

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
Zoom Video Conference/Regular Meeting,
Wednesday, July 29, 2020
Board Office – 7:00 p.m.

1. Board President, Ms. Gonzalez , called the Regular Public Zoom Meeting of North Brunswick Township Board of Education to order at 7:02 p.m. The meeting was held at the Board Office, through Zoom Video Conferencing.
2. Flag Salute to Assembly
3. On a Roll call the following members were present: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth and Ms. Gonzalez
Also present was Mr. Brooks who did not vote
Absent: Mr. Liu
Present: Superintendent, Dr. Zychowski; Assistant Superintendent, Mr. Petela, Assistant to the Business Administrator/Board Secretary, Ms. Hock and Board Attorney, Mr. Busch
4. Board President's Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date and location was distributed by 3:00 p.m. on Friday, June 5, 2020 in the following manner:

 - A. Posted on the Bulletin Board reserved for announcements in the Board Office, Old Georges Road, North Brunswick.
 - B. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township of North Brunswick.
 - C. Delivered to the nine (9) duly elected board members.
5. **PRESENTATIONS:**
 1. Student Safety Data System (SSDS) Report- Pursuant to N.J.S.A 18A:17-46 and N.J.A.C.16-5.3(f) the Chief of School Administrator for each school district is required to report to the Board of Education the District's Violence, Vandalism and Harassment, Intimidation and Bullying data submitted to the New Jersey Department of Education for Reporting Period 2 of the 2019-2020 school year (January 1, 2020 to June 30, 2020) by Mr. Petela
 2. Restart and Recovery Plan - "*Destination: Return to School*"- By Dr. Zychowski, Ms. Ciarrocca, and Coordinator of Health Services Ms. Mary Ellen Engel
 - Districts reopening plans must account for resuming in-person instruction in some capacity
 - Goals for Return to School
 - Re- Entry Subcommittees
 - Facilities
 - Health & Wellness
 - Everyone can help follow the roadmap
 - Transportation

- Policies and Procedures
- Continuity of Learning
- Proposed Schedule Framework
- Seats & Meets – Grades K-4
- Seats & Meets – Grades 5-12
- Virtual and Hybrid Learning are Linked
- Framework for Instructional Time
- Detours
- Re-routing our course from “Emergency Distance Learning” to Planned Instruction
- Back to School Planned Instruction
- Other Important Considerations
- Childcare
- Athletics & Extra-Curriculars
- Changing Course as needed or What Happens If?
- Important Upcoming Dates
- Opportunities for Feedback

6. Public Session on the Reopening Plan only:

- Ms. Passner , President NBTEA- stated that the health and safety is all staff and students is paramount. NBTEA feel that 100% remote learning is best. However, the association is looking forward to collaborating with the Board on the re-opening plan.
- S. Gyani, parent of two district students asked question about isolation. Ms. Mary Ellen Engel will reach out to parent to discuss the issue. The parent thanked the BOE for their effort in the virtual education.

7. A motion was made by Mr. Brockman and seconded by Ms. Rubin to close the public portion on the Reopening Plan of the meeting.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

8. A motion was made by Mr. Liguori and seconded by Mr. Brockman to approve the acceptance of and the submission to the New Jersey Department of Education, for the Reopening Plan as presented.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

9. **MEETING MINUTES:**

A motion was made by Ms. Toth and seconded by Ms. Rubin to approve the following Board minutes:

Regular Public Zoom Meeting - June 24, 2020
Executive Session - June 24, 2020

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

10. **COMMUNICATIONS:**

11. **REPORTS:**

- a) Old Business- None
- b) New Business- None
- c) Administrative Report by Dr. Zychowski:
 - Thanked all staff and community members for their collaboration on the reopening school plan.
 - The planned August 3, 2020 Band and Color Guard and Fall sport opening sessions have been cancelled.
 - An in person high school graduation was held on July 25, 2020. Many thanks to the Custodians/Maintenance staff for setting up the football field. Approximately 180 students, parents and staff were in attendance..
 - Thank you class of 2020 for your resilience
 - A group of students met with Dr. Zychowski, BOE members, and Mr. Kneller to discuss equity issues at the high school from a student's perspective. A District Equity Task Force will be established to review student experiences, perceptions and issues. Results of monthly meetings will be reported through Student Services Committee.
- d) Committee Reports

Personnel Committee- Ms. Rubin & Ms. Keefe

- Met July 27, 2020
- Resignations and Retirements
- Discussed impact of reduction in state aid

Community Relations Committee- Ms. Toth

- Met July 8, 2020
- NBTMS Virtual Video Tour being taped
- Re-opening Plans
- Complete Parent Survey
- Brunswick Meeting

Student Services Committee- Mr. Brockman

- Met July 13, 2020
- Transportation
- Digital Learning
- ESY: 6 weeks, five days a week

Negotiations Committee- Ms. Keefe

- Re-opening Plan
- Contracts with Association

Business Operations Committee- Mr. Liguori

- Met July 8, 2020
- New school furniture delivered
- Linwood Phase 1 – Satisfactorily on schedule
- Linwood Phase 2 – Bid opening July 28, 2020
- Linwood Phase 2 – Low bid was awarded to McCauley
- ESIP Update-Linwood and Elementary Solar Completed
- Re-opening Plans
- NBTMS- drain was crushed in front of the building but has been repaired
- FY21- State Aid adjustments discussed for approval
- Transportation aid in lieu will be proved to non-public school students for the 2020-2021 school year
- Alyssa's Law Compliance and Grant Submission

12. A motion was made by Ms. Rubin and seconded by Mr. Liguori to approve the Administrative, and Committee Reports.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

13. Review of Agenda for July 29, 2020

14. **Public Session on Agenda Items Only:**

15. A motion was made by Mr. Liguori and seconded by Ms. Keefe to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

16. **Consent Agenda:**

A motion was made by Ms. Rubin and seconded by Ms. Keefe to approve the following consent agenda items: Personnel, Curriculum, Miscellaneous, Finance, items 1 through 4, Policy and Transportation and the Addendum.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

PERSONNEL:

1. Action relative to personnel, for the 2020-2021 school year, as recommended by the Superintendent of Schools:

- a) accept, with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	School	Years of Service	Effective Date
Schmidt, Joseph	Principal	Judd	5 years	August 31, 2020

- b) accept the resignation of the following personnel :

Last Name, First Name	Position	School	Effective Date
Lipesky, Joseph	Custodian	Linwood	July 31, 2020 or sooner to be determined by the Superintendent
Lustig, Hanna	Elementary Teacher	Parsons	June 30, 2020
Schulhafer, Mallorie	Elementary Teacher	Parsons	June 30, 2020
Smith, Judith	School Nurse	Judd	July 9, 2020

- c) amend the motion of June 24, 2020 for the following personnel effective August 31, 2020:

Last Name, First Name	School	From	To
Del Borrello, Francesca	Liv. Park	Teacher BA \$79,865 Step N \$2,850 Longevity \$286 Professional Development Total Salary \$83,001	Teacher BA \$79,865 Step N \$2,050 Longevity \$286 Professional Development Total Salary \$82,201

- d) approve the following leaves of absence, without pay, for the following personnel: (tentative dates)

Last Name, First Name	Position	School	Effective Dates	Reason
Kaufmann, Nerisca	Elementary Teacher	Judd	August 31, 2020 thru November 20, 2020	FMLA

- e) approve the following substitutes teachers for the 2020-2021 school year:

Last Name	First Name
Arcure	Matthew
Chernati	Christina
Mora	Daivon
Dokdok	Saly
Kennedy	Liam
Lombardi	Jeffrey
Rogers	Dion
Suydam	Kylie

- f) approve the appointment of the following long-term substitutes at the rate of \$284.90 per day without benefits, if assignment exceeds 60 school days benefits will be offered:
(Tentative Dates)

Last Name, First Name	Position	School	Effective Dates	Reason
Barrett, Kathryn	Art Teacher	Parsons	October 4, 2020 through February 24, 2021	FMLA

- g) approve the appointment of the following personnel pending state-mandated approval and background check:

1. Certified staff (salary includes \$286 Professional Development stipend):

Last Name, First Name	Position	School	Total Salary	Level and Step	Stipend	Effective Date	Reason
Bazer, Halee	Teacher of Students with Disabilities	NBTMS	\$60,466	MA Step B	N/A	August 31, 2020	Retirement: S. O'Loughlin
Chan, Kaitlin	Teacher of Students with Disabilities	Linwood	\$60,166	MA Step A	N/A	August 31, 2020	Resignation: M. Hayden
Conroy, Caitlin	Teacher of Students with Disabilities	NBTMS	\$57,266	BA Step A	N/A	August 31, 2020	New Budgeted
Dominguez, Kimberly	Certified School Nurse	Judd	\$64,616	BA Step G	N/A	August 31, 2020 Pending Emergency Certification	Resignation: J. Smith
Harris, Clifford	Science Teacher	NBTHS	\$67,516	MA Step G	N/A	August 31, 2020	Resignation: K. Russo
Hetherington, Mary	Art Teacher	Linwood	\$57,566	BA Step B	N/A	August 31, 2020	New Budgeted
Johnson-Roberts, Damier	Health and PE	Linwood	\$57,586	BA Step B	N/A	August 31, 2020	Retirement: R. Bearden
McDonald, Kayla	Science Teacher	NBTMS	\$62,906	MA Step E	N/A	August 31, 2020	Reassignment: B. Wendell
Muller, Brian	Math Teacher	NBTHS	\$64,616	BA Step H	N/A	August 31, 2020	Resignation: M. Gill
Rosen, Heidi	School Social Worker	Linwood	\$69,572	MA +30 Step H	N/A	August 31, 2020	Resignation: D. Lumsden

2. Non-Certified staff :

Last Name, First Name	Position	School	Hourly Rate	Step	Effective Date	Reason
Battaglia, Carolyn	Medical Aide	TBD	\$39.97	D	August 31, 2020	Student Needs
Dawson, Christian	Co-Op Student Worker	NBTHS	\$12.00	N/A	September 8, 2020	DECA
Khatwani, Krishi	Co-Op Student Worker	NBTHS	\$12.00	N/A	September 8, 2020	DECA

- h) approve the transfer of the following non-certified personnel with no change in compensation:

Last Name, First Name	From	To	Effective Date	Reason
Kurczeski, Jennene	Board Office 12 Month Board Secretary	Linwood 12 Month Board Secretary	August 1, 2020	Transfer

- i) approve the change in assignment/transfer for the following administrative personnel:

Last Name, First Name	From	To	Salary	Effective Date	Reason
Cummings, Carlie	Elementary Math Intervention Coach District	Interim Instructional Dean/ John Adams	\$98,575	August 31, 2020 through end of assignment	Transfer: A. Kingsley
Jacunski, Nicole	Special Education Math Coach District	Interim Instructional Dean Linwood	\$98,025	August 31, 2020	New Budgeted
Kingsley, Ann	Instructional Dean John Adams	Assistant Principal Linwood	\$128,025 (prorated)	August 1, 2020	Transfer: R. Feltre
Yuhas, Suzanne	Elementary Math Coach District	Instructional Dean Parsons	\$98,850	August 31, 2020	FMLA/CCLOA

- j) approve the transfer of the following Administrative personnel with no change in compensation:

Last Name, First Name	From	To	Effective Dates	Reason
Petela, John	Assistant Superintendent Central Office	Interim Principal Judd	August 31, 2020 through the 2020-2021 School Year	Retirement: J. Schmidt
Rafano, Amy	Assistant Principal NBTHS	Assistant Principal NBTMS	August 1, 2020	New School

- k) approve the change in assignment/transfer for the following personnel, with no change in compensation, effective August 31, 2020:

Last Name, First Name	From	To	Reason
Bardar, BrieAnna	Literacy Coach K-5 Liv. Park	Elementary Teacher Judd	Resignation: L. Romaniecki
Beck, Elizabeth	Special Education Coach K-12 District	Elementary Teacher John Adams	Transfer: A.Deamicis
Drozdz, Alicia	Literacy Coach K-5 Judd	Academic Support Teacher - ELA Liv. Park	Reassignment: M. Blumstein
Iannuzzi, Traci	AST Math LP	AST Math Parsons	Reassignment: S. Levine
Kantor, Alison	Literacy Coach K-5 John Adams	Elementary Teacher John Adams	Resignation: J. Micallef
Levine, Sheryl	Math AST Parsons	ESL Teacher Parsons	Reassignment: K. Mensah
Mensah, Khalise	ESL Teacher Parsons	ESL Teacher Linwood	Student Needs
Pizzulli, Lynne	Elementary Math Intervention Coach Liv. Park	Academic Support Teacher - Math LP	Reassignment: T. Iannuzzi
Sullivan, Michelle	Literacy Coach K-5 Parsons	Academic Support Teacher - ELA Parsons	Resignation: H. Lustig

- l) approve the following personnel for summer work at the contractual professional rate, effective July 1, 2020:

Last Name, First Name	School	Position	Hours
Morrison, Jacqueline	NBTHS	Summer Trainer's Office	Not to exceed 250 hours

- m) approve the following NBTHS Coaches at the NBTEA stipend contractual rate, as per sidebar agreement:

Season	SPORT	COACH
Fall	Assistant Varsity Football	Daivon Mora
Fall	Freshman Football	Nicolas Cipot
Winter	Cheer Coach	Kelly McGuirl

- n) approve the following NBTHS Club/Activity Advisors at the NBTEA stipend contractual rate:

NBTHS Club	2020-2021 Advisor
Band Director	Danielle Nudelman
Color Guard	Angela Peletier
Fall Percussion Instructor	Paul Bongiovi
Marching Band	Stephen Komar
Marching Band	Jeffrey Smith
Marching Band	Isaiah Mason

- o) approve the following contractual, reimbursable days (account # 11-000-291-290-77-10)

Last Name, First Name	Position	Location	Days	Attachment
Schmidt, Joseph	Principal	Judd	Vacation	1

- p) approve the following administrative personnel grant-funded salaries:

Location	Name	Title	Total Salary	Grant Salary	Local Salary	Grant Funding Percentage	Local Funding Percentage
District ESEA Admin Costs	Amy Rumbo	I-A, I-A Reallocated, I-D	\$148,860	\$37,082	\$111,778	25%	75%
District STEAM	Jennifer Aschettino	II-A	\$126,161	\$84,528	\$41,633	67%	33%
District Early Childhood	Jennifer Nicosia	PEA	\$114,083	\$114,083	N/A	100%	0%
NBTECC Early Childhood	Scott Passner	PEA	\$108,370	\$54,185	\$54,185	50%	50%
Linwood and NBTMS	Alexis Rich	IDEA	\$102,589	\$51,295	\$51,294	50%	50%

- q) approve the following grant-funded salaries:

Location	Name	Title	Base Salary	Grant Salary	Local Salary	Grant Funding Percentage	Local Funding Percentage
NBTMS/ Linwood School Improvement Specialist	Megan Keegan	I-A, I-A Reallocated	\$85,101	\$85,101	N/A	100%	0%

NBTHS ELA Intervention	Reem Ismail	I-A	\$65,466	\$65,466	N/A	100%	0%
NBTMS Math Intervention	Anna DeMichei-Tukino	I-A	\$82,201	\$82,201	N/A	100%	0%
Linwood ELA Intervention	Brittany Tenpenny	I-A	\$58,166	\$58,166	N/A	100%	0%
Linwood Math Intervention	Rosemarie Maguire	I-A	\$85,901	\$85,901	N/A	100%	0%
District ECC	Jennifer Conlon	PEA	\$67,516	\$58,739	\$8,777	87%	13%
District ECC	CarrieAnne Egan	PEA	\$76,701	\$66,730	\$9,971	87%	13%
District ECC	Rebecca Gold	PEA	\$57,866	\$50,343	\$7,523	87%	13%
District ECC	Susan Gons	PEA	\$76,701	\$66,730	\$9,971	87%	13%
District ECC	Christine Kessler	PEA	\$70,716	\$61,523	\$9,971	87%	13%
District ECC	Tara Mendelson	PEA	\$67,966	\$59,130	\$8,836	87%	13%
District ECC	Samantha Nigro	PEA	\$60,766	\$52,866	\$7,900	87%	13%
District ECC	Carol Stolzenberg	PEA	\$83,501	\$83,501	N/A	100%	0%
District ECC	Susan Vogel	PEA	\$65,066	\$56,607	\$8,459	87%	13%
District ECC	Karen Wilhelm	PEA	\$64,616	\$56,216	\$8,400	87%	13%
District ECC	Jamie Wohl	PEA	\$71,566	\$62,262	\$9,304	87%	13%
District ECC	Michelle Mattes	PEA	\$55,010	\$55,010	N/A	100%	0%
District ECC	Nyree Cabrera	PEA	\$79,051	\$68,744	\$10,307	87%	13%
District ECC	Sheena Chen	PEA	\$65,066	\$56,607	\$8,459	87%	13%

r) approve the following grant funded stipends:

Location/Program	Name	Grant	Stipend	Effective Date
NBTHS/ Fitness & Wellness Coordinator	Dean Petrillo	Title IV	\$6,240	July 1, 2020
NBTECC/Community and Parent Involvement Specialist/Liaison	Donna Saieva	PEA	\$7,280	August 31, 2020
District/ Homeless Student Coordinator	Arlene Baum	Title I-A	\$2,633	August 31, 2020
NBTMS School-Family Engagement Coordinator	Anna DeMichei-Tukino	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader - Special Education	Ralph Attorelli	Title I-A	\$2,633	August 31, 2020

NBTMS Subject Area Leader – Social Studies	Staci Beyer	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader - Science	Danielle Davis	Title I-A	\$2,633	August 31, 2020
NBTMS subject Area Leader - English Language Arts	Evelyn Genzano	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader - Mathematics	Vesta Mahadik	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader – English Language Arts	Denise McNamara	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader – Life Skills	Janice Mehalick	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader – Social Studies	Robert Route	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader - Science	Traci Silver	Title I-A	\$2,633	August 31, 2020
NBTMS Subject Area Leader - Mathematics	Jessica Skelton	Title I-A	\$2,633	August 31, 2020
Linwood School-Family Engagement Coordinator	Candy Hoffman	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader – Life Skills	Gina Buzney	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader - Science	Christina Debari	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader – English Language Arts	Mackenzie Frattalone	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader – Social Studies	Lori Levitt	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader – Mathematics	Kimberly Mory	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader - Social Studies	Jaclynn Ostroski	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader - Mathematics	Maria Russo	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader - Special Education	Dana Silva	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader - Science	Angela Slingerline	Title I-A	\$2,633	August 31, 2020
Linwood Subject Area Leader - English Language Arts	Nicole Stewart	Title I-A	\$2,633	August 31, 2020

- s) approve participation in a shared-service agreement with Central Jersey Program for Recruitment of Diverse Educators-CJ Pride (West-Windsor Plainsboro host District) for the 2020-2021 school year at an annual fee of \$100

CURRICULUM AND INSTRUCTION:

1. Approve the following actions relative to Curriculum and Instruction items for the 2020-2021 school year:

- a) amend the motion of June 24, 2020, approving the following contract item:

NAME	RATIONALE	NOT TO EXCEED	DATE
Screencastify	Video Creation Solutions Subscription	FROM: \$6,700 TO: \$9,000	7/1/2020 through 6/30/2021

- b) approve home instruction for the following students:

Student #	Placement	Effective Date
195006	Home instruction	April 30, 2020 through June 8, 2020
205028	Home instruction	May 6, 2020 through May 26, 2020
2155033	Home instruction	March 29, 2020 through May 22, 2020
2240663	Home instruction	March 24, 2020 through May 1, 2020
2065073	Home instruction	March 28, 2020 through June 11, 2020
2090432	Home instruction	April 4, 2020 through June 9, 2020
21901125	Home instruction	February 2, 2020 through May 1, 2020

- c) approve the out of district placement and tuition for the following students:

Student ID #	Placement	Effective Date	Tuition
2365534	Bonnie Brae	July 6, 2020 through June 30, 2021	\$87,360
3595346	Bright Beginnings Learning Center	September 2, 2020 through June 30, 2021	\$54,540
2465752	Somerset Academy Center	September 8, 2020 through June 30, 2021	\$59,550
2355286	Piscataway Regional Day School	September 2, 2020 through June 30, 2021	\$44,640

- d) amend the motion of June 24, 2020, approving the following:

Student ID #	Out of District School	From:	To:
215127	Piscataway Regional Day School	\$44,100	\$44,640
1760318	Piscataway Regional Day School	\$44,100	\$44,640
1840239	Piscataway Regional Day School	\$44,100	\$44,640
2255069	Piscataway Regional Day School	\$44,100	\$44,640

- e) approve the following service providers:

Cross County Clinical	\$675 Speech Language, Psychological, Educational & Social \$915 OT /PT In English \$1,015 Battelle Developmental -5 domains English \$915 Bilingual Evaluations \$100-\$250 per hour Translation & Interpreter SVCS (Min. 3 hrs. /day on site) \$105-\$175 per hour Speech/Psychological, Learning (on site) \$1,225 Battelle Developmental -5 domains bilingual \$295 Report summary in second language \$450 Complete report translation in second language
Morris Psychological Group	\$3,250 per full neurological evaluation (includes Record review, test administration, report, and Follow-up consultation (approx. 10 units CPT code 96118 at \$325 per unit)) \$325 per additional unit Educational Assessment (includes administration of educational battery such as WIAT) \$325 per hour for review of extensive records \$325 per hour plus \$200 travel fee for on-site observations
Invo Healthcare	\$275 Speech Evaluation

- f) approve University Behavioral Health Care (UBHC) to provide Clinical Services from July 1, 2020 through August 31, 2020 at a cost not to exceed \$114,086
- g) approve the contract with New Jersey Commission of the Blind and Visually Impaired, to provide Level 1 services, at a cost of \$1,900 each, effective September 1, 2020, through June 30, 2021, for the following students:

Student ID #
205018
215127
2140752
2255069
2355286
2560396
2870812
2895009
2970952
3095051

- h) approve the following out of district 1:1 Aide for the following student:

Student ID #	Placement	Effective Date	1:1 Aide
2155056	Academy Learning Center	September 2, 2020 through June 30, 2021	\$40,680

i) approve the related services for the following students:

Student ID #	Related Services	Effective Date	Rate
2995033	Occupational Therapy	July 1, 2020 through June 30, 2021	\$330 ESY/ \$2,035
2255069	Occupational Therapy and Physical Therapy	September 2, 2020 through June 30, 2021	\$4,070
3095051	Occupational Therapy	July 1, 2020 through June 30, 2021	\$330 ESY / \$2,035
3495241	Occupational Therapy	July 1, 2020 through June 30, 2021	\$330 ESY/ \$2,035
3595368	Occupational Therapy	July 1, 2020 through June 30, 2021	\$330 ESY /\$2,035
3595346	Occupational Therapy	September 2, 2020 through June 30, 2021	\$2,035

j) approve attendance for the following professional workshops:

Staff Member	Workshop Title	Registration	Transportation	Meals and/or Lodging	Dates
Cahill, Rebecca	AVID DigitalXP	\$850.00			7/20/2020 through 7/22/2020

k) approve the following personnel for student fieldwork/observations/Student Teachers:

Student Name	College	Subject/Area	School	Date
Jessica Roberts	Rutgers	Music	Liv. Park/NBTHS	Fall/Spring
Amanda Sullivan	Rutgers	Special Education	Parsons	Fall

l) approve the following contract items:

NAME	RATIONALE	NOT TO EXCEED	DATE
Amplified IT	Chromebook Printer Management Solutions	\$2,100	9/26/2020 through 9/25/2021

- m) approve purchasing in excess of the bid threshold of \$44,000 with CDW for the North Brunswick Township Board of Education for the 2020-2021 school year under ESCNJ Co-operative pricing

NAME	RATIONALE	NOT TO EXCEED
CDW	Nutanix Upgrades to Linwood and NBTHS	\$93,670
CDW	Purchase Dell Computers and accessories for PLTW	\$44,550

MISCELLANEOUS:

1. Approve the following Miscellaneous items for the 2020-2021 school year:
 - a) approve the following Annual Violence and Vandalism Report for North Brunswick Township Public Schools as presented to the Board of Education by Dr. Brian Zychowski and Mr. John Petela:

SUPERINTENDENT'S REPORT

Pursuant to N.J.S.A. 18A:17-46 and N.J.A.C 6A:16-5.3(f) the Chief School Administrator for each school district is required to report to the Board of Education the District's Violence, Vandalism, and Harassment, Intimidation or Bullying data submitted to the New Jersey Department of Education for Reporting Period 2 of the 2019-2020 school year (January 1, 2020 to June 30, 2020).

VIOLENCE AND VANDALISM REPORT OVERVIEW

	Incident Description	Reporting Period 2 (1/1/2019-6/30/2019)	Reporting Period 2 (1/1/2020-6/30/2020)
Incidents(Violence, Vandalism, Substances, Weapons & HIB Confirmed)	Damaging school Property, Substance Abuse, Weapons, Physical Altercations	81	26
Others Incidents Leading To Removal	Tardy, Cutting Class, Insubordination, Disruptive Behavior, Academic Integrity	738	216
HIB Alleged	Harassment, Intimidation or Bullying	24	9
HIB Training	Harassment, Intimidation or Bullying District Trainings	43	31
HIB Programs	Harassment, Intimidation or Bullying District Programs	21	13

For Reporting Period Two – there were a total of 13 Harassment, Intimidation, and Bullying investigations, for which 4 were confirmed under the definition of Harassment, Intimidation, and Bullying.

Training – that included instruction on preventing bullying on the basis of protected categories and other distinguishing characteristics was provided to the following:

All District Level Administrators
District Anti-Bullying Coordinators
All School Level Administrators
All School Anti-Bullying Specialists
Teachers
Students
Contracted Service Providers
All Non-Certified Staff
Parent/Teacher Organizations

Programs - HIB Programs/Approaches/Initiatives conducted during period two included the following:

High School:

- Wyman's Teen Outreach Program
- Positive Behavior Support in School (PBIS)
- Red Ribbon Week
- Week of Respect

Middle School:

- Week Of Respect
- Child Assault Prevention
- Violence Prevention Curriculum For Adolescents
- Be Kind Campaign
- Positive Behaviors In School (PBIS)
- Operation Achievement
- S.L.I.C.E (Student Leadership On Character Education)
- Student Council
- Pappas Club
- Second Step: A Violence Protection Curriculum
- Linwood Awareness Buddies (LAB)
- Humanitarian Mission
- Girls On The Run
- Community Service

Elementary Schools:

- Peacemaker Breakfast
- Student Council Shout Out
- Bully Prevention Program
- Week of Respect
- Peaceful Bus Program
- 5th Grade News Team
- Character Education Assembly
- Mix It Up Lunch
- School Pride Week
- School Behavior Improvement
- Digital Citizenship/Internet Safety Seminar
- Peer Mediation Program

- Welcome Back Assembly
- PBSIS – School Wide PAWS PASS Ticket System
- Unite Big & Small
- Week Of Respect
- Counselors Class Meetings
- Digital Safety Evening Presentation
- Virtual Awards Assembly

- b) approve the following disposal listing of Obsolete Technology items (attachment # 2)

FINANCE:

1. Approve the following bill list dated July 27, 2020

General Funds	\$3,357,638.30
Supplementary	\$6,965,657.13

2. Approve the following financial reports:

- a) Board Secretary's and Treasurer's Reports dated June 30, 2020, which are in agreement
- b) Budget Status Report dated June 30, 2020 which includes budget transfers and certifies that there has not been an over-expenditure of a budget line item.
- c) Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of June 30, 2020, the members of the North Brunswick Township Board of Education, after reviewing the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d) Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of June 30, 2020, the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. Approve the following bill list dated June 30, 2020:

Capital Funds	\$119,194.01
General Funds	\$1,956,515.36

4. Approve the following Finance Items for the 2020-2021 school year:

- a) approve the following purchases through Educational Data Services, Inc. for the school supplies in the total amount of \$429,860.76

Category	PO Totals
Athletic Supplies	\$67,884.86
Audio Visual Supplies	\$992.61
Copy Duplicator Supplies	\$28,051.75
Custodial Supplies	\$100,669.02
Elementary Science Supplies	\$1,345.32
Family/Consumer Science	\$372.21
Fine Art Supplies	\$21,257.48
General Classroom Supplies	\$76,868.39
Health and Trainer Supplies	\$36,614.59
Library Supplies	\$2,350.60
Math Supplies	\$18,449.73
Music	\$1,050.08
Office/Computer Supplies	\$23,060.83
Physical Education Supplies	\$9,623.37
Science Supplies	\$16,279.78
Special Needs	\$3,312.01
Teaching Aides	\$20,693.58
Technology Supplies	\$829.09
World Language	\$155.46

- b) approve a resolution authorizing the North Brunswick Township Board of Education to enter into the New Jersey Cooperative Purchasing Alliance Cooperative Pricing Agreement.

WHEREAS, N.J.S.A. 40 A:11-11(5) authorizes contracting units to establish a Cooperative Pricing agreement for its administration: and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance #CK04-a Cooperative Pricing system for the purchase of goods and services:

WHEREAS, on July 29, 2020 the governing body of the North Brunswick Township Board of Education County of Middlesex State of New Jersey duly considered participation in a Cooperative Pricing system for the provision and performance of good and services;

NOW, THEREFORE BE IT RESOLVED as follows:

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Dr. Brian Falkowski, Interim Business Administrator, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

- c) approve the following resolution of the Board of Education of the Township of North Brunswick in the County of Middlesex, New Jersey providing for the acquisition of certain equipment through a lease purchase transaction in the amount not exceeding \$500,000 and authorizing execution of a lease purchase agreement and other related agreements and actions necessary to accomplish the transaction:

WHEREAS, The Board of Education of the Township of North Brunswick in the County of Middlesex, New Jersey (the "Board") has determined to finance the acquisition of computers, textbooks and various technology including financing and incidental or related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et seq.*; and

WHEREAS, the Board has selected the Educational Services Commission of New Jersey, as Financial Advisor (the "Financial Advisor") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

WHEREAS, the Board has followed the procedures required by N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et seq.*, and the regulations promulgated thereunder; and

WHEREAS, the Board hereby ratifies the solicitation of bids for the financing of the Equipment pursuant to a lease purchase agreement for a principal amount of not to exceed \$500,000 and hereby ratifies the publication of the notice of request; and

WHEREAS, the notice of request for bids (the "Request for Bids"), which established the criteria for awarding the bid to the lowest responsive and responsible bidder and established the index for the interest rate for the financing, was made available and bids were received on July 22, 2020 in accordance with the Request for Bids; and

WHEREAS, of the bids submitted, US Bancorp Government Leasing and Finance (referred to hereinafter as the "Purchaser" or sometimes the "Lessor") submitted the most responsive and responsible bid, and the Board wants to award the lease purchase financing to this company in accordance with its bid and the Request for Bids; and

WHEREAS, the Board now intends to enter into an equipment lease purchase agreement (the "Lease") and other related documents with the Purchaser in the amount of not to exceed \$500,000 to finance the Equipment.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NORTH BRUNSWICK IN THE COUNTY OF MIDDLESEX, as follows:

- Section 1. The Board hereby approves the bid submitted by Purchaser to enter into the Lease at an annual interest rate of 1.295% for a term of not to exceed five (5) years in the principal amount of not to exceed \$500,000, representing the principal portion of the rent payments under the Lease. This award is being made in accordance with the Request for Bids and the bid submitted by the Purchaser to the Business Administrator/Board Secretary, on or about July 22, 2020, and on file with his office. The Purchaser's interest rate will be held fixed until October 15, 2020. If the closing does not occur by that date, the interest rate will be calculated in accordance with the index rate set forth in the bid.
- Section 2. The Board hereby authorizes the execution and the delivery of, and the performance by the Board of its obligations under, the Lease and other related financing agreements and documents, which shall be in the form approved by Special Counsel. The Board hereby authorizes and directs the Board President or, the Business Administrator/Board Secretary to execute such documents on behalf of the Board, and the signature of such official shall be conclusive proof of such approval.
- Section 3. The Board hereby authorizes and directs the Business Administrator/Board Secretary to approve any changes, additions, or deletions to the Lease or such other documents as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease or such other documents by the Board President or the Business Administrator/Board Secretary.
- Section 4. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Purchaser under the Lease from any taxing source for the payment of any sums due under the Lease unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the Township of North Brunswick or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.
- Section 5. The proceeds of the sale of the Lease shall be applied to (i) pay costs to acquire and to install the Equipment, and (ii) pay the costs of entering into the Lease.
- Section 6. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to negotiate, execute and deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction. The Business Administrator/Board Secretary is authorized to direct the investment of funds under an escrow deposit agreement (the "Escrow Agreement") between the Board and a GUDPA approved escrow agent,

consistent with the provisions of New Jersey law and the Escrow Agreement, and is authorized to enter into such agreement and to execute such documents on behalf of the Board as may be necessary therefor. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees of the escrow agent, if any. The Board President and/or Business Administrator/Board Secretary are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 7. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 8. The Board authorizes the Business Administrator/Board Secretary to act and determine on behalf of the Board whether the Lease may be designated as "bank qualified" within the meaning of Section 265 of the Code.

Section 9. The Board hereby declares its intent to issue the lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 10. The Business Administrator/Board Secretary and/or the Board President and other appropriate representatives of the Board are authorized to take any and all actions necessary to implement the transaction and the agreements authorized herein, and any such actions taken prior to adoption of this resolution, including the publication of the notice of the Request for Bids, is hereby ratified and approved.

Any Board actions heretofore taken that are inconsistent with this resolution are hereby repealed and/or superseded to the extent of any inconsistency herewith.

Section 11. This resolution shall take effect immediately.

- d) approve contracts with the following vendors for Alyssa's Law compliance effective August 31, 2020:

Company	Amount
Critical Response Group	\$18,470.00
Eastern Datacomm	\$306,379.26

- e) approve the submission of the 2020-2021 New Jersey Department of Education's Alyssa's Law Compliance grant for a maximum allocation of \$332,234
- f) approve the submission of the 2020-2021 New Jersey Department of Education's Digital Divide discretionary grant application in the amount of \$715,103
- g) approve a proposal for Architectural and Engineering Services for NBTMS - added services related to building damages and virtual opening for project number 2016-140 as follows:

Phase 60B	Post Construction Services Related to Damaged	Hourly services
Phase 60C	Post Construction Video Serviced	Fixed Fee for Consultant (Three Summers Creative)\$7,360 plus hourly services of USA as required

- h) approve the purchase of one (1) 2021 Thomas Built Van, 24 passengers, Model 051MS, as per the HCESC award for Bus Bid #19-17 at a cost of \$65,642.71
- i) award the following Bid#20-01 for Alterations at Linwood Middle School for the 2020-2021 school year, as follows:

WHEREAS, the Board solicited bids in connection with the Alterations to Linwood Middle School Project Phase 2 upon Specifications as prepared by USA Architects, Project No. 2019-086 and

WHEREAS, bids were received on July 28, 2020; and

WHEREAS, the lowest responsible bidder for the Project as a single overall contract was McCauley Construction Company of Long Branch, New Jersey in the total amount of \$4,779,000, for the lowest base bid;

NOW THEREFORE, BE IT RESOLVED that the Board does hereby award McCauley Construction Company of Long Branch, New Jersey the single contract for the alterations at Linwood Middle School, as described in USA Architects Project Phase 2 No. 2019-086 for a single lump sum base price of \$4,779,000 and; that the Interim School Business Administrator, and Board Attorney as applicable, are hereby authorized to undertake all related actions necessary in connection with this contract

BE IT FURTHER RESOLVED that the Board Officers are hereby authorized to execute all necessary contract documents as approved by counsel to implement the award of the aforesaid contract.

POLICY:

1. Approve the following Policy item for the 2020-2021 school year:
 - a) approve the first reading for the adoption of the following ByLaws, Policies and Regulations:

Policy/Regulation #	Title
Bylaws 0143	Board Member Election and Appointment
P 1648	Restart and Recovery Plan
P 1649	Federal Families First Coronavirus (COVID 19) Response Act (FFCRA)
P 2431.3	Heat Participation Policy for Student-Athlete Safety (M) (Revised)
P2622	Student Assessment (M) (Revised)
P & R 5330.04	Administering an Opioid Antidote (M) (Revised)
P 5610 R 5610	Suspension (M) (Revised) Suspension Procedures (M) (Revised)
P5620	Expulsion (M) (Revised)

TRANSPORTATION

1. Approve the following Transportation items for the 2020-2021 school year:
 - a) Amend the 2019-2020 transportation services agreement with **ABC Trans Corp** in accordance with P.L. 2020, c. 27, signed by Governor Philip D. Murphy on April 14, 2020, which includes a provision for payments to contracted service providers during the current state of emergency. Pursuant to the law, the Board is to make payments for “benefits, compensation, and emoluments” and is not to pay for service provider’s indirect costs such as fuel and tolls. The Contractor is obligated to use renegotiated payments to meet its payroll and fixed cost obligations. In participation with a Consortium of Middlesex County School Districts, renegotiations were conducted and resulted in the agreement recommended for Board approval. By this Agreement, the Board will have fulfilled its obligations pursuant to law P.L. 2020, c. 27. (Attachment # 3)

17. PUBLIC SESSION on Any Matter:

A motion was made by Ms. Rubin and seconded by Ms. Toth to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

18. MOTION TO GO INTO CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presented exist;
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

1. Items related to negotiations.
2. HIB matters

It is anticipated at this time that the above-stated subject matter shall be made public at such time as the need for non-disclosure no longer exists. This resolution shall take effect immediately.

A motion was made by Ms. Keefe and seconded by Mr. Brockman to go into closed session at 8:57 p.m.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

19. OPEN SESSION:

A motion was made by Mr. Brockman at 9:18 p.m. and seconded by Ms. Toth that the meeting be returned to open session.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

20. A motion was made by Ms. Keefe and seconded by Mr. Brockman that the Board of Education hereby approves the Harassment, Intimidation and Bullying Report as submitted for the month of July 2020.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks

21. **ADJOURNMENT:**

A motion was made by Mr. Duran Harris at 9:30 p.m. and seconded by Ms. Rubin that the meeting be adjourned.

The results of the motion were:

Aye: Mr. Brockman, Mr. Duran Harris, Ms. Keefe, Mr. Liguori, Ms. Rubin, Ms. Toth, and Ms. Gonzalez

Nay: None

Abstain: None

No vote by Mr. Brooks



Rosa Hock, Board Secretary

