

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

AUGUST 12, 2020

The meeting convened at 7:00 a.m. for the St. Clairsville-Richland City School District Board of Education with President Mike Jacob (via Zoom) presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present (Zoom)
	Mike Fador	- Present
	James Cook	- Present
	Pam Jones	- Present
	F. William Zanders	- Present (Zoom)

Also present were: Ryan Clifford, Chris Gillespie, Amy Porter and Walt Skaggs. Present via Zoom: Jim Yates, Christina Sirbaugh, Justin Sleutz, Amber Shepherd-Smith, Mike McKeever, Luke Nelson, Diane Thompson, Cassi Hynes, Sharon Harrison, Lowell Perkins, Michelle Reven.

Approve Resolution Suspending Policies

Mr. Fador moved and Mr. Cook seconded that the Board approve the following Resolution:

RESOLUTION SUSPENDING POLICIES

WHEREAS, Board Policy BFF permits the Board to “suspend the policy for one meeting at a time” pursuant to the procedures specified therein.

WHEREAS, the certain Policies have been proposed to be suspended in writing as follows:

The Board desires to suspend any policy to the extent the policy requires a Board member, Board legal counsel, or others to be “physically present,” or “in-person” as such requirements are not required pursuant to Section 12 of Amended H.B. 197, which permits electronic participation and electronic voting. The Policies that are affected include, but are not limited to Policy BDDF, which requires a Board member “to be physically present at the meeting in order to vote.”

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that:

Section 1: Pursuant to Board Policy BFF, the Board moves to suspend the following policy requirements:

(1) Policy BDDF’s requirement that a Board Member must be “physically present at the meeting in order to vote.” The Board suspends the policy to the extent it requires a Board member to be “physically present” in order to vote.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

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Approve Treasurer’s Items

Mr. Fador moved and Mrs. Jones seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the July 8, 2020 Regular Meeting, and the July 14, July 21, and July 28, 2020 Special Meetings, as presented by the Treasurer.
- B. Financial Reports for July, 2020, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$2,477,521.48	Student Activities 200	\$ 48,517.69
Bond Retirement 002	0.00	District Managed 300	183,016.82
Permanent Improvement 003	53,165.21	Auxiliary Services 401	98,196.82
Building 004	0.00	Data Communication 451	0.00
Food Service 006	27,320.32	Student Wellness and Success 467	17,397.91
Expendable Trust 007	50,906.27	Miscellaneous State Grant 499	-1,867.85
Kara Fador Corrections Scholarship 008	11,551.88	IDEA Part B 516	-23,706.46
Uniform School Supplies 009	2,586.24	Title I 572	0.00
Principal 018	43,491.39	IDEA Preschool Handicapped 587	0.00
District Agency 022	3,302.76	Improving Teacher Quality 590	-583.29
Self Insurance 024	186,988.51	Schoolwide Building Program 598	-346,062.28
Underground Storage Tank 031	11,000.00	Misc. Federal Grant Fund 599	-0.01
		TOTAL	<u>\$2,842,743.41</u>

- C. The list of bills paid in July, 2020, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From	To	Amount
General Fund 001	Schoolwide Pool Fund 598-9020	\$319,319.19
Title I Fund 572-9020	Schoolwide Pool Fund 598-9020	\$20,666.56
Title II-A Fund 590-9020	Schoolwide Pool Fund 598-9020	\$4,380.85
Title IV-A Fund 599-9020	Schoolwide Pool Fund 598-9020	\$1,695.68

- E. The following donations made during July, 2020:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Your Cause	H.S. Principal’s Fund	\$10.00
	TOTAL	\$10.00

- F. The OME-RESA bid with United Dairy, Inc. and with Nickles Bakery, Inc. for the 2020-2021 school year.
- G. The Letter of Engagement with the Ohio Auditor of State for the Local Government Services to compile the annual financial statements for the St. Clairsville-Richland City School District for the fiscal year ended June 30, 2020.

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Approve Treasurer's Items (Cont'd)

- H. Establish Fund 510 Coronavirus Relief Fund.
- I. FY21 Supplemental Appropriation of Fund 510 - CRF-Rural and Small Town School Districts in the amount of \$81,562.13.
- J. The following Resolution Authorizing the Issuance of Tax Anticipation Notes:

**RESOLUTION AUTHORIZING THE ISSUANCE
OF TAX ANTICIPATION NOTES**

WHEREAS, the county auditor of Belmont County will certify that the estimated amount to be received from current tax revenues from August 12, 2020, or the date of certification (whichever results in the shorter period) until June 30, 2021, from all settlements of taxes for fiscal year 2020-21 as estimated by the budget commission, other than taxes to be received for the payment of debt charges and less all advances, is at least \$2,600,000 (herein the "Revenues");

WHEREAS, this board of education deems it necessary to issue notes in anticipation of the collection of the Revenues, pursuant to Section 133.10© of the Uniform Public Securities Law of the Ohio Revised Code, in the amount of \$1,300,000 to provide funds to be used only for the purposes for which the Revenues are levied, collected, distributed and appropriated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education (hereinafter called the "Board of Education") of the St. Clairsville-Richland City School District (hereinafter called the "School District" or the "District"), County of Belmont, Ohio:

SECTION 1. That it is necessary to issue notes of the Board of Education in the principal sum of \$1,300,000 in anticipation of the Revenues, for the purposes for which the Revenues are levied, collected, distributed and appropriated, under authority of the general laws of the State of Ohio, particularly Section 133.10© of the Uniform Public Securities Law of the Ohio Revised Code. Said notes shall be dated their date of issuance, shall bear interest at the rate of not to exceed four (4.00%) per centum per annum, and shall mature on June 30, 2021. The aggregate amount of said notes shall not exceed one-half of the Revenues. Said notes may be issued in such denominations of \$100,000 or integral multiples of \$5,000 in excess of \$100,000 thereof.

SECTION 2. That said notes shall be executed by the President or Vice-President and Treasurer of the Board of Education. Said notes shall be designated "Tax Anticipation Notes, Series 2020A" shall be payable in lawful money of the United States of America at the office of the Treasurer of the Board of Education, and shall be issued pursuant to the provisions of applicable law of the State of Ohio and this resolution.

SECTION 3. That for the payment of said notes and the interest thereon, the amount of the Revenues necessary to pay the principal of and interest on said notes as they mature shall hereby be deemed appropriated for such purposes, and this Board of Education further covenants that it will levy all property taxes to be collected in the calendar year following the current calendar year that are anticipated herein. Said notes are special obligations of the Board of Education payable solely from the moneys received from the Revenues, which are hereby irrevocably pledged therefore.

SECTION 4. That it is hereby determined that all acts, conditions and things necessary to be done precedent to and in the issuance of said notes in order to make the same legal, valid and binding special obligations of the Board of Education, have been done, have happened and have been performed in regular and due form as required by law, and that said notes do not exceed any limitations fixed by law.

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Approve Treasurer's Items (Cont'd)

SECTION 5. That said notes shall be sold by the Treasurer of this Board of Education to Huntington Public Capital Corporation, upon such terms and at such interest rate as she shall determine, within the limitations set forth in this resolution, without the need for further action by this Board of Education. The Treasurer is further authorized to execute an agreement with such purchaser setting forth the terms of the notes and the sale thereof. The proceeds from the sale of said notes, except the premium and accrued interest, if any, shall be used for the purpose aforesaid and for no other purpose. The premium and accrued interest, if any, shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on said notes in the manner provided by law.

SECTION 6. That this Board of Education, for and on behalf of the District, hereby covenants that it will restrict the use of the proceeds of the notes hereby authorized in such manner and to such extent, if any, and take such other action as may be necessary, after taking into account reasonable expectations at the time the debt is incurred, so that they will not constitute obligations the interest on which is subject to Federal income taxation or "arbitrage bonds" under Sections 103(b)(2) and 148 of the Internal Revenue Code of 1986, as amended (the "Code") and the regulations prescribed thereunder. The Treasurer of the Board of Education or any other officer having responsibility with respect to the issuance of the notes is authorized and directed to give an appropriate certificate on behalf of the District, on the date of delivery of the notes, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to the use of the proceeds thereof and the provisions of said Sections 103(b)(2) and 148 and regulations thereunder. The notes are designated as "qualified tax-exempt obligations" for the purposes set forth in Section 265(b)(3) of the Code.

SECTION 7. That it is found and determined that all formal actions of the Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board of Education, and that all deliberations of the Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 8. That the Treasurer of this Board of Education be and is hereby directed to forward a certified copy of this resolution to the Belmont County Auditor, as required by law.

K. Contract with Paramount Preferred Solutions, Inc. for Family Medical Leave Act Third-Party Administration.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Fador seconded that the Board approve the following:

1. Autumn Troullos - Resignation as Middle School Math Teacher effective July 10, 2020.
2. Elaine Wood - Middle School Math Teacher and issue a one year contract for the 2020-2021 school year.
3. Anna Ross - Elementary Intervention Specialist and issue a one year contract for the 2020-2021 school year.
4. Brittany McCloud - Middle/High School Special Education Aide for the 2020-2021 school year.

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Approve Personnel Items (Cont'd)

5. Emily Stiles - Child Rearing Leave, effective September 17, 2020 with an anticipated return date of December 10, 2020.
6. Sheri Jozwiak - Involuntary transfer to the Middle School Intervention Specialist effective for the 2020-2021 school year.
7. Izaac Jozwiak - Temporary Maintenance Helper effective July 13, 2020.
8. Lowell Perkins - Designee that has the authority to modify stops, times and bus routes throughout the 2020-2021 school year as the need arises.
9. Tammy Weisal - EMIS/District Registrar Consultant on a one-year limited contract.
10. Cathy Holubeck - Auxiliary Service Secretary for St. Mary's School for the 2020-2021 school year.
11. Mary Jones - Auxiliary Service Secretary for East Richland Christian School for the 2020-2021 school year.
12. Barbara Louterneau - Payment of \$500.00 for volleyball instruction to be paid from the Volleyball fund.
13. The following Certified Substitutes for the 2020-2021 school year, on an as needed basis, pending proper paperwork:
 - Lisa Kleevic - Teacher, Tutor, Aide
 - Paula Lowe - Teacher, Tutor, Aide
14. The following Classified Substitute for the 2020-2021 school year, on an as needed basis, pending proper paperwork:
 - Margaret Riccadonna - Aide, Secretary
15. The following volunteers for the 2020-2021 school year:
 - Jeremy Schafer - Football
 - Robert Sproul - Golf
 - Mark Kefalos - Volleyball
 - Taylor Wissmann - Soccer
16. The following Athletic Workers for the 2020-2021 school year:

Cheryl Barnes	Chad Baugh	Sue Bayat
Randy Bernard	Greg Bosold	Jessica Battilochi
Katie Clark	Bill Cordery	Jeff Crosier
Jim Davenport	Cindy Douglass	Ted Ducker
Rodney Earliwine	Robin Espen	Rick Ferrell
Nancy Foreman	Dana Gallagher	Allen Gansler
Allen Glitch	Maureen Gross	Irene Heath
Kevin Hendershot	Lisa Kazmirski	Marilyn Kubik
Tom LeCron	James Mahute	Kyle McLaughlin
Randy Mellott	Chester Mick	Lisa Mick
Lindsay Piccolini	Bruce Poe	Doris Porter
Nancy Pramik	Jack Ralston	Greg Ray
John Rea	Kelly Rine	Larry Rine
Mike Rine	Ric Roe	Bob Sabo
Carole Sabo	Charles Schau	Scott St. Clair

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Approve Personnel Items (Cont'd)

Kaye Sechrest	Mike Selinsky	Kevin Schmidli
Doug Soukup	Seth Staskey	Dick Thornburg
Eric Timko	John Tomlan	Cindy Turner
John Vrotsos	Scott Wilson	

All contracted employees of the St. Clairsville-Richland City School District

17. The following Supplemental Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Ben Frye	Assistant Varsity Football Coach	14 yrs.	\$4,049.00
Stephen Hicks	9 th Grade Head Football Coach	9 yrs.	3,399.00
Chris Patrone	Fall Facility Equipment Manager	22 yrs.	1,121.00
Chris Patrone	Winter Facility Equipment Manager	22 yrs.	1,121.00
Chris Patrone	Spring Facility Equipment Manager	22 yrs.	1,121.00

18. The following Pupil Activity Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Rebecca Fordyce	8 th Grade Volleyball Coach	6 yrs.	\$1,880.00
Eric Gay	Assistant Varsity Football Coach	9 yrs.	3,796.00
Jeremy Schafer	7 th Grade Boys Basketball Coach	4 yrs.	2,025.00
Cathy Wolfe	Co-Fall Varsity Cheerleading Coach	5 yrs.	1,084.50
Cathy Wolfe	Co-Winter Varsity Cheerleading Coach	5 yrs.	1,084.50
Cathy Wolfe	Co-Fall Reserve Cheerleading Coach	5 yrs.	904.00
Cathy Wolfe	Co-Winter Reserve Cheerleading Coach	5 yrs.	904.00

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Cook seconded that the Board approve the following recommendations:

1. Resolution to change the District's School Calendar for the 2020-2021 school year.
2. All Middle and High School certified staff to serve as Saturday School Monitors at a rate of \$80.00 for a four-hour block of time as needed.
3. Settlement Agreement, Release and Waiver with Mr. Chad Kulpa.
4. Current contract with ERB Electric for electric upgrades in the Elementary School and forgo competitive bidding requirements due to Urgent Necessity so that the building can be ready for the beginning of the school year and accommodations can be made to meet the Governor's mandates.

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Approve Recommendations (Cont'd)

5. The META Solutions Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies.
6. The following Board Policies:

File: GBRA	Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)
File: GBRA-R	Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)
File: GBRAA	Emergency Paid Sick Leave (Families First Coronavirus Response Act)
File: GBRAA-R	Emergency Paid Sick Leave (Families First Coronavirus Response Act)
File: IGAD	Career-Technical Education
File: AFC-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)
File: GCN-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)
7. Approve File: JED, Student Absences and Excuses.
8. Bus routes for the 2020-2021 school year. A copy is on file in the Director of Support Services's office.
9. Agreement dated August 1, 2020, with Kendall Behavioral Services to provide Applied Behavioral Analysis Professional services for the 2020-2021 school year.
10. Belmont County Interagency Agreement for program coordination for transition and services for the 2020-2021 school year.
11. Agreement between St. Clairsville-Richland City School District and Wheeling University for the purpose to place teacher candidates in the classroom for the purpose of participating in field-based teacher education experiences including student teaching for the 2020-2021 school year.
12. Resolution verifying that the Board has offered the positions of 7th, 8th, and 9th Grades Assistant Football Coaches and 7th and 8th Grades Cheerleading Coaches to licensed employees and no employees qualified to fill the positions have accepted.
13. Resolution verifying that the Board has offered the positions of 7th, 8th, and 9th Grades Assistant Football Coaches and 7th and 8th Grades Cheerleading Coaches to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried

Approve New Business

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the Board approve the following:

1. The following Pupil Activity Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

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Approve New Business (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
John Kutcher	9 th Grade Assistant Football Coach	10 yrs.	\$3,363.00
Abbey Maroon	7 th Grade Assistant Football Coach	1 yr.	2,169.00
Zachary Musilli	8 th Grade Assistant Football Coach	1 yr.	2,169.00

2. Schedule Board work session for Tuesday, August 18, 2020 at 8:00 a.m. in the Administration Building.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, President Jacob adjourned the meeting at 8:12 A.M.

The next scheduled Board of Education meeting is Wednesday, September 9, 2020 at 7:00 a.m.

President

Treasurer