# Getting Started as a new user with the EFS Mobile Site
## Step-By-Step Guide for Parents

**1**

**CREATE YOUR ACCOUNT:**

a. Go to the website that was provided to you by our school district.

b. Select the drop down menu.

c. Click on "Create an Account".

d. Provide the requested information.

e. Click "Create" after you have read and agreed to the Terms of Service and Privacy Policy.

**2**

**ADD STUDENTS:**

a. Log in to your account.

b. Select the drop down menu.

c. Select "Students" from "Account Management".

d. Enter student's last name, and family or Student ID #.

e. Select "Add Student(s)".

f. Repeat steps 2, 3 and 4 to add more students.

**3**

**PAYMENT INFORMATION:** ← **If you've already created an account, start here.**

a. Log in to your account.

b. Select the drop down menu.

c. Select "Payment Information" from "Account Management".

d. Select "New Credit Card" or "New Direct Debit" to add new payment information.

e. After entering all required information, read Consent and select "Add" to save information to the account.

**4**

**MAKE A PAYMENT:**

a. Select item.

b. Select "Student".

c. Select "Fee", or item you are paying for.

d. Enter amount of payment.

e. Continue to checkout.

f. Choose payment method or enter new method.

g. Review items and total.

h. Select "Pay Now".

*Payment Solutions Built for Schools by Schools*