**ECHO Charter School Board of Education**

Regular Meeting Minutes

6:00 p.m.

Monday, September 19, 2019

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ 6:05 p.m.**

**Members present**: Deb E., Judy M., Mark H., Nikki H-S, Linda Es

**Others present**: Jody Isaackson, Helen Blue-Redner, Jayden Wilson, Sara Dunphy, Glory Kibbel, Brad Thomas

**Members not present: None**

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –** Read by Director Helen

Blue-Redner. All thosein Compliance: \_\_\_5\_\_\_ Not in Compliance: \_\_0\_\_\_

1. **Strategic Planning**
2. **Opportunity for others to speak –**
3. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments –

* 1. Resolution to Approve Minutes of **Thursday, August 8, 2019 Regular** Meeting

Discussion/Amendments –

Resolution to Approve Minutes of **Thursday, August 22, 2019 Regular Meeting**

Discussion/Amendments -

* 1. Resolution to Approve Financial Report

Discussion/Amendments – (Will be approved when July financials are received from SWSC)

Resolution to Approve Presentation of Bills (check numbers 16169-16198, $41,289.81 payables; $31,346.87 ACH; $54,030.43 payroll)

Discussion/Amendments –

* 1. Resolution to Accept Presentation of Donations

Discussion/Amendments – (Will be approved when July financials are received from SWSC)

* 1. Resolution to Approve Consent Agenda Items

Action Taken: Approved

Motion by: Mark H. Second by: Judy M.

Vote: All in favor, none opposed.

1. **Reports:**
   1. Director’s Report – IQS contract; EDIAM access; in-service update; student progress; Title funding.
   2. Chemical Health Coalition of YMC – Programming has not yet started
   3. Staff Development – Will be held 9/20/19
   4. Athletic Department – Volleyball update
   5. Policies & Procedures – hold over until next meeting. Review underway
   6. Board Training Report –
   7. PBL Report –
   8. School Promotion –
   9. Fundraising – Little Caesars has been requested
   10. School Trips – Would like to take kids to Prairie Woods Environmental Center
   11. Old Business –
2. **Action Items:** 
   1. Accept resignation of Kristi Klassen, Administrative Aide

Action Taken: Approved

Motion by: Mark H. Second by: Linda E.

Vote: 5 for-0 against-o abstain

* 1. Appoint Pam Redetzke, Administrative Aide, as Signatory on Bank Accounts

Action Taken: Approved

Motion by: Nikki H-S Second by: Judy M.

Vote: 5 for-0 against-0 abstain

* 1. Appoint AD: Mary Mace

Action Taken: Approved

Motion by: Nikki H-S Second by: Mark H.

Vote: 5 for-0 against-0 abstain

* 1. Approve Initial Acquisition of Materials/Equipment for CTE classes: $10,000

Action Taken: Approved

Motion by: Nikki H-S Second by: Mark H.

Vote: 5 for-0 against-0 abstain

* 1. Revise Work Agreement for Sara Dunphy

Action Taken: Approved

Motion by: Mark H. Second by: Nikki H-S

Vote: 5 for-0 against-0 abstain

* 1. Approve Nikki Hildahl as Assistant Volleyball Coach

Action Taken: Approved

Motion by: Mark H. Second by: Judy M.

Vote: 4 for-0- against- 1 abstain (Nikki H-S)

* 1. Approve appointment of Phyllis Littlecreek-Wilbanks as MARSS Coordinator (extra duty hours)

Action Taken: Approved

Motion by: Nikki H-S Second by: Mark H.

Vote: 5 for-0 against-0 abstain

* 1. Approve Work Agreement with Jody Isaackson as K-12 Music Teacher/Play Director

Action Taken: Approved

Motion by: Judy M. Second by: Mark H.

Vote: 5 for-0 against-0 abstain

* 1. Approve purchase of computers for Business Manager and Admin Asst. ($1,558 for two)

Action Taken: Approved

Motion by: Mark H. Second by: Deb E.

Vote: 5 for-0 against-0 abstain

* 1. Approve new contract with Marco for $512.93/mo.

Action Taken: Approved

Motion by: Judy M. Second by: Deb E.

Vote: 5 for-0 against-0 abstain

1. **Discussion/Informational Items:**

A. Medical bill: consensus to not pay medical bill arising out of an unreported incident

B. Health Insurance – October

C.

D.

Approve Adjournment of meeting @ 8:07 pm

Motion by: Mark H. Second by: Nikki H-S

The next regular meeting will be held at 6:00 p.m. on **Tuesday, October 15, 2019.**

xs: hbr