

# MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session

Virtual Meeting via Zoom

Monday, September 14, 2020

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS**

**PRESENT**

**ABSENT**

**LATE ARRIVAL**

Mr. Victor L. Abate, President

Mr. Donald D. Pinci, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Terry L. Boonie

Mrs. Julie R. Eriksson

Mr. Justin T. Haynes

Mrs. Wyona P. Lauver

Mr. Christopher T. Nesbit

Mrs. Sherryl L. Wagner

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Ryan L. Wagner, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

V. **STUDENT REPORTS**

Miss Makenna M. Dietz and Miss Liliana E. Shutt

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

VII. **CONSENT AGENDA**

*All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

VIII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **BUS DRIVERS**

Approval is recommended for the following individuals as bus drivers for the 2020-2021 school year:

Hunters Valley, Inc.

Lorraine Martin effective August 31, 2020

Weikel Busing, LLC

Paul F. Baker effective August 31, 2020

Michael D. Fritz effective August 31, 2020

Tami J. Leinaweaver effective August 31, 2020

Thomas M. Pheasant effective August 31, 2020

Charity A. Rudy effective September 2, 2020

Robert E. Stahl effective August 31, 2020

2. **BUS STOPS**

Approval is recommended for the following bus stops:

51 Lowell Road, Beaver Springs

227 East Market Street, Beavertown

Route 235 & Sheep Hill Road, Beavertown

591 Bannerville Hill Road, McClure

855 South Hill Drive, Middleburg

Route 522 & Southview Drive, Middleburg

1200 Covered Bridge Road, Mt. Pleasant Mills

3. **2020-2021 TERMS AND CONDITIONS OF SERVICE DELIVERY – CSIU**

Approval is recommended of the Terms and Conditions of Service Delivery between the Central Susquehanna Intermediate Unit (CSIU) and the Midd-West School District for special education programs and services for the period of July 1, 2020, through June 30, 2021.

4. **CONTRACT FOR PROFESSIONAL SERVICES – PSBA**

Approval is recommended of the Contract for Professional Service between the Pennsylvania School Boards Association (PSBA) and the Midd-West School District to merge Section 300 Administrative Employees, Section 400 Professional Employees and Section 500 Classified Employees into one section entitled “300 Employees” at a cost of \$1,650.00.

B. **PERSONNEL**

Mr. Donald D. Pinci

1. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – Charity A. Rudy – Personal Care Assistant – Work Foundations – Effective: September 8, 2020 – Salary: \$13.50 per hour *{Replacement/Bzdil}*
- b. Classified Employee – Joan M. Hassinger – Administrative Secretary – Payroll/Tax Collection – Mid-West School District – Effective: September 8, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$18.00 per hour *{Replacement/Wagner}*

Approval is recommended to grant authorization for Joan M. Hassinger to use the facsimile signature of the Board President and Board Treasurer for the period September 8, 2020, through the 2020-2021 school year on behalf of the Activity Fund, Capital Reserve and Capital Projects Funds, Food Service Fund, General Fund and Payroll Fund.

2.     **PROFESSIONAL CONTRACT**

Approval is recommended to grant a professional employee contract to the following individual:

Jenna E. Hackenberger     Special Education Teacher  
Mid-West High School

3.     **APPOINTMENTS**

a.     **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2020-2021 school year:

Chad S. Keister	Volunteer Junior High Softball Coach	MWMS
Christy L. Veitch	Volunteer Volleyball Coach	MWHS

b.     **AFTER-SCHOOL TUTORS**

Approval is recommended of the following individuals as after-school tutors for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Nichole J. Snyder  
Adam D. Steininger, Jr.

4.     **ADDITION TO SUBSTITUTE LIST**

a.     **CERTIFICATED**

Approval is recommended of the following individual as a certificated substitute at a rate of \$90.00 per day for the 2020-2021 school year:

*Area of Certification*

Jamie K. Shambach     All Instructional Areas PK-12

5. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individuals as fall athletic event personnel for the 2020-2021 school year:

<u>Ticket Taker/Ticket Seller</u> (\$20.00/game)	Jennifer Hummel Brooke J. Keister Jamie L. Kline Kay E. Smith Ruth Ann Solomon Lisa M. Wagner Jane I. Zimmerman
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6. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Middleburg Elementary School – Effective: September 9, 2020, through approximately September 23, 2020
- b. Mid-West High School – Effective: On or about November 15, 2020, through approximately January 10, 2021

7. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Brenda A. Ziegler Personal Care Assistant Work Foundations	Effective: August 27, 2020
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Elizabeth A. Garrison Instructional Assistant – Library Mid-West High School	Effective: September 11, 2020
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C. **OTHER** Mr. Victor L. Abate

1. **DISCUSSION ON HOW MANY SPECTATORS CAN ATTEND SCHOLASTIC SPORTING EVENTS AND OTHER EXTRA-CURRICULAR ACTIVITIES**

IX. **CLOSING CEREMONIES**

X. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

XI. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XII. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at \_\_\_\_\_ p.m.

**WORK SESSION**

I. **CALL TO ORDER:** \_\_\_\_\_ p.m. Mr. Victor L. Abate

II. **ROLL CALL:** Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS      PRESENT    ABSENT      LATE ARRIVAL**

- Mr. Victor L. Abate, President
- Mr. Donald D. Pinci, Vice President
- Mr. Shawn A. Sassaman, Treasurer
- Mr. Terry L. Boonie
- Mrs. Julie R. Eriksson
- Mr. Justin T. Haynes
- Mrs. Wyona P. Lauver
- Mr. Christopher T. Nesbit
- Mrs. Sherryl L. Wagner
- Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
- Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

- Mr. Joseph W. Stroup, Director of Curriculum and Instruction
- Mr. Ryan L. Wagner, Business Manager
- Attorney Orris C. Knepp, III, Solicitor

III. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the August 10, 2020, regular meeting and work session of the Mid-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the August 24, 2020, regular meeting of the Mid-West School District Board of School Directors.
- c. Approval is recommended of the minutes of the September 10, 2020, regular meeting and work session of the Mid-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period August 25, 2020, through September 28, 2020.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending August 31, 2020.

4. **BUS DRIVERS**

Approval is recommended for the following individuals as bus drivers for the 2020-2021 school year:

\_\_\_\_\_ to be effective \_\_\_\_\_, 2020  
\_\_\_\_\_ to be effective \_\_\_\_\_, 2020

5. **BUS STOPS**

Approval is recommended for the following bus stops:

\_\_\_\_\_  
\_\_\_\_\_

6. **ENGAGEMENT AGREEMENT – THE RESCHINI GROUP**

Approval is recommended of an Engagement Agreement with The Reschini Group to assist Mid-West School District in the completion of reporting requirements mandated by the Patient Protection and Affordable Care Act as codified in Sections 6055 and 6056 of the Internal Revenue Code at a cost of \$6.25 per form. *{Estimated cost not to exceed \$2,000.00}*

7. **RENEWAL FOR SWIFTMD – HEALTHCARE ON DEMAND**

Approval is recommended of the renewal for SwiftMD to provide a telemedicine services program for health care for Mid-West School District to be effective October 1, 2020, through September 30, 2021, at an annual cost of \$8,311.00.

8. **REFUSE REMOVAL SERVICES BID**

Approval is recommended to accept the bid for refuse removal services from \_\_\_\_\_, \_\_\_\_\_, PA, for a period of \_\_\_\_\_ at a cost of \$\_\_\_\_\_.

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **ADDITIONAL TARGETED SUPPORT INTERVENTION (TSI) PLAN FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended of the Additional Targeted Support Intervention (TSI) Plan for the Mid-West High School to be implemented for the 2020-2021 school year as an early warning system for at-risk student groups and as a signal to schools that may be at future risk for more intensive support and improvement strategies.

2. **LETTER OF AGREEMENT – TITLE I SERVICES AT JUNIATA MENNONITE SCHOOL**

Approval is recommended of a Letter of Agreement between Mid-West School District, Juniata Mennonite School and \_\_\_\_\_ to provide math instructional services to Mid-West students who are enrolled and qualify for Title I services at Juniata Mennonite School to commence on \_\_\_\_\_, 2020, and terminate on \_\_\_\_\_, 2021, at a cost of \$\_\_\_\_\_. *{This is funded through Title I non-public funds.}*

3. **INTER-DISTRICT AGREEMENT FOR NON-PUBLIC TITLE I SERVICES – MIFFLIN COUNTY CHRISTIAN ACADEMY**

Approval is recommended of an Inter-district Agreement with Mifflin County School District to provide Title I services to eligible Mifflin County Christian Academy non-public students that reside in the Mid-West School District's attendance area for the 2020-2021 school year at a cost estimated at \$\_\_\_\_\_. *{This is funded through Title I non-public funds.}*

4. **POLICY GUIDE 701 – FACILITIES PLANNING**

Approval is recommended to renew Policy Guide 701, Facilities Planning, without any revisions.

5. **POLICY GUIDE 702 – GIFT, GRANTS, DONATIONS**

Approval is recommended to renew Policy Guide 702, Gifts, Grants, Donations, without any revisions.

6. **POLICY GUIDE 703 – SANITARY MANAGEMENT**

Approval is recommended to renew Policy Guide 703, Sanitary Management, without any revisions.

7. **POLICY GUIDE 705 – SAFETY**

Approval is recommended to renew Policy Guide 705, Safety, without any revisions.

8. **POLICY GUIDE 705.1 – ASBESTOS**

Approval is recommended to renew Policy Guide 705.1, Asbestos, without any revisions.

9. **POLICY GUIDE 706 – PROPERTY RECORDS**

Approval is recommended to renew Policy Guide 706, Property Records, without any revisions.

10. **POLICY GUIDE 708 – LENDING OF EQUIPMENT AND BOOKS**

Approval is recommended to renew Policy Guide 708, Lending of Equipment and Books, without any revisions.

11. **POLICY GUIDE 710 – USE OF FACILITIES BY STAFF**

Approval is recommended to renew Policy Guide 710, Use of Facilities by Staff, without any revisions.

12. **POLICY GUIDE 715 – USE OF FAX MACHINES**

Approval is recommended to renew Policy Guide 715, Use of Fax Machines, without any revisions.

13. **REVISED POLICY GUIDE 815 – ACCEPTABLE USE AND INTERNET SAFETY**

Approval is recommended of revised Policy Guide 815, Acceptable Use and Internet Safety, on first reading.

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **SALARY RECOMMENDATION – BUSINESS MANAGER**

Approval is recommended of a salary adjustment for Ryan L. Wagner, Business Manager, with a salary of \$ \_\_\_\_\_ to be effective on September 1, 2020.

2. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – \_\_\_\_\_ – Instructional Assistant – Library – Mid-West High School – Effective: \_\_\_\_\_, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$11.75 per hour {Replacement/ Edmiston}

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

Erica L. Wagner	Girls Basketball Coach – Head	MWHS	\$4,417.00
Lance J. Adams	Boys Basketball Coach – Head	MWHS	\$4,417.00
Dale K. Franquet, Jr.	Wrestling Coach – Head	MWHS	\$4,417.00
Jennifer Hummel	Junior High Girls Basketball Coach	MWMS	\$2,209.00
Andrew L. Wagner	Junior High Boys Basketball Coach	MWMS	\$2,209.00
Jennifer L. Mason	Cheerleading Coach {winter season}	MWHS	\$1,448.00

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2020-2021 school year:

\_\_\_\_\_ Bowling Coach MWHS \$\_\_\_\_\_



c. **EXTRA-CURRICULAR – VOLUNTEER**

Approval is recommended of the following individual as a volunteer for the 2020-2021 school year:

Steven L. Wagner\*      Volunteer Football Coach      MWHS

*\*Pending receipt of Act 34, 151 and 31*

d. **HOMEBOUND/IN-HOME INSTRUCTION INSTRUCTORS**

Approval is recommended of the following individuals as homebound/in-home instruction instructors for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

\_\_\_\_\_  
\_\_\_\_\_

e. **AFTER-SCHOOL TUTORS**

Approval is recommended of the following individuals as after-school tutors for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

\_\_\_\_\_  
\_\_\_\_\_

4. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. West Snyder Elementary School – Effective: September 3, 2020, through approximately \_\_\_\_\_, 2020
- b. West Snyder Elementary School – Effective: On or about \_\_\_\_\_, 2020, through approximately \_\_\_\_\_, 2020

5. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. West Snyder Elementary School – Effective: Approximately \_\_\_\_\_, 2020, through \_\_\_\_\_, 202\_\_

D. **OTHER**

Mr. Victor L. Abate

1. **DISCUSSION ON RENEWING FACILITIES USE AGREEMENT WITH WEST END GRACE CHURCH**

Approval is requested to renew the Facilities Use Agreement with West End Grace Church, McClure, PA, for the use of the Auditorium, Music Room and Classroom and/or Area at West Snyder Elementary School for the period November 4, 2020, through November 3, 2021, under the

revised terms and conditions as set forth in the Facilities Use Agreement.

2. **ELECTION OF 2021 PSBA OFFICERS**

May I have a motion to approve David Hein for 2021 PSBA President Elect?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

May I have a motion to approve Sabrina Backer or Daniel O'Keefe for 2021 PSBA Vice President?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

May I have a motion to approve Michael Gossert for 2021 PSBA Treasurer?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **ELECTION OF PSBA INSURANCE TRUST BOARD TRUSTEES**

May I have a motion to approve the following individuals as Trustees of the PSBA Insurance Trust Board:

Michael Faccinnetto with term ending December 31, 2023  
(Bethlehem Area School District)

Marianne Neel with term ending December 31, 2023  
(Lewisburg Area School District)

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **ELECTION OF SCHOOL BOARD SECRETARIES FORUM STEERING COMMITTEE**

May I have a motion to approve the following individuals to serve on the School Board Secretaries Forum Steering Committee:

Stephen Skrocki with term ending December 31, 2022  
(North Penn School District)

Tracy Long with term ending December 31, 2022  
(Keystone Central School District)

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

VII. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

VIII. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman
2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup
3. **BUSINESS AND FISCAL** Mr. Ryan L. Wagner
4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon
5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli
6. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate
7. **SUN AREA TECHNICAL INSTITUTE** Mrs. Julie R. Eriksson
8. **PSBA LIAISON** Mr. Donald D. Pinci
9. **POLICY COMMITTEE** Mrs. Julie R. Eriksson
10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie
11. **TECHNOLOGY COMMITTEE** Mr. Justin T. Haynes
12. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman
13. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman
14. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci
15. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie
16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

IX. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the work session was adjourned at \_\_\_\_\_ p.m.