**ECHO Charter School Board of Education**

Regular Meeting

6:00 p.m.

Thursday, December 12, 2019

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ \_\_6\_\_pm**

**Members present**: Brad Thomas, Judy Miller, Debbie Eakes

**Others present**: Sara Dunphy, Holly Reigstad, Phyllis Littlecreek-Wilbanks, Jody Isaackson, Jerlyn Balfany, Pam Redetzke, Matt Dunphy, Tamara Deutz from Hoffman & Brobst

**Members not present:** Nikki Schwartz

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –** Read by Debbie Eakes

All thosein Compliance: \_\_3\_\_\_\_ Not in Compliance: \_\_\_0\_\_

1. **Strategic Planning**
2. **Opportunity for others to speak –**
3. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments -

* 1. Resolution to Approve Minutes of **Wednesday, November 13, 2019 Regular** Meeting

Discussion/Amendments –

Resolution to Approve Minutes of December 11 emergency meeting

* 1. Resolution to Approve Financial Report

Discussion/Amendments – Change in format

Discussion/Amendments –Resolution to Approve Presentation of Bills

-Approve payroll of $67,649.10, ACH wires of $26,174.89, General check # 16256-16279 for $59,483.89, Student Activity ck #1043 for $4,382.00

* 1. Resolution to Accept Presentation of Donations

Discussion/Amendments – $0

* 1. Resolution to Approve Consent Agenda Items

Action Taken: \_\_\_Approved\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_Brad Thomas\_\_\_\_\_\_ Second by: \_\_Judy Miller\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: 3 in favor, 0 opposed, 0 abstentions Motion carried

1. **Reports:**
   1. Director’s Report -
   2. PACT for Families/Chemical Health Coalition of YMC –
   3. Staff Development – Curriculum Mapping
   4. Athletic Department – No girls or boys basketball
   5. Policies & Procedures – Electronic funds transfer for ACH
   6. Board Training Report – Online board training, waiting for sign on
   7. PBL Report – 2 students in English, More students in credit recovery PBL in January
   8. School Promotion – None
   9. Fundraising – Little Caesar’s
   10. School Trips – Monday, December 16 to Debbie Eakes Santa Workshop in Granite Falls
   11. Old Business – None
2. **Action Items:** 
   1. Approve 2019 Audit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Action Taken: \_\_Approve 2019 as presented by Tamara from Hoffman & Brobst

Motion by: \_\_Brad Thomas Second by: \_\_Judy Miller \_\_\_\_\_

Vote: \_3 in favor, 0 opposed, 0 abstentions Motion carried

* 1. Approve payment of Propel Note
  2. Action Taken: \_Approve payment of $150,000 + December interest Propel note when million dollar check is deposited\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_Judy Miller\_\_\_\_\_\_ Second by: \_Brad Thomas\_ \_\_\_\_\_

Vote: 3 in favor, 0 opposed, 0 abstentions, Motion carried

* 1. Approve WBWF Annual Report\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Action Taken: \_Approve World’s Best Work Force Annual Report

Motion by: \_Brad Thomas Second by: \_Judy Miller\_ \_\_

Vote: \_3 in favor, 0 opposed, 0 abstentions Motion carried

* 1. Approve Million dollar check to be deposited\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Action Taken: \_Tabled\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_\_\_\_\_\_\_\_\_ Second by: \_\_ \_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve Molly Peavy Curriculum Mapping for new classes \_:

Action Taken: \_Tabled\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_\_\_\_\_\_\_\_ Second by: \_\_ \_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve Letter of Resignation of Finance/HR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Action Taken: \_Regretfully accepted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_Judy Miller Second by: \_Brad Thomas\_ \_\_\_\_\_

Vote: 3 in favor with regrets, 0 opposed, 0 abstentions, Motion carried

* 1. Appointment of Trap Coaches for 2019/2020 School year\_\_\_\_\_\_\_\_:

Action Taken: \_Appoint Matt Dunphy as Trap coach for 2019, 2020 school year \_\_\_\_\_\_

Motion by: \_Brad Thomas Second by: \_Judy Miller\_ \_\_\_\_\_

Vote: 3 in favor, 0 opposed, 0 abstentions Motion carried

* 1. Approve New phone Systems \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Action Taken: \_\_Tabled until more information can be found out

Motion by: \_\_\_ Second by: \_\_ \_\_\_\_\_

Vote: \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve to amend August, September, October Minutes to Add Check Numbers and Dollar amounts \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_:

Action Taken: Add check numbers & dollars to Aug, Sept, Oct minutes\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_Brad Thomas Second by: \_Judy Miller\_ \_\_\_\_\_

Vote: 3 in favor, 0 opposed, 0 abstentions, Motion carried

* 1. Approve Translator for new student. \_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Action Taken: \_Approve translator for new student coming in January

Motion by: \_Judy Miller Second by: \_Brad Thomas\_ \_\_\_\_\_

Vote: 3 in favor, 0 opposed, 0 abstentions Motion carried

* 1. New EFT Policy
  2. Approval of CTE Funds for $10,523 – Tabled
  3. Approve $700 for piano tuning and music – Jody Isaackson gave report on music, Choir of 10 performed at Echo Community Center for Citizens Alliance Bank Dinner

Christmas play/music concert at 7 p.m. on December 16

Band night on Monday, January 13 from 4-7 p.m

Schedule Music concert for Monday, February 24

Action taken: Approve funds for piano tuning and dates for coming events

Motion by: Brad Thomas Second by: Judy Miller

Vote: 3 in favor, 0 opposed, 0 abstentions Motion carried

**Approve to Adjourn the meeting @ 8:06 pm**

Motion by: Debbie Eakes\_\_\_\_ Second by: \_Brad Thomas\_\_\_\_\_\_\_\_\_\_

The next regular meeting will be held at 6:00pm on **Thursday, January 9th, 2020.**

xs: jmb