

DUFUR SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
August 3, 2020

WORK SESSION

Members met at 6:00 P.M. for a Zoom work session with Keith Reiland from Jensen Investment Management. Members Present: Stan Ashbrook, Anne Kelly, Robert Wallace. Staff Jack Henderson, Kristin Whitley, and Virginia Albrecht. Guest: Michele Glover.

Keith updated members on activity in the Scholarship Foundation and JWD over the last year, via Zoom. Keith stated this last year has been one of the craziest years, with the fastest BEAR market in history by March 23rd, and recovery within 2 months. In the CARES Act the Federal Reserve reduced even more. The goal of Jensen is to maintain the portfolios in small very stable companies that have been around a long time. Only 200 companies (5%) in the United States achieve that. The DSD Scholarship Foundation is currently at 1.6 Million with an average increase of 12%. Funds are invested at 85%, with 15% in money market funds to allocate for scholarships.

REGULAR SESSION

Chair Anne Kelley called the meeting to order at 7:00 P.M. Members present Stan Ashbrook, Cynthia Kortge, Monica Byers, and Robert Wallace. Staff present: Jack Henderson, Virginia Albrecht, and Kristin Whitley. Guest: Michele Glover.

ORGANIZATIONAL

1. Chairman - Anne opened the floor to nominations for the 20/21 Chairman. Monica nominated Robert Wallace. Stan seconded the motion which carried unanimously.
2. Vice-Chairman – Robert opened the floor to nominations. Stan nominated Anne Kelly. Monica seconded the nomination which carried unanimously.

Organizational Resolution – Anne moved to adopt Resolution 20-03: Designation of Custodian of Funds, Depositories, Meeting Schedule, Budget Officer, Attorney, Agent of Record, and Real Estate Agent of Record. Monica seconded the motion which carried unanimously.

CONSENT AGENDA - Items on the Consent Agenda:

- Board Minutes – June 1, 2020
- Board Minutes – June 29, 2020
- Board Work Session Notes – June 27, 2020

Stan moved to approve the consent agenda. Anne seconded the motion which carried unanimously.

REPORTS

Financial Report – Virginia reviewed unaudited FYE fund balances at 6-30-20, totaling \$3,437,152. She also reviewed 7-31-20 fund balances for the new 20/21 year. It was noted \$650,168 remains in the Building Projects Fund to complete the bus barn and other projects around the facility.

Superintendents/A.D. Report – Jack informed members the bus barn has been emptied, PUD is unhooking electricity, and the old building will be coming down in the next week. Terry Chamness is working on football field access around the cement block seating. Seal Coat Plus is starting construction

of the walkway from 5th Street to the school. Remodeling of the old restrooms has discovered asbestos, so is on hold for now.

Re-entry planning is 'all over the place' with changes continually coming from ODE as Covid-19 fluctuates. Our plan is for all students to use Accellus the whole year. Some families want their students in school as soon as possible, others plan to home school until there is no further danger. All staff will report for in-service on August 25th and will work from the school building. All staff will use Google Classroom to communicate with students and will be in constant contact with students via Zoom. The district is working with families that have internet connectivity issues to make internet available. Jack reviewed the recommended amount of time for instructional time by age group.

Jack OSAA is meeting in the coming week and will likely push seasons to later in the school year.

OLD BUSINESS

Revised 2020-21 District Calendar – Board members reviewed the revised calendar extending in-service to September 11th, and the first day for student classes to September 14th. Jack stated this will give staff time to learn and prepare for using Google Classroom and Accellus. When students can come back to the school, we will. Cynthia moved to adopt the revised calendar. Monica seconded the motion which carried unanimously.

District Goal Review – Board members heard the second reading of the 2020/21 district goals.

NEW BUSINESS

2020-21 Substitute Pay Rate – Monica moved to adopt the state recommended pay rate of \$189.32 per day and \$212.98 for more than 10 consecutive days. Monica moved to approve the 2020-21 substitute pay rate. Stan seconded the motion which carried unanimously.

Hire Dean of Students – Jack recommended hiring Kristin Whitley as the Dean of Students for the 2020-21 school year. Cynthia moved to approve hiring Kristin Whitley. Anne seconded the motion which carried unanimously.

Re-Entry Blueprint – Jack shared with board members the progress made toward our school re-entry, which is required by the state by August 15th.

Front Entry Art Project – Jeff Stewart and Andy Nichols have been working on an art project for the front entryway. The total cost for the project will be just under \$40,000. Jack suggested paying for the project from the Garner Endowment Fund for the Arts. Both Jeff and Andy have expressed interest in working with our students in the future. The intent of the project is to add Arts in Education with a modern art display that honors the memory of Bobby Begay and his many contributions to the Dufur School District and our relationship with the residents of Celilo Village. Anne moved to approve the cost be paid from the Barbara Garner Fund. Monica seconded the motion which carried unanimously.

Foundation Director Position – Jack stated he had spoken with Cynthia Kortge about filling the position of Director as she has great skills and experience in this area. Cynthia would seek grants and assist individuals with estate planning. Heidi Venture, a grant writer, is reviewing our current foundation structure and helped apply for a \$5,000.00 grant from the Ford Family Foundation for us. The grant is a sure deal which should be received early September. Heidi prefers we have a Director in place prior to moving forward. The Foundation By-Laws will be adjusted to meet the goals of supporting our entire

educational program. Anne moved Cynthia fill the position of DSC Foundation Director and adjust our Foundation By-Laws as needed. Monica seconded the motion which carried. Cynthia abstained from voting.

Seismic Evaluation Contract – Board members reviewed the contract from Waypoint Engineering, the successful company to perform seismic evaluation for the district. Our ODE TAP Grant will pay for contract. We hope to complete the work this fall and then apply for the actual renovation grant, which can lead to multi million-dollar grants to do renovation work. Typically, that work includes roofs on gymnasiums. We have a lot of un-reinforced block in our building and that is usually something that gets renovated in these projects. Cynthia moved to approve the contract with Waypoint Engineering. Stan seconded the motion which carried.

Having no additional business, the meeting was adjourned.

Board Chairman

Board Secretary