

UNIFIED SCHOOL DISTRICT NO. 410
(Durham-Hillsboro-Lehigh)

REGULAR BOARD MEETING
Monday, September 14, 2020
7:00 pm

USD 410 District Office Conference Room & Zoom Link
416 S. Date
Hillsboro, KS 67063

Agenda—Regular Board Meeting
USD 410 District Office Conference Room & Zoom Link
September 14, 2020, 7:00 p.m.

- A. Meeting called to order
- B. Approval of regular and consent agenda
 - 1. Minutes from August 10, 2020 regular meeting (Appendix A)
 - 2. Minutes from August 14, 2020 special meeting (Appendix B)
 - 3. Building and District Level Committees
 - 4. Donations
- C. Quarterly Principal Reports
- D. Action/Discussion Items
 - 1. District Goal Setting
- E. Executive Session for Personnel
- F. Personnel
 - 1. Resignations
 - 2. Certified Staff
 - 3. Classified Staff
 - 4. Supplemental Contracts
- G. Reports
 - 1. Superintendent (Appendix C)
 - 2. TEEN (Appendix D)
 - 3. MCSEC (Appendices E, F, & G)
 - 4. Business Manager (Financials)
- H. Adjournment

Annotated BOE Agenda September 14, 2020

A. Meeting Called to Order

B. Approval of Regular and Consent Agenda

Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. August Board Meeting Minutes (Appendix A)

Minutes from the August 10, 2020 Regular BOE Meeting are included as Appendix A.

➤ **Recommended Action**

Motion to approve the August Regular Board Meeting minutes.

2. August Special Board Meeting Minutes (Appendix B)

Minutes from the August 14, 2020 Special BOE Meeting are included as Appendix B.

➤ **Recommended Action**

Motion to approve the August Special Board Meeting minutes.

3. Building and District Level Committees

HES Building

Site Council

Brandi Hein, Dionne Loewen, Bridgette Meliza, Amber Winter, Candace Moss, Vickie Brubacher, Kristen Davis, Shari Sisk, Evan Yoder

Building Leadership

Michele Berens, Julie Linnens, Emily Dalke, Jill Siebert, Carisa Funk, Autumn Hardey
Evan Yoder

HMHS Building

HMHS Site Council

Brandi Hein, Sharon Diener, Rachel Hein, Jana Dalke, Tammy Daniels, Michele Melton, Treena Lucero, Clint Corby

Building Leadership

Tamara Cassidy, Nathan Hiebert, Jessica Bowman, Jill Hein, Clint Corby

District Level Teams

District Site Council

All Members of HES and HMHS Site Councils

District Leadership

Evan Yoder, Autumn Hardey, Clint Corby, Jill Hein, Jerry Hinerman, Brad Just, Max Heinrichs
(Ex-official members Robert Rempel
Keith Goossen, and Karen Goossen)

District Gemini Launch Team

Evan Yoder, Autumn Hardey, Michele Berens
 Clint Corby, Jill Hein, Tamara Cassidy, Nathan Hiebert, Jessica Bowman, and
 Max Heinrichs

4. District Committees

Technology Committee

Debbie Dick	Heather Corby	Darlene Bartel	Russell Bennett	Sandy Arnold
Dennis Boldt	Robert Rempel	Clint Corby	Janet Whisenhunt	
Brad Just	Lena Kleiner	Jerry Hinerman	Max Heinrichs	
Elizabeth Hill	Jim Paulus	Connor Hiebert	Henry Hein	

PDC Committee

Dustin Dalke	Emily Dalke	Evan Yoder	Clint Corby
Bob Woelk	Max Heinrichs		

Athletic Operations Committee Robert Rempel Jerry Hinerman Max Heinrichs

➤ **Recommended Action:**

Motion to approve the Building and District Level Committees as presented

5. Donations

From:	Donation	Purpose
St. Stephen's of Kansas Charitable Trust	\$12,437.00	GAP Program
St. Stephen's of Kansas Charitable Trust	\$5,142.00	CTE Program
Hillsboro High Athletic Booster Club	\$2,500.00	MS / HS Athletic Events Broadcasting
Hillsboro High Athletic Booster Club	\$2,000.00	Uniforms
Hillsboro High Athletic Booster Club	\$595.20	Tennis Score Post Purchase
Hillsboro High Athletic Booster Club	\$165.00	Tennis Balls Purchase
CKCF / Drew Cederberg Memorial Legacy Fund	\$500.00	HES After School Program
Patrons	\$96.00	Student Supplies Donation

➤ **Recommend Action:**

Motion to approve donations as listed

➤ **Recommended Action:**

Motion to approve the regular and consent agendas as presented.

C. Quarterly Principal Reports

The principals will be here to report on the beginning of school in each of their buildings. Some of the information might include enrollment figures, new courses, building schedules, and other items of significance. This report from the principals is a report that happens quarterly in the months of September, December, March, and June.

D. Action / Discussion Items

1. USD 410 2020-21 Goal Setting Meeting

Set date, time, and place for USD 410 2020-21 Goal Setting Meeting (Possibly October Board Meeting)

➤ ***Recommended Action***

Date:

Time:

Place:

E. Executive Session for Personnel

Motion for the Board to go into executive session to **discuss resignation and hires** pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

F. Personnel

1. Resignations

- a. Marilyn Ratzlaff – HES Teacher Aide – Effective Date – August 15, 2019

➤ ***Recommended Action***

Motion to approve Marilyn Ratzlaff's resignation as HES Teacher Aide – Effective Date – August 15, 2019

2. Certified Staff

- a. CTE Director – Nathan Hiebert - \$3,700

➤ ***Recommended Action***

Motion to approve CTE Director Compensation changes as presented

- b. TEEN Director

The TEEN Board approved a \$1,000 increase in salary for TEEN Director Lena Kleiner for Fiscal Year 2021 and approved a monthly health insurance contribution equal to the premium of the ESSDACK Health Insurance Group \$1,300 deductible family health insurance.

➤ ***Recommended Action***

Motion to approve TEEN Director Compensation changes as presented

3. Classified Staff

- a. Joeb Corona – HMHS Second Shift Custodian – Pay Rate \$13.00 per hour, for 8 hours per day, for 253 days - Effective Date: August 16, 2109

➤ ***Recommended Action***

Motion to approve Joeb Corona as HMHS Second Shift Custodian – Pay Rate \$13.00 per hour, for 8 hours per day, for 253 days - Effective Date: August 16, 2109

b. HES Classroom Aide – Connie Beavers – Compensation \$12.00 per hour – 6.5 hours per day

➤ ***Recommended Action***

Motion to approve Connie Beavers as HES Classroom Aide at \$12.00 per hour – 6.5 hours per day

4. Supplemental Contracts

a. HS Volleyball 2nd Assistant Coach – Holly Dalke

➤ ***Recommended Action***

Motion to approve Holly Dalke as HS Volleyball 2nd Assistant Coach

b. Adam North – HMHS Academic Detention Supervisor

➤ ***Recommended Action***

Motion to approve Adam North as HMHS Academic Detention Supervisor

G. Reports

1. Superintendent

a. Fall Participation Numbers (Appendix C)

2. TEEN (Appendix D)

3. MCSEC (Appendices E, F, & G)

4. Business Manager (Financials)

➤ ***Recommended Action:***

Motion to approve the payment of bills totaling \$_____ and the following financial reports.

- USD 410 Activity Account Report
- USD 410 Activity Account Bank Reconciliation
- District Report of Transfers
- District Cash Summary Report
- District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report

H. Adjournment

New Executive Session Motions (if needed at any time in the meeting)1. Personnel

Motion for the Board to go into executive session to **(subject)** pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session to **(subject)** pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session to **(subject)** pursuant to the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session to **(subject)** pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session to **(subject)** pursuant to the exception for preliminary discussion of the acquisition of real property under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect the district's financial interest and bargaining position.

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING
USD 410 District Office Conference Room
August 10, 2020 7:00 p.m.**

Members Present:

Mark Rooker

Kim Klein

Tim Kaufman (arrived at 7:08 p.m.)

Rod Koons

Jim Paulus

Jared Jost

Joe Sechrist

Administrators:

Max Heinrichs

Others (In Person):

Jerry Hinerman, Clerk

Brad Just

Others (Via Zoom):

Connie Beavers

Vickie Brubacher

Jodie Hamm

Jeff Haslett

Brian Nickel

Charlene Pschigoda

Ann Biddle

Heather Corby

Jayson Hanschu

Megan Hein

Holly Nickel

Shawn Reed

Dennis Boldt

Cierra Gawith

Carla Harmon

Jane McIrvin

Laura Paulus

Alexander Simone

A. Meeting Called to Order

Board President Mark Rooker called the meeting to order at 7:02 p.m.

B. Fiscal Year 2021 Budget Hearing

President Mark Rooker declared the Board would enter into the annual budget hearing as required by Kansas statutes. The Board invited those wishing to comment concerning the proposed Fiscal Year 2021 budget to speak

C. Approval of Regular and Consent Agenda

Jim Paulus moved to approve the regular agenda and the consent agenda. Motion seconded by Jared Jost. Carried 6-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the July 13, 2020, regular board meeting
2. Motion to approve the minutes of the July 27, 2020, special board meeting
3. Motion to approve the addition of a Class of 2024 account to the USD 410 Activity Fund
4. Motion to approve the 2020 – 2021 Classified Employee Manual
5. Motion to approve the 2020 – 2021 Temporary Employee Health Insurance Benefit Eligibility Policy and Procedures

6. Motion to approve the following long-term substitute teacher pay for consecutive days substituting for the same teacher

First 10 Consecutive Days
 \$100.00 per Day

After 10 Consecutive Days
 \$222.61 per Day Retroactive to the First Day of the Long-Term Substitute Assignment
 (Rate Based on the Daily Rate of Pay for a Beginning Teacher)

7. Motion to approve the following USD 410 Policy updates:

CF	Board – Superintendent Relations
DFE	Investment of Funds
GAAB	Complaints of Discrimination
GAAC	Sexual Harassment
GAAD	Child Abuse
GAOC	Tobacco-Free School Grounds for Staff
HAE	Board Negotiating Representatives
IC	Educational Program
U	Evaluation of Instructional Program
JCDAA	Tobacco-Free School Grounds for Students
JGEC	Sexual Harassment
JQKA	Foreign Exchange Students
KMA	Tobacco-Free School Grounds for Visitors
KN	Complaints Form
KN	Complaints
KNA	Complaints Regarding School Nutrition Program
TOC	Chapter G
TOC	Chapter H
TOC	Chapter I
TOC	Chapter J
TOC	Chapter K

8. Motion to approve the following donation:
 Donation of \$107.92 from Kroger to be used for Hillsboro Elementary School Site Council projects

D. Action/Discussion Items

1. Approval of Fiscal Year 2021 Budget
 Rod Koons moved to approve the following proposed mill levies for the Fiscal Year 2021 budget and the Fiscal Year 2021 budget as presented. Motion seconded by Joe Sechrist. Carried 7-0.

General Fund Mill Levy	20.000
Supplemental General (LOB) Fund Mill Levy	17.921
Bond and Interest Fund Mill Levy	8.000
Capital Outlay Fund Mill Levy	<u>15.893</u>
Total Mill Levy	61.814

2. KSHSAA Softball Cooperative Agreement with USD 398 Peabody - Burns
 Jim Paulus moved to approve the softball cooperative agreement with USD 398 Peabody – Burns for the 2020 – 2021 and the 2021 – 2022 school years. Motion seconded by Jared Jost. Carried 7-0.

3. Temporary Employee Pay Rates
Jared Jost moved to approve the following pay rates for temporary employees. Motion seconded by Rod Koons. Carried 7-0.

<u>Position</u>	<u>Hourly Rate</u>
Substitute Aide	\$10.60
Substitute Secretary	\$10.60
Substitute Custodian	\$10.60
Substitute Bus Driver	\$12.00
Substitute Bus Driver (Subject to KPERS Working After Retirement)	\$10.51
Accompanist	\$12.35
Activity Trip Bus Driver	\$13.35
Activity Trip Bus Driver (Subject to KPERS Working After Retirement)	\$11.69
After-School Program Assistant	\$12.85
Teacher Driving for Activity (Drive Time Only)	\$13.35
Student Help	\$ 8.00
Interpreter	\$12.85
Walking School Bus Coordinator	\$10.00
Suspension Supervisor (In or Out of School)	\$12.00

4. USD 410 2020 – 2021 Revised Calendars
Joe Sechrist moved to approve the revised USD 410 2020 – 2021 calendar, the revised USD 410 preschool half-day calendar, and the revised USD 410 preschool full-day calendar as presented. . Motion seconded by Jared Jost. Carried 7-0.
5. USD 410 2020 – 2021 Return to School Plan
Joe Sechrist moved to approve the USD 410 2020 – 2021 Return to School Pan. Motion seconded by Tim Kaufman. Carried 7-0.
6. Student Participation in USD 410 Sponsored Activities
Jared Jost moved to approve USD 410 students' participation in all USD 410 activities if they are enrolled in either face-to-face or remote learning deliveries at USD 410 and meeting all attendance and eligibility requirements of participation at USD 410. Motion seconded by Rod Koons. Carried 7-0.
7. USD 410 2020 – 2021 A-La-Carte Prices
Jared Jost moved to approve the following 2020 – 2021 a-la-carte prices. Motion seconded by Jim Paulus. Motion seconded by Jim Paulus. Carried 7-0.

<u>Item</u>	<u>Price</u>
Entrée	\$1.75
Side	\$1.00
Milk	\$0.50
Personal Deep-Dish Pizza	\$1.75
Cheeseburger	\$1.50
Smoothie	\$1.50
Switch Fruit Drinks	\$1.50
French Fries	\$1.25
Gatorade	\$1.25
Tornados	\$1.25
Un crustables Peanut Butter & Jelly	\$1.25
Bosco Sticks	\$1.00
Assorted Chips	\$0.75
Fruit Roll-Up	\$0.75
Baked Cookies	\$0.25

E. Executive Session – Personnel

Mark Rooker moved for the Board to go into executive session at 8:40 p.m. with the Superintendent to discuss retirements, hires, non-certified staff, and administrative staff pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 8:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

Regular Session

F. Personnel

1. Retirements
 - a. Marty Hoffner – USD 410 Night Custodian
Joe Sechrist moved to approve the retirement of Marty Hoffner from her position as USD 410 Night Custodian effective August 28, 2020. Motion seconded by Kim Klein. Carried 7-0.
 - b. Sharon Loewen – Hillsboro High School Math Teacher and Academic Detention Supervisor
Jared Jost moved to approve the retirement of Sharon Loewen from her positions as Hillsboro High School Math Teacher and Academic Detention Supervisor effective at the end of the 2019 – 2020 school year. Motion seconded by Rod Koons. Carried 7-0.
2. Hires
 - a. Adam North – Hillsboro High School Math Teacher
Joe Sechrist moved to approve the issuance of a contract to Adam North to serve as Hillsboro High School Math Teacher and to reimburse him \$2,000 for liquidated damages he paid to the district he formerly taught in. Motion seconded by Jim Paulus. Carried 7-0.
3. Student Services Coordinator Salary and Defined Benefit
Joe Sechrist moved to approve the following for Student Services Coordinator Jill Hein. Motion seconded by Kim Klein. Carried 7-0.

A salary of \$49,170 for a 188-day contract

A health insurance contribution equivalent to a \$1,300 deductible single coverage health insurance premium through the ESSDACK Health Insurance Group

4. Building Administrators' Extra Duty Pay
Joe Sechrist moved to approve seven days of extra duty pay at their daily rates for building administrators Evan Yoder, Clint Corby, and Robert Rempel. Motion seconded by Rod Koons. Carried 7-0.

G. Reports

1. Superintendent's Report
 - a. Stadium Update
 - b. Building Update
2. TEEN Report
3. MCSEC Report

4. Business Manager's Report
Joe Sechrist moved to approve the payment of bills totaling \$583,317.30 and the following reports. Motion seconded by Jim Paulus
 . Carried 7-0.
 USD 410 Activity Account Report
 USD 410 Activity Account Bank Reconciliation
 District Report of Transfers
 District Cash Summary Report
 District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report

H. Adjournment

President Mark Rooker declared the meeting adjourned at 9:07 p.m.

Jerry Hinerman, Clerk

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

MINUTES – SPECIAL BOARD MEETING

Hosted Digitally Via Zoom

August 14, 2020

12:00 p.m.

Members Present:

**Mark Rooker
Kim Klein**

**Rod Koons
Jim Paulus**

**Tim Kaufman
Joe Sechrist**

Member Absent:

Jared Jost

Administrators:

Max Heinrichs

Others:

Jerry Hinerman, Clerk

Ben Trout II

Ben Trout III

A. Special Meeting Called to Order

President Mark Rooker called the meeting to order at 12:17 p.m.

B. Action/Discussion Items

1. Computerized Temperature Control System Ionization Equipment
Joe Sechrist moved to accept the bid from EPM Inc. for the acquisition and installation of the computerized temperature control system ionization equipment for \$138,900. Motion seconded by Kim Klein. Carried 6-0.

C. Adjournment

Mark Rooker declared the meeting adjourned at 12:20 p.m.

Jerry Hinerman, Clerk

USD 410
Fall Student Activity Participation Numbers

<u>Middle School</u>	<u>#'s</u>	<u>High School</u>	<u>#'s</u>
Volleyball	27	Volleyball	32
Football	34	Football	40
<u>Cross Country</u>	<u>3</u>	Cross Country	10
		Girls' Tennis	13
		<u>Cheer</u>	<u>6</u>
Total Middle School	64	Total High School	101

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
August 19, 2020, Regular Board Meeting Minutes
USD 410 Durham – Hillsboro – Lehigh District Office
6:00 p.m.

Members Present:

Mark Rooker, Chairperson

Eric Carlson (via Zoom)

Shayla Clark (arrived at 6:09 p.m. via phone)

Jan Helmer (via Zoom)

Mark Wendt (via Zoom)

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Mark Rooker called the meeting to order at 6:07 p.m.

2. Approval of Regular Agenda

Jan Helmer moved to approve the agenda. Motion seconded by Mark Wendt. Carried 4-0.

Shayla Clark arrived at 6:09 p.m. via phone

3. Approval of Board Minutes

Mark Wendt moved to approve the minutes of the July 15, 2020, regular board meeting. Motion seconded by Jan Helmer. Carried 5-0.

4. Approval of Payment of Bills and Financial Reports

Jan Helmer moved to approve the payment of bills totaling \$8,391.78 and the August 19, 2020, Income and Expense Reports. Motion seconded by Shayla Clark. Carried 5-0.

5. Business Items

a. TEEN Interlocal Budget

Mark Wendt moved to approve the Fiscal Year 2021 TEEN Interlocal Budget as presented. Motion seconded by Shayla Clark. Carried 5-0.

b. Additional Internet Bandwidth

Eric Carlson moved to approve an additional bandwidth purchase of up to 300 Mbps for a cost of approximately \$12,000 if needed. Motion seconded by Jan Helmer. Carried 5-0.

c. Current Mission and Vision Review

Mark Wendt moved to maintain the current TEEN mission and vision statements. Motion seconded by Shayla Clark. Carried 5-0.

6. Other/Discussion

a. Director Evaluation

b. TEEN Virtual Academy Teacher Contract

c. TEEN Online Classes

d. TEEN Virtual Academy Graduation Ceremony

7. Next Meeting

8. Adjournment

Mark Rooker adjourned the meeting at 6:37 p.m.

Jerry Hinerman, Clerk

Marion County Special Education Cooperative #617
Board of Directors Regular Meeting
MINUTES
August 17, 2020
(These minutes are unofficial until approved by the Board of Directors)

Members Present	Members Absent	Others Present
Terry Deines, Presiding Donna Glover Duane Kirkpatrick Bryant Miller Jared Jost		Kara Spittles, Director Patty Putter, Clerk

I. Call to Order
Terry Deines called the meeting to order at 6:30 p.m. in the MCSEC Board Meeting Room.

II. Adoption of Agenda
Duane Kirkpatrick made a motion to approve the agenda correcting the date on item V. A. to 2020-2021 and the addition of Business Clerk to item IV. A. Seconded by Donna Glover.

Carried 5 – 0

III. Consider Consent Agenda

- A. Approve Minutes of the July 20, 2020 Regular Meeting and July 30, 2020 Special Meeting
- B. Classified Staff Resignations
 - 1. Becky Miller, GES Para
 - 2. Abigail Calam – HHS Para
 - 3. Reann Buchanan – MMS Para
 - 4. Marcie Haas – Marion Bus Para
 - 5. Jami Mayfield – MCSEC Business Clerk
- C. Classified Staff Appointments
 - 1. Jessica Trapp – HMS Para
 - 2. Kendra Saenz – HMS Para
 - 3. Sarah Stauffer – MES Para
 - 4. Lisa Hutto – PHS Para
- D. Approve 2020-2021 Negotiated Agreement
- E. Approve changes to 2020-2021 OASIS Calendar
- F. Approve Treasurer’s Report, Payment of Bills, Journal Entries
Donna Glover moved to approve the consent agenda, seconded by Duane Kirkpatrick.

Carried 5 – 0

IV. Executive Session

A. Personnel - Business Clerk

Terry Deines moved to go into executive session at 6:34 p.m. for personnel matters relating to non-elected personnel vacancy, with Kara Spittles and the board members present, and to return to open session at 6:49 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Duane Kirkpatrick.

Carried 5 – 0

At 6:49 p.m. Terry Deines declared the meeting out of Executive Session.

Terry Deines moved to go into executive session at 6:50 p.m. for personnel matters relating to non-elected personnel vacancy, with Kara Spittles and the board members present, and to return to open session at 6:51 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Duane Kirkpatrick.

Carried 5 – 0

At 6:51 p.m. Terry Deines declared the meeting out of Executive Session.

Terry Deines moved to go into executive session at 6:52 p.m. for personnel matters relating to non-elected personnel vacancy, with Kara Spittles and the board members present, and to return to open session at 6:54 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Duane Kirkpatrick.

Carried 5 – 0

At 6:54 p.m. Terry Deines declared the meeting out of Executive Session.

Donna Glover moved to accept the resignation of Jami Mayfield as Business Clerk. Jared Jost seconded.

Carried 5 - 0

Donna Glover moved to appoint Patty Putter as Business Clerk, seconded by Duane Kirkpatrick.

Carried 5 - 0

V. Discussion/Action

A. 2020-2021 Budget Presentation and Approval

Donna Glover moved to approve the 2020-2021 Budget as presented. Jared Jost seconded.

Carried 5 – 0

B. Recommend Increasing Substitute Rates for OASIS

Jared Jost moved to increase the pay rate for OASIS Substitute Teachers to \$100.00 per day, \$50.00 for half a day and to increase the hourly rate for Para Substitutes to \$10.00 per hour. Donna Glover seconded.

Carried 5 – 0

VI. Board of Director Discussion/Comments

A. State Cat Aid Auditor August 31- September 3

VII. Adjournment

Terry Deines adjourned the meeting at 7:16.

Marion County Special Education Cooperative #617
Board of Directors Special Meeting
MINUTES
August 25, 2020

(These minutes are unofficial until approved by the Board of Directors)

Members Present Via Phone	Members Absent	Others Present
Terry Deines, Presiding		Kara Spittles, Director
Donna Glover		Patty Putter, Clerk
Duane Kirkpatrick		
Bryant Miller		
Jared Jost		

- I. Call to Order
Terry Deines called the meeting to order at 7:33 a.m. in the MCSEC Board Meeting Room.
- II. Adoption of Agenda
Duane Kirkpatrick made a motion to approve the agenda, seconded by Donna Glover.
Carried 5 – 0

- III. Personnel – Consider Resignation – Action Item
1. Executive Session
Terry Deines moved to go into executive session at 7:34 a.m. for personnel matters relating to non-elected personnel resignation, with Kara Spittles, Patty Putter and the board members present, and to return to open session at 7:44 a.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Duane Kirkpatrick.

Carried 5 – 0

At 7:44 a.m. Terry Deines declared the meeting out of Executive Session.

No Action Taken

Terry Deines called for a Special Meeting on Wednesday, August 26, 2020 at 7:30 a.m.

- IV. Adjournment
Terry Deines adjourned the meeting at 7:54 a.m.

Marion County Special Education Cooperative #617
Board of Directors Special Meeting
Minutes
August 26, 2020

(These minutes are unofficial until approved by the Board of Directors)

Members Present Via Phone	Members Absent	Others Present
Terry Deines, Presiding		Kara Spittles, Director
Donna Glover		Patty Putter, Clerk
Duane Kirkpatrick		
Bryant Miller		
Jared Jost		

I. Call to Order

Terry Deines called the meeting to order at 7:30 a.m. in the MCSEC Board Meeting Room.

II. Adoption of Agenda

Duane Kirkpatrick made a motion to approve the agenda, seconded by Bryant Miller.

Carried 5 – 0

III. Personnel – Consider Resignation – Action Item

1. Executive Session

Terry Deines moved to go into executive session at 7:31 a.m. for personnel matters relating to non-elected personnel resignation, with Kara Spittles, Patty Putter and the board members present, and to return to open session at 7:41 a.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Duane Kirkpatrick.

Carried 5 – 0

At 7:41 a.m. Terry Deines declared the meeting out of Executive Session.

Jared Jost moved to accept the resignation of Karlene Lovelady, Assistant Business Clerk. Seconded by Duane Kirkpatrick.

Carried 5 – 0

Jared Jost moved to hire a new Assistant Business Clerk for 40 hours per week. Seconded by Donna Glover.

Carried 5 – 0

IV. Adjournment

Terry Deines adjourned the meeting at 7:42 a.m.