



Middle School Daily Distance Learning



Schedule Days will include on-camera, live instruction as well as independent learning off-camera.

Monday	Tuesday	Wednesday	Thursday	Friday
Period 1: 8:00-9:15 Period 2: 9:30-10:45 Period 4: 11:00-12:15 Lunch: 12:15-1:00 Period 8: 1:00-2:15	Period 1: 8:00-9:15 Period 3: 9:30-10:45 Period 7: 11:00-12:15 Lunch: 12:15-1:00 Period 9: 1:00-2:15		Period 1: 8:00-9:15 Period 2: 9:30-10:45 Period 4: 11:00-12:15 Lunch: 12:15-1:00 Period 8: 1:00-2:15	Period 1: 8:00-9:15 Period 3: 9:30-10:45 Period 7: 11:00-12:15 Lunch: 12:15-1:00 Period 9: 1:00-2:15

* Wednesdays are days for virtual meetings with individual students.

* Office hours for teachers will be Monday, Tuesday, Thursday, and Friday from 7:20-8:00am and 2:15-3:00pm.

Checklist Here are some tips for parents and students to help make virtual learning a success.

	Student	Parents
BEFORE the on-camera learning session	<ul style="list-style-type: none"><input type="checkbox"/> find a quiet place, distraction free<input type="checkbox"/> charge chrome book/device<input type="checkbox"/> prepare a way to take notes (paper or online)<input type="checkbox"/> check to confirm WiFi is working<input type="checkbox"/> arrive a few minutes early	<ul style="list-style-type: none"><input type="checkbox"/> create a schedule for learning with your child<input type="checkbox"/> find a quiet place for student to work free from distraction of siblings, pets, noise, etc.<input type="checkbox"/> check to confirm WiFi is working<input type="checkbox"/> verify student attended class the previous day by checking ProgressBook attendance
DURING the on-camera learning session	<ul style="list-style-type: none"><input type="checkbox"/> check-in with teacher so they know you are there<input type="checkbox"/> be respectful of others<input type="checkbox"/> stay on mute if you are not talking<input type="checkbox"/> use the chat box to ask questions<input type="checkbox"/> stay focused on your task	<ul style="list-style-type: none"><input type="checkbox"/> ensure all distractions are removed<input type="checkbox"/> do not interrupt student during their on-camera learning session<input type="checkbox"/> limit WiFi usage by other devices in the household
Off-Camera learning session	<ul style="list-style-type: none"><input type="checkbox"/> complete all assignments<input type="checkbox"/> take a "screen break" (get snacks, go outside, walk away from devices)<input type="checkbox"/> reach out to your teacher via email for support<input type="checkbox"/> read feedback given on your assignments	<ul style="list-style-type: none"><input type="checkbox"/> set a schedule for student learning during off-camera hours<input type="checkbox"/> allow students uninterrupted time separate from the online learning session to complete assignments<input type="checkbox"/> email teacher regarding questions or concerns<input type="checkbox"/> verify student completed previous assignments by checking ProgressBook

Students must demonstrate attendance EVERY day in EVERY scheduled period. Attendance will be recorded in ProgressBook.



High School Distance Learning Daily



Schedule Days will include on-camera, live instruction as well as independent learning off-camera.

Monday	Tuesday	Wednesday	Thursday	Friday
Period 1: 8:00-9:15 Period 3: 9:30-10:45 Period 5: 11:00-12:15 Lunch: 12:15-1:00 Period 7: 1:00-2:15	Period 2: 8:00-9:15 Period 4: 9:30-10:45 Period 6: 11:00-12:15 Lunch: 12:15-1:00 Period 8: 1:00-2:15		Period 1: 8:00-9:15 Period 3: 9:30-10:45 Period 5: 11:00-12:15 Lunch: 12:15-1:00 Period 7: 1:00-2:15	Period 2: 8:00-9:15 Period 4: 9:30-10:45 Period 6: 11:00-12:15 Lunch: 12:15-1:00 Period 8: 1:00-2:15

* Wednesdays are days for virtual meetings with individual students.

* Office hours for teachers will be Monday, Tuesday, Thursday, and Friday from 7:20-8:00am and 2:15-3:00pm.

Checklist Here are some tips for parents and students to help make virtual learning a success.

	Student	Parents
BEFORE the on-camera learning session	<input type="checkbox"/> find a quiet place, distraction free <input type="checkbox"/> charge chrome book/device <input type="checkbox"/> prepare a way to take notes (paper or online) <input type="checkbox"/> check to confirm WiFi is working <input type="checkbox"/> arrive a few minutes early	<input type="checkbox"/> create a schedule for learning with your child <input type="checkbox"/> find a quiet place for student to work free from distraction of siblings, pets, noise, etc. <input type="checkbox"/> check to confirm WiFi is working <input type="checkbox"/> verify student attended class the previous day by checking ProgressBook attendance
DURING the on-camera learning session	<input type="checkbox"/> check-in with teacher so they know you are there <input type="checkbox"/> be respectful of others <input type="checkbox"/> stay on mute if you are not talking <input type="checkbox"/> use the chat box to ask questions <input type="checkbox"/> stay focused on your task	<input type="checkbox"/> ensure all distractions are removed <input type="checkbox"/> do not interrupt student during their on-camera learning session <input type="checkbox"/> limit WiFi usage by other devices in the household
Off-Camera learning session	<input type="checkbox"/> complete all assignments <input type="checkbox"/> take a "screen break" (get snacks, go outside, walk away from devices) <input type="checkbox"/> reach out to your teacher via email for support <input type="checkbox"/> read feedback given on your assignments	<input type="checkbox"/> set a schedule for student learning during off-camera hours <input type="checkbox"/> allow students uninterrupted time separate from the online learning session to complete assignments <input type="checkbox"/> email teacher regarding questions or concerns <input type="checkbox"/> verify student completed previous assignments by checking ProgressBook

Students must demonstrate attendance EVERY day in EVERY scheduled period. Attendance will be recorded in ProgressBook.

Richmond Heights Secondary School

Virtual Grade Scales

Virtual Grade Scale	Honors Grade Scale	A.P. Class Grade Scale
98-100 = A+	97-100 = A+	97-100 = A+
91-97 = A	93-96 = A	93-96 = A
88-90 = A-	90-92 = A-	90-92 = A-
85-87 = B+	87-89 = B+	87-89 = B+
79-84 = B	83-86 = B	83-86 = B
76-78 = B-	80-82 = B-	80-82 = B-
73-75 = C+	77-79 = C+	77-79 = C+
67-72 = C	73-76 = C	73-76 = C
64-66 = C-	70-72 = C-	70-72 = C-
61-63 = D+	67-69 = D+	67-69 = D+
55-60 = D	63-66 = D	63-66 = D
52-54 = D-	60-62 = D-	60-62 = D-



RICHMOND HEIGHTS LOCAL SCHOOLS

Resource PickUp

As we begin the school year virtually, we want to ensure that **EVERY** Spartan has the tools needed to work successfully at home. This pickup is for **ALL** students(Prek-12) in the Richmond Heights Local School District ***except students registered for Richmond 2.0.*** Our Resource Pickup Schedule is as follows:

When:

Time:

Tuesday, September 1st	12pm- 3pm
Wednesday, September 2nd	8am- 12pm
Thursday, September 3rd	12pm- 3pm
Friday, September 4th	12pm-3pm

Where:

Richmond Heights Middle School Gym

Please park in the lot and come in the gym door marked "ENTER." Tape will be placed on the floor to ensure social distancing. Anyone entering the gym for Resource Pickup **MUST** wear a mask.

Important Reminders

- ★ If your student already has a chromebook, another one will not be issued to them
- ★ If your students chromebook was damaged, you must return the damaged one before another one is issued
- ★ Lunch forms **MUST** be completed for students to receive free/reduced lunch from the district. Our lunch service provider will be here to assist in completing forms.
- ★ If you have any questions, please feel free to contact the Elementary School or the Secondary School