

Regular Meeting Minutes
U.S.D. #398 Board of Education
Central Office
Wednesday, August 12, 2020

Members Present

Hope Reynolds, Shayla Clark, Donna Glover, Julia Ensminger, and Stacey Parks; Ronald Traxson, Superintendent; Scott Kimble, Building Administrator; Josh Laney, Activities Director; Lisa Hodges, Clerk

Members Absent - Dr. Timothy Caldwell & Tiana Gaines

Public Participation – Beth Peter, Brian Simmonds

Call to Order - President Donna Glover called the meeting to order at 6:00 p.m.

Approval of the Agenda

Donna Glover moved to approve the agenda as amended. Stacey Parks seconded the motion. Motion carried 5-0

8. 2020-2021 Daycare Fees

Budget Hearing

General Fund	\$2,688,468
Supplemental General	\$ 890,841
Capital Outlay	\$ 656,594
Driver Training	\$ 13,000
Food Service	\$ 229,000
Professional Development	\$ 50,000
Special Education	\$ 709,830
Career & Postsecondary Ed	\$ 161,240
Federal Funds	\$ 124,527
Gifts and Grants	\$ 18,000
KPERS Contribution	\$ 314,567
At Risk (4 Year Old)	\$ 50,057
At Risk (K-12)	\$ 337,310
Virtual Education	\$ 55,000
TOTAL	\$6,298,434

Recreation Commission \$ 60,000

Budget meeting adjourned and regular meeting called to order 6:11 p.m.

Consent Agenda

1. Approval of the July 8, 2020 and July 24, 2020 Board Minutes
2. Approval of Monthly Bills
3. Approval of Expenditure Journal Entries
4. Acceptance of Monthly Expense Report
5. Acceptance of Treasurer’s Report
6. Acceptance of PBHS & PBES Activity Fund Reports
7. Approval of Emergency Substitutes and Standard Teaching Certificates
8. Approval of Out of District Students

Stacey Parks moved to approve the additional July warrants totaling \$25,795.51, August warrants totaling \$164,863.87 August net payroll totaling \$37,447.28; and accept the consent agenda items as presented. Approved Emergency Substitute and Standard Teaching Licenses for Johnny Back, Margaret Quidachay, Sharron Robertson, Mark Rogers, Marna Schowalter, Verna Unruh, and Catrina Zelinski, and accept the consent agenda items as presented. Shayla Clark seconded the motion. Motion carried 5-0.

Public Forum & Communications - None

Approval of the 2020-2021 USD 398 Budget

Donna Glover moved to approve the 2020-2021 USD 398 Budget as previously presented in the Budget Hearing. Shayla Clark seconded the motion. Motion carried 5-0

Substitute/Long Term Substitute Pay

Julia Ensminger moved to approve the change in rate of pay for substitute teachers as requested by administration for the 2020-21 school year. Stacey Parks seconded the motion. Motion carried 5-0.

Bus Driver Pay

Julia Ensminger moved to approve the change in rate of mileage pay for drivers as requested by administration for the 2020-21 school year. Hope Reynolds seconded the motion. Motion carried 5-0.

2020-2021 Handbook Approval

Donna Glover moved to approve the 2020-21 Elementary, Middle/High, Activities & Transportation Handbooks. Julia Ensminger seconded the motion. Motion carried 5-0.

USD 398 Drug Testing Policy

Donna Glover moved to approve drug testing provided by Assured Occupational Solutions Inc. and the policy as presented and discussed by administration and the board. Shayla Clark seconded the motion. Motion carried 5-0.

Review of Neighboring Patron Letter Concerning Work on the Street

Normal & COVID Facilities Preparation for the SY

Daycare Pricing

Donna Glover moved to approve the 2020-2021 daycare rates as amended. Hope Reynolds seconded the motion. Motion carried 5-0.

Approvals Associated with Re-Opening Plan

Julia Ensminger moved to approve the Re-Opening Plan as presented by administration for the 2020-2021 school year. Shayla Clark seconded the motion. Motion carried 5-0.

Review of Calendar & Events

Personnel Classified

Donna Glover moved that the board go into executive session for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 9:10 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent, building administrator, activities director and board clerk will remain in the executive session. Julia Ensminger seconded the motion. Motion carried 5-0.

The board went into executive session at 9:06 p.m.

The board returned to the open meeting at 9:10 p.m.

Supplemental Staff/Positions

Donna Glover moved that the board go into executive session for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 9:15 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent, building administrator, activities director and board clerk will remain in the executive session. Julia Ensminger seconded the motion. Motion carried 5-0.

The board went into executive session at 9:11 p.m.

The board returned to the open meeting at 9:15 p.m.

Shayla Clark moved to accept the resignation of Head High School Volleyball coach Rachel Winter and STAND sponsor Annette Elliott. Hope Reynolds seconded the motion. Motion carried 5-0.

Shayla Clark moved to approve Stephanie Winter as Head High School Volleyball coach, Bailey Parker as High School Assistant Volleyball coach and Taylor McQueary as STAND sponsor. Stacey Parks seconded the motion. Motion carried 5-0.

Certified Staff

Donna Glover moved that the board go into executive session for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 9:20 p.m. in this room. The executive session is required to protect the

