**ECHO Charter School Board of Education**

Regular Meeting Minutes

6:00 p.m.

Thursday, May 14, 2020

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

The meeting was held via Zoom to accommodate the COVID-19 pandemic guidance; all votes were registered by name.

1. **Call to order @ 6:01 p.m.**

**Members present**: Deb E., Judy M., Nikki H-S., Lynn S.

**Others present**: Helen B-R., Pam R., Sara D., Jody I., Eric K-M., Katie G., Michell H., Jerlyn B.

**Members not present:** None

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –**

All thosein Compliance:4 Not in Compliance: 0

1. **Strategic Planning: Visions for 2020-2021**
2. **Opportunity for others to speak –**
3. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments -

* 1. Resolution to Approve Minutes of **Thursday, April 9, 2020,** Regular Meeting; Approve Emergency Meeting Minutes of Wednesday and Thursday, May 6 and 7 (Action was tabled on May 6 and concluded on May 7.); Approve Emergency Meeting Minutes of Friday, May 1, 2020.

Discussion/Amendments--

* 1. Resolution to Approve Financial Report

Discussion/Amendments--

* 1. Resolution to Approve Presentation of Bills: Check numbers 16398-16424 totaling $140,127.86

Discussion/Amendments--

* 1. Resolution to Accept Presentation of Donations

Discussion/Amendments--

* 1. Resolution to Approve Consent Agenda Items

Action Taken: Approved

Motion by: Judy M. Second by: Nikki H-S

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

*N.B.: A second vote was held to accommodate a bill for the Southwest Service Coop in the amount of $1,150 for E-Rate services and $3,200 for its monthly fee, as follows:*

*Action Taken: Approved*

*Motion: Judy M. Second: Nikki H-S*

*Vote: 4-0-0*

*Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye*

1. **Reports:**
   1. Director’s Report – COVID-19/ECS Update; statewide Stay-Safe MN disposition; update on Distance Learning; SFSP; PPP approval and summer plan for paras/support staff through July 5.
   2. PACT for Families/Chemical Health Coalition of YMC – May is Mental Health Awareness month. ECS is making referrals as needed for MH services for students.
   3. Staff Development – PLCs are routinely monitoring and altering content as needed for schoolwork being done at home during the Distance Learning period. Regular staff meetings are occurring to plan for and review curriculum and grading.
   4. Athletic Department – Trap coach is going to contact YMC Sheriff to retrieve guns and other property belonging to ECS.
   5. Policies & Procedures – First reading of Fraternization Policy to be held at June meeting.
   6. Board Training Report – 200-Level training is available 5/18, OR wait until full board has been seated and either do the online training or the in-person training with appropriate trainers.
   7. PBL Report –
   8. School Promotion –
   9. Fundraising -
   10. School Trips –
   11. Old Business –
2. **Action Items:** 
   1. **Annually Approve Payment of Routine Payables in Order to Make Timely Payments**

Action Taken: Approved

Motion by: Judy M. Second by: Nikki H-S.

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

* 1. **Approve Minnesota Association of Charter Schools (MACS) Renewal for 2020-2021**

Action Taken: Tabled until June meeting

Motion by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_ \_\_\_\_\_

Vote: \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Closure of Payroll Account per SWSC**

Action Taken: Approved

Motion by: Nikki H-S. Second by:

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

* 1. **Approve Minnesota State High School League (MSHSL) Resolution for 2020-2021**

Action Taken: Approved

Motion by: Nikki H-S Second by: Judy M.

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

* 1. **Approve FY2019 Engagement Letter with Hoffman & Brobst**

Action Taken: Approved

Motion by: Judy M. Second by: Lynn S.

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

* 1. **Approve Purchase of Yard Signs ($150), Graduation Cakes ($7-10/ea) and T-shirts ($60) for Seniors at total cost of approx.. $275-$280**

Action Taken: Approved

Motion by: Nikki H-S Second by: Lynn S.

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

* 1. **Approve Sale of Incomplete Great Books Collection for $100**

Action Taken: Approved

Motion by: Nikki H-S Second by: Lynn S.

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

* 1. **Approve Sale of Small Cabinet in Shop**

Action Taken: Approved

Motion by: Nikki H-S Second by: Judy M.

Vote: 4-0-0

Roll call: Deb E: Aye; Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

Chair Eakes left the meeting at 7:37 to deliver a baby during the closed session discussion, below.

* 1. **Approve Repayment Plan for Payroll (Closed Session)**

Action Taken: Repayment of $855.29 from former employee is required; figure could be lower but must await direction of SWSC.

Motion by: Lynn S. Second by: Nikki H-S.

Vote: 3-0-0

Roll call: Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

1. **Discussion/Informational Items:**

A. Arvig: We will get a second bid

B. Fraternization Policy: June will be first reading

C. Virtual commencement planning: Commemorative event will be held at 7:00 on May 22 with drive-up. Isaac L. will record/take pics.

D.

E.

**Approve to Adjourn the meeting @ 7:48 p.m.**

Action Taken: Approved

Motion by: Judy M. Second by: Nikki H-S.

Vote: 3-0-0

Roll call: Judy M.: Aye; Nikki H-S: Aye; Lynn S.: Aye

The next regular meeting will be held at 6:00 p.m. on **Thursday, June 11, 2020**