere to the USD 234 Return to School Plan regarding operations.

8. Employee Responsibilities

- a. Prior to coming to the buildings, all faculty should monitor themselves and should they have symptoms of COVID-19 or running a temperature of 100.00, they should not come to the building. They should report this to their supervisors.
- b. All faculty will be required to have their temperatures checked upon entering the building at the beginning of each workday.
- c. All faculty will complete a daily employee health screening form upon arriving at the building before beginning work.
- d. All faculty will make themselves aware of the symptoms of COVID-19 so that they can recognize symptoms not only in themselves, but also in students.
- e. All faculty will be required to wear masks. If there is a medical reason which does not allow them to wear a mask, they will work with the district on finding an agreeable solution.
 - i. Faculty will be allowed to take mask breaks during the day provided that:
 1. Indoors
 - a. In a space where no students are around and where the recommended social distancing between adults can be maintained.
 2. Outdoors
 - a. Allowed provided that social distancing requirements of 6 feet can be maintained.
- f. All faculty will maintain social distancing of 6 feet in the provisions set forth in Executive Order 20-59

9. Compensation

- a. Bargaining unit members shall be compensated their full salaries in accordance with the provisions of the collective bargaining agreement between the Board and the Association, provided their leave has not been depleted.
- b. Bargaining unit members who coach or supervise extra-curricular activities shall be paid their full stipends in accordance with the collective bargaining agreement between the Board and the Association with the additional expectations and understandings:

- i. In the event federal, state, or local authorities deem it necessary to delay, shorten, postpone, or cancel the activity for which the contract covers, coaches/sponsors who are members of the bargaining unit will receive their full supplemental pay for the sport/activity provided they fulfill other student-centered duties needed by the district. These duties will occur outside of the normal duty day and the hours will not exceed the normal hours of the sport/activity. Duties could include but are not limited to tutoring; Zoom office hours; supervising students before and after school; assisting with food service distribution in the event of school closure; supervising intramural activities, student conditioning programs, sport-specific educational activities, and/or other supervision of after school activities.

10. Absences and Leave

- a. In the event a bargaining unit member requires absence from work responsibilities, the bargaining unit member shall report such absences through normal means, communicate with their administrator and the Board will be responsible for informing parents of the absence.
- b. If faculty members are directed to quarantine or isolate, either because of close contact with a person who has a lab-confirmed case of COVID-19, because they have tested positive for COVID-19, or experiencing symptoms and seeking a medical diagnosis by order of the health department; the following steps will be taken regarding leave:
 - i. If the faculty member is able to perform their duties:
 - 1. Remote teaching assignment will be assigned
 - ii. If the faculty member is unable to perform their duties due to sickness related to COVID-19:
 - 1. Member will be covered under the provisions of the First Family Coronavirus Relief Act (FFCRA) through the act which is 2 weeks of paid leave if the emergency paid leave criteria are met.
 - a. Should the FFCRA not be extended after December 31, 2020, the district agrees to continue the act subject to the conditions under the district paid administrative leave.
 - 2. The district will provide an additional two (2) weeks of paid administrative quarantine leave provided the employee has:

- a. adhered to the recommendations and orders of the Governor of Kansas
 - b. adhered to the recommendations and orders of the Southeast Kansas Multi-County Health Department
 - c. adhered to the recommendations and orders of the Kansas Department of Health and Environment
 - d. If any of these are violated and quarantine is required, the faculty member will not be eligible and will then need to take personal leave.
3. The faculty member will be allowed to take available leave provided to them under the regular leave provisions including:
 - a. 10 days of discretionary
 - b. Any accumulated sick leave
 - c. Leave provided as a part of the sick leave bank
 4. After all leave is exhausted, the employee will be docked for those hours not worked.
- iii. Leave will continue to be earned if an employee is under quarantine and not working.

11. Evaluations

- a. Delay the regular scheduled evaluations.
- b. Probationary teacher evaluations to be continued as required.

12. Essential Critical Infrastructure Workers

- a. Several States and localities are issuing orders that prohibit work and travel, except for essential businesses. In general, Education has been deemed "Essential" or "Critical Infrastructure" and the District is committed to continuing operations safely. If upon your travel to and from school, you are stopped by State or local authorities, you will provide your district identification to authorities indicating that you are employed in an "essential" industry and are commuting to and from work. (*COVID-19* -, n.d.)
- b. To ensure continuity of operations of essential functions, CDC advises that critical infrastructure workers may be permitted to continue work following potential exposure to COVID-19, provided they remain

asymptomatic and additional precautions are implemented to protect them and the community.

Ted Hessong, Lead Negotiator
Unified School District 234
Board of Education

Roberta Lewis, Lead Negotiator
Fort Scott KNEA

Date

Date

CONSIDER 2020-21 HANDBOOKS

It was moved by Mr. Stewart, seconded by Mrs. Armstrong, and carried by unanimous vote that the board table action on the handbooks.

CONSIDER EMPLOYEE COVID-19 POLICY

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the following employee COVID-19 policy:



USD 234 Crisis Mitigation: COVID-19 Exposure Prevention, Preparedness, and Response Plan for Staff

The purpose of this plan is to outline the steps that every staff member should take to reduce the risk of exposure to COVID-19. The plan describes how to prevent staff exposure to coronavirus, protective measures to be taken in the classroom, personal protective equipment and work practice controls to be used, cleaning and disinfecting procedures, and what to do if a staff member becomes sick.¹

USD 234 Fort Scott Public Schools take the health and safety of our employees very seriously. With the spread of the coronavirus or “COVID-19,” a respiratory disease caused by the SARS-CoV-2 virus, we all must remain vigilant in mitigating the outbreak. This is particularly true for the education setting, which is crucial in reopening and keeping schools open during this Declared National Emergency.

In order to be safe and maintain operations, we have developed this COVID-19 Exposure Prevention, Preparedness, and Response Plan for Staff to be implemented throughout the School District. We have also identified a team of employees to monitor available U.S. Center for Disease Control and Prevention (“CDC”), Kansas Department of Education (KSDE) and our County Health Department for additional information.

This Plan is based on currently available information from the CDC, KDHE and KSDE (including *Navigating Change: Kansas’ Guide to Learning and School Safety of Operations*) and is subject to change based on further information provided by the CDC, KDHE, KSDE, and other public officials. *Navigating Change: Kansas’ Guide to Learning and School Safety of Operations*, along with other sources, have provided information to assist school district operations.

The District may also amend this plan based on operational needs and is only in place during the 2020-21 school year.

This COVID-19 Exposure Prevention, Preparedness, and Response Plan for Staff has been developed with Guidelines for Reopening Schools recommend by superintendents throughout the United States as part of an ongoing AASA task force. (*AASA Central | Guiding Principles & Action Steps*, n.d.) Leadership emphasized the need for a clear national plan considering the diverse approaches and conflicting messages evident in states and districts and the multiple contingencies that may arise in light of the COVID-19 crisis. At the same time, we all agree that this unprecedented era represents a startling new time in public education. It provides staff, students and families the chance to revitalize education as a public institution and incorporate strategies and processes proven effective in making education for all learners equitable, experiential, engaging and authentic. As the COVID-19 outbreak develops, the information and recommendations contained in this document may change and thus, principals and superintendent should continue to monitor developments in this area.

I. Responsibilities of Administrators, Principals and Directors

All Administrators, Principals, and Directors must be familiar with this Plan and be ready to answer questions from employees. Managers and supervisors must always set a good example by following this Plan . This involves practicing good personal hygiene and school building safety practices to prevent the spread of the virus. Administrators, Principals, and Directors must encourage this same behavior from all employees.

II. Responsibilities of Staff

We are asking every one of our employees to help with our prevention efforts while at work. In order to minimize the spread of COVID-19 at our schools, we all must play our part. As set forth below, the District has instituted various housekeeping, social distancing, and other best practices at our Schools. All employees must follow these. In addition, employees are expected to report to their Administrators, Principals, or Directors if they are experiencing signs or symptoms of COVID-19, as described below. If you have a specific question about this Plan or COVID-19, please ask your Administrator, Principal, or Director. If they cannot answer the question, please contact Gina Shelton, Business Manager, gina.shelton@usd234.com.

KSDE, KDHE and the CDC have provided the following control and preventative guidance to all staff, regardless of exposure risk:

- Executive Order 20-59
 - <https://governor.kansas.gov/wp-content/uploads/2020/07/EO-20-59-Signed.pdf>
- All teachers and staff in classroom setting are required to wear appropriate PPE (masks). Students are also required to wear masks. PPE reusable masks will be available to staff members by the district for this purpose. You may choose to provide your own mask if it covers your nose and mouth (see mask definition below).
 - A face shield may be worn in conjunction with a mask but does not meet the requirements in and of itself.
 - Each employee will be allowed up to \$10.00 in mask reimbursement. The proper receipts must be provided to the district.
 - If an employee would prefer a KN95 mask, that will be provided.
 - Exemptions under Executive Order 20-59
 - While eating;
 - While working—other than to prepare food or meals—in a room or office that is (1) not open to students or visitors and (2) in which all individuals present can maintain a 6-foot distance from other individuals

with only infrequent or incidental moments of closer proximity; a classroom without students present would be acceptable.

- While engaged in an activity during which it is unsafe or impossible to wear a mask or other face-covering;
- Children who are not students and are 5 years of age or under—children age two years and under in particular should not wear a face-covering because of the risk of suffocation;
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face-covering—this includes persons with a medical condition Page 3 of 4 EO 20-59 for whom wearing a face-covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- Persons who are deaf or hard of hearing, or communicating with a person who is deaf or hard of hearing, where the ability to see the mouth is essential for communication;
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;
- Persons engaged in any lawful activity during which wearing a mask or other face-covering is prohibited by law.

○ Mask Definition-

- “Mask or other face-covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is simply wrapped around the lower face. A mask or other face-covering can be made of a variety of synthetic and natural fabrics, including cotton, silk, or linen. Ideally, a mask or other face-covering has two or more layers. A mask or other face-covering may be factory-made, sewn by hand, or can be improvised from household items such as scarfs, bandanas, t-shirts, sweatshirts, or towels. Masks must be in compliance with dress code policy. The administration has the authority to provide an alternate mask to be worn if a mask is deemed inappropriate.
- District Administration will determine if a face-covering meets the definition.
- District Administration can approve alternatives while making ADA accommodations.

• Handwashing or Hand-sanitizing

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol.
- Avoid touching your eyes, nose, or mouth with unwashed hands.

• Follow appropriate respiratory etiquette, which includes covering for coughs and sneezes.

- Avoid close contact with people who are sick.
- Screening
 - To be completed at the beginning of each employee’s shift
 - Affirmation that they have not been in close contact with anyone who has COVID-19
 - Questionnaire of symptoms – Must exhibit fewer than 2
 - Temperature of less than 100.0 degrees Fahrenheit
- Social Distancing
 - All individuals are required to maintain 6 feet of social distancing.
 - Exception
 - During in-person instruction in a classroom while masks are in place
- Limitation on number of people in a space
 - No “snack days” where there is a large sharing of utensils, etc.
 - No congregating when taking breaks or at mealtimes.
- Handling of students exhibiting symptoms
 - Each building nurse will put in place procedures for this.
 - Students will be sent to the building designated “isolation room”
 - Staff supervising the student(s) will:
 - Maintain 6 feet of social distancing unless emergency medical attention is needed
 - Wear gloves while touching the student or his/her belongings
 - Always wear a mask

In addition, employees must familiarize themselves with the symptoms of COVID-19:

- Coughing;
- Fever (100.0 or higher);
- New loss of taste or smell
- Shortness of breath, difficulty breathing; and/or
- Early symptoms such as chills, fatigue, muscle or body aches, sore throat, headache, diarrhea, nausea/vomiting, and congestion or runny nose.
- <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

If you develop a fever and symptoms of respiratory illness, such as cough or shortness of breath, DO NOT GO TO WORK and call your healthcare provider right away. Likewise, if you come into close contact with someone showing these symptoms, call your healthcare provider right away.(CDC, 2020c)

III. Attendance Center Protective Measures

The District has instituted the following protective measures at the USD 234 Attendance Centers.

A. *General Safety Policies and Rules*

- Any employee/student/visitor showing symptoms of COVID-19 will be asked to leave the attendance center and return home.
- Employees must avoid physical contact with others and direct employees/students and visitors to increase personal space to at least six (6) feet, where possible. *Where office spaces are used, only necessary employees should enter the space and all employees should maintain social distancing while inside the office. All employees must wear a mask if more than one person is in an office space if they are not able to maintain social distancing.*
- To the extent possible, meetings will be conducted by telephone or electronic format such as Zoom, Google Meet, or Microsoft Teams.
- The District understands that due to the nature of our work, access to running water for hand washing may be impracticable in all classrooms. In these situations, the District will provide, if available, alcohol-based hand sanitizers and/or wipes.
- Employees and students should limit the use of shared supplies, devices and equipment. To the extent equipment must be shared, the District will provide alcohol-based sanitizer to clean equipment before and after use. When cleaning supplies and equipment, consult supervisor for proper cleaning techniques and restrictions.
- The District may divide students/staff into groups where possible so that teaching can continue effectively in the event that one of the divided teams is required to quarantine.
- Employees are encouraged to minimize ridesharing. While in vehicle, employees must ensure adequate ventilation. Staff from different households must wear a mask.
- All drinking fountains have been converted to only allow bottle filling to avoid touch points while accessing the water.
 - The only purpose for the water fountains will be to fill individual water bottles.

B. Employees regarding classrooms

- All teachers and staff in classroom setting are required to wear appropriate PPE (masks). Students are also required to also wear masks. PPE reusable masks will be provided to staff members by the district for this purpose. You may choose to use your own mask if it covers your nose and mouth. Please see mask definition in Section II above.
- When employees perform educational activities within classrooms, these work locations present unique hazards with regards to COVID-19 exposures. All such staff members should evaluate the specific hazards when determining best practices related to COVID-19.
- During this work, employees must sanitize the work areas upon arrival, throughout the workday, and immediately before departure. The District will provide appropriate disinfectant for use.
- Employees should ask other occupants to keep a personal distance of six (6) feet at a minimum whenever possible. Staff and students should wash or sanitize hands immediately before and after each class period.
 - Disciplinary action may be taken against those employees not maintaining a 6 feet distance.
 - Please report to a supervisor or administrator if you feel someone is violating this space.

C. Building Visitors

- The number of visitors to the schools, including the offices, will be limited to only those necessary for school business.
- All visitors staying longer than 10 minutes will be logged and their temperatures checked.
- All visitors will be screened in advance of arriving in the offices, if possible. If the visitor answers “yes” to any of the following questions, he/she should not be permitted to access the buildings:
 - Have you been confirmed positive for COVID-19?
 - Are you currently experiencing, or recently experienced, any acute respiratory illness symptoms such as fever, cough, or shortness of breath?
 - Have you been in close contact with any persons who has been confirmed positive for COVID-19?
 - Have you recently traveled to any of the places on KDHE quarantine list?

IV. School Cleaning and Disinfecting

The District has instituted enhanced housekeeping practices, which includes cleaning and disinfecting frequently used supplies, devices and equipment, and other elements of the work environment, where possible. Employees should regularly do the same in their assigned work areas.

- Classrooms and break/lunchroom areas will be cleaned at least once per day. Employees performing cleaning will be issued proper personal protective equipment (“PPE”), such as nitrile, latex, or vinyl gloves and gowns, as recommended by the CDC.
- Any trash collected from the classrooms must be changed frequently by someone wearing nitrile, latex, or vinyl gloves.
- While building level custodial staff, will assist in cleaning, it is the responsibility of everyone to help disinfect between classes and activities.
- In between class periods, the custodian in the building will be sanitizing touch points.
 - I.e. Door handles, water fountains, sink handles, etc.
- Vehicles, Buses and equipment/tools should be cleaned at least once per day and before change in operator or rider.
- The District will ensure that any disinfection shall be conducted using one of the following:
 - Common EPA-registered household disinfectant
 - Alcohol solution with at least 60% alcohol
- In order to properly disinfect the buildings in the evenings, all staff must exit the building no later than 05:00 p.m.

V. Employee Exposure Situations

1) Employee Exhibiting COVID-19 Symptoms

If an employee exhibits 2 or more COVID-19 symptoms without obvious explanations, the employee must remain at home until:

- Symptomatic and untested
 - Ten (10) calendar days have passed since the first date of symptoms
 - AND
 - Fever-free and feeling better for at least 72 hours without the use of fever reducing medicine
 - Note: Cough should be improved, but may linger for weeks)
- Symptomatic and tested
 - Ten (10) calendar days have passed since the first date of symptoms
 - AND
 - Fever-free and feeling better for at least 72 hours without the use of fever reducing medicine
 - Note: Cough should be improved, but may linger for weeks)
 - He or she is symptom free for 24 hours (1 full day) without the use of fever-reducing or other symptom-altering medicines (e.g., cough suppressants). The District will similarly require an employee that reports to work with symptoms to return home until they are symptom free for 24 hours (1 full day). To the extent practical, employees are required to obtain a doctor's note clearing them to return to work.

2) Employee Tests Positive for COVID-19

An employee that tests positive for COVID-19 will be directed to self-quarantine away from school. Employees are directed to care for themselves at home may return to school when:

- Symptomatic cases
 - The following conditions are met
 - Ten (10) calendar days have passed since symptoms first appeared AND
 - Fever-free and feeling better for at least 72 hours without the use of fever reducing medicine. (Cough should be improved but may linger for weeks.)
 - Whichever criteria is longer. Meaning, a minimum of ten (10) calendar days.
 - Employees that have been hospitalized may return to school when directed to do so by their medical care provider.

- Asymptomatic cases
 - The following conditions are met
 - Ten (10) calendar days have passed since the date sample was collected
AND
 - Symptoms have not developed.
 - If symptoms develop during the ten-day isolation period, then follow the above criteria for symptomatic cases with a new isolation period starting from the day symptoms started.
- The District will require an employee to provide documentation clearing their return to work.

3) Employee Has Close Contact with a Tested Positive COVID-19 Individual

A potential exposure means being a household contact or having close contact within 6 feet of the case for 10 minutes or more, or if they had direct exposure to secretions into their nose, eyes, or mouth (for example, being coughed or sneezed on). Close contacts must remain in quarantine until they have met the criteria for release from quarantine set by KDHE or SEKMCHD (See Section XIII: Releasing Cases and Contacts from Isolation and Quarantine Graphic)

- Employees that have come into close contact with a confirmed-positive COVID-19 individual (co-worker or otherwise), will be directed to self-quarantine for 14 days from the last date of close contact with the carrier. Close contact is defined as six (6) feet for a prolonged period of time.

If the District learns that an employee or student has tested positive, the District will investigate co-workers or students that may have had close contact with the confirmed-positive employee or student in the prior 14 days and direct those individuals that have had close contact with the confirmed-positive case to self-quarantine for 14 days from the last date of close contact with the carrier. If an employee or student learns that he or she has come into close contact with a confirmed-positive individual outside of the workplace, he/she must alert a principal or supervisor of the close contact and also self-quarantine for 14 days from the last date of close contact with the carrier.

VI. USD 234 Human Resources Procedures

If a confirmed case of COVID-19 is reported, the District will assess the situation. The Districts assessment will consider the work environment itself, the type of work performed, risk of person-to-person transmission given the work environment, and other factors such as community spread. Further, if an employee has a confirmed case of COVID-19 that is considered work-related, the District will work collaboratively with the individual to report the case to the Southeast Kansas Multi-County Health Department.

Employee Situations

- Employee Exhibiting COVID-19 Symptoms
- Employee Tests Positive for COVID-19
- Employee Has Close Contact with a Tested Positive COVID-19 Individual
- Employees directed to quarantine will be instructed to stay home and be required to use available leave.
 - Employees will be required to provide documentation from Southeast County Multi-Health Department or the county from whom a quarantine or isolation order was issued. The preferred method to receive these will be via email. Employees may request that they be sent to the attention of Gina Shelton at gina.shelton@usd234.org.

Remote Work

1. Remote work or alternative work may be assigned to an employee
2. If remote work cannot be assigned, then the employee should follow the below order of leave

Leave

1. If an employee wishes to qualify for leave under the “Families First Coronavirus Response Act”, the employee must complete the “Emergency Paid Sick Leave Request Form” This form must be submitted within 48 hours to the USD 234 Business Department.
 - a. If an employee qualifies for leave under the “Families First Coronavirus Response Act”, leave may be granted up to 2 weeks or 80 hours per school year.
 - b. The criteria for FFCRA are listed in Section XI.
2. If an employee wishes to qualify for leave under the USD 234 Paid Administrative Quarantine Leave for an additional 2 weeks, the employee must attest that they have:
 - a. adhered to the recommendations and orders of the Governor Kansas
 - b. adhered to the recommendations and orders of the Southeast Kansas Multi-County Health Department

- c. adhered to the recommendations and orders of the Kansas Department of Health and Environment
3. If any of these are violated and quarantine is required, the staff member will not be eligible and will then need to take personal leave.
4. Once the first two emergency paid leave provisions are granted and approved, the employee would need to use their available leave including
 - a. Comp time
 - b. Discretionary time
 - c. Sick time
 - d. Vacation Time
 - e. Dock on paycheck from hours not worked
5. Family Medical Leave Act (FMLA)
 - i. 12 weeks in one calendar year
 - ii. Unpaid leave
 - iii. This is job protection
6. Leave will continue to accrue during quarantined periods.
7. If leave is required for any other reason than COVID-specific, the employee will follow the normal procedure of requesting and taking leave.
8. Once an employee is released from quarantine, they will also need to provide documentation from the Southeast Kansas Multi-Health Department or the county where the quarantine order was issued.

Hours Worked

It may be that the district will need to modify the normal hours typically worked by an employee.

1. This will be communicated to the employee through their Administrator or Director.
2. The district will do our best to work with the employee.
3. Should an agreement not be reached, the employee may choose to resign or retire with no penalty.

Job Duties

All USD 234 job descriptions include “other duties as assigned”. There may be times when your job duties are different than what is typical.

1. If job duties will be different, this will be explained by your administrator.
2. We are all going to have to do our part to make our school district function during this time.

Time Sheets

1. All time sheets will be completed electronically through Google Sheets.
2. Employees are responsible for logging their hours daily.
3. All employees are responsible for recording their time accurately with their start of day, time they leave for lunch, time they return from lunch, and time they leave for the day.
4. Not recording time correctly is a violation of policy and appropriate disciplinary action shall be taken by the administrator or director.

Work Agreements – Special Assignment

1. The following language will be added to Special Assignment Agreements for
 - a. Full-time staff:
 - i. In the event federal, state, or local authorities deem it necessary to delay, shorten, postpone, or cancel the activity for which the contract covers, coaches/sponsors who are members of the bargaining unit will receive their full supplemental pay for the sport/activity provided they fulfill other student-centered duties needed by the district. These duties will occur outside of the normal duty day and the hours will not exceed the normal hours of the sport/activity. Duties could include but are not limited to tutoring; Zoom office hours; supervising students before and after school; assisting with food service distribution in the event of school closure; supervising intramural activities, student conditioning programs, sport-specific educational activities, and/or other supervision of after school activities.
 - b. Rule 10 Coaches
 - i. In the event the duties of the position are reduced due to an order of the federal, state or local authorities that prevents the contracted activities from proceeding, Rule 10 employees will be paid a prorated share of the agreed compensation, calculated based on the percentage of the contractual duties actually performed.

Other Employee Responsibilities

1. Required to have their temperature checked upon entering the building at the beginning of each day, before beginning work.
2. Will complete a daily employee health screening form at the beginning of each day, before beginning work.
3. All employees will make themselves aware of the symptoms of COVID-19 so that they can recognize symptoms not only in themselves, but also in students.
4. All employees will be required to wear masks. If there is a medical reason which does not allow them to wear a mask, they will work with the district on finding an agreeable solution and shall provide appropriate accommodation paperwork.
5. Staff will be allowed to take mask breaks during the day provided that:
 - a. Indoors
 - i. In a space where no students are around.
 - b. Outdoors
 - i. Allowed provided that social distancing requirements of 6 feet can be maintained.
6. All staff will maintain social distancing of 6 feet in the provisions set forth in Executive Order 20-59

VII. “Essential or Critical Infrastructure” Industry

Several States and localities are issuing orders that prohibit work and travel, except for essential businesses. In general, Education has been deemed “Essential” or “Critical Infrastructure” and the District is committed to continuing operations safely. If upon your travel to and from school, you are stopped by State or local authorities, you will provide your district identification to authorities indicating that you are employed in an “essential” industry and are commuting to and from work.

To ensure continuity of operations of essential functions, CDC advises that critical infrastructure workers may be permitted to continue work following potential exposure to COVID-19, provided they remain asymptomatic and additional precautions are implemented to protect them and the community.

Critical Infrastructure workers who have had an exposure but remain asymptomatic can continue working and should adhere to the following practices prior to and during their work shift:

- Pre-Screen: Employers should measure the employee’s temperature and assess symptoms prior to them starting work. Ideally, temperature checks should happen before the individual enters the facility.
- Employee Health Screening Form: This will be filled out every day by every employee. The google form will be called “Employee Health Screening ###/###/#####”
- Regular Monitoring: If the employee doesn’t have a temperature or symptoms, they should self-monitor under the supervision of their employer’s occupational health program.
- Wear a Mask: The employee should always wear a face mask while in the workplace for at minimum 14 days after last exposure. Employers can issue facemasks or can approve employees’ supplied cloth face coverings in the event of shortages. (From the Frontlines: The Truth About Masks and COVID-19 | American Lung Association, n.d.)
- Social Distance: The employee should maintain 6 feet and practice social distancing as work duties permit in the workplace.
- Disinfect and Clean workspaces: Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment routinely.
- Handwashing – frequent handwashing.

VIII. Confidentiality/Privacy

Except for circumstances in which the District is legally required to report workplace occurrences of communicable disease, the confidentiality of all medical conditions will be maintained in accordance with applicable law and to the extent practical under the circumstances. When it is required, the number of persons who will be informed of an employee's condition will be kept at the minimum needed not only to comply with legally-required reporting, but also to assure proper care of the employee and to detect situations where the potential for transmission may increase. A sample notice to employees and student is attached to this Plan. The District reserves the right to inform other employees that a co-worker (without disclosing the person's name) has been diagnosed with COVID-19 if the other employees might have been exposed to the disease so the employees may take measures to protect their own health.

IX. General Questions

Given the fast-developing nature of the COVID-19 outbreak, the District may modify this Plan on a case by case basis. If you have any questions concerning this Plan, please contact Ted Hessong, Superintendent or Gina Shelton, Business Manager.

X. Employee Notification - Sample

Employee Notification

DATE: [DATE]

TO: All Staff

FROM: Ted Hessong

We have been informed by one of our [employees/student/vendor/etc.] working at USD 234 that he/she has a confirmed case of COVID-19, commonly known as “Coronavirus,” based on test results obtained on [DATE]. Per District policy, this [employee/student/vendor/etc.] has been directed to self-quarantine until permitted to return to work. The Southeast County Multi-Health Department has notified those employees who were considered close contacts so that they could quarantine as well.

We are committed to providing a safe environment for all of our students and employees and top-quality service to our community. It is in the interest of those goals that we provide this information out of an abundance of caution.

We also want to take this opportunity to remind you that one of our core values as a district is respect for and among our employees. We will treat information regarding the identity of employees with suspected or confirmed cases of COVID-19 as confidential to the extent feasible and will comply with applicable laws regarding the handling of such information. Further, per District policy, we will not tolerate harassment of, or discrimination or retaliation against, employees.

Please contact Ted Hessong or Gina Shelton, Business Manager at (620) 223-0800 if you have any questions or concerns.

For more information about COVID-19, please visit the CDC website at: <http://www.cdc.gov/coronavirus/2019-ncov/index.html>

XI. Families First Coronavirus Relief Act (FFCRA)

EMPLOYEE RIGHTS

PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The Families First Coronavirus Response Act (FFCRA or Act) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

▶ PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- ⅔ for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 10 weeks more of paid sick leave and expanded family and medical leave paid at ⅔ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

▶ ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). Employees who have been employed for at least 30 days prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.

▶ QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to telework, because the employee:

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none">1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;2. has been advised by a health care provider to self-quarantine related to COVID-19;3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); | <ol style="list-style-type: none">5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

▶ ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

For additional information
or to file a complaint:
1-866-487-9243
TTY: 1-877-889-5627

[dol.gov/agencies/whd](https://www.dol.gov/agencies/whd)






WHD-2020-00000000

<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>

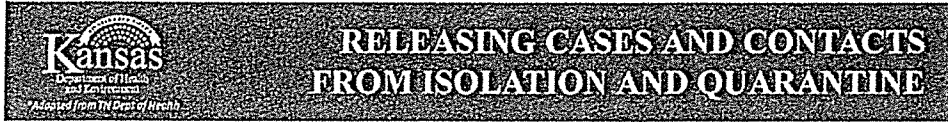
XII. KDHE Travel-Related Mandatory 14-Day Quarantine Areas

<https://www.coronavirus.kdheks.gov/175/Travel-Exposure-Related-Isolation-Quaran>

KDHE Travel-Related Mandatory 14-Day Quarantine Areas:			
	Type	Effective Date	Where?
	Domestic Travel	On or after August 11	Any mass gathering involving attendance of >500 people outside of Kansas
	International Travel	On or after July 14	Countries with a CDC Level 3 Travel Health Notice and restrictions on entry to the United States, including: China Iran European Schengen area United Kingdom Republic of Ireland Brazil
	Cruises	On or after March 15	All cruise ships and river cruises



XIII. Releasing Cases and Contacts from Isolation and Quarantine



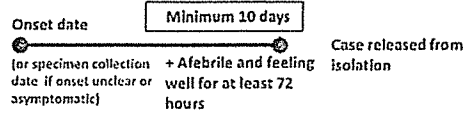
CASES

Must be isolated for a **minimum** of 10 days after onset and can be released after afebrile and feeling well (without fever-reducing medication) for at least 72 hours, whichever is longer.

Note: Lingering cough should not prevent a case from being released from isolation

Examples:

- A case that is well on day 7, and afebrile and feeling well for 72 hours, can be released from isolation on day 10.
- A case that is well on day 6, and afebrile and feeling well for 72 hours, can be released from isolation on day 10.
- A case that is well on day 14, and afebrile and feeling well for 72 hours, can be released from isolation on day 17.



HOUSEHOLD CONTACTS

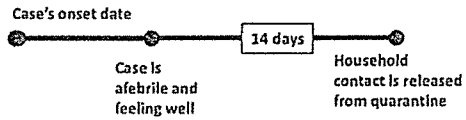
Must be quarantined for 14 days after the case has been afebrile and feeling well (because exposure is considered ongoing within the house).

If a household contact develops symptoms, they should be tested.

This means that household contacts may need to remain at home longer than the initial case.

Examples:

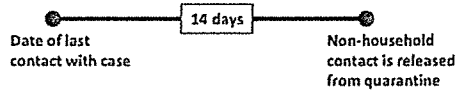
- A case is well 3 days after onset, case released from isolation on day 10, household contact must remain quarantined until day 24.
- A case is well 7 days after onset, case released from isolation on day 10, household contact must remain quarantined until day 24.
- A case is well 14 days after onset, case released from isolation on day 17, household contact must be quarantined until day 31.



NON-HOUSEHOLD CONTACTS

Must be quarantined for 14 days from the date of last contact with the case.

5/27/20



XIV. Coronavirus vs. Cold. Vs. Flu vs. Allergies



COVID-19

SYMPTOMS	COVID-19*	COLD	FLU	ALLERGIES
Fever	Common (measured at 100 F or higher)	Rare	High (100-102 F), can last 3-4 days	No
Headache	Sometimes	Rare	Intense	Sometimes
General aches, pains	Sometimes	Slight	Common, often severe	No
Fatigue, weakness	Sometimes	Slight	Common, often severe	Sometimes
Extreme exhaustion	Sometimes (progresses slowly)	Never	Common (starts early)	No
Stuffy nose	Rare	Common	Sometimes	Common
Sneezing	Rare	Common	Sometimes	Common
Sore throat	Rare	Common	Common	No
Cough	Common	Mild to moderate	Common, can become severe	Sometimes
Shortness of breath	In more serious infections	Rare	Rare	Common
Runny nose	Rare	Common	Sometimes	Common
Diarrhea	Sometimes	No	Sometimes**	No

For more information: www.kdheks.gov/coronavirus

* Information is still evolving.

** Sometimes for children.

Sources: KDHE, CDC, WHO, National Institute of Allergy and Infectious Diseases, American College of Allergy, Asthma and Immunology.

DISCUSSION AND CONSIDERATION OF THE RETURN-TO-SCHOOL PLAN

Superintendent Hessong provided an update on the Return-to-School Plan. There was no action taken.

CONSIDER THE ADDITION OF A HIGH SCHOOL AND MIDDLE SCHOOL CHORAL CLUB TO THE SUPPLEMENTAL SCHEDULE FOR THE 2020-21 SCHOOL YEAR

It was moved by Mrs. Armstrong, seconded by Mr. Wood, and carried by unanimous vote that the board approve high school and middle school choral club positions to the supplemental salary schedule for the 2020-21 school year.

MASK CAMPAIGN INFORMATION

Gina Shelton, Business Manager, presented an update to the board on the mask campaign.

EXECUTIVE SESSION – 6:35 P.M.

It was moved by Mr. Stewart, seconded by Mrs. Armstrong, and carried by unanimous vote that the board go into executive session to discuss the employment of personnel for the 2020-21 school year pursuant to the non-elected personnel exception under KOMA, and for the open meeting to resume in the commons at 6:50 p.m.

The executive session was required to protect the privacy rights of an identifiable individual.

The board invited Superintendent Hessong; David Brown, Fort Scott Middle School Principal; and Gina Shelton, Business Manager/Board Clerk, to attend the executive session.

OPEN SESSION – 6:50 P.M.

CONSIDER EMPLOYMENT

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the following employment items:

- A. Resignation of Audra Young, Winfield Scott paraprofessional, effective August 10, 2020
- B. Resignation of Jacy Walker, high school paraprofessional, effective immediately
- C. Resignation of Russ Hughes, central office custodian, effective at the end of the 2019-20 school year
- D. Resignation of Libby Stumfoll, van driver, effective September 3, 2020
- E. Transfer of Brent Cavin, Eugene Ware fifth grade teacher, to middle school 8th grade social studies teacher for the 2020-21 school year
- F. Transfer of Jennifer Stafford, Winfield Scott paraprofessional, to high school teacher aide for the 2020-21 school year

- G. Transfer of Dee Peters, Eugene Ware paraprofessional, to Winfield Scott paraprofessional for the 2020-21 school year
- H. Leave of absence for Sabrina Keating, Eugene Ware fourth grade teacher
- I. Work agreement adjustment for Angela Mix, Winfield Scott paraprofessional, from 7.5 hours to 4 hours per day for the 2020-21 school year
- J. Employment of Brendon Blackburn as a one-year middle school elective teacher for the 2020-21 school year
- K. Employment of Cindy O’Rear as a high school paraprofessional for the 2020-21 school year
- L. Employment of Kourtney Harper as a high school paraprofessional for the 2020-21 school year
- M. Employment of Mary Cole as a high school paraprofessional for the 2020-21 school year
- N. Employment of Julie Carpenter as a high school paraprofessional for the 2020-21 school year
- O. Employment of Jannah Farrington as the middle school Choral Club sponsor for the 2020-21 school year
- P. Employment of Brenda Hill as Eugene Ware 5th Grade Team Leader for the 2020-21 school year
- Q. Employment of Randy Phillips as a regular route bus driver for the 2020-21 school year
- R. Resignation of Taylor McDermed, Eugene Ware paraprofessional, effective August 24, 2020
- S. Leave of absence for Brenda Hathaway, high school ticket clerk
- T. Employment of Maggie Johnston as a high school paraprofessional for the 2020-21 school year

ADJOURN – 6:50 P.M.

ATTEST:

Board President

Board Clerk

Payee Type: Vendor Check Type: Automatic Payment Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
2272142	08/28/2020	X			KSSTTREA	State Treasurer	2,236,851.35	
2272158	08/18/2020	X			AMAZON	Amazon Credit	6,271.45	
2272159	08/25/2020	X			AMAZON	Amazon Credit	8,763.97	
2272160	09/01/2020				AMAZON	Amazon Credit	15,309.11	
Checking Account ID: 1							Void Total: 0.00	Total without Voids: 2,267,195.88
Check Type Total: Automatic Payment							Void Total: 0.00	Total without Voids: 2,267,195.88

Payee Type: Vendor Check Type: Check Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
92876	08/05/2020	X	X	08/07/2020	ALLSYSTE	All Systems Designed Solutions	1,414.22
92877	08/05/2020	X			ALLENRAYM	Raymond Allen	150.00
92878	08/05/2020	X			AMERELE2	American Electric	452.58
92879	08/05/2020	X			BATTMART	Battery Mart of Winchester, Inc.	164.93
92880	08/05/2020	X			CENGALEARN	Cengage Learning	1,000.00
92881	08/05/2020	X			CHIPMIKE	Mike Chipman	187.50
92882	08/05/2020	X			DECKEQUI	Decker Equipment	1,602.39
92883	08/05/2020	X			DELATJEFF	Jeffrey DeLaTorre	160.00
92884	08/05/2020	X			DUROTIRE	Irvin Durossette	32.00
92885	08/05/2020	X			FTSCTTRIB	Fort Scott Tribune	442.00
92886	08/05/2020	X			HILLJANE	Jane Hill	15.00
92887	08/05/2020	X			HILLVERN	Vernon Hill	15.00
92888	08/05/2020	X			JUDYIRON	Judy's Iron & Metal Inc	141.60
92889	08/05/2020	X			KTKELECT	Kent Hardesty	3,792.37
92890	08/05/2020	X			LEGOEDUCA	Lego Education	879.80
92891	08/05/2020	X			LOCKMOTO	Lockwood Motor Supply	274.33
92892	08/05/2020	X			MAYCOACE	Mayco Ace Hardware	126.61
92893	08/05/2020	X			MITCHELL	Mitchell 1	1,099.00
92894	08/05/2020	X			RUDDICKSIN	Ruddick's Inc.	12,864.98
92895	08/05/2020	X			SCHOOSPEC	School Specialty Supply	847.71
92896	08/05/2020	X			SMOKYHILL	Smoky Hill Education Service Center	80.00
92897	08/05/2020	X			STEVEMICH	Michelle Stevenson	192.05
92898	08/05/2020	X			SUMMTRU	Summit Truck Group	265.42
92899	08/05/2020	X			TEACSYNE	Teacher Synergy, LLC	302.99
92900	08/05/2020				WILSORAMO	Ramona Wilson	15.00
92901	08/07/2020	X			BERNISEWIN	Bernina Sewing Center	2,267.22
92902	08/07/2020	X			FIVECOR2	Five Corners LLC	1,180.29
92903	08/07/2020				KTKELECT	Kent Hardesty	0.00
92904	08/07/2020	X			NITRPRO	NitroPromo.com	1,875.00
92905	08/12/2020	X			4STATESANI	4 State Sanitation, LLC	1,500.00
92906	08/12/2020	X			BACKTOHEAL	Back To Health Wellness Center, Inc.	100.00
92907	08/12/2020	X			CDWG	CDWG (r) Corporate Headqtrs.	101,797.28
92908	08/12/2020	X			CITYUTIL	City Of Fort Scott Utilities	2,117.76
92909	08/12/2020	X			CRAWKAN	Craw-Kan	1,652.20
92910	08/12/2020	X			DEMCO	Demco	47.69
92911	08/12/2020	X			DYNACONT	Dynamic Control Systems	201.00
92912	08/12/2020	X			EKON	Ekon-O-Pac	963.20
92913	08/12/2020	X			EVCOWHOL	Evco Wholesale Food Corp	580.60
92914	08/12/2020	X			FOURSTAT	Four States	2,419.80
92915	08/12/2020	X			GREATMIND	Great Minds PBC	579.19
92916	08/12/2020	X			GUIDEREAD	Guided Readers Inc.	501.00
92917	08/12/2020	X			KAUTOP	K & K Auto Parts Inc.	403.90
92918	08/12/2020	X			KIRKLAND	Kirkland Welding Supplies,inc	24.00
92919	08/12/2020	X			BROWNTARA	Tara Brown	2,000.00
92920	08/12/2020	X			MARSHCHER	Cheryl Marsh	35.00
92921	08/12/2020	X			MOBYMAX	Moby Max LLC	2,099.00
92922	08/12/2020	X			MODERCOPY	Galen Bigelow Jr.	162.22
92923	08/12/2020	X	X	08/14/2020	MORROTERR	Terry Morrow	650.00
92924	08/12/2020	X			POWERSCHO	PowerSchool Group LLC	10,929.86
92925	08/12/2020	X			RREQUIP	R & R Equipment	41.46

Payee Type: Vendor Check Type: Check Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
92926	08/12/2020	X			REEDRACH	Rachel Reed	20.00
92927	08/12/2020	X			SCHOOSPEC	School Specialty Supply	688.97
92928	08/12/2020	X			SEKEDSER	SEK Education Service Center	1,755.00
92929	08/12/2020	X			WOOLYSENO	James Wooldridge	85.00
92930	08/12/2020	X			SHERWILL	Sherwin Williams	313.69
92931	08/12/2020	X			TRACSUPP	Tractor Supply Co.	99.99
92932	08/12/2020	X			VARSSPIR	Varsity Spirit	7,028.45
92933	08/13/2020	X			EVERGY	Evergy	32,386.79
92934	08/14/2020	X			FRANKLAW	Franklin Law Office, P.A.	1,579.55
92935	08/14/2020	X			FSCOMMFO	FSACF Community Foundation	750.00
92936	08/14/2020	X			HOLSTTACY	Tacy Holston	482.50
92937	08/14/2020	X			CAMPPRIN	Campbell Printing Solutions LLC	2,195.80
92938	08/14/2020	X			DELATJEFF	Jeffrey DeLaTorre	60.00
92939	08/14/2020	X			DUROTIRE	Irvin Durosette	3.50
92940	08/14/2020	X			FASTENAL	Fastenal	81.99
92941	08/14/2020	X			FIVECOR2	Five Corners LLC	316.91
92942	08/14/2020	X			FTSCBROAD	Fort Scott Broadcasting Company, Inc.	40.00
92943	08/14/2020	X			JOESMIT	Joe Smith Company	816.57
92944	08/14/2020	X			KKAUTOP	K & K Auto Parts Inc.	30.04
92945	08/14/2020	X			MODERCOPY	Galen Bigelow Jr.	231.50
92946	08/14/2020	X			SHERWILL	Sherwin Williams	180.03
92947	08/14/2020				SKITHAUL	Kevin Allen	22.00
92948	08/14/2020	X			VERIWIRE	Verizon Wireless	128.32
92949	08/14/2020	X			VISA	Visa	3,161.42
92950	08/17/2020	X			AMAZON	Amazon Credit	16,232.33
92951	08/19/2020	X			DJGLASS	Daniel Bowman	880.00
92952	08/19/2020	X			FIVECOR2	Five Corners LLC	599.16
92953	08/19/2020	X			ZIEGLLISA	Ziegler Lisa	56.75
92982	08/20/2020	X			ACTE	ACTE	446.00
92983	08/20/2020	X			BSNSPORT	BSN Sports	4,679.19
92984	08/20/2020	X			CARDSERV	Card Services	508.14
92985	08/20/2020	X			CASPERENTE	Casper Enterprises LLC	34,567.50
92986	08/20/2020	X			CONSTNEW	Constellation NewEnergy - Gas Division, LLC	76.02
92987	08/20/2020	X			EVANMOOR	Evan-moor Ed Publishers	906.90
92988	08/20/2020	X			FIELDMECH	Fields Mechanical Systems	524.13
92989	08/20/2020	X			FINDLAUTOB	Findley Auto & Body LLC	1,775.00
92990	08/20/2020	X			KSDRUG	Kansas Drug Testing	150.00
92991	08/20/2020	X			KSGASSE	Kansas Gas Service	614.40
92992	08/20/2020	X			LAKELEAR	Lakeshore Learning Materials	201.17
92993	08/20/2020	X			LEARNTREE	Learning Tree Institute	75.76
92994	08/20/2020	X			LOCKWORX	Daniel Ellis	340.00
92995	08/20/2020	X			MERLKELL	Merle Kelly Ford	630.29
92996	08/20/2020	X			MODERCOPY	Galen Bigelow Jr.	1,150.00
92997	08/20/2020	X			NEXTECH	Nex-Tech	3,556.00
92998	08/20/2020	X			REALGOOD	Really Good Stuff	1,475.79
92999	08/20/2020	X			RIICONC	RII Concrete Construction	6,338.00
93000	08/20/2020	X			SCHOOSPEC	School Specialty Supply	80.36
93001	08/20/2020				SEKAAAE	SEK-KAAE	300.00
93002	08/20/2020				SKITHAUL	Kevin Allen	280.00
93003	08/20/2020				STUDEOFHIS	Students of History, Inc.	600.00
93004	08/20/2020	X			TEACDISC	Teacher's Discovery	76.23
93005	08/20/2020	X			TURINTUMB	Turing Tumble, LLC	580.29
93006	08/20/2020	X			POPPBIND	Popp Binding & Laminating, Inc.	311.67
93007	08/20/2020	X			SIGNWAREHO	SIGNWarehouse, Inc.	432.86
93008	08/21/2020	X			APPLSTOR	Apple Store - Education	2,448.00
93009	08/21/2020				LEARNBYDOI	Learn by Doing, Inc. (Albert.io)	432.00
93010	08/21/2020	X			NITRPRO	NitroPromo.com	2,210.00
93011	08/21/2020	X			SP2	S/P2	299.00
93012	08/21/2020				SCREENCAST	Screencastify, LLC	3,000.00

Payee Type:	Vendor	Check Type: Check			Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
93013	08/21/2020	X			ULINE	Uline	1,516.88
93014	08/21/2020	X			WALMART	Wal-Mart Super Center	695.62
93015	08/25/2020	X			ALLSYSTE	All Systems Designed Solutions	140.00
93016	08/25/2020				BENCHMARK	Benchmark Inc.	20,760.65
93017	08/25/2020	X			CYTEK	Terry Morrow	650.00
93018	08/25/2020	X			EVERGY	Evergy	266.15
93019	08/25/2020				GARBANZO	Martina Bex	99.00
93020	08/25/2020	X			HALLDAKO	Dakota Hall	6.00
93021	08/25/2020	X			HYFLO	Hy Flo	24.75
93022	08/25/2020				IXLLEARNIN	IXL Learning	5,206.00
93023	08/25/2020	X			JOHNDEERE	John Deere Financial	95.65
93024	08/25/2020	X			KIRKLAND	Kirkland Welding Supplies,inc	2,314.42
93025	08/25/2020				LEARNTREE	Learning Tree Institute	11.50
93026	08/25/2020				NATISPEECH	National Speech & Debate Assoc.	463.00
93027	08/25/2020	X			RIICONC	Rii Concrete Construction	12,055.00
93028	08/25/2020	X			SCHODATE	School Datebooks	976.32
93029	08/25/2020	X			SCHOOSPEC	School Specialty Supply	638.60
93030	08/25/2020	X			WICHWESTHS	Wichita West High School	20.00
93031	08/26/2020				KSFFAASSO	Kansas FFA Association	100.00
93032	08/26/2020	X			RUSTYECKFO	Rusty Eck Ford	17,224.00
93033	08/26/2020	X			SCHOOSPEC	School Specialty Supply	2,287.63
93034	08/26/2020				WASHBEDUCA	Washburn Educational Resources, LLC	105.00
93035	08/26/2020				WOODHILLS	Woodland Hills Golf Course	600.00
93036	08/27/2020				EVERGY	Evergy	134.39
93037	08/27/2020				HEIDTRUE	Heidrick True Value	173.77
93038	08/27/2020				KKAUTOP	K & K Auto Parts Inc.	105.00
93039	08/27/2020				SKITHAUL	Kevin Allen	85.00
93040	08/27/2020				WALMART	Wal-Mart Super Center	389.47
93041	08/28/2020				AMERELE2	American Electric	176.55
93042	08/28/2020				EVCOWHOL	Evco Wholesale Food Corp	7,235.65
93043	08/28/2020				FIRSBOOK	First Book National Office	269.89
93044	08/28/2020				FSHS	Fort Scott High School	7,200.00
93045	08/28/2020				FTSCTTRIB	Fort Scott Tribune	61.00
93046	08/28/2020				HEIDTRUE	Heidrick True Value	168.76
93047	08/28/2020				KARLELEC	Lawrence Karleskint	120.00
93048	08/28/2020				KASB	KASB	2,238.50
93049	08/28/2020				MULIKPAUL	Paul Mulik	538.00
93050	08/28/2020				SCHOOSPEC	School Specialty Supply	306.75
93051	08/28/2020				TEACSYNE	Teacher Synergy, LLC	199.95
93052	08/28/2020	X			USD234	USD 234	88.50
93053	08/28/2020				BARRLYNN	Lynn Barr	39.72
93054	08/28/2020				BLOOSHER	Sheryl Bloomfield	23.81
93055	08/28/2020				BOLDGARY	Gary Bolden	23.81
93056	08/28/2020				CLARJOE	Joe Clary	39.72
93057	08/28/2020				CROANGAYL	Gayla Croan	39.72
93058	08/28/2020				GENTRMART	Martha Gentry	39.72
93059	08/28/2020				GRAHBETT	Betty Graham	39.72
93060	08/28/2020				GRINMARY	Mary Griner	39.72
93061	08/28/2020				HURDETTA	Etta Hurd	39.72
93062	08/28/2020				KARNEDEBO	Deborah Karnes	39.72
93063	08/28/2020				KRUGEVICK	Vicki Kruger	39.72
93064	08/28/2020				LAROCPATR	Patricia LaRoche	46.14
93065	08/28/2020				LARSEDIAN	Diana Larsen	23.81
93066	08/28/2020				REGANSUSA	Susan Regan	39.72
93067	08/28/2020				RUBLECARO	Carol Ruble	79.83
93068	08/28/2020				SCHADEBB	Debbie Scharenberg	39.72
93069	08/28/2020				SMILIPATR	Patricia Smilie	79.83
93070	08/28/2020				SWAICHAR	Charlotte Swaim	39.72
93071	09/01/2020				CRYSTKELL	Kelli Chrystal	31.50

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
93072	09/01/2020				CITYFORT	City Of Fort Scott	1,000.00
93073	09/01/2020				COMMUNIC	Communican	109.89
93074	09/01/2020				DUROTIRE	Irvin Durossette	10.00
93075	09/01/2020				EVERGY	Evergy	35,977.87
93076	09/01/2020				GOFFMELIS	Melissa Goff	140.00
93077	09/01/2020				KONEELEV	Kone Elevator	8,750.00
93078	09/01/2020				LAKELEAR	Lakeshore Learning Materials	489.00
93079	09/01/2020				LEARNTREE	Learning Tree Institute	52.25
93080	09/01/2020				NATISPEECH	National Speech & Debate Assoc.	240.00
93081	09/01/2020				ORIENTAL	Oriental Trading Company	196.11
93082	09/01/2020				PITNEBOW	Pitney Bowes	519.00
93083	09/01/2020				POPPDANE	Danette Popp	6.67
93084	09/01/2020				RELIPEST	Reliable Pest Control, Inc.	255.00
93085	09/01/2020				SCHOOSPEC	School Specialty Supply	1,034.40
93086	09/01/2020				SIGNWAREHO	SIGNWarehouse, Inc.	530.81
93087	09/01/2020				SUMMTRU	Summit Truck Group	1,000.00
93088	09/01/2020				NEWGENER	New Generation, Inc.	5,586.00
93089	09/01/2020				NEWGENER	New Generation, Inc.	5,586.00
93090	08/31/2020	X			LANDMARK	Landmark National Bank	70.02
93091	09/08/2020				APLUSDR	Craig Farnsworth	1,739.00
93092	09/08/2020				AMERELE2	American Electric	148.50
93093	09/08/2020				BACKTOHEAL	Back To Health Wellness Center, Inc.	50.00
93094	09/08/2020				BUILDCONT	Building Control Services	1,171.38
93095	09/08/2020				EVCOWHOL	Evco Wholesale Food Corp	785.13
93096	09/08/2020				FIVECOR2	Five Corners LLC	1,078.03
93097	09/08/2020				FOURSTAT	Four States	24,346.79
93098	09/08/2020				GWFOODS	G & W Foods	6.77
93099	09/08/2020				GREATMIND	Great Minds PBC	1,428.00
93100	09/08/2020		X	09/09/2020	HEIDTRUE	Heidrick True Value	17.70
93101	09/08/2020				HEINEMANN	HEINEMANN	30,770.70
93102	09/08/2020				HOMANTRAC	Tracy Homan	9.66
93103	09/08/2020				JWSPORTS	J & W Sports	849.00
93104	09/08/2020				JOSTENYB	Jostens	36.63
93105	09/08/2020				JOURNEDUC	Journalism Education Association	65.00
93106	09/08/2020				KKAUTOP	K & K Auto Parts Inc.	493.09
93107	09/08/2020				KIRKLAND	Kirkland Welding Supplies,inc	1,328.48
93108	09/08/2020				LOCKESUPP	Locke Supply Co.	149.15
93109	09/08/2020				LOCKMOTO	Lockwood Motor Supply	443.25
93110	09/08/2020				MARDELS	Mardel's	44.07
93111	09/08/2020				MAYCOACE	Mayco Ace Hardware	249.48
93112	09/08/2020				MEYEMUSI	Meyer Music	3,797.00
93113	09/08/2020				MIDWMINERA	Midwest Minerals	2,187.53
93114	09/08/2020				MODERCOPY	Galen Bigelow Jr.	756.00
93115	09/08/2020				OREILLY	Oreilly Auto Parts	151.11
93116	09/08/2020				RIDDELL	Riddell	1,322.26
93117	09/08/2020				SCHOOSPEC	School Specialty Supply	2,860.30
93118	09/08/2020				SEKEDSER	SEK Education Service Center	19,004.00
93119	09/08/2020				SETHHOMOL	Seth Homolka	2,049.00
93120	09/08/2020				SHERWILL	Sherwin Williams	52.19
93121	09/08/2020		X	09/09/2020	SUMMTRU	Summit Truck Group	295.34
93122	09/08/2020				THERAPRO	Therapro, Inc.	47.48
93123	09/08/2020				TITANSCHO	Titan School Solutions	2,400.00
93124	09/08/2020				TRACSUPP	Tractor Supply Co.	367.95
93125	09/09/2020				HEINEMANN	HEINEMANN	6,200.00
93126	09/09/2020				MAYCOACE	Mayco Ace Hardware	17.70
93127	09/09/2020				SUMMTRU	Summit Truck Group	247.34
929004	08/11/2020	X			SONIC	Sonic	355.00
Checking Account ID: 1		Void Total:		2,377.26	Total without Voids:		552,964.60

Check Register by Type

Check Type Total:	Check	Void Total:	2,377.26	Total without Voids:	<u>552,964.60</u>
Payee Type Total:	Vendor	Void Total:	2,377.26	Total without Voids:	<u>2,820,160.48</u>
	Grand Total:	Void Total:	2,377.26	Total without Voids:	<u>2,820,160.48</u>

FSRC - Bills & Claims – September 2, 2020

<u>Organization</u>	<u>Amount</u>	<u>Description</u>
Early Bills		
Raymond Allen	\$ 150.00	Umpire
Mike Chipman	\$ 187.50	Umpire
Jeff DeLaTorre	\$ 220.00	Umpire
Modern Copy Systems	\$ 231.50	Office Supplies & Contract
Campbell Printing Solutions, L.L.C.	\$2195.80	Fall/Winter Guide
Fort Scott Broadcasting, Inc.	\$ 40.00	Buck Run 411
Durossette's Tire Service	\$ 3.50	Parks Maintenance
Verizon	\$ 128.32	Staff Cell Phones
Skitch's Inc.	\$ 22.00	Port a Pot clean out
K & K Auto Parts, Inc.	\$ 30.04	Parks Maintenance
The Sherwin Williams Co.	\$ 180.03	Parks Maintenance
Joe Smith Company	\$ 816.57	Concession Supplies
5 Corners Mini-Mart, LLC	\$ 316.91	Fuel for Vehicles
Fastenal Company	\$ 81.99	Parks Maintenance
Visa	\$3161.42	Truck Maint., Bd. Lunch, Office Sup., & Athletic Supplies
Monthly Bills		
Skitch's Hauling & Excavation, Inc.	\$ 85.00	Port-a-Pot for July
K & K Auto Parts, Inc.	\$ 105.00	Vehicle Maintenance
Walmart Community/SYNCB	\$ 389.47	Concession Supplies & Vehicle Maintenance
Everygy	\$ 134.39	Service @ Cullor
Heidrick's True Value	<u>\$ 173.77</u>	Parks Maintenance
Total Bills & Claims	\$8653.21	

**USD 234 Statement of Cash & Investments
For The One Month Ending 7/31/20 for Fiscal Year 2020-2021**

Bank Statement Reconciliation

Self Funded Health Account UMB *****1627	\$ 1,533,624.65
Payroll Landmark **026	\$ 20,000.00
Bond Account	\$ 16,112.75
Dollar Maker Landmark ***2189	\$ 9,917,129.77

Total Cash in Bank as of 7/31/2020 \$ 11,486,867.17

Less Outstanding Checks AP & Payroll \$ (197,780.63)

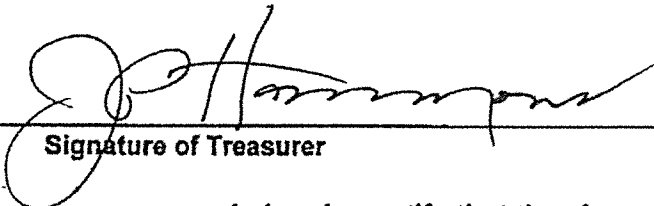
Total Cash in Bank after adjustments 7/31/2020 \$ 11,289,086.54

Certificates of Deposit Investment (Fund 99)

Landmark (Maturity 6/13/2020 - .45%)	\$ 5,685.39
LSA - Bennett Memorial (Maturity 4/12/2021 - .40%)	\$ 52,580.80
LSA - Mason Memorial (Maturity 8/10/20 - .49%)	\$ 2,998.96

Total Certificate of Deposits 7/31/2020 \$ 61,265.15

Total Cash in Bank and Certificate of Deposits 7/31/2020 \$ 11,350,351.69


on 8-13-2020

 Signature of Treasurer Date

do hereby certify that the above statement is correct.

Cash Flow Report USD 234

Fund Number	Beginning Cash	Revenues	Expenses	Payables Change	Ending Cash	Encumbrances	User ID: DUNNHANN
06	1,168,896.77	596,645.66	(119,045.91)	(525,988.83)	1,120,507.69	29,292.56	
08	57,546.46	65,730.88	(23,706.23)	(57,546.46)	42,024.65	32,386.79	
11	302,801.29	319.72	(1,396.54)	(11,670.51)	290,053.96	0.00	
13	965,982.20	0.00	22,056.87	(347,491.81)	640,547.26	254.00	
14	17,018.59	0.00	0.00	(1,009.32)	16,009.27	0.00	
15	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
16	1,197,004.18	3,424.07	(46,431.31)	(32,278.52)	1,121,718.42	9,401.00	
18	26,000.00	228.00	(8,057.92)	0.00	18,170.08	0.00	
24	283,689.83	53,543.59	(22,654.16)	(32,121.84)	282,457.42	0.00	
26	30,125.00	0.00	0.00	0.00	30,125.00	3,100.00	
28	12,000.00	0.00	(12,000.00)	0.00	0.00	0.00	
29	0.00	0.00	(200.00)	0.00	(200.00)	305.00	
30	1,148,001.54	14,592.47	(17,311.54)	(240,963.77)	904,318.70	37,518.85	
34	375,273.81	0.00	(877.14)	(44,070.45)	330,326.22	1,875.00	
35	196,376.42	22,570.00	(15,525.00)	0.00	203,421.42	13,762.81	
51	0.00	496,263.95	(496,263.95)	0.00	0.00	0.00	
53	998,000.00	0.00	(65,730.88)	0.00	932,269.12	0.00	
55	371,330.62	4,532.76	(15,948.00)	0.00	359,915.38	4,379.53	
61	6,241.76	0.00	0.00	0.00	6,241.76	0.00	
62	3,313,921.86	0.00	0.00	0.00	3,313,921.86	0.00	
63	16,112.75	0.00	0.00	0.00	16,112.75	0.00	
81	53.70	0.00	(3,100.37)	(53.70)	(3,100.37)	433.30	
82	748.14	883.91	(915.85)	0.00	716.20	0.00	
84	120,986.07	16,905.00	(17,975.52)	(12,215.06)	107,700.49	0.00	
85	0.00	0.00	0.00	0.00	0.00	0.00	
86	32,478.24	0.00	(273.44)	0.00	32,204.80	0.00	
88	1,566,408.05	182,583.94	(215,367.34)	0.00	1,533,624.65	0.00	
90	45,325.67	0.00	17,506.43	(40,256.94)	22,575.16	838.56	
91	6,181.44	0.00	(3,159.60)	0.00	3,021.84	24,737.55	
92	0.00	0.00	0.00	0.00	0.00	0.00	
94	4,612.86	0.00	(315.00)	0.00	4,297.86	0.00	
95	13,923.85	0.00	0.00	(9,049.87)	4,873.98	0.00	
96	10,277.15	0.00	(0.11)	(5,138.58)	5,138.46	0.00	
98	(5,300.30)	0.00	(304.88)	(3,037.16)	(8,642.34)	12,493.14	
99	(61,265.15)	0.00	0.00	0.00	(61,265.15)	0.00	
Grand Total:	12,240,752.80	1,458,223.95	(1,046,997.39)	(1,362,892.82)	11,289,086.54	170,778.09	

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
WSE	Winfield Scott Elementary					
A	BOE ACCOUNTS					
1100	Lost Library Books	0.00	5.00	0.00	0.00	5.00
1101	Faxes	0.00	0.00	0.00	0.00	0.00
1102	Copies	0.00	0.00	0.00	0.00	0.00
1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
1104	Textbook Rental	0.00	0.00	0.00	0.00	0.00
1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00
1106	Interest	1.48	1.55	0.00	0.00	3.03
1107	Food Service	0.00	0.00	0.00	0.00	0.00
1108	ASCC	0.00	0.00	0.00	0.00	0.00
1109	Sales Tax	0.00	0.00	0.00	0.00	0.00
1116	FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
2500	FSHS Athletics	0.00	0.00	0.00	0.00	0.00
3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
A Totals:		1.48	6.55	0.00	0.00	8.03
B	GIFTS					
2101	Accelerated Reader	0.00	0.00	0.00	0.00	0.00
2110	Presbyterian Women	0.00	0.00	0.00	0.00	0.00
2113	Progressive Mother's	0.00	0.00	0.00	0.00	0.00
2114	Bourbon County Medical Auxilary	0.00	0.00	0.00	0.00	0.00
2117	Wal-Mart	0.00	0.00	0.00	0.00	0.00
2120	Target	0.00	0.00	0.00	0.00	0.00
2200	Indigent Fund	509.41	14.55	0.00	0.00	523.96
2207	Kiwanis	0.00	0.00	0.00	0.00	0.00
2209	Social Committee	38.21	0.00	25.16	0.00	13.05
2211	Pioneer Kiwanis	0.00	0.00	0.00	0.00	0.00
B Totals:		547.62	14.55	25.16	0.00	537.01
C	CLASSES					
3102	Music Club	75.00	0.00	0.00	0.00	75.00
3106	Field Trips	0.00	0.00	0.00	0.00	0.00
3129	Leadership	5,440.07	0.00	0.00	0.00	5,440.07
3131	Physical Education Patrol Club	482.90	0.00	0.00	0.00	482.90
3133	First Grade Best Choice and Recycle	0.00	0.00	0.00	0.00	0.00
3135	Beverage Machine	0.00	0.00	0.00	0.00	0.00
3138	Snacks	0.00	0.00	0.00	0.00	0.00
3139	School Store	0.00	0.00	0.00	0.00	0.00
3140	Kindergarten	0.00	0.00	0.00	0.00	0.00
3141	Second	0.00	0.00	0.00	0.00	0.00
3142	Cafeteria	0.00	0.00	0.00	0.00	0.00
3145	Adult Leadership Club	4,068.08	1,127.35	0.00	0.00	5,195.43
3146	Media Center	4,028.37	0.00	0.00	0.00	4,028.37
C Totals:		14,094.42	1,127.35	0.00	0.00	15,221.77

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D	HIGH SCHOOL							
	4100		Activity Cards	22.00	0.00	0.00	0.00	22.00
			D	Totals:	22.00	0.00	0.00	22.00
E	CLUBS							
	210		Student Council	47.92	0.00	0.00	0.00	47.92
			E	Totals:	47.92	0.00	0.00	47.92
			WSE	Totals:	14,713.44	1,148.45	25.16	15,836.73
			Report Totals:	14,713.44	1,148.45	25.16	0.00	15,836.73

AS

Jay McEwen

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
EWE	Eugene Ware Elementary							
A	BOE ACCOUNTS							
	1100	Lost Library Books		0.00	0.00	0.00	0.00	0.00
	1101	Faxes		0.00	0.00	0.00	0.00	0.00
	1102	Copies		0.00	0.00	0.00	0.00	0.00
	1103	MS PE t-shirts		0.00	0.00	0.00	0.00	0.00
	1104	Textbook Rental		0.00	0.00	0.00	0.00	0.00
	1105	Lost Textbooks		0.00	0.00	0.00	0.00	0.00
	1106	Interest		1.21	1.26	1.21	0.00	1.26
	1107	Food Service		0.00	0.00	0.00	0.00	0.00
	1108	ASCC		0.00	0.00	0.00	0.00	0.00
	1109	Sales Tax		0.00	0.00	0.00	0.00	0.00
	1116	FSMS Lab Fees		0.00	0.00	0.00	0.00	0.00
	2500	FSHS Athletics		0.00	0.00	0.00	0.00	0.00
	3132	MS Activity Fee/Project Art		0.00	0.00	0.00	0.00	0.00
		A	Totals:	1.21	1.26	1.21	0.00	1.26
B	GIFTS							
	2100	I.I. Projects		150.00	0.00	0.00	0.00	150.00
	2101	Accelerated Reader		0.00	0.00	0.00	0.00	0.00
	2102	Rotary		0.00	0.00	0.00	0.00	0.00
	2103	Indigent Funds		595.95	0.00	0.00	0.00	595.95
	2104	VFW Assembly		0.00	0.00	0.00	0.00	0.00
	2105	Class of 1949 /1948 reunion		0.00	0.00	0.00	0.00	0.00
	2106	Family and Comunity Education		14.73	0.00	0.00	0.00	14.73
	2107	Coins For Caring		204.19	0.00	0.00	0.00	204.19
	2108	Library		0.00	0.00	0.00	0.00	0.00
	2109	Music Donations		0.00	0.00	0.00	0.00	0.00
	2110	Presbyterian Women		0.00	0.00	0.00	0.00	0.00
	2111	Fourth Grade		0.00	0.00	0.00	0.00	0.00
	2112	Art		0.00	0.00	0.00	0.00	0.00
	2208	Lady Kiwanis		0.00	0.00	0.00	0.00	0.00
	2210	Men's Kiwanis		0.76	0.00	0.00	0.00	0.76
		B	Totals:	965.63	0.00	0.00	0.00	965.63

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	CLASSES							
	3100		Student Leadership	2,744.98	0.00	0.00	0.00	2,744.98
	3102		Music Club	1,141.04	0.00	0.00	0.00	1,141.04
	3103		Best Box Label Club	0.00	0.00	0.00	0.00	0.00
	3104		Box Tops	2,091.01	0.00	0.00	0.00	2,091.01
	3105		Eugene Ware Book Club	12.01	0.00	0.00	0.00	12.01
	3106		Field Trips	486.00	0.00	0.00	0.00	486.00
	3107		Snack Machine	0.00	0.00	0.00	0.00	0.00
	3109		Fifth Grade Transportation Club	2,995.43	0.00	0.00	0.00	2,995.43
	3110		Wellness	0.00	0.00	0.00	0.00	0.00
	3111		Other Funds	32.00	0.00	0.00	0.00	32.00
	3130		Tiger Pride Club	1,857.24	0.00	0.00	0.00	1,857.24
		C	Totals:	11,359.71	0.00	0.00	0.00	11,359.71
D	HIGH SCHOOL							
	4100		Activity Cards	0.00	0.00	0.00	0.00	0.00
		D	Totals:	0.00	0.00	0.00	0.00	0.00
		EWE	Totals:	12,326.55	1.26	1.21	0.00	12,326.60
		Report Totals:		12,326.55	1.26	1.21	0.00	12,326.60



Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
FSMS	Fort Scott Middle School							
A	BOE ACCOUNTS							
	1100		Lost Library Books	0.00	0.00	0.00	0.00	0.00
	1101		Faxes	0.00	0.00	0.00	0.00	0.00
	1102		Copies	0.00	0.00	0.00	0.00	0.00
	1103		MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
	1104		Textbook Rental	0.00	0.00	0.00	0.00	0.00
	1105		Lost Textbooks	0.00	0.00	0.00	0.00	0.00
	1106		Interest	3.30	3.39	3.30	0.00	3.39
	1107		Food Service	0.00	0.00	0.00	0.00	0.00
	1108		ASCC	0.00	0.00	0.00	0.00	0.00
	1109		Sales Tax	0.00	0.00	0.00	0.00	0.00
	1111		Restroom Vending Machines	0.00	0.00	0.00	0.00	0.00
	1113		Delinquent Fees	0.00	0.00	0.00	0.00	0.00
	1114		Athletics	3,204.25	45.00	0.00	0.00	3,249.25
	1115		Agendas	0.00	0.00	0.00	0.00	0.00
	1116		FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
	2500		FSHS Athletics	0.00	0.00	0.00	0.00	0.00
	3132		MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
		A	Totals:	3,207.55	48.39	3.30	0.00	3,252.64
B	GIFTS							
	2115		Intramural Sponsors	7.35	0.00	0.00	0.00	7.35
	2202		Indigent Student (lunch money)	463.84	0.00	0.00	0.00	463.84
	2203		Indigent Student (fees)	3.75	0.00	0.00	0.00	3.75
		B	Totals:	474.94	0.00	0.00	0.00	474.94
C	CLASSES							
	3101		Home Economics	0.92	0.00	0.00	0.00	0.92
	3112		Book Fair	350.53	0.00	0.00	0.00	350.53
	3113		Technology	996.79	0.00	0.00	0.00	996.79
	3114		I.I. Class	1,127.84	0.00	0.00	0.00	1,127.84
	3116		6th Grade school store	0.00	0.00	0.00	0.00	0.00
	3117		Tiger Day	92.20	0.00	0.00	0.00	92.20
	3123		Hoops for Heart	0.00	0.00	0.00	0.00	0.00
	3124		Academic Pep Rally	0.00	0.00	0.00	0.00	0.00
	3125		Cosmosphere Trip	250.00	0.00	0.00	0.00	250.00
	3127		Student Incentive Program	0.00	0.00	0.00	0.00	0.00
	3128		Healthy Snacks	714.76	0.00	0.00	0.00	714.76
	3143		Recycling	3,101.32	0.00	0.00	0.00	3,101.32
		C	Totals:	6,634.36	0.00	0.00	0.00	6,634.36
D	HIGH SCHOOL							
	4100		Activity Cards	0.00	0.00	0.00	0.00	0.00
		D	Totals:	0.00	0.00	0.00	0.00	0.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
E	CLUBS							
		120	FCA	2,904.54	0.00	0.00	0.00	2,904.54
		190	Pride	31.65	0.00	0.00	0.00	31.65
		E Totals:		2,936.19	0.00	0.00	0.00	2,936.19
F	MUSIC, DRAMA, PUBLICATIONS							
		1000	Band Boosters	32.20	0.00	0.00	0.00	32.20
		1001	Orchestra Boosters	292.82	0.00	0.00	0.00	292.82
		1041	Football Boosters -MS	2,096.50	0.00	0.00	0.00	2,096.50
		F Totals:		2,421.52	0.00	0.00	0.00	2,421.52
H	SUPPORT							
		2065	Concession Fund	22,500.70	0.00	0.00	0.00	22,500.70
		2116	Turkey Fund	1,127.70	0.00	0.00	0.00	1,127.70
		3108	Student Beverage	85.95	0.00	0.00	0.00	85.95
		3126	FSMS Wellness Committee	262.33	0.00	0.00	0.00	262.33
		3134	Paper/Pencil Sale	485.43	0.00	0.00	0.00	485.43
		3136	Special Activities	55.67	0.00	0.00	0.00	55.67
		3137	Memory Book	8.94	0.00	0.00	0.00	8.94
		H Totals:		24,526.72	0.00	0.00	0.00	24,526.72
		FSMS Totals:		40,201.28	48.39	3.30	0.00	40,246.37
		Report Totals:		40,201.28	48.39	3.30	0.00	40,246.37



Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site Name	Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
SHS	Fort Scott High School							
A	BOE ACCOUNTS							
	1103		MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
	1108		ASCC	0.00	0.00	0.00	0.00	0.00
	1109		Sales Tax	0.00	0.00	0.00	0.00	0.00
	1116		FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
	195		LaRoche Complex	1,001.00	0.00	0.00	0.00	1,001.00
	2500		FSHS Athletics	36,799.05	140.00	0.00	360.00	37,299.05
	2505		Book Rental	0.00	606.00	0.00	0.00	606.00
	2510		Personal Copies	0.00	0.00	0.00	0.00	0.00
	2515		Driver Ed	228.00	0.00	228.00	0.00	0.00
	2520		Interest	39.99	0.00	39.99	40.22	40.22
	3132		MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
		A	Totals:	38,068.04	746.00	267.99	400.22	38,946.27
B	GIFTS							
	2203		Indigent Student (fees)	0.00	0.00	0.00	0.00	0.00
		B	Totals:	0.00	0.00	0.00	0.00	0.00
C	CLASSES							
	520		Class of 2023	0.00	0.00	0.00	0.00	0.00
	525		Class of 2022	0.00	0.00	0.00	0.00	0.00
	530		Class of 2021	2,333.22	50.00	0.00	0.00	2,383.22
	535		Class of 2020	1,830.83	840.00	1,030.00	0.00	1,640.83
	540		Class of 2019	0.00	0.00	0.00	0.00	0.00
	545		Class of 2018	0.00	0.00	0.00	0.00	0.00
	550		Class of 2017	0.00	0.00	0.00	0.00	0.00
	555		Class of 2016	0.00	0.00	0.00	0.00	0.00
	560		Class of 2015	0.00	0.00	0.00	0.00	0.00
	565		Class of 2014	0.00	0.00	0.00	0.00	0.00
	570		Class of 2010	0.00	0.00	0.00	0.00	0.00
	575		Class of 2011	0.00	0.00	0.00	0.00	0.00
	580		Class of 2012	0.00	0.00	0.00	0.00	0.00
	585		Class of 2013	0.00	0.00	0.00	0.00	0.00
		C	Totals:	4,164.05	890.00	1,030.00	0.00	4,024.05

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site Name

Group Name

Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
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HIGH SCHOOL

1500	Boys Basketball	3,825.34	0.00	0.00	0.00	3,825.34
1505	Baseball Team	5,875.22	0.00	0.00	0.00	5,875.22
1510	Football Team	1,578.55	0.00	0.00	0.00	1,578.55
1515	Boys Golf Team	4,275.97	0.00	0.00	0.00	4,275.97
1520	Softball Team	11,813.04	0.00	0.00	0.00	11,813.04
1525	Girls' Tennis Team	1,838.23	0.00	0.00	0.00	1,838.23
1526	Boys' Tennis Team	412.58	0.00	0.00	0.00	412.58
1530	Track Team	8,886.29	0.00	0.00	0.00	8,886.29
1535	Volleyball Team	3,623.37	0.00	0.00	0.00	3,623.37
1540	Wrestling Team	2,294.04	0.00	0.00	0.00	2,294.04
1545	Weight Training	783.72	0.00	0.00	0.00	783.72
1550	Girls Golf	1,073.01	0.00	0.00	0.00	1,073.01
1555	Soccer Team	5,769.24	0.00	0.00	0.00	5,769.24
1560	Girls Basketball	18,596.21	0.00	0.00	0.00	18,596.21

	D	Totals:	70,644.81	0.00	0.00	0.00	70,644.81
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CLUBS

100	Art Club	759.00	30.00	0.00	250.00	1,039.00
105	Strategic Games	536.35	0.00	0.00	0.00	536.35
110	Drama Club	331.23	0.00	0.00	0.00	331.23
115	FBLA	890.53	180.00	0.00	0.00	1,070.53
120	FCA	1,450.18	0.00	0.00	0.00	1,450.18
125	Education Rising	1,009.66	0.00	0.00	0.00	1,009.66
130	Automotive Technology	556.95	0.00	164.03	0.00	392.92
135	FFA	38,743.89	114.00	230.83	0.00	38,627.06
140	FCCLA	0.00	0.00	0.00	0.00	0.00
145	Global Cultural & Diversity Club	1,217.94	0.00	0.00	0.00	1,217.94
150	Tiger Construction	11,423.45	0.00	0.00	0.00	11,423.45
155	Honor Society	1,859.63	0.00	0.00	0.00	1,859.63
160	Key Club	921.26	0.00	0.00	0.00	921.26
165	J.Sinn Debate Fund	1,760.00	0.00	0.00	0.00	1,760.00
170	Math/Physics Club	712.53	0.00	0.00	0.00	712.53
175	SpEd Dept	45.16	0.00	0.00	0.00	45.16
180	NSDA	13,135.97	0.00	0.00	0.00	13,135.97
185	Thespians Club	2,193.14	30.00	0.00	0.00	2,223.14
190	Pride	1,197.66	0.00	0.00	0.00	1,197.66
200	Science Club	717.17	0.00	0.00	0.00	717.17
205	School Store	1,964.05	0.00	245.00	0.00	1,719.05
210	Student Council	4,952.00	0.00	0.00	0.00	4,952.00
215	Interact Club	779.72	0.00	0.00	0.00	779.72
220	FHS Clothes Closet	1,272.93	0.00	0.00	0.00	1,272.93

	E	Totals:	88,430.40	354.00	639.86	250.00	88,394.54
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Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2020 to 07/31/2020.

Site Name	Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
MUSIC, DRAMA, PUBLICATIONS								
		1000	Band Boosters	7,293.89	40.00	0.00	0.00	7,333.89
		1005	Choir Fund	2,003.67	28.00	0.00	0.00	2,031.67
		1010	Orchestra Fund	2,303.31	0.00	0.00	0.00	2,303.31
		1015	Cheerleaders	4,716.01	14,144.50	811.25	0.00	18,049.26
		1020	Dance Team	3,832.52	820.00	255.00	0.00	4,397.52
		1025	Spirit Club	60.25	0.00	0.00	0.00	60.25
		1030	Drama Plays	17,159.77	0.00	84.53	0.00	17,075.24
		1035	Crimson	3,227.70	0.00	0.00	0.00	3,227.70
		1040	Tiger Times	1,205.45	0.00	0.00	0.00	1,205.45
		1045	Academic Team	555.41	0.00	0.00	0.00	555.41
	F	Totals:		42,357.98	15,032.50	1,150.78	0.00	56,239.70
SUPPORT								
		2000	Academic Achievement	2,083.07	282.00	0.00	0.00	2,365.07
		2005	Classes Past	6,062.71	0.00	0.00	0.00	6,062.71
		2010	Madison Memorial Scholarship Fund	0.00	0.00	0.00	0.00	0.00
		2011	Regan Memorial Scholarship Fund	1,140.35	0.00	0.00	0.00	1,140.35
		2015	Faculty Needs Fund	836.70	0.00	0.00	0.00	836.70
		2020	Alumni Assistance Fund	3,014.46	0.00	0.00	0.00	3,014.46
		2030	Scholarship Fund	12,151.24	26,511.25	0.00	-250.00	38,412.49
		2035	Activities Fund	2,126.05	224.06	0.00	-130.00	2,220.11
		2040	Learning Center	341.58	0.00	0.00	0.00	341.58
		2045	Daily Needs Fund	233.42	0.00	0.00	0.00	233.42
		2050	Student Pantry	2,332.12	0.00	0.00	0.00	2,332.12
		2055	Parking Fund	1,584.63	0.00	0.00	0.00	1,584.63
		2060	Contingency Fund	6,620.18	0.00	500.76	0.00	6,119.42
		2065	Concession Fund	6,381.84	0.00	0.00	0.00	6,381.84
		2070	Technology Fund	4,485.11	0.00	0.00	0.00	4,485.11
		2075	Student Agendas	153.66	0.00	0.00	0.00	153.66
		2080	General Fund	2,275.54	0.00	0.00	0.00	2,275.54
		2085	Alumni Gift Fund	948.00	0.00	0.00	0.00	948.00
		2206	Kiwanis Student Needs Fund	35.12	0.00	0.00	0.00	35.12
		2525	ID Card Fund	230.00	170.00	0.00	0.00	400.00
		2535	Schools in Community	350.00	0.00	0.00	0.00	350.00
		2540	Photography	0.00	0.00	0.00	0.00	0.00
		2560	Cap & Gown Fund	191.67	80.00	0.00	0.00	271.67
	H	Totals:		53,577.45	27,267.31	500.76	-380.00	79,964.00
	FSHS	Totals:		297,242.73	44,289.81	3,589.39	270.22	338,213.37
	Report Totals:			297,242.73	44,289.81	3,589.39	270.22	338,213.37



CONTRACT FOR PROVISION OF EDUCATIONAL SERVICES
Audiology

THIS CONTRACT, entered into on July 1, 2020, pursuant to K.S.A. 72-967(a)(3), by and between Fort Scott, USD #234, Bourbon County, Kansas, hereinafter referred to as "District," and Southeast Kansas Education Service Center #609, Crawford County, Kansas, hereinafter referred to as "Greenbush."

In consideration of the premises and of the mutual agreements set forth herein, the parties do hereby agree as follows:

- 1) Pursuant to the request of District, Greenbush agrees to provide the special education services marked below for the benefit of exceptional students within the jurisdiction of District:

Programs for: X Audiology Services
- 2) Such services shall be provided by Greenbush for the 2020-21 school year or such part thereof as shall be mutually agreed upon in writing by the parties and shall not exceed one (1) year. Greenbush agrees to maintain and provide such services in accordance with the standards and criteria set by the Kansas State Board of Education in accordance with the State Plan under the Act.
- 3) District agrees to pay Greenbush for the above named services at the rate of \$9,088.00 for the 2020-21 year. Greenbush shall submit an invoice to District in the amount of \$4,544.00 for payment September 1, 2020. Subsequent invoices of \$1,136.00 shall be due and payable November 1, 2020, January 1, 2021, March 1, 2021, and May 1, 2021.
- 4) In the event that a hearing with respect to students in the above mentioned programs is required under K.S.A. 72-972 *et seq.* District agrees to pay Greenbush for any and all costs incurred by it with respect to such hearing or any appeals connected therewith.
- 5) This contract is for a period beginning July 1, 2020 and ending June 30, 2021. If either party gives notice to the other of its intent to not renew, such notice is to be provided in writing to the other party prior to April 1, of the renewal year.
- 6) The cost of Extended School Year (ESY) services is not a part of this agreement. ESY services may be provided through an additional agreement with both Parties.
- 7) Greenbush shall, at the end of the contract period, report to District, the progress made by each individual student during that contract period.
- 8) Greenbush shall claim entitlement for the special education and related services staff employed by Greenbush on the Special Education CAPS Report and all other state personnel reporting, including categorical aid travel reimbursement.
- 9) Greenbush staff, upon request of District, shall be given access to District's Medicaid billing system. District shall retain Medicaid Fee for Service (FFS) funds generated for eligible audiology services provided in the district, as documented on the IEP.
- 10) District shall have the sole responsibility to claim Medicaid School District Administrative Claiming (SDAC) which aligns with Medicaid Cost Settlement reimbursement.
- 11) Hearing Assistive Technology (HAT) equipment is leased from Kansas State School for the Deaf and distributed through Greenbush. District shall be responsible for all leasing costs and repairs/replacement of any such equipment which is damaged, lost, stolen, or destroyed while in the possession of said District.

THIS CONTRACT includes contractual provisions as outlined in State of Kansas form DA-146a. The contractual provisions are hereby a part of this contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the day, month and year first above written.

FORT SCOTT
USD #234
BOURBON COUNTY, KANSAS

SOUTHEAST KANSAS EDUCATION SERVICE
CENTER #609
CRAWFORD COUNTY, KANSAS

Signed _____

Signed _____

Title _____

Title _____

Date _____

Date _____

Attest: Clerk of the Board _____

Date _____

CONTRACT FOR PROVISION OF EDUCATIONAL SERVICES
Specialized Learning Services (SLS)
(BaSES)

THIS CONTRACT, entered into on July 1, 2020, pursuant to K.S.A. 72-967(a)(3), by and between **Fort Scott USD 234, Bourbon County, Kansas**, hereinafter referred to as "First Party," and **Southeast Kansas Education Service Center, Interlocal #609, Crawford County, Kansas**, hereinafter referred to as "Second Party."

In consideration of the premises and of the mutual agreements set forth herein, the parties do hereby agree as follows:

- 1) Pursuant to the request of First Party, Second Party agrees to provide the education services outlined below for the benefit of exceptional students within the jurisdiction of First Party:
 - a. Student Consultation
 - b. Professional Development
 - c. Program Implementation
 - d. Staff Coaching & Mentoring
 - e. Social Worker Teletherapy
- 2) Such services shall be provided by Second Party for the 2020-2021 school year or such part thereof as shall be mutually agreed upon in writing by the parties and shall not exceed one (1) year. Second Party agrees to maintain and provide such services in accordance with the standards and criteria set by the Kansas State Board of Education in accordance with the State Plan under the Act.
- 3) First Party agrees to pay Second Party \$19,600 by September 30, 2020, for 18 days of 'SLS' services.
- 4) This contract is for a period beginning July 1, 2020, and ending June 30, 2021. If either party gives notice to the other of its intent to not renew, such notice is to be provided in writing to the other party prior to April 1, of the renewal year.
- 5) The Second Party shall provide the First Party a usage report reflecting the remaining time of the purchased contract days by December 15 of each contract year.
- 6) The Second Party shall claim entitlement for the special education and related services staff employed by the Second Party on the Special Education Personnel Report and all other state personnel reporting. Categorical aid travel reimbursement will be retained by Second Party.

THIS CONTRACT includes contractual provisions as outlined in State of Kansas form DA-146a. The contractual provisions are hereby a part of this contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the day, month and year first above written.

Fort Scott USD 234
Bourbon County, Kansas

Southeast Kansas Education Service Center
Interlocal #609
Crawford County, Kansas

By _____
(Board President/Designee)

By _____
(Board President)

Date _____

Date _____

CONTRACT FOR PROVISION OF EDUCATIONAL SERVICES
Low Incidence

THIS CONTRACT, entered into on July 1, 2020, pursuant to K.S.A. 72-967(a)(3), by and between Fort Scott, USD #234, Bourbon County, Kansas, hereinafter referred to as "District," and Southeast Kansas Education Service Center #609, Crawford County, Kansas, hereinafter referred to as "Greenbush."

In consideration of the premises and of the mutual agreements set forth herein, the parties do hereby agree as follows:

- 1) Pursuant to the request of District, Greenbush agrees to provide the special education services marked below for the benefit of exceptional students within the jurisdiction of District:

Programs for: X Hearing Impaired Services
 X Visually Impaired Services
 X Orientation & Mobility Services
- 2) Such services shall be provided by Greenbush for the 2020-21 school year or such part thereof as shall be mutually agreed upon in writing by the parties and shall not exceed one (1) year. Greenbush agrees to maintain and provide such services in accordance with the standards and criteria set by the Kansas State Board of Education in accordance with the State Plan under the Act. Greenbush retains the right to assign/reassign staff as necessary to best accommodate the needs of all special education entities.
- 3) Greenbush staff will support and collaborate with IEP teams to ensure compensatory services are offered and provided when deemed necessary. However, the first priority of the low incidence staff who serve multiple districts and agencies is to ensure their assigned caseload minutes are met per the IEP. A) Greenbush cannot guarantee staff availability to cover all compensatory services required of each district. B) When compensatory services are provided by low incidence staff outside of their contracted hours, additional time will be billed at the following rates: HI and VI Services at \$55/hour and O&M Services at \$70/hour.
- 4) District agrees to pay Greenbush for the above named services at the rate of \$27,852 for the 2020-21 year. Greenbush shall submit an invoice to District in the amount of \$13,926 for payment September 1, 2020. Subsequent invoices of \$3,481.50 shall be due and payable November 1, 2020, January 1, 2021, March 1, 2021, and May 1, 2021.
- 5) In the event that a hearing with respect to students in the above mentioned programs is required under K.S.A. 72-972 *et seq.* District agrees to pay Greenbush for any and all costs incurred by it with respect to such hearing or any appeals connected therewith.
- 6) This contract is for a period beginning July 1, 2020 and ending June 30, 2021. If either party gives notice to the other of its intent to not renew, such notice is to be provided in writing to the other party prior to April 1, of the renewal year.
- 7) The cost of Extended School Year (ESY) services is not a part of this agreement. ESY services may be provided through an additional agreement with both Parties.
- 8) Greenbush shall, at the end of the contract period, report to District, the progress made by each individual student during that contract period.
- 9) Greenbush shall claim entitlement for the special education and related services staff employed by Greenbush on the Special Education CAPS Report and all other state personnel reporting, including categorical aid travel reimbursement.
- 10) District shall have the sole responsibility to claim Medicaid School District Administrative Claiming (SDAC) which aligns with Medicaid Cost Settlement reimbursement.

THIS CONTRACT includes contractual provisions as outlined in State of Kansas form DA-146a. The contractual provisions are hereby a part of this contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the day, month and year first above written.

FORT SCOTT
USD #234
BOURBON COUNTY, KANSAS

SOUTHEAST KANSAS EDUCATION SERVICE
CENTER #609
CRAWFORD COUNTY, KANSAS

Signed _____

Signed _____

Title _____

Title _____

Date _____

Date _____

Attest: Clerk of the Board _____

Date _____