

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF THE OLD BRIDGE PUBLIC LIBRARY
JANUARY 19, 2011
OLD BRIDGE, NEW JERSEY**

Present:	Patrick Gillespie	Vice President
	Jeffrey Depew	Treasurer
	Mary Chamberlain	Trustee
	Dr. Joan George	Trustee
	David Merwin	Trustee
	Barbara Cannon	Mayor's Alternate
	James Hecht	Interim Director
	Anne Roman	Interim Director
	Maria Nowak	Executive Assistant
Absent:	Joseph Pruiti	President
	Tara Flynn-Rozanski	Secretary
	Joseph Sgalia	Supt. of Schools' Alternate

The Vice President called the meeting to order at 7:00 p.m. and announced that the meeting had been advertised and would be conducted in accordance with the Sunshine Law. Barbara Cannon called the roll in the absence of the Secretary.

Mr. Gillespie turned the meeting over to Barbara Cannon to conduct the election of officers for 2011.

Mrs. Chamberlain indicated she would like to nominate the incumbents for another year.

Mrs. Cannon asked if there were any other nominations. There were no other nominations.

Motion: made by Mary Chamberlain, seconded by Joan George, to approve the nominations of the incumbents for 2011. All in favor

Financial

Motion: made by Jeffrey Depew, seconded Mary Chamberlain, to approve the bill listing in the amount of \$243,485.12. All in favor

Minutes

Motion: made by Mary Chamberlain, seconded by Jeffrey Depew, to approve the December 8, 2010 Board minutes. All in favor

Director's/Department Reports

Mrs. Chamberlain indicated she was pleased with the department reports this month. They are the most complete and well done reports she has seen in three years.

LMx Annual Dues

Anne Roman reported that LMx has slightly over \$30,000 in their treasury. Therefore LMx is asking library boards to approve a one year moratorium on LMx dues. This will save member libraries \$75 to \$200 a year depending on their size.

Motion: made by Joan George, seconded by Jeffrey Depew, to approve a one year moratorium on LMx dues for all Middlesex County libraries. All in favor

Executive Session

Motion: made by Joan George, seconded by Mary Chamberlain to go into Executive Session at 7:20 p.m. to discuss matters of personnel relating to the hiring of a new Director and to discuss the revised proposed budget for FY2010/2011. All in favor

Public Session

Motion: made by Joan George, seconded by Mary Chamberlain, to go back into Public Session at 8:15 p.m. The Board announced personnel and financial matters were discussed. No action was taken on personnel matters. The following action was taken on financial matters:

Motion: made by Jeffrey Depew, seconded by Joan George to approve the revised proposed budget in the amount of \$2,827,850.00. All in favor

Old Business

Friend's Report

Dr. George indicated the Friends have funds they wish to spend on library projects and are waiting for suggestions from the library.

Ms. Roman suggested that the Library present the Friends with a "wish list" in priority order for the period of January through August 2011 in order to cover summer reading club activities. The Friends could still write individual checks for various projects but they would have an overall picture of library needs and a budgetary amount for the next six months rather than receive requests in drips and drabs. Dr. George indicated the Friends would be open this suggestion as long as each item is being expended as intended and the Friends would decide what projects to approve.

After a discussion, Ms. Roman indicated she and Mr. Hecht would speak with the Supervisor's at their next meeting about what they would like to have the Friends sponsor for the library and create a Friends request for funds from February through August 2011 so the Summer Reading Club can be funded.

Mr. Gillespie suggested the Library having a Friends Appreciation Day.

Mrs. Cannon indicated the library used to do something for volunteers.

Mrs. Chamberlain indicated the library used to have an Appreciation Day once a year for volunteers which was held in the evenings. This has not been done for sometime now.

Ms. Roman suggested the Board hold an Appreciation Day for volunteers when the new Director comes on. This would a good way for the public to meet the new Director. The Board all agreed this is a good idea.

Oil Tank Removal

Mr. Hecht indicated the oil tank has yet to be removed due to the weather.

Adjournment

Motion: made by Mary Chamberlain, seconded by Jeffrey Depew, to adjourn the meeting at 8:40 p.m. Unanimously approved

Respectfully submitted,

Tara Flynn-Rozanski, Secretary
Library Board of Trustees
Date Approved: February 9, 2011