

RCHS Covid-19 Addendum Student Handbook

Attendance

Students choosing in-person instruction will be expected to meet the student attendance policy set forth in the school handbook. Students electing the learn from home option will be required to demonstrate attendance and or progress in the following ways:

- Participation in distance learning meetings through Zoom and/or Google Meet.
- Completing check-in requirements set by the classroom teacher. (Examples: phone calls, emails, Google Classroom chats, writing prompts, etc.)
- A minimum of documented weekly two-way communication via phone conversations and/or text messages with the teacher.
- The principal may make exceptions in extenuating circumstances.

Any student contracting Covid-19 and has documentation from a doctor will be granted 14 exempt days. If a student is absent for more than 14 days, additional documentation will be required.

COVID-19 Screening

For School Staff and Administration

All employees or contractors entering the workplace, will be required to conduct a daily entry self-screening protocol, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19. Staff may self-screen using a hard copy or electronic version provided on the website or at point of entry to the building.

For Students

It is recommended that students be screened daily before arrival to school. Please reference our website for screening protocols. Parents or caregivers will be required to monitor their children for signs of infectious illness every day prior to sending students to school. The current recommendation from the health department and CDC is that on site screening not be conducted by schools due to the time and interruption to education this would cause.

At-Home Screener

Before leaving for/arriving at school, please complete the following screening for each child. The presence of any of the listed symptoms indicates a possible illness that may decrease your child's ability to learn and put them at risk for spreading illness to others.

Section One: Symptoms

In the last 24 hours, has your child had...

- Temperature 100.4 degrees Fahrenheit or higher
- Sore throat

- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache, especially with a fever

Section Two: Close Contact/Potential Exposure

In the past 14 days, has your child had...

- Close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19; or
- Close contact (within 6 feet of an infected person for at least 15 minutes) with person under quarantine for possible exposure to COVID-19; or
- International travel or have been on a cruise

If the answer is YES to any of the questions in Section One AND YES to any of the questions in Section Two, call your healthcare provider right away to obtain evaluation and testing for COVID-19. If you don't have a healthcare provider or cannot be seen, go to www.mi.gov/coronavirustest or call 2-1-1 to find a location to have your child(ren) tested for COVID-19.

If the answer is YES to any of the questions in Section One, but NO to all the questions in Section Two, keep your child(ren) home from school. Your student may return based on the guidance for their symptoms:

- Fever: at least 24 hours have passed with no fever, without the use of fever-reducing medications
- Sore throat: improvement (if strep throat: do not return until at least 2 doses of antibiotic have been taken);
- Cough/Shortness of breath: improvement
- Diarrhea, vomiting, abdominal pain: no diarrhea or vomiting for 24 hours
- Severe headache: improvement

Students who are in school with any symptoms will be placed in a quarantine room supervised by a staff member. **Parents will be expected to pick up their children immediately if the child is placed into the quarantine room. Symptomatic students sent home from school should be kept home until they have tested negative or have completely recovered according to CDC guidelines.**

Mask Procedures

For students in grades 9-12, masks are required to be worn while on the bus and inside the school building, except for when students are eating lunch, at which time students will be socially distanced. Any student that is unable to medically tolerate a facial covering must

provide medical documentation.

Students are expected to provide their own masks. Should a student refuse to wear a mask, they will be sent to the office to go home for the safety of the school community. If this becomes a repeated behavior, the student will be enrolled in the learn from home option for the remainder of the marking period.

Cohorting

While keeping students six feet from one another is a preferred mitigation strategy, this may be difficult to achieve in the school setting. An alternative is to cohort students and staff as a tool to help contain the spread of COVID-19 in school. Cohorting is important because it limits how many students and teachers will be exposed to COVID-19 should someone at school become contagious. Cohorts may be by classroom and/or groups within the classroom.

It is recommended to keep the cohort together all day. The cohort would participate in daily school activities together both in and out of the classroom. Older students can stay with a cohort for their core classes. There may be times when cohorts need to mix due to academic need or for electives (i.e. band), but this practice will be limited as much as possible.

Special Education Services

If your child receives special education services, selecting the learn from home (virtual) option will create a change of placement and will require a new IEP. A school administrator will contact you to set up a meeting to discuss the change of placement and what that will mean for your student.

504 Services

If you have questions regarding the accommodations in your child's 504 Accommodation Plan, please contact your school administrator.

Technology

The Reed City Area Public Schools ("RCAPS") is committed to making available to all students and staff members access to a wide range of electronic learning facilities, equipment, and software, including computers, computer network systems, and the Internet connection. The goal in providing this technology and access is to support the educational objectives and mission of the Reed City Area Public Schools to ensure excellence in education for every student. RCAPS has the right to place reasonable restrictions on the material accessed and/or posted through the use of its computers, computer network, and/or Internet connection.

RCAPS is taking innovative steps to dramatically transform teaching and learning by implementing a 1:1 initiative. This initiative will provide students the tools to have instant access to the world of information and also to become producers rather than just consumers of information. A sound technology foundation for each and every student needs to be based on

continual professional development, appropriate acquisition and maintenance of technological resources.

Food Service

For students in grades 9-12, students who bring lunch from home will report to their designated eating area. Students who are taking advantage of the school lunch program, will report to the cafeteria to receive a contact-free lunch from the school and will then report to their designated eating areas. Students will be released by cohort and seated with their cohorts in designated areas throughout the building (cafeteria, upper gym, courtyards, etc.)

Busing

Students riding buses to and from school will be expected to wear a mask and use hand sanitizer upon entering the bus. Every effort will be made to social distance students as much as possible.

Athletics

Please go to these links at the Michigan High School Athletic Association website for updates on athletics. They will be updated as needed for each season as well as within the season. If your child had a physical on file from last year, there is also a link for the Health Questionnaire which can be used for this school year only.

<https://www.mhsaa.com/sports> Click on the specific sport you are interested in for the 2020 Return to Play Guidelines.

<https://www.mhsaa.com/portals/0/documents/health%20safety/healthquestionnaire.pdf>
HEALTH QUESTIONNAIRE

<https://www.mhsaa.com/Portals/0/documents/AD%20Forms/covid%20coach%20monitor%20form.pdf>

All student athletes will be screened prior to practices and games using this form.

Daily Schedule

AM Homeroom	7:55am-8:05am (10 min)
1st Period	8:05am-9:15am (70 min)
2nd Period	9:20am-10:30am (70 min)

Lunch A	10:35am-11:05am (30 min)
3rd Period A	11:10am-12:20pm (70 min)
Lunch B	11:15am-11:45pm (30 min)
3rd Period B	10:35am-11:15am / 11:50am-12:20pm (70 min)
Lunch C	11:50am-12:20pm (30 min)
3rd Period C	10:35am-11:45am
4th Period	12:25pm-1:35pm (70 min)
5th Period	1:40pm-2:50pm (70 min)
PM Homeroom	2:50pm-3:05pm (15 min)

Visitors/Volunteers

Visitors are allowed into the building only by appointment and under extenuating circumstances. Volunteers are only allowed with prior approval from the principal. Adult guests entering the building should be self-screened for symptoms, wear a facial covering, wash/sanitize hands prior to entering, and follow social distancing protocols. Records, including date and time, will be kept of non-school employees or other visitors entering and exiting the building.

Backpacks

Students will be allowed to carry backpacks to class.

Lockers

Lockers will not be used at the beginning of the school year to avoid student circulation. Students will enter the building and go directly to class.

Water Bottles

Students may bring water bottles from home for water only. No other drinks are allowed. **Water bottles are not allowed to be shared under any circumstances.**