

Coshocton High School

1205 Cambridge Road  
Coshocton, Ohio 43812  
Phone: 740-622-9433  
Fax: 740-295-7717



Guidance Department

Mrs. Nelson – Students A - K  
Mrs. Hemming – Students L - Z  
Ms. Garrett – Admin. Assistance  
Phone: 740-623-5807 Fax: 740-295-7718

**Coshocton High School Student Records Request**

All transcripts will include high school work, grades, 7<sup>th</sup> semester GPA, class rank, state mandated test scores and ACT/SAT test scores.

Transcript     IEP     ETR     (other) \_\_\_\_\_

Name:      
Last                      First                      Middle                      Maiden

Birth Date:                       Last date attended CHS:

Address:

Daytime Phone Number:

Signature:                       Date:

Please indicate where the transcript is to be mailed; keeping in mind that if the transcript is mailed to your home and if the seal is broken, it will no longer be official.

Mail to:

You need to mail or fax this request to the above address, or email it to [lisa.garrett@omeres.net](mailto:lisa.garrett@omeres.net)