

**NORTH PUTNAM COMMUNITY SCHOOL CORPORATION**  
**JULY 9, 2020 MINUTES**

The members of the Board of School Trustees of the North Putnam Community School Corporation held a Special Session meeting on Thursday, July 9, 2020, 7:00 P.M. at North Putnam Middle School, Media Center, 8905 N CR 250 E, Roachdale, Indiana.

Board members present:                      Ron Spencer  
   Amber Greene  
   Dustin Osborn  
   Joanie Knapp  
   Mark Hoke  
   Travis Lambermont

Board members absent:                      Darrell Wiatt

Superintendent present:                      Nicole Singer

Attorney present:                              Darren Chadd

**I. PUBLIC MEETING**

**A. Call to Order, Roll Call, and Pledge of Allegiance:**

The meeting was called to order at 7:02 P.M. Everyone stood for the Pledge of Allegiance. Board members present were Ron Spencer, Amber Greene, Dustin Osborn, Joanie Knapp, Mark Hoke, and Travis Lambermont.

**B. Public Comments:**

There were no comments from the public.

**C. Approval of Agenda:**

There were no changes to the agenda.

**II. ACTION AGENDA *(All Board Approvals for Personnel are Pending an Expanded Criminal History Check and completion of appropriate new hire paperwork)***

**A. Virtual Presentation on Film Project:**

Dr. Singer sent the Board a Google hangout link for the virtual presentation by Beth Bendix. The school corporation has been offered an opportunity for a film to be done showcasing the corporation. Award winning film makers will be a part of the project. Beth Bendix commented that everyone at North Putnam has been so supportive and she is grateful. They are planning the film for late fall and this would be a great way to promote our schools. The funding will be provided by corporate sponsors. Dr. Singer noted that she can send them the PowerPoint for them to review after tonight's meeting and make sure we want to participate in this. The Board could then discuss this at the next meeting on July 16, 2020. Mark Hoke commented that he would like to move on with this and feels it would be beneficial to North Putnam and our community. Joanie Knapp feels this is an amazing opportunity. She asked if there would be a committee set up for this to decide on what is filmed and the details of the project. Dustin Osborn would like more information on this regarding how people will be chosen and what kind of cost is associated with this. Dr. Singer noted that we would have the final say in what is included in the film and there is no cost to the corporation. The Board is interested, but would like more information and then we can bring it back at next week's meeting.

**B. North Putnam Back to School Plan:**

Dr. Singer met several times with teachers and administrators to discuss the Back to School Plan. The plan covers everything needed to have a safe start to the school year. A lot of the items in the handbook follow the Department of Education (DOE) plan. She noted that students and staff will self-screen at home, but the plan allows us to take temperatures when necessary. We will provide a reusable mask to students and staff and they will be urged to use them when social distancing cannot be done. We will have a separate place in the clinic for sick students experiencing symptoms. If we have a confirmed case, we

must contact the Health Department and then the DOE. The DOE will have guidelines and will determine the amount of time we may be closed in this instance.

Immunizations will remain in place this year, but the Health Department has asked that we extend the exclusion date. Classrooms will be sanitized using a Byotrol spray after each class and there will be a gallon container of hand sanitizer in each classroom. Terry Tippin noted that the spray is hospital grade and every layer sprayed adds more protection. The spray does not stay on clothing or electronics. The bus drivers will use the same spray to disinfect busses. We will train staff on how to use this. We have sprayers that will be used on playground equipment. Equipment will be sprayed after each recess and students will wash their hands upon returning to the building. Students will be encouraged to bring water bottles every day and take them home to clean each day.

Breakfast will be grab and go and will be in a pre-packaged bag. In the middle school and high school, students will be spread out when they eat breakfast and lunch. The high school will add another lunch period to accommodate social distancing. Elementary students will go back to their classroom to eat. Entry doors and classroom doors will be propped open so they are not being touched constantly. Visitors will be limited and no guests for lunch or to the classroom. Dustin Osborn asked if visitors who are not regular would be required to wear a mask. Dr. Singer noted we can require this if they cannot stay spaced out and we may take their temperature.

ECA activities will follow the IHSAA guidelines. We will not require masks to be worn for these activities. All equipment will be sanitized on a regular basis. Jason Chew provided the Board with an athletic Return to Play Plan that the athletic director put together based on the IHSAA guidelines and meetings he has had with other athletic directors. Dustin Osborn asked if the community and parents would see this plan. Dr. Singer responded that if this is approved tonight, she will send this out tomorrow to everyone.

Travis Lambermont motioned to approve the above Back to School Plan as presented. Joanie Knapp seconded the motion and it carried with a 6 – 0 vote.

**C. Virtual Classroom Handbook – First Reading:**

This is a first reading of the Virtual Classroom Handbook. She asked the Board to review between now and the July 16, 2020 Board meeting. They previously approved the position of Virtual Classroom Teacher and we needed to develop guidelines for this. We will have an approved K-12 curriculum for these students. Dustin Osborn asked if the students can come in and out of the program. Jason Chew noted they made sure this was in the plan. Once a student decides to attend virtual classes, they are in them until we have a good time for them to move back in. This would occur during a natural break like the end of the nine weeks. This gives us the opportunity to keep these students as North Putnam students. Travis Lambermont asked what the policy would be for athletes. Jason Chew commented that they cannot do virtual classes and participate in athletics. There may be some instances where this is allowed due to a student taking courses at the school too, but this will be considered on a case-by-case basis.

**D. Approval of Claims for Payment:**

Claims were included that need to be paid before the next regular Board meeting.

Travis Lambermont motioned to approve the claims as presented. Mark Hoke seconded the motion and it carried with a 6 – 0 vote.

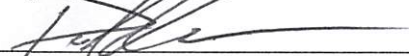
**E. Personnel Report:**

Mark Hoke motioned to approve the personnel report as presented. Joanie Knapp seconded the motion and it carried with a 6 – 0 vote.

**III. ADJOURNMENT**

There being no further business to come before the Board, Joanie Knapp moved for adjournment of the meeting. Ron Spencer seconded the motion and it carried by a 6 – 0 vote.

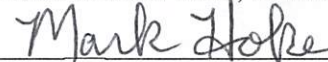
  
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Ron Spencer, President

  
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Dustin Osborn, Vice-President

  
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Darrell Wiatt, Secretary

  
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Amber Greene, Member

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Travis Lambermont, Member

  
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Mark Hoke, Member

  
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Joanie Knapp, Member