

CROMWELL PUBLIC SCHOOLS

CMS/CHS

AUTHORIZATION FOR THE ADMINISTRATION OF MEDICINES BY SCHOOL PERSONNEL

Connecticut State Law requires a written order of an authorized prescriber (i.e., physician, dentist, advanced practice RN, or physician’s assistant) and the written authorization of a parent or guardian for a school nurse to administer medication. Medications are to be brought into the school by parent/guardian or other responsible adult and should be picked up by same at the end of the school year.

Student’s Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Authorized Prescriber’s Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Authorized Prescriber’s Address: \_\_\_\_\_

Name of Medicine (including generic name): \_\_\_\_\_ Dose: \_\_\_\_\_

Route of Administration: \_\_\_\_\_ Time of Administration: \_\_\_\_\_

Condition for which drug is being administered during school hours: \_\_\_\_\_

Is this a controlled drug?  yes  no

Medication shall be administered from: \_\_\_\_\_ (date) to: \_\_\_\_\_ (date)

**Middle School and High School Only:**

Asthma Inhaler    Epinephrine    Insulin    Glucose tablets/gel     may self-carry     may self-administer

Relevant side effects to be observed, if any: \_\_\_\_\_

If there are side effects, plan for management: \_\_\_\_\_

Signature: \_\_\_\_\_ M.D.    DEA #: \_\_\_\_\_

**AUTHORIZATION OF A PARENT OR GUARDIAN CONCERNING THE ADMINISTRATION OF ABOVE MEDICATION BY SCHOOL PERSONNEL**

I hereby request that the above medication ordered by an authorized prescriber for my child

\_\_\_\_\_  
(Please print full name of student.)

\_\_\_\_\_ be administered by school personnel

\_\_\_\_\_ be administered on field trips

\_\_\_\_\_ be self-administered

\_\_\_\_\_ be administered on early dismissal days

I give permission for the exchange of information between the Prescriber and the School Nurse necessary to ensure the safe administration of such medication.

I understand that I must supply the school with the prescribed medication in the original container dispensed and properly labeled by a physician or pharmacist and will provide no more than a 3-month supply of said medication.

I hereby give permission to destroy the medication (or I understand that this medication will be destroyed) if not picked up by the last day of school.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(phone)

\_\_\_\_\_  
(date)

**Self Administration:**

1. I have conferred with the child’s parents/guardians and feel this medication may be self-administered.
2. This student has been appropriately instructed regarding self-medication.

Physician’s/Dentist’s/APRN’s/PA’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

CROMWELL PUBLIC SCHOOLS

**AUTHORIZATION FOR THE SELF-ADMINISTRATION OF INHALED ASTHMA MEDICATION**

**Physician's/Dentist's/Advanced Practice Registered Nurse's/Physician Assistant's Orders**

Name of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ DOB: \_\_\_\_\_

Condition for which drug is being prescribed: \_\_\_\_\_

Name of Drug (including generic name): \_\_\_\_\_

Dose: \_\_\_\_\_ Frequency: \_\_\_\_\_

Relevant side effects and management: \_\_\_\_\_

Medication shall be administered from \_\_\_\_\_ to \_\_\_\_\_  
(date) (date)

**Self Administration:**

1. I have conferred with this child's parents/guardians and feel this medication may be self-administered.
2. This student has been appropriately instructed regarding self-medication.

Physician's/Dentist's/APRN's/PA's Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_

Physician's/Dentist's/APRN's/PA's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERMISSION OF PARENT/GUARDIAN FOR SELF-ADMINISTRATION OF MEDICATION**

- I hereby request that the above medication, ordered by the physician/dentist/APRN/PA of my child, \_\_\_\_\_, be administered by my child. I assume responsibility for granting permission for my child to self-administer medication as approved and instructed by the physician/dentist/APRN/PA.
- I understand that I must supply the nurse with back-up medication in the event the medication is lost or misplaced by my child.
- I understand this medication will be destroyed if it is not picked up on the last day of school.
- I give permission for the exchange of information between the prescriber and the School Nurse necessary to ensure the safe administration of such medication.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Emergency Telephone #: \_\_\_\_\_

**STUDENT AGREEMENT FOR SELF-ADMINISTRATION OF MEDICATION**

I understand that I may use my asthma inhaler as prescribed by my doctor. I will not use it in any other way. I will not let any other person use my inhaler. I will go to the school nurse if I do not feel well or the medication does not give me relief after the number of sprays allowed by my doctor. I understand that if I do not follow these rules, I will not be allowed to self-medicate.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

# CROMWELL PUBLIC SCHOOLS

## ***AUTHORIZATION FOR THE ADMINISTRATION OF MEDICINES BY SCHOOL PERSONNEL***

The Connecticut State Law and Regulations require a physician's or dentist's written order and parent or guardian's authorization for a nurse to administer medications or in her absence, the principal or teacher to administer medications. Medications must be in pharmacy prepared containers and labeled with name of child, name of drug, strength, dosage, frequency, physician's/dentist's name, and date of original prescription.

### **PHYSICIAN'S OR DENTIST'S ORDER**

Name of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ DOB: \_\_\_\_\_

Condition for which drug is being administered during school hours: \_\_\_\_\_

DRUG: Name (including generic name), dose and method of administration: \_\_\_\_\_

Time of Administration: \_\_\_\_\_

Medication shall be administered from \_\_\_\_\_ to \_\_\_\_\_  
(date) (date)

Relevant side effects to be observed, if any: \_\_\_\_\_

If there are side effects, plan for management: \_\_\_\_\_

Is this a controlled drug?  yes  no If yes, DEA number: \_\_\_\_\_

Physician's or Dentist's Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
(Type or Print)

Address: \_\_\_\_\_

Physician/Dentist Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Nurse/Principal/Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

### **AUTHORIZATION BY PARENT/GUARDIAN CONCERNING THE ADMINISTRATION OF ABOVE MEDICATION BY SCHOOL PERSONNEL**

I hereby request that the above medication, ordered by the physician/dentist of my child, \_\_\_\_\_, be administered by school personnel. I understand that I must supply the school with the prescribed medication in the original container dispensed and properly labeled by a physician or pharmacist and will provide no more than a 3-month supply of said medication.

I give permission for the exchange of information between the prescriber and the School Nurse necessary to ensure the safe administration of such medication.

NAME: \_\_\_\_\_ Date: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_