



ACT 190

Barton High School Comprehensive Counseling Plan

Table of Contents



Comprehensive Counseling Plan	Page
Foundation	3
Program Goals	3
Faculty and Staff	4
Management	5
Use of Time	6
Counseling Calendar	6
Delivery	9
Accountability and Assessment	10
Resources	12

ACT 190 - Barton High School
Comprehensive Counseling Program

Foundation

Beliefs:

- All students are unique and therefore have unique needs, interests, and skills
- The counselor is the students' advocate
- All students can learn, achieve, and become the best versions of themselves with encouragement, a rigorous curriculum, meaningful relationships with school staff, and the proper social/emotional development

Vision:

Preparing today's learners for college/careers by personalizing their education

Mission:

Barton School District graduates will reflect the following principals for success:

- College and/or career ready
- Responsible citizens with moral character
- Technological Awareness
- Life skills
- Health and Safety skills
- Diversity

Program goals:

The Barton High School Comprehensive School Counseling Program seeks to address the following goals which are aligned to the district vision and mission:

Goal 1: Increase attendance each semester (no more than 3-4 unexcused absences a semester) as measured by attendance reporting on December 15th 2020 and May 20th, 2021.

- a) First determine why students are chronically absent
- b) Meet with students and parents to identify potential barriers and gather more information

- c) Develop interventions and prevention measures to address the absences
- d) Plan desirable incentives for improved attendance

Goal 2: Decrease the number of students needing Credit Recovery

each semester as indicated by semester grades December 20th 2020 and May 20th 2021 in math and science in the 9th and 10 grades:

- a) First determine why students are failing math and science
- b) Meet with students, parents, and math and science teachers
- c) Empower students to ask questions and communicate with their teachers through small group meetings
- d) Establish study groups and tutoring schedules
- e) Establish routine APG (Academic Performance Group) teacher conversations about math and science progress in 9th and 10th grades
- f) Implement interventions after progress reports so issues are addressed early in the semester

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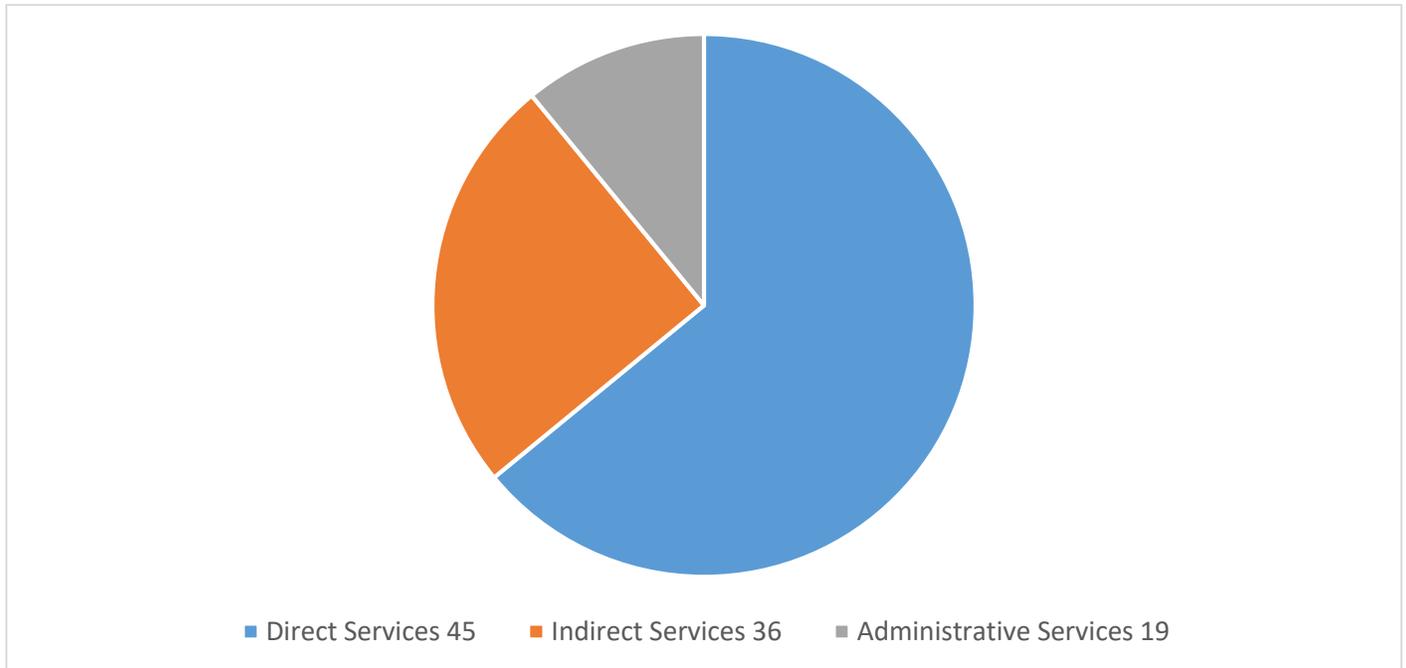
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Management

Use of Time



Barton High School values counselor interactions with students, as evidenced by the amount of time spent serving students. The counselor teaches college and career readiness to all seniors in Senior Seminar. This daily interaction with seniors in class, in addition to individual meetings with students greatly enhances the counseling program and allows it to be a true counseling program- not a registrar service. Although some time is spent scheduling and enrolling students, the majority of counseling time is actually spent with students. As a result of this, students receive one-on-one career and college advising as well as graduation coaching. The general availability of the counselor allows all students to freely visit the counselor, as well as the counselor the ability to consult with parents and teachers regarding student success.

2020/2021 Barton High School Counseling Calendar

Date	Event
8/20	Open House, Schedule Pick up
8/24	First day of school
9/1	National Suicide Prevention Month
9/8	Josten's Rep- senior class items
9/9	PCCUA recruiter visit
9/15	US Marines Recruiter visit
9/17	October ACT registration deadline
9/18	Classroom Guidance-11 TH Grade ACT Prep
9/22	STATE ACT Make-Up testing
9/24	UCA Recruiter visit
9/25	US National Guard recruiter visit
9/29	Suicide Awareness PD
10/1	Bullying Prevention Month
10/8	Classroom Guidance- 7 th grade-anti-bullying
10/29	Parent/Teacher Conferences
10/25	University of Arkansas recruiter visit
10/20	University of Arkansas Pine Bluff recruiter visit
10/24	Financial Aid Saturday
11/6	December ACT Registration deadline
11/7	Classroom Guidance- College/Career Research 11 th grade
1/8	February ACT registration deadline
1/15	Classroom Guidance- stress/Anger Management-9 th and 10 th grades
2/7	Accuplacer Test- PCCUA
2/10	Classroom Guidance- Social Media Safety and Netiquette
2/17-18	ACT Bootcamp test prep- 11 th grade
2/23	ACT- 11 th grade
3/5	College Night 5-6pm
3/18	Parent Teacher Conferences
TBA	Civic/Citizenship Exam
TBA	ACT Aspire Summative testing grades 7-12
5/4	7 th Grade Orientation (for current 6 th graders)
5/6	Senior Picnic
5/10	Graduation rehearsal 10-12noon
5/10	Graduation 7pm-PCCUA

**** DUE TO THE CONSTRAINTS OF COVID-19, ALL DATES AND EVENTS ARE
SUBJECT TO CHANGE**

Annual Administrative Conference:

One month after the end of the school year, the counselor meets with the principal to reflect upon the previous school year, and to suggest potential changes and programming for the following year. The counselor's professional growth plan and goals are also discussed. Lastly, the counselor's use of time is evaluated as well as his/her responsibilities and duties. Any professional development that the counselor might lead is also discussed.

After this year's administrative conference, including the following in the 2020-2021 school year would best improve upon the counseling program and follow the counselor's professional growth plan:

- school wide anti-bullying and suicide awareness campaigns that are grade level, appropriate, and engaging
- advertise and host a well-attended college night for grades 9-12, which will provide information on ACT, scholarships, and college admissions requirements to students and parents.
- make routine visits to the students in ALE

Data Use:

Data is collected and utilized to implement interventions, inform change, increase student achievement, and promote student social and emotional development.

Data is collected from the following sources:

- **ACT Aspire interim and summative assessments:** used to identify curriculum gaps and student academic progress and mastery of grade level content. These scores are also used to place students in Pre-AP courses.
- **ACT test scores:** used to identify gaps in the curriculum and identify student strengths and weaknesses in reading, math, science and English. This test also helps identify who may need remediation courses before enrolling in college level coursework. Lastly, this test will indicate who is eligible for the Arkansas Academic Challenge Scholarship or Lottery Scholarship.
- **ASVAB test scores:** used to identify who qualifies to enlist in any of the 4 branches of the military and what occupations within the military for which the student is best suited

- **STAR reading tests:** use to determine a student's current reading level and then inform necessary interventions
- **Accuplacer test:** used to help students test into college level coursework if a score of 19 or higher was not earned in English, reading, or math on the ACT
- **Professional development surveys:** indicates what topics teachers feel they need additional support or information
- **Senior Seminar college/career survey:** this is given to all seniors at the beginning of the school year and determines what college recruiters are scheduled, and what information students and parents need regarding financial aid, scholarships, college, and careers
- **Senior Seminar course evaluation:** this is given to all seniors in May and indicates what aspects of the course were useful and what additional topics might need to be included
- **Attendance data:** this is used to inform interventions and APG conversations
- **Discipline data:** this is used to inform interventions and investigate the potential need for ALE placement or outside counseling referrals
- **Transcripts:** transcripts provide GPA data, class rank data, and course credit data. This helps to determine credit recovery needs, scholarship eligibility, and whether a student is on track to graduate
- **Parent/Teacher Conference attendance data:** this is used to determine which parents may have difficulty attending and to inform changes to the hours of the conference so that more parents can attend

School Counseling Facilities

The high school counselor has a private office with a private phone line, copier and fax machine. Student records are either located in the counselor's office or another room in the same hallway. The counselor's office is easily accessible to students and parents. Not far from the counselor's office is a large classroom available for classroom guidance, small group activities, and professional development.

Delivery

Barton High School integrates the GUIDE program into all direct and indirect services with students. GUIDE is an acronym for Growth, Understanding, Interaction, Decisions and Empathy. It is critical that all of our graduates exemplify these skills and values.

- **Direct Services:**

- Daily classroom guidance to seniors for college/career advising, soft skills, life skills, CPR and safety, and financial literacy.
- Monthly classroom guidance to a targeted grade level and specific topic. Classroom guidance topics this school year include: ACT review and registration, social media etiquette, organization and study skills, suicide awareness and prevention, bullying prevention, and stress management
- small group conflict resolution and advising
- individual college/career advising
- individual counseling
- individual counseling with at-risk students

- **Indirect Services:**

- As a member of the building leadership team (BLT) and district leadership team (DLT), the counselor is able to advocate for specific groups of students.
- The counselor is a member of the district's Family Engagement Committee
- The counselor refers students for professional counseling services and therapy
- The counselor assists in making Special Education referrals
- The counselor assists in identifying and referring students who may need a 504
- The counselor provides professional development to staff on conflict de-escalation, cutting awareness, mandatory reporting,

new teacher orientation, bullying prevention, ACT prep, and suicide awareness

- The counselor consults with parents, staff and administrators on behalf of students

- **Administrative Duties:**

- Developing and editing the master schedule including ALE schedules
- Entering and updating teacher data and online instructor credentials into Eschool
- Making and changing student schedules
- Enrolling all new students and corresponding data entry into Eschool
- Dropping all students who leave the school district and corresponding data entry into Eschool
- Sending and receiving student records
- Preparing, maintaining, and sending student transcripts
- Planning for graduation
- Administering the ACT to all 11th graders
- Managing course codes in Eschool
- Assisting with report card grade entry for ALE students
- Report card distribution at Parent/Teacher Conferences

Accountability and Assessment

- The effectiveness of the comprehensive school counseling program will be assessed using the following:
 - School report card
 - Student/parent surveys from College Night
 - Student feedback from guidance lessons and course evaluations from Senior Seminar
 - Counseling program self-assessment
 - Surveys from 7th Grade Orientation
 - The TESS School Counselor Framework
- According to school report card grade data, attendance, graduation rates, and drop- out rates need to be addressed
- According to ACT state testing data, less than half of juniors score a 19 in reading, math, and English. More preparation and instruction is needed in order to improve ACT scores, and indirectly increase scholarship awards.

- According to the Sr. Seminar parent survey, and data collected at surveys at College Night, parents would like more information regarding scholarships
- According to the counseling self-assessment, making suicide awareness a larger campaign with more student involvement, and increasing classroom guidance lessons with 7th and 8th graders are goals. 7th and 8th grade students need more help and development in study skills and organization.
- Students found Sr. Seminar to be a useful and an enjoyable course, as indicated by the course evaluations from the past three years.

Based on the above assessments, the Barton Comprehensive School Counseling Program will address the above needs by:

- providing professional development on ACT prep
- communicating routinely with chronically absent students
- exploring other options such as ALE, Job Corps, GED programs, and the Arkansas Youth Challenge with potential drop-out students
- providing more support to 7th and 8th graders through classroom guidance on organization and study skills
- communicating with parents about scholarship opportunities
- partnering with the local community college, PCCUA, to provide more opportunities for students who did not score a 19 on the ACT to take the Accuplacer exam
- leading a suicide awareness campaign for all grade levels that is appropriate and engaging

Resources and References

Counseling Resources

- <http://dese.ade.arkansas.gov/divisions/learning-services/guide-for-life>
- <https://www.schoolcounselor.org/>
- <https://www.fbi.gov/video-repository/newss-chasing-the-dragon-the-life-of-an-opiate-addict/view>
- <https://www.archildrens.org/resources/mourning-news>
- http://dese.ade.arkansas.gov/public/userfiles/Learning_Services/Guidance_School_Counseling/Smart_Card_School_Counselor.pdf
- <https://www.thetrevorproject.org/>
- <https://www.teachantibullying.org/>

Student Resources

ACT

- www.act.org
- <https://academy.act.org/>

Scholarships

- <https://scholarships.adhe.edu/scholarships-and-programs/a-z/>
- <https://www.fastweb.com/>
- <https://bigfuture.collegeboard.org/>
- <https://www.scholarships.com/>

Financial Aid

- <https://studentaid.gov/h/apply-for-aid/fafsa>
- https://drive.google.com/open?id=15PM6TwNvFTImjL9_E1LCgn0aj_pmxduJ&authuser=0