

# Bald Knob High School

(Bald Knob Public School District)

901 North Hickory, Bald Knob AR, 72010

501-724-6464

## School Parent and Family Engagement Plan

<b>School Name</b>	Bald Knob High School
<b>Facilitator Name</b>	Megan Hartle
<b>Plan Review/Revision Date</b>	
<b>District Level Reviewer, Title</b>	Marcy Dugger, Federal Programs and Special Services Director
<b>District Level Approval Date</b>	

### Committee Members, Role:

<b>First Name</b>	<b>Last Name</b>	<b>Role</b>
Misty	Hepner	Parent
Beth	Coombe	Parent
Johanna	Duncan	Parent
Josh	Muckelberg	Parent
Madelyn	Throckmorton	Student (STUCO pres)
Molli	Pierce	Student
Renlee	Espinosa	Student
Jennifer	Muckelberg	Community Member
Lindsey	Watson	Community Member
Kim	Hawkins	Teacher
Simone	Stelly	Teacher
Marcy	Dugger	Federal Programs and Special Services Director

Paula	Reynolds	Counselor
Sarah	Shannon	Principal
Megan	Hartle	Teacher / Parent and Family Engagement Facilitator

**Jointly Developed: Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.**

To ensure the continued improvement of the school's parental/community involvement program, the school will conduct an annual review of its parental involvement policies to examine their effect on promoting higher student achievement. The review will be done by a committee consisting of parents and other community members, certified and classified staff, students, and member(s) of the administration.

The school will administer two parent involvement surveys (pre and post). Both surveys will contain criteria designed to collect evidence concerning parental satisfaction with the school's program. Evidence gathered will be used to increase parental involvement in the school, address specific needs of parents, determine the effectiveness of specific strategies, and encourage the involvement of parents in school activities to support student academic growth.

Additionally, the school will involve parents on district-level school improvement planning committees (i.e. Wellness Committee, Parental Involvement Committee, Technology Committee, ELL/Homeless Committee, and Literacy Committee). To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.

Parents may submit complaints about programs including parental involvement to Megan Hartle (High School Parent and Family Engagement Facilitator, [megan.hartle@baldknobschools.org](mailto:megan.hartle@baldknobschools.org), 501-724-6464) or Sarah Shannon (High School Principal, [sarah.shannon@baldknobschools.org](mailto:sarah.shannon@baldknobschools.org), 501-724-6464).

Educators are available to meet and discuss student's educational and academic needs at any point during the school year. These meetings will be planned at the convenience of both the parent and the teacher and may be scheduled more often at the request of the parents.

**Annual Title I Meeting: Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.**

Bald Knob High School does not receive Title I funding, therefore Bald Knob High School does not hold a Title I meeting.

**Communications: Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.**

The School Parent and Family Engagement Plan and an information packet (which will contain contact information for the parent facilitator) will be posted to the school website and application (app).

The District Parent and Family Engagement Plan is online and in the student handbook.

The school shall distribute an informational packet annually. This packet will include: a description of the School Parent and Family Engagement Plan, recommended roles for parents/teachers/students, ways for a family to get involved in a variety of roles, a survey regarding volunteer interests, a schedule of activities planned throughout the school year, and means for regular, two-way, meaningful communication between parents and teachers.

The plan and informational packet will be written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand, and will be appropriate for the age and grade of each child.

Contact Megan Hartle, Parent and Family Engagement Facilitator (megan.hartle@baldknobschools.org or 501-724-6464), with any questions about the School Parent and Family Engagement Plan or informational packet.

Bald Knob High School Events/Activities Calendar is available on the school website, app, in the informational packet, and in the student handbook. This calendar provides parents with an overview of the multiple ways to become involved in their child's education. The school will encourage parents to participate in various roles and activities to increase their involvement and support for student learning.

Educators are available to meet and discuss student's educational and academic needs at any point during the school year. These meetings will be planned at the convenience of both the parent and the teacher. All meetings will be held at various times during the day or evening to better accommodate parents. Meetings will be offered in different formats (such as online and in-person group meetings, home visits, or other types of individual meetings). There will be two parent/teacher conference nights scheduled (one per semester).

Primary means of communication with parents may include:

\*Student Handbook to be given to parents at Open House/Registration. Signature page signed by both student and parent will be returned to school.

\*Teachers will use some type of digital communication. Possibilities include: Remind 101 / Class Dojo / Google Classroom / Or other digital platform

\*Bald Knob Schools Website and Application

\*E-Mail

\*One-Call Telephone Notification Service

\*Local Radio Station KWCK

\*High school Facebook page

Information will be shared with parents regarding highly qualified teachers; including prompt notification for parents of students who may be assigned to a teacher who is not highly qualified in a specific subject.

Bald Knob High School will provide parents with mid-term reports each quarter and nine-week report cards with information regarding the child's academic progress.

**School-Parent Compact: Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.**

Bald Knob High School does not receive Title I funds, therefore, Bald Knob High School does not have a school-parent compact.

**Reservation of Funds: If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.**

Bald Knob High School does not receive Title I funds, and Bald Knob School District does not receive over \$500,000 in Title I allocations.

**Coordination of Services: Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional support and resources to families.**

To support the goals and mission of Bald Knob School District, the school's parents, alumni, and community must work together as knowledgeable partners. Through the use of our district community resources, the school will recruit alumni from the school, parents, and individuals from the community to be part of the Parent Involvement Committee. Participation in the Parent Involvement Committee will allow each member to provide advice and guidance for school improvement.

The Bald Knob School District seeks out parents, community members, and local businesses to contribute and volunteer for various school programs and activities. Some of these programs

include the K-12 Walk at School in the fall and the 1K Fun Run in the spring.

The School Parent and Family Engagement Plan contains a tentative schedule of activities for the school year. Among these are several Parent/Family Involvement Meetings: Title I Meeting, Open House, Volunteer Orientation, Parent/Teacher Conferences, Grade-Level Nights, Music Performances, Health/Wellness Events, etc.

The Bald Knob High School hosts grade-level nights. On these nights, representatives from local colleges present information on college and career-ready resources or organizations to parents of seniors.

The Bald Knob School District has provided opportunities for parents to participate in a Parent Teacher Organization.

The School Parent and Family Engagement Plan supports the goals of the School Improvement Plan. One goal of the Bald Knob High School Improvement Plan is to improve student attendance. Bald Knob High School will notify parents of a student's absences by letter (at three absences) and phone call (at six absences) in order to ascertain cause. Parents will again be contacted at nine absences. Information about attendance and incentives will be distributed at Open House, at grade-level meetings, by letter, via the school website, and at parent/teacher conferences.

**Building Capacity of Parents: Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.**

The School Parent and Family Engagement Plan contains a tentative schedule of activities for the school year. Among these are several Parent/Family Involvement Meetings: Title I Meeting, Open House, Volunteer Orientation, Parent/Teacher Conferences, Grade-Level Nights, Music Performances, Health/Wellness Events, etc.

A description of the curriculum and assessments is provided on the school website. Grade-level meetings help parents to understand curriculum and graduation requirements for Bald Knob High School students. These meetings also serve to provide assistance and instruction to parents regarding items such as the Arkansas Academic Standards, state and local academic assessments (including alternate assessments), strategies parents can use to support their child's academic progress, how to partner with teachers to support their child's academic achievements, how to incorporate developmentally appropriate learning activities, how to use the ADE website and tools for parents [<http://www.arkansased.gov>], and assistance with nutritional meal planning and preparation. This may include role play and demonstration by trained volunteers.

Parents are given regular progress monitoring reports and individual student academic assessment results and interpretation of those results. Teachers also provide parents with literature regarding upcoming progress monitoring and assessments.

The school will provide opportunities for parents and community members to support the instructional program. Parents may fill out a volunteer form if interested in volunteering or displaying any area of expertise that could be shared with students. Volunteer training will be provided for each parent participant on an individual basis at the high school level.

A parent center has been set aside at the high school for parents to check out materials. A computer will be made available upon request for parents to use the computer to check grades and visit educational websites. The center is located outside the main office immediately upon entering the building. A suggestion sheet will also be available for parental input. The school will open the resource room during school hours and at other hours that are convenient for parents.

BKHS promotes and supports responsible parenting through the purchase and advertisement of various parent support materials as funds are available: parenting books, magazines, and other informative materials regarding responsible parenting.

**Building Capacity of School Staff: Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.**

The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers and administrators designed to enhance the understanding of effective parental involvement strategies every four years.

Bald Knob High School will train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents. The school will train teachers to: recognize that parents play an integral role in assisting student learning; implement and coordinate parent programs and build ties between home and school; welcome parents into the school and seek parental support and assistance; and provide information in a format, to the extent practicable, in a language the parents can understand. Bald Knob High School will train teachers on the value and utility of contributions of parents. The school will train teachers on how to reach out to, communicate with, and work with parents as equal partners.

A suggestion sheet will also be available in the Bald Knob High School parent center for parental input concerning parent and family engagement activities.

The school's student handbook provides the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

**Building Capacity – Discretionary: The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.**

Bald Knob School District and Bald Knob High school choose not to include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.