

**MINUTES OF THE MEEETING OF
THE BOARD OF TRUSTEES OF THE OLD BRIDGE PUBLIC LIBRARY
December 8, 2010
OLD BRIDGE, NEW JERSEY**

Present:	Joseph Pruiti	President
	Patrick F. Gillespie	Vice President
	Jeffrey Depew	Treasurer
	Tara Flynn-Rozanski	Secretary
	Mary Chamberlain	Trustee
	Dr. Joan George	Trustee
	David Merwin	Trustee
	Barbara Cannon	Mayor's Alternate
	Mary Ann Clementi-Jones	Superintendent of School's Alternate
	Anne Roman	Interim Director
	Jim Hecht	Interim Director
	Maria Nowak	Executive Assistant

Guests: Library Staff: Darren Miguez, Kristen Reiner, Bruce Howard, Rosemary Panepinto
Member of the Public: Bruce Yank, Josh Goodman from the Society for Financial Awareness and Margaret Bennett from ProLibra

The President called the meeting to order at 7:30 p.m. and announced the meeting has been advertised and would be conducted in accordance with the Sunshine Law.

Roll Call

The Secretary called the roll.

Executive Session

Motion: made by David Merwin, seconded by Patrick Gillespie, to go into Executive Session at 7:35 p.m. to discuss personnel matters regarding the hiring of a new library director. All in favor

Motion: made by Mary Chamberlain, seconded by Jeffrey Depew, to return to public session at 8:13 p.m. All in favor

The Board announced no action was taken and they would be going back into Executive Session at the end of the meeting.

Mr. Pruiti indicated the Board would go out of sequence from the Agenda.

Society for Financial Awareness (SOFA)

Bruce Yank gave a presentation explaining his non-profit financial educational organization, Society for Financial Awareness. Mr. Pruiti let him know there was no interest in having SOFA conduct library sponsored programs on finance topics at the library because he and the society for which he works are running a business. Mr. Pruiti referred to the Library's meeting room policy, and stated to Mr. Yank that the Board's concerns fall under this policy.

Motion: made by Mary Chamberlain, seconded by Jeffrey Depew, to vote on whether or not to allow SOFA the use of the library's meeting room for their organization's activities. Vote: All board members voted to deny SOFA the use of the library's meeting room for their organization's activities. All in favor

Payment of Bills

Motion: made by Jeffrey Depew, seconded by Patrick Gillespie, to approve the November bill listing as presented for \$179,967.45. All in favor

Minutes

Motion: made by Mary Chamberlain, seconded by Patrick Gillespie, to approve the minutes from the November 10, 2010 Board meeting. Vote: Yes: Mary Chamberlain, Patrick Gillespie, Joan George, Tara Flynn-Rozanski, Joseph Pruiti, Jeffrey Depew, Mary Ann Clementi-Jones and Barbara Cannon. David Merwin abstained.

Personnel

Motion: made by Joan George, seconded by David Merwin, to add Librarian Jeanne Brimat to the substitute librarian list effective December 9, 2010. All in favor

Director's Report

Jim Hecht stated that there are some serious issues that have come to light regarding the 2010/2011 budget and that these would be discussed at length later in the meeting. He also stated that he and Anne Roman would meet with the Supervisors the following day to discuss with them the budget issues.

Mary Chamberlain asked what "Teens Taking Action" was. Darren Miguez explained this is the Teen Advisory Board that has re-invented themselves, and wanted to dedicate themselves to more projects that have an impact on the community.

Old Business

Friends Report

Dr. George stated the Friends made a little over \$800.00 at their November book sale. She also stated that the Friends have money they would like to spend and would like some direction as to how it should be spent. They have two suggestions for this money: one is to purchase a wheelchair for any patrons that would find this helpful, and the other is to host some programs that are geared at special education, or any other population that is not being specifically addressed. She asked the directors to mention this at their Supervisors meeting to elicit any ideas they might have.

Anne Roman indicated in light of the budget, there may be a need to supplement both the library's book and media budget. Joan George replied that the Friends would be open to that, but cautioned that the Friends did not want to pay for anything that has to do with the maintenance of the building. Anne Roman said that she could give the Friends a budget of what might be needed within the next couple of months.

David Merwin stated he could ask the Town Ambulance Squad if they have wheelchairs and walkers that have been donated that they could give to the library at no cost. Mr. Pruiti asked Mr. Merwin to check into this.

Removal of Oil Tank at Laurence Harbor

Mr. Pruiti stated that the library has received the results of the soil test from the DEP and the numbers are acceptable. Mr. Merwin stated that Tomasso Bros. has the signed contracts for \$1,700.00, and there is a \$200.00 addendum. This is to cover additional topsoil and re-sodding of the property after the work is completed.

Laurence Harbor Survey

Discussion over the survey centered on whether the Branch is really necessary considering the cuts needed to be made to the budget. Other options were also discussed. It was decided to table the issue until the budget issues are clearer.

2011 Library Board Meeting Schedule

Mr. Pruiti asked if they are interested in changing the meeting time from 7:30 p.m. to 7:00 p.m. After a discussion, the Board all agreed to the meeting change time to 7:00 pm.

Motion: made by Joan George, seconded by Mary Chamberlain, to approve the Library following Board meeting schedule for 2011.

January 12, 2011	February 9, 2011	March 9, 2011
April 13, 2011	May 11, 2011	June 8, 2011
July 13, 2011	August 10, 2011	September 14, 2011
October 12, 2011	November 9, 2011	December 14, 2011

All in favor

2011 Holiday Schedule

Motion: made by Mary Chamberlain, seconded by David Merwin, to approve the following 2011 staff holiday schedule until March 2011.

New Year's Day	Friday, December 31, 2010	Library Open Closes at 1:00 p.m.
Martin Luther King Day	Monday, January 17, 2011	Library Open
President's Day	Monday, February 21, 2011	Library Open

All in favor

Public Comment

Bruce Howard asked that as the Board discussed the budget that they keep as much service available to the public as possible. He also thanked the members for their hard work throughout the year and wished everyone a happy holiday season.

Executive Session

Motion: made by David Merwin, seconded by Patrick Gillespie, to go back into Executive Session at 8:49 p.m. to conclude the conversation on the Director search, to finalize the budget as it relates to personnel issues, and to discuss one other personnel issue. All in favor

Public Session

Motion: made by Barbara Cannon, seconded by David Merwin, to return to public session at 9:50 p.m. The following action was taken:

Motion: made by Mary Ann Clementi-Jones, seconded by Jeffrey Depew, to approve the termination of part-time Electronic Resources Library Assistant II, Bert Colon, effective December 9, 2010. Vote: Yes: Joseph Pruiti, Jeffrey Depew, Joan George, Barbara Cannon, Tara Flynn-Rozanski, David Merwin, Patrick Gillespie and Mary Ann Clementi-Jones. Mary Chamberlain abstained.

Adjournment

Motion: made by Mary-Ann Clementi-Jones, seconded by Patrick Gillespie, to adjourn the meeting at 10:04 p.m. All in favor

Respectfully submitted,

Tara Flynn-Rozanski, Secretary
Library Board of Trustees
Date Approved: January 19, 2011

Minutes transcribed from tapes on file by Maria Nowak and Kristen Reiner
Minutes reviewed by Tara Flynn-Rozanski