

Old Bridge Public Library Board of Trustees Meeting

January 9, 2013

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Election of Officers
- V. Committee Assignments
- VI. Minutes
 - a. December 12, 2012 Board Public Session minutes. **Motion Required**
 - b. December 12, 2012 Board Executive Session minutes. **Motion Required**
- VII. Financial
 - a. Action on January 9, 2013 bill listing. **Motion Required**
- VIII. Personnel
 - a. Full-time Teen Librarian Position posted. Closing date 1/4/2013.
 - b. Post Part-time Circulation Library Assistant position for 38 hours biweekly. **Motion Required**
 - c. Resignation of Part-Time Passport Clerk Grace McGarty effective January 14, 2013. **Motion Required**
- IX. Director’s Report
- X. Committee Reports
 - a. Finance
 - b. Personnel & Negotiations
 - i. Personnel Manual
 - c. Policy
 - i. Meeting Rooms – Draft revision with proposed policy and fees.
 - d. Building & Grounds
 - i. Proposals on Security Cameras
 - ii. Update on Energy Report/HVAC System
 - e. Outreach/Marketing

XI. Friends Report

XII. Old Business

- a. Update on Time Management System

XIII. New Business

- a. Inter-local agreement with Old Bridge School District for cleaning services. **Motion Required**
- b. Energy Provider Recommendation.
- c. Review of First Friday hours.

XIV. Public Comments

XV. Adjournment