

**Old Bridge Public Library  
Board of Trustees Meeting  
November 13, 2013**

**7:30 p.m.**

**REVISED**

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Minutes
  - a. October 9, 2013 Library Board Public Session minutes. **Motion Required**
  - b. October 9, 2013 Library Board Executive Session minutes. **Motion Required**
- V. Financial
  - a. Action on November 13, 2013 bill listing. **Motion Required**
  - b. Proposed revised 2013 Budget to reflect the \$5,496 increase received in State Aid. **Motion Required**
- VI. Personnel
  - a. Appointment of Mary Tessler for the part-time Marketing position at an hourly rate of \$16.31 effective November 14, 2013. **Motion Required**
  - b. Resignation of part-time Circulation Library Assistant I Lauren Parnagian effective November 24, 2013. **Motion Required**
  - c. Appointment of Youth Services Intern Lauren Parnagian effective November 25, 2013 at an hourly rate of \$18.91 pending graduation with an MLS degree. **Motion Required**
  - d. Appointment of Adult Services Assistant Barbara Herman at an hourly rate \$16.31 pending background check. **Motion Required**

- e. Resignation of part-time Circulation Library Assistant I Melissa Brennan effective November 24, 2013. **Motion Required**
- f. Appointment of Substitute of Circulation Library Assistant I Melissa Brennan effective November 25, 2013 at an hourly rate of \$14.99. **Motion Required**
- g. Appointment of Substitute of Passport Clerk Lydia Kircher effective November 14, 2013 at an hourly rate of \$14.99. **Motion Required**
- h. Retirement of part-time Librarian Jane Gudapati, effective November 25, 2013. **Motion Required**
- i. Executive Session

VII. Director's Report

- a. Assistant Director's Report

VIII. Committee Reports

- a. Finance
- b. Personnel & Negotiations
- c. Policy
- d. Building & Grounds
- e. Outreach/Marketing

IX. Friends Report

X. Old Business

- a. Update on Strategic Planning
- b. Technology Assessment
  - i. Seek quotes for Technology Plan with input from the Technology Advisory Committee

XI. New Business

- a. ESL Invitation – Dena Price
- b. Director's Vacation provisional dates November 25<sup>th</sup> to December 10<sup>th</sup>
- c. Provisional Authorization for 2014 Conferences, exact dates of attendance pending full schedule release
  - i. Public Library Association Conference: March 11-14, Indianapolis **Motion Required**
  - ii. American Library Association Conference: June 26-July 1, Las Vegas **Motion Required**
- d. Request modification of March Meeting to fall on March 19<sup>th</sup> due to PLA conference

- e. 2014 Library Board of Trustees Meeting Schedule, **Motion Required**
- f. Request to close Library Friday, December 20 for Staff Safety Training, Year-End Review and the Annual Holiday Lunch  
**Motion Required**

XII. Public Comments

XIII. Adjournment