**Hardin Elementary**

**Parent, Family, & Community**

**Enrichment Plan**

**2020-2021**

**Jeff Glover-Principal**

**Stephanie Koonce-Facilitator**

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**Parental Involvement Committee Members**

*Stephanie Koonce, parent facilitator Betsy McCarty, P.E. teacher*

*Natalie Ritchie, classroom teacher Jennifer Oldner, teacher*

*Sarah Rushing, Speech teacher Lori Copeland, Title 1 Reading teacher*

*Misti Reinoshek, classroom teacher Josh Blevins, parent*

*Sharyla Thompson, Music/Title 1 Math teacher Jamie Enloe, parent*

*Jeff Glover, principal Marissa Wilson, parent*

*Brandi Shaw, classroom teacher Blakely Huitt, parent*

*Amanda Ferris,teacher Jason Anzaldua; parent*

*Robin Law,parent*

Title I Status: Targeted Assisted

If you have any questions concerning the Parent, Family, & Community Plan, please contact the parent facilitator Mrs. Stephanie Koonce at 501-397-2450 or email [Koonces@whitehallsd.org](mailto:Koonces@whitehallsd.org).

1. **List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction. ~ *Stephanie Koonce***

* The school will distribute a quarterly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.
* The school purchases Home School Connect and sends this publication home once a month to share tips and ideas with for parents to assist in their students’ academic, social, & emotional well-being.
* The school will create a Web site to house classroom Web sites for each teacher. The ADE website is easily accessible & visible for parents on the school website. Homework assignments and pertinent classroom information will be available on classroom Web sites.  Also, parents can access their child’s grades thru Home Access Center/e-school with an access code they received at the beginning of the school year.  Parents are encouraged to use e-mail to communicate with members of the school staff.
* Each teacher will send home a folder containing student papers and work samples each week.
* Teachers will routinely contact parents on an individual basis to communicate about their child’s progress.
* The school will provide to parents reports/report cards every four weeks with information regarding their child’s academic progress and upcoming classroom and school events.
* The school will send parents a parent-friendly letter that explains their child’s test results and standardized test scores.
* The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Targeted Assisted Title I Plan and how to get a copy upon request.
* The school will create a calendar listing most recent activities for parents at the beginning of each quarter.
* Teachers will use the text service Class Dojo or Remind 101. This will allow teachers to communicate with parents to inform them of student status, class projects, upcoming events, cancellations, etc.
* The school will utilize the district provided call service through the school website. This will allow the school to create a direct line of communication with parents and guardians with an automated phone call, text message, and email. The service will allow the school to communicate emergency situations, upcoming events, cancellations, etc.
* Tutoring services are provided according to student performance and need for intervention. Parents are notified of student academic levels and are offered the service according to student need.
* Teachers will inform parents of student reading levels 2 times per year at Parent Teacher Conferences. ***Due to Covid-19 Parent/Teacher Conferences may consist of a phone call; Google Meet/Zoom; or on-site if applicable.***
* A meeting will be conducted to instruct parents regarding the Bulldog Virtual Academy. Parents will be instructed on how to login, username/passwords provided, overview/expectations of the programs, and questions regarding the program will be answered.
* Grade level Google Classroom training will be provided to parents at the beginning of the year.

1. **List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.) ~*Amanda Bahreini and Sarah Rushing***

* The school will hold two Parent Teacher Conferences for the 2020-2021 school year. (October 20th 3:30-7:30 & March 18th 3:30-7:30). During the conferences teachers will inform parents of their child’s reading levels and explain and interpret state assessment results. ***Due to Covid-19 Parent/Teacher Conferences may consist of a phone call; Google Meet/Zoom; or on-site according to ADH/CDC guidelines.***
* The school will hold a school wide orientation for parents to inform them about the school’s participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School’s Title I Plan.
* The school will hold meetings at various times such as morning or evening to better accommodate parents. ***-Due to COVID-19 the structure of this interaction may be modified to meet ADH/CDC guidelines.***
* The school will hold a family reading/math night that provides an opportunity for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement. During this program role play and demonstrations regarding best practices and resources are shared with parents. ***-Due to COVID-19 the structure of this interaction may be modified to meet ADH/CDC guidelines.***
* The school will offer parents a special meeting each year to provide an explanation of the statewide assessment system, state standards, school curriculum, parent expectations, and other accountability measures. ***-Due to COVID-19 the structure of this interaction may be modified to meet ADH/CDC guidelines.***
* The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning: ***-Due to COVID-19 the structure of this interaction may be modified to meet ADH/CDC guidelines.***
  + Book fair helpers
  + Grandparents Day
  + Muffins for Moms
  + Donuts for Dads
  + Awards day presentation
  + Field day volunteers
  + Literacy/Math Night
  + Orientation presentations
  + Open House
  + Parent-school organization
  + Music programs
  + Various committees

1. **How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)? ~*Natalie Ritchie***

* The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school.  Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.
* The school will work with White Hall Middle School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities.  The school will host special orientation programs for parents and students to help with the transition.  Parents will have the opportunity to meet the new teachers at the end of the school year.
* STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:  role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. ***-Due to COVID-19 the structure of this interaction may be modified to meet ADH/CDC guidelines.***
* STATE REQUIREMENT (Staff Development) The State Board of Education’s Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

1. **How will your school work with parents to create a School-Parent-Compact? ~*Betsy McCarty***

* School staff, parents, and students will develop a school-parent-student compact.  This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high academic standards.  All stakeholders will sign the compact.

1. **How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program? ~*Amanda Ferris***

* The school will conduct an annual Title I meeting to inform the Parents’ of the Title I program and the school’s participation in the program. The meeting will also be used to inform parents of their rights they are granted in the Title I program.
* The annual Title I Meeting will be held on Tuesday, October 13th, 2020 @ 5:00 p.m.
* STATE REQUIEMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
* STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

1. **How will your school provide resources for parents? ~*Sharyla Thompson***

* Parents may check out materials, use the computer to check grades, and visit educational Web sites, from the parent resource center or media center.  Parents will be encouraged to view the Title I Plan located in the parent resource center.  A suggestion sheet will also be available for parental input.
* STATE REQUIREMENT - The school will distribute Informational packets each year that includes a copy of the school’s parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail…). A receipt of acknowledgement is provided to each parent indicating they have received a copy of the plan within the informational packets.
* STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available:  Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
* STATE REQUIREMENT – Include in the school’s policy handbook the school’s process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
* STATE REQUIREMENT – The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.

1. **How will your school engage parents in the evaluation of your parental involvement efforts? ~*Brandi Shaw***

* The school will engage parents in the annual evaluation of the Title I, Part A Program’s parental involvement efforts through an annual evaluation meeting.
* Parents will serve on the committee to develop and update the parental involvement plan.

1. **How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year? ~*Misti Agee***

* Beginning August 2020, the school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
* The school will use the results of the parent interest survey to plan the parental involvement activities for the year.
* The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

1. **When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.) ~*Lori Copeland and Sharyla Thompson***

* The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.
* The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
* For each Title I, Part A School, an Annual Title I Meeting must be conducted.  The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school’s office.