

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender High School – Heese Event Center
August 10, 2020 – 8:00 p.m.

The Pender Public School Board of Education met in regular session in the Heese Event Center on Monday, August 10, 2020. President Matt Peters called the meeting to order at 8:00 p.m. with the following members present: Jason Roth, J.J. Maise, Jean Karlen, Matt Heineman and Matt Peters. Absent: Mandy Johnson. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger and Recording Secretary Deanna Hansen.

Maise moved and Roth seconded to excuse Johnson. President Peters restated the motion and results of roll call vote being all ayes (5-0, Johnson absent), motion carried.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Heineman and seconded by Roth to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes (5-0), motion carried.

A motion to approve the minutes of the regular board meeting held on July 13, 2020 as amended was made by Heineman and seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes (5-0), motion carried.

Sheri Shonka, Managing Director from ALICAP joined the meeting via Zoom. She provided a presentation for Board members to learn more about the ALICAP organization and ask questions about the insurance bid they provided. President Peters thanked her for her time and the presentation to the Board.

A motion to approve payment of bills as follows: General Fund - \$265,118.68; School Nutrition Fund - \$19,932.14; Activity Fund - \$5,580.93 and Payroll - \$178,415.91 was made by Roth and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (5-0), motion carried.

Elementary Principal/SPED Director Kelly Ballinger, Secondary Principal Eric Miller and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (www.penderschools.org), clicking on the Board of Education tab under the menu button, clicking on the eMeeting button and then clicking on the corresponding meeting and opening the attachment. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Professional Goals	Past Meetings/Activities	Professional Goals
Conferences, Workshops & Mtgs	Professional Goals	2020-21 PPS Vision
School Improvement	Workshops/Mtgs Attended	2020-21 Class Splits
Lawsuit	Activities	2020-21 Enrollment Numbers
F&R Income Guidelines Needs	State FFA Competition	2020-21 Paraprofessional
School Nutrition Program	2020-21 Preparation	Elementary PRIDE
2020-2021 Theme	2020-21 Enrollment Numbers	Upcoming Events
Summer Projects Update	Upcoming Events	
Budget Preview		
BOE Education Recognition		
September Board Meeting		

President Peters implemented the Procedures for Public Comment. No one took the opportunity to address the Board.

Dr. Dolliver reported that 2 insurance bids were received to provide coverage for PPS's insurance needs for the 2020-2021 school year. Members of the finance committee met with Dr. Dolliver before the Board meeting to review the bids. The decision to select an insurance bid for the 2020-21 school year was tabled until the September 14, 2020 Board meeting.

Superintendent Dolliver reviewed with the Board the additions and modifications that have been made to the Return to School Plan since the last Board meeting. He reported that he had been in communication with the Policy Committee on most of the additions. The COVID-19 situation and guidance continues to change almost daily. The administrators provided answers to the questions asked by the Board. No action was needed.

Superintendent Dolliver presented a letter encouraging PPS to consider continuation of membership in NRCSA for the 2020-2021 school year as well as the membership in NREA (National Rural Education Association). Annual fees for membership in NRCSA of \$850 remained unchanged from the 2019-2020 membership cost, as did the membership in NREA at just \$75. Dr. Dolliver recommended renewal of the district's NRCSA and NREA membership. Board members discussed the value of membership in the Nebraska Rural Community Schools Association and the NREA.

A motion was made by Karlen and seconded by Roth to approve renewing membership in NRCSA at cost of \$850 for the 2020-21 school year and renewing the NREA membership at a cost of \$75 for the 2020-21 school year. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Superintendent Dolliver said that the quote for the repair of the Elementary AC Unit was estimated at \$7,875. The repair has been started but is not complete, additional parts were needed. The AC unit is functional, but they will return to complete the work as soon as possible. Dr. Dolliver recommended approving the \$7,875 quote for the repair; and he will communicate with the Board any additional cost that is needed.

A motion was made by Maise and seconded by Heineman to approve the quote from Rasmussens for the \$7,875 elementary AC unit. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Dr. Dolliver reported to the Board that he had received a letter of resignation from Rachel Verschoor. She was hired as a paraprofessional for the 2019-20 school year. He recommended that the Board approve her resignation and thank her for her time and service with the District.

A motion was made by Maise and seconded by Roth to approve the resignation of Rachel Verschoor and thank her for her service. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

A request was received from Danielle Reppert to be placed on our substitute teacher list for the coming school year. Dr. Dolliver recommended approving her request.

A motion was made by Maise and seconded by Heineman to approve the addition of Danielle Reppert to the substitute teacher list. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Superintendent Dolliver talked with the Board again about the manner in which activity sponsors are paid during the 2020-21 school year. Information from KSB School Law had been received and was shared with the Board, and the Negotiations Committee has meet with members of the PEA to get feedback.

A motion was made by Maise and seconded by Roth to move into executive session at 10:38 pm for a strategy session with respect to collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

A motion was made by Karlen and seconded by Heineman to reconvene the meeting in open session at 11:26 pm. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

A motion was made by Heineman and seconded by Roth to pay activity sponsors 50% of extra duty stipend and prorate the remaining 50% over 75% of the season. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Superintendent Dolliver shared with the Board that the Northeast Nebraska Tribal Broadband project was progressing well. He reported he had attended the Village Board meeting at 7 pm before the School Board meeting and they waived the rental fee for the equipment that had been installed on the water tower. Most of the equipment had been received, is installed and operational. No action necessary.

Earlier this summer a survey was completed to gauge interest in bowling as a high school sport sponsored by PPS (and the NSAA) was conducted. Pender was also contacted by representatives from Bancroft Rosalie regarding their interest in cooperating with Pender and Lyons Decatur for this program, with a boys' team and a girls' team. Dr. Dolliver told the Board he thought a bowling program would be a good addition for Pender, and that working with BRLD was also a

good idea. He recommended moving forward with the addition of bowling and a possible coop with BR and LD.

A motion was made by Roth and seconded by Heineman to approve the addition of Boys and Girls' Bowling as a winter activity with the intent of participating in a coop with BRLD. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Board members reviewed Policy 1200, 3560, 4002, 4003, 4190, 4260, 5001, 5401, 6380, 7060 and 7070. All of these policies had been approved for first reading during the July BOE meeting. After review and discussion, there were no additional changes to any of the policies.

A motion was made by Karlen and seconded by Maise to approve the second and final reading of Policy 1200, 3560, 4002, 4003, 4190, 4260, 5001, 5401, 6380, 7060 and 7070. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Dr. Dolliver shared revisions to classified and certified staff handbooks. Superintendent Dolliver recommended approval of changes to the handbooks as presented.

A motion was made by Peters and seconded by Maise to approve the 2020-2021 classified and certified staff handbooks. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

While a public hearing is not required, Policy 5415 - Bullying requires an annual review. Board members reviewed Policy 5415 – Bullying and did not recommend any changes for the 2020-2021 school year.

President Peters opened the public hearing to hear support, opposition or criticism on the current Student Fee Policy 5416 and AR 5416.1 at 11:47 p.m. President Peters closed the public hearing at 11:48 p.m. No change was recommended for Student Fee Policy 5416 for the 2020-2021 school year.

A motion was made by Karlen and seconded by Maise to adopt BOE Policy 5416 and AR 5416.1 as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

While a public hearing is not required, Policy 5417 - Wellness requires an annual review. Board members reviewed Policy 5417 – Wellness and did not recommend any changes for the 2020-2021 school year.

President Peters opened the public hearing to hear support, opposition or criticism on the current Parental Involvement Policy 6400 at 11:51 p.m. Board members discussed the policy and asked questions. No changes were recommended to these policies designed to provide a format for encouraging parental involvement. President Peters closed the public hearing at 11:52 p.m. No changes were made to Parental Involvement Policy 6400 for the 2020-2021 school year.

A motion was made by Roth and seconded by Maise to adopt BOE Policy 6400 as reviewed and discussed. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

While a public hearing is not required, Policy 6800 – Internet Safety requires an annual review. Board members reviewed Policy 6800 – Internet Safety and did not recommend any changes for the 2020-2021 school year.

The annual review of Board Policy 5006 and supporting Administrative Regulation 5006.1 – Enrollment Option resulted in a recommendation to accept the enrollment option resolution provided in AR 5006.1 as presented for the 2020-2021 school year.

A motion was made by Heineman and seconded by Roth to approve Board Policy 5006 and Administrative Regulation 5006.1 – Enrollment Option as reviewed and discussed for the 2020-2021 school year. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Dr. Dolliver reported that progress continues with the Pendragon Sports complex. Members of the Facilities/Transportation Committee and Dr. Dolliver participated in a Zoom meeting with representatives from Olsson Associates and discussed the next logical steps for the PSC project. Board members asked questions and answers were provided. As a result of that meeting, Superintendent Dolliver recommended approval of a topographic survey being completed at a cost of \$5,500 as well as naming Olsson Associates as the firm PPS will use for design services for the Pendragon Sports Complex.

A motion was made by Peters and seconded by Heineman to approve the proposal from Olsson Associated to conduct a topographic survey on the property on which the Pendragon Sports Complex is planned to be built and hire Olsson and Associates as the design firm for the PSC. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Mr. Dolliver invited Board members to enjoy breakfast with the staff, and to participate in introductions and a welcome on Tuesday, August 18th, beginning at 7:30 a.m.

Board consensus was to hold a final meeting for fiscal year 2019-2020 on Friday, August 28, beginning at 7:00 a.m. The primary purpose of the meeting is to approve all final expenditures and transfers, review the financial information for the current fiscal year, amend the 2019-2020 School Nutrition Fund Budget and to discuss budget plans for the 2020-2021 school year.

President Peters reminded Board members the next regular meeting will be held on Monday, September 14, 2020, at 8:00 p.m. The NASB Area Membership Meeting is scheduled to occur on September 9 in Norfolk.

A motion to adjourn was made by Roth and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried. The meeting was adjourned at 12:10 am.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

August Payables

Check #	Payee	Type	Amount
38249	AFLAC-12	August Payroll Liability	\$1,297.33
38250	AFLAC-10	August Payroll Liability	\$34.63
EFT	AxisPlus Benefits	August Payroll Liability	\$2,383.97
38251	Blue Cross Blue Shield of NE	August Payroll Liability	\$55,720.63
38252	Department of Revenue	August Payroll Liability	\$8,765.68
38253	Frontier Bank	August Payroll Liability	\$56,321.37
38254	Madison National Life Ins Co, Inc	August Payroll Liability	\$1,459.32
38255	Nebraska School Retirement	August Payroll Liability	\$45,415.18
38256	Vision Service Plan	August Payroll Liability	\$647.01
EFT	HSA Account Contributions	August Payroll Liability	\$4,164.17
38193	ACCO Brands Corporation	Office Supplies	\$21.52
38194	Amazon Capital Services	Accounts Payable	\$3,444.54
38195	American Broadband	Telephone	\$302.69
38196	Blick Art Materials	Classroom Supplies	\$60.60
38197	Canon Financial Services	Copier & Printer Lease/Maintenance	\$1,070.72
38198	Carpenter Paper Company	Custodial Supplies	\$1,676.41
38199	Carrot-Top Industries, Inc.	Flags	\$128.57
38200	Cubby's	Fuel & Miscellaneous Supplies	\$507.62
38201	Firefly Computers	Chromebooks	\$13,205.00
38202	First National Bank	Accounts Payable	\$2,497.35
38203	Gill Hauling Inc	Recycling Service for 2020-21	\$540.00
38204	Grainger	Bottle Filler Water Fountain	\$1,397.20
38205	Harris	Checks	\$214.50
38206	Hegge Screen Printing, LLC	PRIDE shirts	\$898.50
38207	Houghton Mifflin Harcourt Pub Co	Elementary Math Curriculum	\$1,858.44
38208	HR Direct	Human Resources Posters	\$85.59
38209	Innovative Office Solutions, LLC	Office Supplies	\$24.70
38210	IXL Learning	Annual License Renewal for 2020-21	\$3,894.00
38211	Janke Auto Co.	Bus Maintenance & Van Tires	\$1,581.03
38212	JourneyEd, Inc.	Annual License Renewal for 2020-21	\$500.00
38213	Kings Disposal Co	Garbage Service for 2020-21	\$8,160.00
38214	KSB School Law	Professional Fees	\$615.00
38215	Lamp Auto Parts	Transportation Supplies	\$3.99
38216	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$103.47
38217	Menards	Maintenance Supplies	\$1,176.01
38218	Missouri State University	PEAK & ACT Curriculum for 2020-21	\$12,000.00
38219	National Art & School Supplies	Classroom Supplies	\$28.12
38220	Nebraska Safety Center	Accounts Payable	\$125.00
38221	Newsela, Inc.	Annual License Fee for 2020-21	\$750.00
38222	NRCSA	Dues Renewal	\$850.00
38223	NREA	Dues Renewal	\$75.00
38224	One Source	Background Check	\$20.00
38225	Orkin Pest Control	Annual Service Renewal for 2020-21	\$1,421.76
38226	Parco Scientific Company	Classroom Supplies	\$9.75
38227	Pender Ace Hardware	Maintenance Supplies	\$326.23
38228	Pender Activity Fund	Reimbursement	\$89.10
38229	Pender Municipal Utilities	July Utility Usage	\$11,832.92
38230	Petty Cash Fund	Reimbursement	\$535.00
38231	Pyramid School Products	Classroom Supplies	\$32.60

38232	Quill Corporation	Office Supplies	\$115.96
38233	Rasmussen Mechanical Services	Service on Air Handler #1	\$491.75
38234	Red Rover Ltd.	Technology Equipment	\$7,480.52
38235	Rodney K. LHeureux	Painting	\$826.35
38236	Sam's Club	Supplies	\$382.22
38237	Scholastic Inc	Scholastic News Renewal	\$104.72
38238	Smidt's Dumpall	Rolloff Dumpster & Landfill Fee	\$274.84
38239	Staples Advantage	Custodial Supplies	\$96.72
38240	Sterling Computers Corporation	Technology Equipment	\$475.00
38241	Striv, Inc	Annual License Renewal for 2020-21	\$1,975.00
38257	Student Assurance Services	Insurance	\$902.50
38242	Sturek Media, Inc.	Printing & Subscription Renewal	\$725.47
38243	Superior-Showboard Co.	Classroom Supplies	\$500.70
38244	Thurston County Clerk	County Flag	\$60.00
38245	Thurston County Treasurer	2nd half Real Estate Taxes	\$1,454.69
38246	Verizon Wireless	Wi-Fi	\$80.02
38247	Y & Y Lawn Service	Lawn Care	\$900.00
		General Fund Total	\$265,118.68
		August Payroll Total	\$178,415.91
		School Nutrition Fund Total	\$19,932.14
		Activity Fund Total	\$5,580.93