

COOPERSTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES

DATE: August 5, 2020

KIND OF MEETING: Regular

PLACE: Videoconferencing Meeting ID#939 2570 9580

MEMBERS PRESENT: Timothy Hayes, Anthony Scalici, Marcy Birch, Matthew Schuermann, and Gillian Spencer, Wendy Kiuber and Marielle Ainsworth

OTHERS PRESENT: William T. Crankshaw, Superintendent of Schools  
Amy B. Kukenberger, Business Administrator

President Hayes called the regular meeting to order at 7:00 PM. There were no public comments.

Motion by Timothy Hayes, seconded by Marcy Birch. BE IT RESOLVED that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby approve the reorganization and regular meetings minutes of July 1, 2020, as presented.

Ayes 7                      Noes 0                      Motion carried.

Motion by Timothy Hayes, seconded by Matthew Schuermann. BE IT RESOLVED that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby approve the regular meeting minutes of June 17, 2020, as presented.

Ayes 7                      Noes 0                      Motion carried.

Anthony Scalici gave a Budget and Finance Committee meeting report of July 31, 2020. The next Committee meeting is August 12, 2020 at 8:30 am.

Motion by Timothy Hayes, seconded by Matthew Schuermann. BE IT RESOLVED, that the Cooperstown Central School District Board of Education authorize award of a contract resulting from Request for Proposal Lease Financing Bid for Three (3) IC CE sixty three (63) passenger buses to Leonard Bus Sales, Inc., 4 Leonard Way Deposit, NY, in the amount of two hundred eighty three thousand five dollars and no cents (\$283,005) for a five-year term commencing on August 27, 2020.

Ayes 7                      Noes 0                      Motion carried.

Motion by Timothy Hayes, seconded by Matthew Schuermann. BE IT RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, hereby accepts the June 2020 Warrants 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112 and the Claims Auditor's report for the period June 1-30, 2020, as presented.

Ayes 7                      Noes 0                      Motion carried.

Motion by Timothy Hayes, seconded by Anthony Scalici. BE IT RESOLVED that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, hereby accepts the Monthly Treasurer's report for the period of June 1-30, 2020, as prepared by Amy Kukenberger, Business Administrator.

Ayes 7                      Noes 0                      Motion carried.

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Motion by Timothy Hayes, seconded by Matthew Schuermann. RESOLVED: The Board of Education authorizes for the current budget of the 2020 - 2021 school year a sum not to exceed \$19,804,875. THEREFORE BE IT RESOLVED that the board fix the equalized tax rates by towns and confirms the extension of the taxes allowing for millage adjustment as they appear on the attached tax roll: AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2020 and end November 6, 2020 giving the tax warrant an effective period of sixty-seven (67) days at the expiration of which time the tax collector shall make an accounting in writing to the board; AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

Free period: September 1 through September 30, 2020.

Interest of 2% added: October 1 through October 31, 2020.

Interest of 3% added: November 1 through November 6, 2020.

Ayes 7

Noes 0

Motion carried.

Discussion took place about offering taxpayers a payment plan option. Mrs. Kukenberger added that taxes can be paid by credit card but with a surcharge.

Motion by Timothy Hayes, seconded by March Birch. BE IT RESOLVED: To the Collector of School Taxes of Cooperstown Central School District, County of Otsego, New York State: You are hereby commanded:

1. To give notice and start collection on September 1, 2020 in accordance with the provisions of Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on November 6, 2020.
3. To collect taxes in the total sum of \$11,905,071 (Total Tax Levy of \$12,454,053 LESS \$548,982 in STAR exemptions to be reimbursed from The State of New York) in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant of the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pre-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax law. To forward by mail, without interest penalties to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 40 and 544 of the Real Property Tax law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two per cent interest penalties on all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month and to account for such sums as income due the school district.
7. To issue receipts upon request by taxpayers and preserve and file a copy of all taxes issued.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax roll shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant issued pursuant to Sections 910, 912, and 914 of the Real Property Tax law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the members of the Board of Education. The Warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Ayes 7

Noes 0

Motion carried.

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Mr. Scalici asked if we had any unpaid taxes. Mrs. Kukenberger replied that taxes are actually paid to the County. It is the County's responsibility to collect taxes after the deadline; in which the County makes the School whole.

Motion by Timothy Hayes, seconded by Wendy Kiuber. BE IT RESOLVED that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby approve the revised substitute pay rates for the 2020-2021 School year as follows:

- School Nurse - \$95.40/day
- Teacher (certified) - \$106.00/day
- Teacher & Daily Teacher (non-certified) - \$90.10/day

Ayes 7                      Noes 0                      Motion carried.

Motion by Timothy Hayes, seconded by Matthew Schuermann. BE IT RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the Quarterly Extraclassroom Activity Reports for the period April 1, 2020 through June 30, 2020 and the Annual Financial Statement of Extraclassroom Activity reports, for the period July 1, 2019 through June 30, 2020, as prepared by Michael Leggett, Treasurer of Extraclassroom Accounts.

Ayes 6                      Noes 1 (Kiuber)                      Motion carried.

Motion by Timothy Hayes, seconded by Gillian Spencer. BE IT RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of William Crankshaw, Superintendent of Schools, approves the list of candidates for the 2019-2020 Mabelle A. and Orange L. VanHorne Scholarship awards, Thayer Family Scholarship awards, and the Elizabeth White Scholarship awards, as presented.

Ayes 7                      Noes 0                      Motion carried.

Matthew Schuermann gave Buildings, Grounds & Safety Committee meeting reports of July 18, 2020 and July 24, 2020. The next Committee meeting is August 20, 2020 at 7:30 am.

Gillian Spencer gave Curriculum & Instruction Committee meeting reports of July 16, 2020 and July 30, 2020. She stated the next Committee meeting is August 13, 2020 at 8:30 am.

Marcy Birch gave a Personnel & Recruitment Committee meeting report of July 20, 2020. The Committee meeting is August 13, 2020 at 7:30 am.

Mr. Hayes asked, "are we looking at how extracurricular clubs and activities, with Advisor stipends, can be offered to students?" Dr. Crankshaw replied "Yes, based on feasibility of reopening plan."

Motion by Marcy Birch, seconded by Wendy Kiuber. BE IT RESOLVED, that the Board of Education of the Cooperstown Central School District hereby accepts the recommendation of the Superintendent of Schools to appoint Karen Hill to the full-time (10 month) position of Classroom Teacher in the Elementary tenure area, for the first year of probationary period of three (3) years, to commence September 1, 2020 and to expire August 31, 2023, who holds a Professional NYS Childhood Education (Grades 1-6) Certificate permitting her to teach subjects in elementary education; AND BE IT FURTHER RESOLVED, she be paid an annual salary of \$58,000 for the 2020-2021 school year.

Ayes 7                      Noes 0                      Motion carried.

Motion by Marcy Birch, seconded by Gillian Spencer. BE IT RESOLVED, that the Board of Education of the Cooperstown Central School District, hereby accepts the recommendation of the Superintendent of Schools and

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pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, does hereby appoint Issac Trask and Timothy McLean to the 12 month, full-time (8 hours per day) position of Cleaner, for a probationary period of 52 weeks, effective August 17, 2020; AND BE IT FURTHER RESOLVED, that during their first year of appointment, they be paid at a rate of \$16.38 per hour, per the Agreement between the Cooperstown Central School District Service Unit and the Superintendent of Schools on behalf of the Board Of Education 2018-2023.

Ayes 7

Noes 0

Motion carried.

Motion by March Birch, seconded by Marielle Ainsworth. BE IT RESOLVED, that the Board of Education of the Cooperstown Central School District hereby accepts the recommendation of the Superintendent of Schools to appoint the following individuals to provide extended school year services during the period July 6 through August 14, 2020 as follows:

- David Lamb, Bus Driver
- Marty Seamon, Bus Driver
- Andrew Rock, Bus Monitor
- Joann Torres, Bus Monitor

Ayes 7

Noes 0

Motion carried.

Marielle Ainsworth gave a Public Relations, Policy & Extracurricular Program Committee meeting report of July 22, 2020. The next Committee meeting is August 12, 2020 at 7:30 am.

Superintendent Crankshaw reported on the Reopening Plan, Academic continuity Plan, information gathering from families on connectivity, transportation and meals; Professional development for summer offerings focused on selecting the critical standards and teaching them in COVID-19 environment; and Capital Project, 2019 and EPC (energy performance contract) which will be discussed in Buildings, Grounds and Safety Committee meeting tomorrow.

Motion by Timothy Hayes, seconded by Wendy Kiuber. BE IT RESOLVED that the Board of Education of the Cooperstown Central School District hereby adopts the Enduring and Aspirational Goals for the 2020-2021 school year.

Ayes 7 Noes 0

Motion carried.

Mr. Hayes commented that a lot of work went into our Enduring and Aspirational Goals and is very proud of the document.

Motion by Timothy Hayes, seconded by Wendy Kiuber. BE IT RESOLVED, the Board of Education hereby accepts the setting of the Board Operating Committees for the 2020-2021 school year as follows:

**BUILDINGS, GROUNDS, & SAFETY COMMITTEE:**

Matthew Schuermann (Chair), Marielle Ainsworth and Anthony Scalici

**CURRICULUM & INSTRUCTION COMMITTEE:**

Gillian Spencer (Chair), Timothy Hayes and Anthony Scalici

**BUDGET, FINANCE COMMITTEE and (Audit Subcommittee):**

Anthony Scalici (Chair), Wendy Kiuber and Matthew Schuermann

**PERSONNEL & RECRUITMENT COMMITTEE:**

Marcy Birch (Chair), Timothy Hayes and Gillian Spencer

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PUBLIC RELATIONS, POLICY & EXTRACURRICULAR PROGRAMS COMMITTEE:  
Marielle Ainsworth (Chair), Marcy Birch and Wendy Kiuber

Ayes 7                      Noes 0                      Motion carried.

Mr. Hayes thanked all Board Members for their service.

Motion by Timothy Hayes, seconded by Gillian Spencer. WHEREAS, on March 16, 2020, the New York State Governor declared, under Executive Order 202.4, all schools within New York State to be closed to students no later than March 18, 2020 for a period of two weeks, ending on April 1, 2020; and WHEREAS, various subsequent executive orders were issued by the New York State Governor resulting in the closure of schools to students for the remainder of the 2019-2020 school year as a result of the COVID-19 pandemic; and WHEREAS, on or about July 13, 2020, the New York State Department of Health issued interim guidance for in-person instruction at Pre-K to Grade 12 schools during the COVID-19 public health emergency for the 2020-2021 school year; and WHEREAS, on or about July 16, 2020, the New York State Education Department released reopening guidance for schools for the 2020-2021 school year. NOW, THEREFORE, the Board of Education resolves as follows:

1. In an effort to comply with reopening requirements, the Board hereby temporarily suspends any Board policy or administrative regulation/procedure that conflicts with any current or future federal, state, or county law, regulation, executive order, or guidance released for the purpose of reopening of schools during the period of the COVID-19 pandemic.
2. The Superintendent of Schools is authorized to follow the federal, state, or county laws, regulations, executive orders, or guidance and to take such action as reasonably necessary and proper for the purpose of reopening of schools.

Ayes 7                      Noes 0                      Motion carried.

Motion by Timothy Hayes, seconded by Anthony Scalici. BE IT RESOLVED, that the Board of Education of the Cooperstown Central School District, upon the recommendation of the Superintendent of Schools, does hereby approve the recommendations of the Committee on Special Education as listed in the Board Action Sheet for the meeting on June 17, 2020.

Ayes 7                      Noes 0                      Motion carried.

Under public comments, Paul Geertgens, Hartwick, thanked the Board for their diligence for the work that has been done so far. He asked what happens if a single student/staff member test positive for COVID-19? Dr. Crankshaw responded that we would address the situation immediately. We will always consult with the NYS Department of Health, they will guide us through each situation.

Board President Hayes commented on how he is looking forward to meeting in person beginning with our August 19, 2020 Board meeting.

Marielle Ainsworth, second by Wendy Kiuber moved to adjourn at 8:33 PM.

Ayes 7                      Noes 0                      Motion carried.

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Clerk