

**Old Bridge Public Library
Board of Trustees Meeting
September 12, 2018**

7:00 P.M.

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Auditor Robert Butvilla
- V. Old Business
 - a. Laurence Harbor Branch
 - b. Roof Leaks/Repairs
 - c. Operational Audit
 - d. Outside Walkways/Planting
 - e. Strategic Plan – South Old Bridge
 - f. HVAC
 - g. Weekly Digital Showings
- VI. Director’s Report
- VII. Committee Reports
 - a. Building & Grounds
 - b. Finance
 - c. Outreach/Marketing
 - d. Personnel/Negotiations
 - e. Policy
 - Revised Idea Farm Policy
 - Revised Circulation Policy
 - f. Technology
- VIII. New Business

IX. Personnel

- a. Retirement of Full-time Youth Services Librarian Juley Rodwogin effective August 31, 2018. **Motion Required**
- b. Resignation of Part-time Passport Agent Rose LaFergola effective October 1, 2018. **Motion Required**
- c. Resignation of Library Page Dylan Villanueva effective August 19, 2018. **Motion Required**
- d. Resignation of Library Page Charlene Balmaceda effective August 25, 2018. **Motion Required**
- e. Resignation of Part-time Acquisitions Library Assistant Allison Champer effective September 7, 2018. **Motion Required**
- f. Resignation of Substitute Librarian Jennifer Fitzgerald effective September 30, 2018. **Motion Required**
- g. New Appointment of Full-time Youth Services Librarian Jennifer Fitzgerald effective October 1, 2018 at an annual salary of \$55,500.40. **Motion Required** (Replaces Juley Rodwogin)
- h. New Appointment of Library Page Jordyn Ruszczyk effective September 13, 2018 at an hourly rate of \$8.60. (Replaces Dylan Villanueva) **Motion Required**
- i. New Appointment of Library Page Nicole Kurywczak effective September 14, 2018 at an hourly rate of \$8.60. (Replaces Charlene Balmaceda) **Motion Required**
- j. New Appointment of Substitute Page Charlene Balmaceda effective August 26, 2018 at an hourly rate of \$8.60. **Motion Required**
- k. Executive Session

X. Minutes

- a. July 11, 2018 Library Board Meeting minutes. **Motion Required**

XI. Financial

- a. Action on September 12, 2018 bill listing (July bills) in the amount of **\$173,702.61. Motion Required**
- b. Action on the September 12, 2018 bill listing (August bills) in the amount of **\$238,035.05. Motion Required**
- c. Sick Leave Fund - Retirement Payout of Accumulated Sick Time

XII. Comments

XIII. Adjournment