



# Ojai Unified School District Board of Education Regular Meeting Agenda

📅 Wed September 9th, 2020

🕒 5:30pm - 9:00pm PDT

📍 Notice of Teleconference Meeting will be accessible electronically to members of the Public.

## **NOTICE OF REMOTE VIEWING OPTIONS FOR MEETING**

**Due to the Covid-19 "Stay at Home" mandate, The Ojai Unified School District Regular Board Meeting, scheduled for Wednesday, September 9, 2020, will be a video-conference meeting. Members of the Board and District staff will attend the meeting via video conference. The meeting will be livestreamed for the public.**

## **5:30 p.m. Open Session**

### **NOTICE OF MEANS BY WHICH MEMBERS OF THE PUBLIC MAY OBSERVE THE MEETING:**

Join the Meeting via District YoutubeVideo OR Join the Meeting via District Facebook

<https://www.youtube.com/user/adminojaiusdorg>

<https://www.facebook.com/ojaiusd.org>

### **NOTICE OF MEANS BY WHICH MEMBERS OF THE PUBLIC MAY OFFER PUBLIC COMMENTS:**

Members of the Public will continue to have the right to present public comments by clicking here to add comments:

[Make a Public Comment](#)

Comments will be received prior to the meeting and during the meeting.

This teleconference is being held in accordance with Governor Newsom's Executive Orders N-33-20 and N-29-20 respectively in regards to the COVID-19 virus.

*Welcome to a meeting of the Ojai Unified School District Board of Education. Here are a few things to know:*

- The President of the Board will inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the special meeting agenda, or on any issue within the jurisdiction of the Governing Board. The speaker will email comments, prior to the beginning of the meeting. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item.*
- In order to ensure that non-English speakers receive the same opportunity to directly address the Board, Google Translate will be used to translate any emails to the Superintendent who will receive and present the public comments in open session.*
- Comments are greatly appreciated, however please note that the Board cannot enter into a formal discussion, nor can a decision be made on any item that is not already on the agenda. Items the Board wishes to consider for future discussion can be placed on an upcoming agenda.*

- Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board can pull an item from the Consent Calendar and move the item to the agenda for discussion.
- Individuals who require special accommodation to participate in a board meeting, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office 48 hours prior to the meeting to enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting.
- All documents provided within 72 hours before the meeting to members of the board concerning open session items addressed in this meeting may be viewed by the public at the Superintendent's office at the **Ojai Unified School District, 414 East Ojai Avenue**. You can also subscribe to our agenda mailing list by contacting Kathy Smith at [ksmith@ojaiusd.org](mailto:ksmith@ojaiusd.org). Open session of this meeting will be recorded and available at [ojaiusd.org](http://ojaiusd.org)  
Thank you for your cooperation and compliance with these guidelines

**Attendance:**

Shelly Griffen, President  
 Jane Weil, Vice President  
 Kevin Ruf, Clerk  
 Michael Shanahan, Member  
 Thayne Whipple, Member

**Administrators:**

Tiffany Morse, Ph.D., Superintendent  
 Sherrill Knox, Ed.D., Assistant Superintendent

**Minutes Secretary:**

Kathy Smith

**1 Call Meeting to Order, in Open Session at 5:30 p.m.**

5 mins

1.1 **Flag Salute**

1.2 **Emergency Additions/Modifications to Agenda**

Action

1.3 **Approval of Agenda**

Action

**2 Approval of Minutes**

Action

2.1 **Approval of Minutes dated August 12, 2020**

Action

 2.1 8-12-20 minutes.pdf

**3 Recognitions**

15 mins

3.1 **OUSD Volunteer Recognition**

Former OUSD student and Thacher graduate Jordan Perry will be recognized for her efforts on behalf of the District as well as her broader efforts in establishing the Ojai

Diversity Book Drive to provide information on the history of systemic racism and the importance of diversity education Ojai and Nationwide.

Information

## 4 Monthly Communications

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### 4.1 Public Comments

4.1.1 Public Comments 10 mins

### 4.2 Employee Union Presidents' Comments

4.2.1 California School Employee Association (CSEA) president Chuck Crawford 5 mins

4.2.2 Ojai Federation of Teachers (OFT) president Angie Genasci 5 mins

### 4.3 Superintendent's Report 10 mins

## 5 Presentations

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### 5.1 Update On Reopening 30 mins

The Superintendent will provide updates and facilitate a discussion of distance learning and in-person learning plans given the latest directives from the state.

Presentation

 5.1 Reopening.pdf

## 6 Information/Action Items

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### 6.1 Adoption of Consent Calendar 5 mins

Action

#### 6.1.1 Human Resources Certification and Classified Changes

 6.1.1 Board HR actions 09-09-20.pdf

#### 6.1.2 Purchase Order - PO #P21-00113 to P21-00218, dated August 31, 2020

 6.1.2 Board PO 8.1.2020.pdf

#### 6.1.3 Blanket Purchase Orders - BO#B21-00171 to B21-00203 , dated August 31, 2020

 6.1.3 Board Blanket.pdf

#### 6.1.4 Warrant Register - #5020036170-5020036234, dated September 2, 2020

 6.1.4 Check Detail.pdf

#### 6.1.5 Deposit Detail - Report dated September 2, 2020

 6.1.5 Deposit Detail.pdf


#### 6.1.6 Donations

 6.1.6 Donations.pdf

6.1.7 **Capital Facilities Fund Annual Financial Report**

 6.1.7 Capital Facilities Fund Annual Financial Report.pdf

6.1.8 **Quarterly Cash Balances Report**

 6.1.8 Cash Balances June 2020.pdf


6.1.9 **General Overview of Fiscal Accounts**

 6.1.9 General Overview of Accounts and Expenditures.pdf

6.1.10 **Adoption of Resolution #20-21-06: 2019-2020 Actual and 2020-2021 Estimated GANN Limits-Action**

 6.1.10 Gann Resolution.pdf

6.1.11 **Notice of Completion of Five (5) Measure J Projects**

 6.1.11 Notice of Completions.pdf

6.2 **Human Resources**

5 mins

6.3 **Curriculum/Instruction**

5 mins

6.3.1 **Approval of the Learning Continuity Plan (LCP)**

The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year.

Action

 6.3.1 Summary LCP.pdf

6.3.2 **PTA/PTO Recognitions and Adoption of Resolution #20-21-07: In Recognition of Parent-Teacher Organizations Membership Month**

5 mins

This resolution recognizes the work completed on behalf of our students by school parent associations, and adopt Resolution #20-21-07 in recognition of Parent-Teacher Organizations during membership month.

Action

 6.3.2 Summary and Resolution PTA-PTO Membership Month.pdf

6.3.3 **Adoption of Resolution #20-21-05: Recognition of Hispanic Heritage Month**

This resolution is a recognition of the contributions of the Hispanic and Latino people to American society, and of Hispanic Heritage Month, and was written with support from the District’s Guiding Coalition on Inclusion.

Action

 6.3.3 Summary Resolution Hispanic Heritage Month.pdf

6.3.4 **Ratification of Goalbook Software for Special Education Staff**

Dr. Morse and Katrina Madden, Director of Special Education, will present information on Goalbook software that was purchased for Special Education staff’s use in writing IEPs and planning instruction.

Action

 6.3.4 Ratification of Goalbook.pdf

#### 6.4 **Business/Operations/Facilities**

##### 6.4.1 **Approval of Unaudited Financial Records for the Period Ended June 30, 2020**

Director of Fiscal Services Taiwo Madison, and Dr. Morse will present the Unaudited Financial Report for the 2019-20 school year pursuant to Education Code Section 42100.

Action


 6.4.1 Unaudited Actuals.pdf

##### 6.4.2 **Measure J Update**

30 mins

Presentation - Monthly report regarding Measure J projects and finances.

Information

 6.4.2 Measure J Update.pdf

##### 6.4.3 **General Update to Measure J Projects**

Bond Managers Adam Dutter and Alan White will provide information to the Board regarding potential new Measure J projects. Projects for discussion include a refresh of the Matilija Library, landscaping at Meiners Oaks, painting at Nordhoff High School and the library at Meiners Oaks, which will be discussed separately in Item 6.4.4.

Discussion

 6.4.3 General Measure J Update.pdf

##### 6.4.4 **Meiners Oaks Library Partnership**

The library at Meiners Oaks is seeking a new location. We are exploring the idea of the library relocating to Meiners Oaks Elementary School. This partnership would allow the school district to expand services for our students.

Information/Action

 6.4.4 Meiners Oaks Library Partnership.pdf

##### 6.4.5 **Approval of Tenpenny Construction Change Orders for the Building A Wood Repair and Paint Project at San Antonio**

The board will receive information from Bond Manager, Alan White or Adam Dutter regarding the change orders for the San Antonio Building A Wood Repair; Paint Project 2020-1300.

Change Order 1: South Gable. Remove and haul existing, plaster, wire, and lath. Install new plywood sheeting on the entire area, new Hardietrim Boards, apply waterproofing paper, smooth plaster, and paint \$ 2,313.

Change Order 2: North Gables. Fabricate and install half-round, single bead, gutter and custom brackets. Paint to match existing gutter color \$1,198.

Action

 6.4.5 San Antonio Change Orders.pdf

6.4.6 **Approval of Two Change Orders from Tony Vacca Construction on the Nordhoff Library Project**

The Board will receive information from Bond Managers, Adam Dutter or Alan White, regarding proposed change orders by Tony Vacca Construction in the amount of \$44,433.

Action

 6.4.6 Nordhoff Library Change Orders.pdf

6.4.7 **Approval of Contract with California Waters Development, Inc. for the Nordhoff Pool Equipment Replacement Project**

The board will receive information from Bond Managers Alan White or Adam Dutter regarding the bid for the Nordhoff Pool Equipment Replacement, Project 2020-1717.

The proposal includes: Removal and replacement of old pool heater, filter, and chemical controller.

Action

 6.4.7 Nordhoff Pool Equipment Replacement.pdf

6.4.8 **Approval of Two Change Orders for the Matilija (MMS) Roof Project by EJS Construction**

The Board will receive information from Bond Managers Adam Dutter or Alan White regarding change orders for the MMS Kitchen.

Change Order 12: Change in the design of the roofing over the kitchen to accommodate a waterproofing issue over the kitchen portion of the building. Additional foam insulation and plywood structure to be installed prior to the actual roofing materials for a total of \$3,870.

Change Order 16: Change in the mounting design of the HVAC ductwork attachments to correct for seismic bracing per Structure Engineers calculations and DSA compliance for a total of \$1,363.

Action

 6.4.8 Matilija Roof Project Change Orders.pdf

6.4.9 **Approval of Contract with Pacific Contractors Group, Inc. for the Nordhoff Campus-Wide Painting Project**

The board will receive information from Bond Managers Alan White or Adam Dutter regarding the bid for the Nordhoff High School Campus Wide Painting, Project 2020-1730.

The proposal includes: Prep, plaster and wood repair, and painting of all existing buildings, and site structures on campus.


Action

 6.4.9 Nordhoff Campus-Wide painting project.pdf

#### 6.4.10 **Approval of Foamstream Cleaning System**

Director of Operations David Rogers will provide the Board with information regarding the purchase of the Foamstream Cleaning system.

Action

 6.4.10 Foamstream Cleaning System.pdf

### 6.5 **Governing Board/Superintendent**

#### 6.5.1 **Valley Oak Charter (VOC) Discussion of Special Education Services**

As part of the negotiation of the Memorandum of Understanding, we have the opportunity to revisit the agreement regarding the provision of Special Education services to charter students.

Discussion


 6.5.1 Valley Oak Charter (VOC) Discussion Regarding Special Education Services.pdf

#### 6.5.2 **Discussion of Board Agenda process**

Member Ruf will lead the board in a discussion of potentially changing the agenda process to include publishing a draft agenda in advance of the full agenda package in order to give the public as much notice as possible regarding issues of interest.

Furthermore, Member Ruf will suggest that public comments for each Board meeting be posted in a public folder as soon as they are received (again, to provide the public with information as soon as it is available).

Discussion

 6.5.2 Discussion of Board Agenda Process.pdf

#### 6.5.3 **Update to Board Goals**

15 mins

At the May 13 meeting, the Board finalized the general categories and descriptions of goals for the 2020-21 school year. In order to complete the goals, staff will suggest areas of focus and measurable objectives in each area for the Board's consideration.

Action

 6.5.3 Summary Update to Board Goals.pdf

#### 6.5.4 **Board Members' Report**

Board Members have the opportunity to present information regarding items of current interest.

Information

#### 6.5.5 **Future Agenda Items - Parking Lot Report**

The Board can discuss items for future agenda discussion.

Information

 6.5.5 Summary Future Agenda Items.pdf

